

Notice & Agenda

Swift County Board of Commissioners

Thursday December 6, 2012

4:30 P.M.

Swift County Board Room – 301 14th St N, Benson, MN

If you need any type of accommodation to participate in this meeting, please contact the County Auditor at 320-843-4069 at least 48 hours prior to the meeting.

<u>Time</u>	<u>Reference</u>	<u>Item</u>
4:30 p.m.		Call to Order and Roll Call
4:31 p.m.		Approve Agenda
4:33 p.m.		Consent Agenda
	1-2	(1) Minutes November 20, 2012
	3	(2) Police Officer resolution
4:35p.m		Auditor Warrants reviewed
4:38 p.m.		Commissioner and Board reports
5:00 p.m.		Citizens Comments
5:00 p.m.	4	(1) Mike Johnson-AARP Update
5:30 p.m.	5-8	(2) Chuck Wilts Swift County Fair
5:45 p.m.		(3) Wayne Knutson Back Pay
6:01 p.m.	9-11	(4) TNT Hearing
		Other Business
	12	Tax Forfeiture Sale
6:59 p.m.		Adjournment

SWIFT COUNTY BOARD MINUTES
November 20, 2012

Chairman Hendrickx called the meeting to order with all members present.

11-20-12-01 Commissioner Fox moved and Commissioner Klemm seconded to approve the agenda as updated. Motion carried.

11-20-12-02 Commissioner Peterson moved and Commissioner Anderson seconded to approve the Consent Agenda which consisted of the November 6, 2012, County Board Meeting Minutes. Motion carried.

11-20-12-03 Commissioner Klemm moved and Commissioner Peterson seconded to approve the Commissioners Warrants as follows: Revenue: \$169,419.98; Solid Waste: \$50,382.21; Road & Bridge: \$78,991.96; Ditch: \$35,456.98; which includes the following bills over \$2,000: Amoco Food Shop, \$2,067.96; Ascheman Oil, \$2,081.14; Merlyn Beckman, \$2,029.50; Benson Body Shop, \$2,385.04; Braun Intertec Corp, \$16,157.25; Commerford Const Inc, \$14,665.56; CPUI, \$4,586.37; Custom Roto-Mold, \$6,338.96; DeAngelo Brothers Inc, \$15,860.00; Clifford Emmert, \$2,993.60; Gibson Transfer Inc, \$11,571.30; Hancock Concrete Prod.Co LLC, \$19,137.98; Jim's Diesel Service, \$2,888.91; Kand. County Sheriff Dept, \$6,239.91; Law Enforcement Tech Group LLC, \$10,885.57; Marsden Bldg Maint LLC, \$4,410.34; Meeker County Sheriff, \$3,593.91; Mn Pollution Control, \$17,032.70; Morris Electronics, \$2,564.07; Oberg Fence Co, \$5,925.00; Overholser Properties LLC, \$3,250.00; Pioneerland Library System, \$27,562.50; Pro Action Safety & Sales, \$3,540.25; Ron Ringquist, \$5,228.09; Swift Co Fair Assoc. \$17,000.00; Swift County Historical Society, \$16,410.00; VanHeuveln General Contracting Inc, \$9,941.21; Waste Management of No Mn, \$14,414.80; West Payment Center \$4,637.07; Widseth, Smith, Nolting & Assoc, \$2,070.00; and Ziegler, Inc. \$8,682.55. Motion carried.

Committee and Board Reports were given as follows: Commissioner Hendrickx and Commissioner Klemm had no report. Commissioner Peterson reported on the Historical Society and CPHN. Commissioner Anderson reported on Chippewa River Watershed, Woodland Centers, SCD and SWCD. Commissioner Fox reported on Woodland Centers and Restorative Justice.

Regular Agenda:

Andy Sander, Highway Engineer, met with the County Board.

11-20-12-04 Commissioner Anderson moved and Commissioner Fox seconded to approve the purchase of the N½ of SE¼ and part of the S½ of NE¼ in Section 17, Township 120, Range 42, (Mayer Township) being 52.86 acres, along with the gravel that is stocked on the property with the purchase price being \$305,000. Motion carried.

11-20-12-05 Commissioner Fox moved and Commissioner Peterson seconded to approve the resolution with Mn/Dot for the Transportation Cooperative Agreement. Motion carried.

11-20-12-06 Commissioner Anderson moved and Commissioner Fox seconded to approve the Chippewa River Watershed Joint Powers Agreement. Motion carried.

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11-2-12-07 Commissioner Klemm moved and Commissioner Peterson seconded to approve the Resolution of Support for the Prairie Correctional Facility. Motion carried.

Environmental Services Director, Scott Collins, and Parks, Drainage, & Wetlands Supervisor, Mike Johnson, along with Brad Olson from the DNR met with the County Board.

11-20-12-08 Commissioner Fox moved and Commissioner Klemm seconded to approve a conditional use permit for the purchase of 134.79 acres by the Minnesota Waterfowl Association with conditions. The property is located in Section 16 and Section 21 of Six Mile Grove Township. Motion carried.

11-20-12-09 Commissioner Peterson moved and Commissioner Anderson seconded to approve a Resolution for the Market Price for a Solid Waste Management Tax. Motion carried.

Swift County Recorder, Mary Amundson, met with the County Board.

11-20-12-10 Commissioner Anderson moved and Commissioner Klemm seconded to approve an E-Recording Contract with Simplifile LC. Motion carried.

11-20-12-11 Commissioner Peterson moved and Commissioner Fox seconded to authorize the County Recorder to hire temporary part time help with no more than 23 hours per week for a maximum of two months. Motion carried.

11-20-12-12 Commissioner Peterson moved and Commissioner Fox seconded to adjourn. Motion carried.

WITNESSED:

Gary Hendrickx, Chair

ATTEST:

Byron L. Giese, Swift County Auditor

②

POLICE OFFICER DECLARATION RESOLUTION

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED, That the County Board of Swift County declares that the position titled Deputy Sheriff, currently held by Dennis Lindahl meets all of the following Police and Fire membership requirements:

1. Said position requires a license by the Minnesota peace officers standards and training board under sections 626.84 to 626.863 and this employee is so licensed.
2. Said position's primary (50 percent) duty is to enforce the general criminal laws of the state.
3. Said position charges this employee with the prevention and detection of crime.
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED, That this governing body hereby requests that the above-named employee be accepted as a members of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire salary deduction by the governmental subdivision.

STATE OF MINNESOTA

COUNTY OF SWIFT

I, Byron L. Giese, Clerk of the Swift County Board of Commissioners, do hereby certify that this is a true and correct transcript of the resolution that was adopted at a meeting held on the 4th day of December, 2012; the original of which is on file in this office. I further certify that 5 members voted in favor of this resolution and that all members were present and voting.

Signed: _____ Date: _____

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Minnesota Department of Natural Resources

500 Lafayette Road • St. Paul, MN • 55155-40



November 29, 2012

Byron Giese, County Auditor
Swift County
Box 288, 301 14th Street N.
Benson, MN 56215

RE: Swift County
Appleton Area Recreation Park Land purchase, Project #0005-11-4A

Dear Byron Giese:

Enclosed find three (3) copies of the above mentioned agreement for your review and approval. Upon signing all three copies please forward them back to my attention. A fully executed copy will be sent back to you for your files. These documents must be returned to this office within thirty days of the date at which they are received. If it is not received in that time period, the agreement will be voided and your project will be delayed.

The Financial Management Manual outlines the paperwork needed to receive reimbursement. It is available at <http://www.dnr.state.mn.us/grants/recreation/index.html>, and click on the appropriate grant program you have been awarded. The manual is listed under "For the Grantee" section. Please forward this link to the person that will be completing the reimbursement documentation.

Do not hesitate to give me a call if you have any questions regarding this agreement.

Sincerely,

A handwritten signature in cursive script that reads "Traci Vibo".

Traci Vibo, Grant Coordinator
Division of Parks and Trails
Minnesota Department of Natural Resources
(651) 259-5619
traci.vibo@state.mn.us

Enclosure

cc Michael Johnson
File #0005-11-4A

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236004

OFFICE OF COUNTY
RECORDER
COUNTY OF SWIFT, MINN.

Annual Report of Secretary

Recorded in this office for record on the
31st day of October
2012 at 1:15 o'clock P. M.
and was duly recorded in Book 15
Misc. of page 248

NAME: **Swift County Fair Assn:**
LOCATION OF FAIR: **Appleton, MN**

Mary Annundson
Calvin
Deputy

PRESIDENT:	Charles Wilts - 165 30th St. SW, Benson, MN 56215
VICE PRESIDENT:	Jon Panzer - E. Sorenson Ave., Appleton, MN 56208
SECRETARY:	Elaine Mitteness - P. O. Box 262, Benson, MN 56215
TREASURER:	Kevin Wilkening - 224 Miles St. S., Appleton, MN 56208

Statement of cash receipts and Disbursements
From October 1, 2011 through September 30, 2012

RECEIPTS

Fair Operations

Outside Gate	\$ 23,311.50
Grandstand	\$ 24,507.50
Auto Parking	\$ -
Space Rentals	\$ 8,575.00
Fair Operated Concessions	\$ 21,908.00
Carnival Income	\$ 13,280.00
Entry, Stall, Pen fees	\$ -
Advertising and Premium Books	\$ 8,645.00
Horse Racing Receipts (Schedule B)	\$ -
Sales Tax	\$ -
Other Receipts (specify) <i>Camping, ice, vending games</i>	\$ 6,557.00
Sub-total of above	\$ 106,784.00

Other Sources:

State Aid (premium reimbursement, Dept. of Ag Shared Grant)	\$ 11,915.10
County and municipal aid	\$ 42,150.00
Rents (other than fair)	\$ 6,008.00
Membership dues	\$ -
Loans	\$ -
Interest received	\$ -
Inter-account transfers	\$ -
Checks cashed for change	\$ 10,700.00
Other Revenues (specify) <i>Contributions, Fund Raisers, Raffle, Insurance Refund</i>	\$ 26,978.36
Sub-total of above	\$ 97,751.46

Total Receipts

\$ 204,535.46

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236004

DISBURSEMENTS

Fair Operations:

Premiums paid (schedule A)	\$ 12,358.00	
Awards other than premiums	\$ 2,181.20	
Advertising and promotions	\$ 16,284.04	
Entertainment (other than carnival)	\$ 51,393.33	
Carnival expenses	\$ 10,889.63	
Judging exhibits	\$ 4,788.88	
Maintenance Person, Fair Secretary, etc. salaries	\$ 4,400.80	
Police, ticket sellers, crowd control	\$ 679.73	
Administrative Expense	\$ 7,498.19	
Insurance	\$ 8,073.22	
General Expenses (specify) <i>Announcers, paper products, some ads, curtains, garbage, fair supplies, porta potties, shavings, tent utilities</i>	\$ 20,078.46	
Sub-total of above		\$ 138,625.48

Other Disbursements:

Buildings, equipments and grounds:		
Additions and major improvements	\$ 23,097.10	
Maintenance and labor	\$ 3,041.17	
Loan Payments:		
Principal	\$ 2,000.00	
Interest	\$ -	
General:		
Inter-account transfers	\$ -	
Checks written for change	\$ 10,700.00	
Other (specify): Beer Garden, Fundraisers, Raffle, Appreciation Supper	\$ 12,553.66	
Sub-total of above		\$ 51,391.93
TOTAL DISBURSEMENTS		<u>\$ 190,017.41</u>

SUMMARY:

FUND BALANCE --beginning of the year		\$ 25,763.86
TOTAL RECEIPTS (from Page 1)	\$ 204,535.46	
TOTAL DISBURSEMENTS (from above)	<u>\$ (190,017.41)</u>	
EXCESS (DEFICIT) OR RECEIPTS OVER DISBURSEMENTS		<u>\$ 14,518.05</u>
FUND BALANCE -- end of the year		<u>\$ 40,281.91</u>

SCHEDULE A - SUMMARY OF PREMIUMS PAID

<u>Open class premiums:</u>		
Livestock		\$ 41.00
Agricultural		\$ 763.00
Home Economics and creative arts		\$ 2,863.50
Future Farmers of America (FFA)		\$ 2,749.50
Other Premiums Paid		\$ -
<u>4-H Premiums:</u>		
Boys and girls livestock club work		\$ 3,545.00
Other 4-H premiums		\$ 2,396.00
Total premiums paid -- to page 2		<u>\$ 12,358.00</u>

SCHEDULE B -- HORSE RACING RECEIPTS

<u>Receipts:</u>		
Admissions		\$ -
Entry Fees		\$ -
Wagers		\$ -
Concessions		\$ -
Other (specify)		\$ -
Total Receipts		\$ -
<u>Disbursements:</u>		
Purses paid out		\$ -
Payouts on wagers (pari-mutuel)		\$ -
Breakage to state (odd cents of all money distributed)		\$ -
Breeders Fund		\$ -
Concessions		\$ -
Police, ticket sellers, crowd control		\$ -
Insurance		\$ -
Advertising		\$ -
Other (specify)		\$ -
Total disbursements		\$ -
Net horse racing receipts -- to page 1		<u>\$ -</u>

FAIR STATISTICS -- answer all, make reasonable estimates if necessary

Annual meeting held at:	Appleton, MN	Date:	10/18/12
Est. fair attendance:	20,500	Fair attendance per count:	0
Number of exhibitors:	718	Number of exhibits:	3,381
Weather conditions (explain)	Beautiful weather	Liability Insurance:	\$1,000,000
Personal bonds:	\$5,000	Annual Membership:	50
Fire & wind insurance:	\$1,000,000		
Dates of next fair:	August 14 - 18, 2013		

THIS REPORT MUST BE FILED ON OR BEFORE NOVEMBER 1ST OF EACH YEAR WITH:

- 1. ANNUAL REPORT OF PREMIUMS PAID WITH MINNESOTA DEPARTMENT OF AGRICULTURE:
- 2. COUNTY RECORDERS OFFICE
- 3. FAIR SECRETARY FOR REPORT AT ANNUAL MEETING

SWORN STATEMENT OF THE PRESIDENT AND THE SECRETARY

STATE OF MINNESOTA)
) ss.
 COUNTY OF SWIFT)

Charles Wilts, President and Elaine Mitteness, Secretary of the Swift County Fair Assn. being duly sworn depose, and say that said society or association is a permanent organization; that it maintains an active existence and holds annual fairs on enclosed grounds; that said society has complied with the following provisions of Minnesota Statutes (1986), Section 38.02, subd. 1:

- 1 It has held an annual fair in each of the past three years, unless prevented by calamity or an epidemic declared by the local Board of Health or the State Board of Health to exist.
- 2 It has paid out to exhibitors for premiums awarded at the last fair a sum greater than the amount to be received from the state.
- 3 It has published and distributed a premium list, listing all items or articles on which premiums are offered and the amounts of such premiums at least three weeks prior to the opening day of the fair; and that it has collected all fees charged for entering exhibits at the time of entry in accordance with the published schedule of entry fees.
- 4 It has not paid more than one premium per article exhibited, except for championship or sweepstakes awards or open class awards to 4-H club exhibits which had won a first prize award in regular 4-H competition.
- 5 It has an annual membership of 25 members or more.
- 6 It has submitted its annual report and records to the Commissioner of Agriculture by November 1st of the current year.

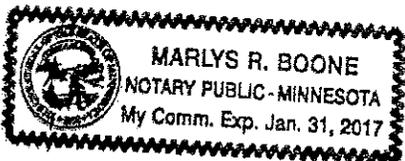
That the accompanying report is a correct statement of the proceedings of the society or association to the best of their belief and knowledge; that the society or association is entitled to a share of the State's appropriation for County and District Agricultural Societies and Associations for the current year.

The society or association agrees to remit promptly any overpayment of its share of the state's appropriation resulting from any errors made in the distribution of said appropriation which are subsequently discovered and corrected.

Charles Wilts
 President-- Charles Wilts
 165 30th St. SW
 Benson, MN 56215

Elaine Mitteness
 Secretary-- Elaine Mitteness
 P. O. Box 262
 Benson, MN 56215

Subscribed and sworn to before me this 31ST day of October 2012



Marlys R. Boone
 Notary Public, Swift County
 My commission expires 1-31-2017

(8)

t County 2013 Budget Worksheets					
December 6, 2012					
Revenue Summary	2009 Budget	2010 Budget	2011 Budget	2012 Budget	2013 Requested
Revenue Fund	5,351,996	5,366,876	5,393,026	6,037,109	6,429,636
Solid Waste Fund	877,660	842,160	818,952	853,932	912,932
Road & Bridge	4,579,805	5,379,067	6,907,538	5,232,961	6,767,156
Human Services	<u>4,006,202</u>	<u>4,127,406</u>	<u>4,286,125</u>	<u>4,277,350</u>	<u>4,392,369</u>
Total Revenues	14,815,663	15,715,509	17,405,641	16,401,352	18,502,093
Expenditure Summary	2009 Budget	2010 Budget	2011 Budget	2012 Budget	2013 Requested
Board of Commissioners	238,260	242,993	241,175	241,920	244,475
Auditor	238,931	254,695	256,383	269,164	281,715
Treasurer	159,353	165,004	174,793	180,687	186,936
Assessor	241,392	240,409	247,582	241,592	251,291
Administrator	13,800	13,800	14,000	14,000	154,700
Data Processing	72,500	72,500	72,500	73,500	75,500
Elections	4,500	24,500	4,500	48,000	4,000
Attorney	331,938	336,285	355,103	362,491	370,141
Recorder	239,349	249,934	256,202	263,545	245,971
Youth Programs	94,378	98,633	99,105	100,939	103,264
Courthouse Operations	175,628	183,865	219,308	196,626	195,672
Other County Buildings	112,078	101,030	138,048	159,671	168,672
Veterans Service Officer	122,720	128,017	142,771	156,928	145,518
Planning & Zoning	78,525	81,286	65,961	66,130	77,790
Parks & Drainage	241,712	213,096	213,677	699,034	713,696
Technical Support	146,313	147,957	156,312	160,337	173,040
Technology	31,200	11,700	11,700	15,300	17,300
Emergency Management		39,937	57,555	58,599	73,611
Sheriff	1,141,182	1,171,547	1,163,326	1,274,765	1,308,058
Jail	717,380	782,208	763,645	793,190	884,750
Restorative Justice Coordinator	32,000	33,490	56,925	67,800	69,025
Extension/4H	131,422	142,330	134,340	134,054	138,160
Unallocated & Miscellaneous	377,864	217,600	195,100	201,100	220,600
Grants & Subsidies	<u>481,615</u>	<u>490,991</u>	<u>489,176</u>	<u>504,111</u>	<u>508,737</u>
Total Revenue Fund	5,424,040	5,443,807	5,529,187	6,283,483	6,612,622
Solid Waste	905,981	925,922	891,550	951,817	933,413
Road & Bridge	4,665,240	5,379,067	6,901,863	5,233,849	6,832,558
Human Services	<u>4,041,925</u>	<u>4,208,675</u>	<u>4,286,125</u>	<u>4,277,350</u>	<u>4,434,045</u>
Total Expenditures	15,037,186	15,957,471	17,608,725	16,746,499	18,812,638
Budget Surplus (Deficit)	(221,523)	(241,962)	(203,084)	(345,147)	(310,545)

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Breakdown:					
Revenue Fund	(72,044)	(76,931)	(136,161)	(246,374)	(182,986)
Solid Waste Fund	(28,321)	(83,762)	(72,598)	(97,885)	(20,481)
Road & Bridge	(85,435)	0	5,675	(888)	(65,402)
Human Services	(35,723)	(81,269)	0	0	(41,676)
<u>Levy Breakdown</u>	<u>2009 Budget</u>	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>2012 Budget</u>	<u>2013 Requested</u>
Revenue Fund	3,945,130	3,921,015	4,081,425	4,124,723	4,408,246
Road and Bridge	1,626,807	1,762,591	1,874,558	2,099,540	1,905,027
Human Services	2,075,802	2,102,156	2,114,000	2,139,825	2,204,019
Library	102,175	102,175	102,175	110,250	113,250
Solid Waste	60,480	60,480	63,272	65,802	165,802
Net Levy	7,810,394	7,948,417	8,235,430	8,540,140	8,796,344
County Program Aid & Other Aids	0	0	0	0	
Total Available Levies & Aid	7,810,394	7,948,417	8,235,430	8,540,140	8,796,344

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**ELECTED OFFICIALS SALARIES
2013**

Robin Finke	\$82,992* (\$74,693)	\$39.90/Hr
Byron Giese	\$86,070	\$41.38/Hr
Mary Amundson	\$56,264	\$27.05/Hr
John Holtz	\$73,965	\$35.56/Hr
Ron Vadnais	\$70,907	\$34.09/Hr
Commissioners Chair (+\$500)	\$18,392	

* 90% of this pay (1872 Hours)

Date: 28 November 2012

Byron Giese
Swift County Auditor
Swift County Court House
Benson, MN 56211

Subject: Request for Purchase of Tax Forfeiture Properties:

Attachments:

- City of Appleton Letter to Swift County Auditor
- City of Appleton Payment Receipt

Please accept this request to purchase the listed properties.

Arrangements have been made with the City of Appleton regarding the special assessments.

Parcel: 22-0286-000
Lot 1, Block 3
423 West Sorenson Ave, Appleton, MN 56208
Special Assessments: \$6,349.99
23 Nov 2013 Special Assessment Payment: \$500.00

Proposed Purchase Price:	\$250.00
3% State Assurance Fee:	\$ 7.50
Recording/Deed Fee:	<u>\$150.00</u>
TOTAL:	\$407.50

Parcel: 22-0348-000
Lots 22 & 23, Block 11
550 West Snelling Ave, Appleton, MN 56208
Special Assessments: \$6,260.83
23 Nov 2012 Special Assessment Payment: \$500.00

Proposed Purchase Price:	\$250.00
3% State Assurance Fee:	\$ 7.50
Recording/Deed Fee:	<u>\$150.00</u>
TOTAL:	\$407.50

If approved please complete the property registration in the name of:

Eddas Corp.
44 W. Robertson Ave.
Appleton, MN 56208

Respectfully,

Don Ness

Don Ness

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