

## **SWIFT COUNTY BOARD MINUTES**

### **December 28, 2018**

Chairman Rudningen called the meeting to order at 9:00 AM. with all present with exception of Commissioner Fox. Also in attendance were County Administrator Kelsey Baker, County Auditor Kim Saterbak and Terri Orr.

Chairman Rudningen asked if there were any changes or additions to the agenda. Chairman Rudningen requested the addition of bills to the list and to eliminate the optional closed session and move it to January 8<sup>th</sup> board meeting. There were no other changes or additions.

**12-28-18-01** Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve the agenda as amended. Motion carried unanimously.

**12-28-18-02** Commissioner P. Peterson moved and Commissioner Hendrickx seconded to approve the Consent Agenda which consisted of: (1) Approval of Minutes from the December 18, 2018 Regular Meeting, (2) Approval of Minutes from the December 19, 2018 Work Session Meeting, (3) Approval of the CliftonLarsonAllen Portal Agreement, (4) Approval of the 2019 Grant Agreement for Emergency Management. Motion carried unanimously.

**12-28-18-03** Commissioner E. Pederson moved and Commissioner P. Peterson seconded to approve the Commissioner warrants as follows: Revenue: \$461,953.84; Solid Waste, \$16,320.79; Road and Bridge; \$159,789.50; County Ditches, \$14,192.01 which includes the following bills over \$2,000: Ascherman Oil, \$2,350.63; Bolton & Menk Inc., \$8,748.50; Commerford Gravel Inc., \$6,583.82; Dan's Tire & Service Corp., \$3,649.24; Dooley Petroleum Inc., \$2,350.18; Johnson Feed Inc., \$6,766.23; Kandiyohi County Sheriff's Dept., \$9,148.91; Konrad Material Sales LLC, \$12,541.90; Northern Lights Trail Snowmobile Club, \$21,715.27; RDO Equipment Co., \$10,586.47; Riverview LLP, \$400,000.00; Sherod /Jayson & Stephanie, \$3,514.00; Soil Conservation Office, \$6,500.29; Swift County RDA, \$5,646.00; Lee Tollefsrud, \$9,800.00; Townmaster Inc., \$103,755.00, K Van Heuveln Inc., \$4,653.51; Ziegler Inc., \$10,863.69. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner E. Pederson reported on the building meeting held in Kerkhoven and DAC. Commissioner P. Peterson reported on the upcoming 6W meeting. Commissioner Hendrickx reported on Private Industry Council, the building meeting held in Kerkhoven, and Prairie Waters. Commissioner Rudningen reported on Prairie Lakes Youth and the building meeting held in Kerkhoven.

Administrator Baker updated the board on the New Design Website for Swift County, Auditors, 2019 Work Plan, Grow building, HRA interviews, and windows update.

Chairman Rudningen asked for citizen's comments. There were none.

Administrator Baker requested approval to go with DDA (David Drown Associates, Inc.) to conduct a market study for update wage scales. A lengthy discussion was held.

**12-28-18-04** Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve to go with DDA (David Drown Associates, Inc.) to conduct a market study for update wage scales. Motion carried unanimously.

Administrator Baker presented the Facility Maintenance job description. A lengthy discussion was held.

**12-28-18-05** Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve the Facility Maintenance job description as presented. Motion carried unanimously.

Human Service Director Catie Lee requested approval to commit \$472,500.00 for investment into PrimeWest Health.

**12-28-18-05** Commissioner Hendrickx moved and Commissioner E. Pederson seconded to commit the \$475,500 for investment into PrimeWest Health. Motion carried unanimously.

**12-28-18-07** Commissioner P. Peterson moved and Commissioner E. Pederson seconded to adjourn. Motion carried unanimously.

The meeting adjourned at 9:52 AM.

WITNESSED:

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Eric Rudningen, Chair

ATTEST:

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Kelsey Baker, County Administrator