

SWIFT COUNTY BOARD MINUTES

December 31, 2014

Chairman Fox called the meeting to order at 9:00 AM with all members present as well as County Administrator Mike Pogge-Weaver, County Attorney Robin Finke, County Auditor Kim Saterbak, Amanda Ness, and guest Brian Thompson.

An addition was made to the agenda to include a biweekly pay policy and Commissioner Klemm asked to correct the agenda to read Wednesday, December 31st rather than Tuesday.

12-31-14-01 Commissioner Klemm moved and Commissioner Peterson seconded to approve the agenda with the noted addition and correction. Motion carried unanimously.

12-31-14-02 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the Consent Agenda which consisted of: (1) Minutes from the December 16, 2014 Meeting and (2) Approval of an MOU with IndeComm Global Services to be an e-recording submitter.

Board and Committee Reports were given as follows: Chairman Fox reported on Chippewa River Watershed, SPCC, and Hospital Finance. Commissioner Klemm reported on Prairie Lakes Youth. Commissioner Peterson reported on Prairie Five Community Action, Countryside Public Health, HRA, and Soil and Water. Commissioner Rudningen reported on CEEVI Drug Taskforce and Radio Board. Commissioner Hendrickx reported on SPCC, Broadband, and the Tim Miller Meet and Greet.

Administrator Pogge-Weaver reported on Pioneerland Public Library System, Broadband, the Tim Miller Meet and Greet, and updated the board on the health insurance fund balance.

12-31-14-03 Commissioner Rudningen moved and Commissioner Klemm seconded to approve the Commissioner warrants as follows: Revenue: \$628,792.96; Road and Bridge: \$23,973.33; Solid Waste: \$13,305.87; Welfare & Family Services: \$83.58; and County Ditches Fund: \$7,318.12 which includes the following bills over \$2,000: Ascheman Oil, \$4,615.85; Assoc of Minnesota Counties, \$2,450.00; Center Point Energy Minnegasco, \$3,265.17; Dooley Petroleum Inc, \$2,464.00; Election Systems & Software Inc, \$8,844.00; Finke Law Office, \$2,501.92; First Security State Bank, \$500,000.00; Houston Engineering Inc, \$3,826.00; Johnson Feed Inc, \$2,182.38; Kris Engineering, \$6,957.00; Meeker County Sheriff, \$2,599.43; Gary Monson Excavating LLC, \$3,227.70; Northern Lights Trail Snowmobile Club, \$20,005.80; Soil Conservation Office, \$17,500.00; Swift County Fair Association, \$17,000.00; Swift County Historical Society, \$16,900.00; US Postal Service, \$4,900.00; University of Minnesota, \$17,107.51; Waste Management of Northern Minnesota, \$9,040.30; and West Payment Center, \$2,911.81. Motion carried unanimously.

Chairman Fox presented plaques to Commissioner Klemm and County Attorney Finke on behalf of the board for their years of service to the County.

Non-Union Group President Brian Thompson along with Scott Collins and Gary Jensen discussed implementation of the Classification and Compensation Study for the Non-Union Group in 2015.

12-31-14-04 Commissioner Hendrickx moved and Commissioner Rudningen seconded to implement the Classification and Compensation Study for the Non-Union Group and approve a resolution titled "Approving and implementing the classification and compensation study for non-union employees". Motion carried unanimously.

The board recessed at 10:13 AM and reconvened at 10:20 AM.

Administrator Pogge-Weaver presented the board with budget revisions for additional appropriations for the Highway Department and allocating funds from Countryside Public Health, Veterans Services, and FEMA funds in the General Fund for the new garage.

12-31-14-05 Commissioner Rudningen moved and Commissioner Peterson seconded to approve the 2014 budget revisions. Motion carried unanimously.

Administrator Pogge-Weaver reviewed and discussed the 2015 Work Plan with the board.

Administrator Pogge-Weaver further presented the board with a resolution to approve moving to a biweekly pay schedule.

12-31-14-06 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the biweekly pay resolution. Motion carried unanimously.

12-31-14-07 Commissioner Rudningen moved and Commissioner Peterson seconded to move to closed session to evaluate the performance of an individual who is subject to its authority pursuant to Minnesota Statutes, Section 13D.03, subdivision 3 for a scheduled annual performance review of County Administrator Michel Pogge-Weaver. Motion carried unanimously.

The regular session recessed to closed session at 10:28 AM.

The meeting reconvened to regular session at 10:59 AM.

It was noted by the Chair that Administrator Pogge-Weaver had a favorable performance review in the closed session.

12-31-14-08 Commissioner Rudningen moved and Commissioner Peterson seconded to approve increasing the Administrator's position salary by 2.5% on January 1, 2015, in line with the non-union group, and moving the Administrator position onto the new Classification and Compensation Study as of his anniversary date as specified in the resolution. Motion carried unanimously.

Chairman Fox adjourned the meeting at 11:00 AM.

WITNESSED:

Joe Fox, Chair

ATTEST:

Michel Pogge-Weaver, Clerk of the Board