

Notice & Agenda

Swift County Board of Commissioners

Tuesday, April 4, 2016

9:00 AM

Swift County Board Room – 301 14th St N, Benson, MN

If you need any type of accommodation to participate in this meeting, please contact the County Administrator at 320-314-8399 at least 48 hours prior to the meeting. Times are only estimates and items may be taken out of order.

| <u>Time</u> | <u>Reference</u> | <u>Item</u> |
|-------------|------------------|--|
| 9:00 a.m. | | Call to Order and Roll Call |
| 9:01 a.m. | | Approve Agenda |
| 9:03 a.m. | | Consent Agenda |
| | 1-2 | (1) Minutes from the March 21, 2017 Regular Meeting |
| | 3 | (2) Minutes from the March 21, 2017 Closed Meeting |
| | 4-5 | (3) Consider giving consent for the Swift County HRA to apply a \$6,250 special assessment to the property at 49 East Sorenson, Appleton, MN |
| | 6-7 | (4) Consider giving consent for the Swift County HRA to apply a \$2,359 special assessment to the property at 429 East Rooney, Appleton, MN |
| 9:04 a.m. | | Consider Approval of Commissioner warrants and review Auditor warrants reviewed |
| 9:05 a.m. | | Commissioner and Board reports |
| 9:25 a.m. | | County Administrator report |
| 9:30 a.m. | | Citizens Comments |
| 9:40 a.m. | | Kevin Beyer, Federated Telephone Broadband Project Update |
| 9:55 a.m. | | Wold Architects & Engineers Budget Update |
| 10:25 a.m. | | County Sheriff John Holtz |
| | 8 | Consider giving consent to assume half of the Safe and Secure Courthouse Initiative Grant |
| 10:40 a.m. | | Scott Collins, Environmental Services Director |
| | 9-11 | Review and consider approving of the 2016 Annual County Feedlot Officer Report and Performance Credit Report |
| 10:55 a.m. | | County Engineer Andy Sander |
| | 12-13 | Consider approval to award S. P. 076-606-045 paving project on CSAH 6 from TH 29 to CSAH 35 pending State and Federal approval and allow Board Chairman to sign the contract |
| | 14-16 | Consider approval to purchase the concrete wall panels for two salt sheds, one for the Murdock shop and one for the Holloway shop |
| | | Other Business |
| | 17-18 | Weed Inspector Discussion |

Swift County Board of Commissioners
April 5, 2016 Meeting Agenda
Page 2 of 2

| <u>Time</u> | <u>Reference</u> | <u>Item</u> |
|-------------|------------------|--|
| | None | Closed session to consider strategy for labor negotiations Consider approving a closed meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25. (§13D.03) Closed session to consider strategy for labor negotiations Adjourn close session and return to open session |
| 12:30 p.m. | | Adjournment |

SWIFT COUNTY BOARD MINUTES

March 21, 2017

Chairman Rudningen called the meeting to order at 11:00 AM with all present except Commissioner Hendrickx. Also in attendance were County Administrator Kelsey Baker, County Auditor Kim Saterbak, and Amanda Ness.

Chairman Rudningen asked if there were any changes to the agenda. There were none.

03-21-17-01 Commissioner Fox moved and Commissioner E. Pederson seconded to approve the agenda as presented. Motion carried unanimously.

03-21-17-02 Commissioner Fox moved and Commissioner E. Pederson seconded to approve the Consent Agenda which consisted of: (1) Minutes from the March 7, 2017 Regular Meeting Minutes, (2) Approval to advertise for summer help in Swift Falls Park and Appleton Area Recreation Park, and (3) Approval of an offer for employment for an Eligibility Worker. Motion carried unanimously.

03-21-17-03 Commissioner Fox moved and Commissioner P. Peterson seconded to approve the Commissioner warrants as follows: Revenue: \$139,134.15; Environmental Services: \$8,554.04; Road and Bridge: \$39,956.27; County Ditches: \$40,746.30; and County Health Insurance: \$436.00 which includes the following bills over \$2,000: Chippewa River Watershed Project, \$2,500.00; Frontier Precision Inc., \$20,875.00; Goff Public, \$10,000.00; Kandiyohi County Auditor Treasurer, \$38,236.30; Kandiyohi County Sheriff's Dept., \$5,264.63; Northern Lights Trail Snowmobile Club, \$10,395.00; Pioneerland Library System, \$31,952.50; Rinke Noonan, \$2,710.00; Swanston Equipment, \$3,194.33; US AutoForce, \$2,210.40; Waste Management of Northern Minnesota, \$6,515.19; WatchGuard Video, \$15,610.00; Wiseth Smith Nolting & Assoc. Inc., \$4,075.00; and Wold Architects & Engineers, \$38,671.45. Motion carried unanimously.

Chairman Rudningen asked for citizen's comments. There were none.

Board and Committee Reports were given as follows: Commissioner E. Pederson reported on the SWCD and the Buffer Meeting. Commissioner Fox reported on Private Industry Council, Chippewa River Watershed, Woodland Centers, Pomme de Terre Watershed, and Restorative Practices. Chairman Pete Peterson reported on 6W Corrections, Countryside Public Health, and Township Annual Meeting. Commissioner Rudningen reported on Prairie Lakes Youth, Glacial Ridge Scenic Byway, and the Planning and Zoning Commission.

Parks, Drainage, and Wetlands Supervisor Mike Johnson presented bids for the pipe project on County Ditch #52 and recommended approval of the Riley Brothers bid.

03-21-17-04 Commissioner Fox moved and Commissioner E. Pederson seconded to approve the bid from Riley Brothers Construction for \$63,615.00 for the pipe project on CD #52. Motion carried unanimously.

Supervisor Johnson further answered questions from the board regarding buffer enforcement.

Environmental Services Director Scott Collins requested approval of an amendment to Conditional Use Permit #241087 to add an identical 102' X 168' total confinement barn to house 1,200 head swine between 55-300 pounds along with a 102' X 8' poured concrete liquid manure storage area.

03-21-17-05 Commissioner Rudningen moved and Commissioner P. Peterson seconded to approve the amendment to CUP #241087. Motion carried unanimously.

Director Collins further discussed a possible solar panel project in Swift County and whether that would require an update to the ordinance. Staff was directed to work with Chairman Rudningen to follow up on updating the ordinance.

Director Collins further discussed the possibility of hiring summer help due to the lack of sentence to serve workers.

County Treasurer Ron Vadnais reviewed the 4th Quarter 2016 Cash and Investments.

County Auditor Kim Saterbak reviewed the 4th Quarter 2016 Executive Departmental Budget Report.

03-21-17-06 Commissioner Fox moved and Commissioner E. Pederson seconded to approve a resolution setting the Wheelage Tax indefinitely. Motion carried 3-1 with Commissioner P. Peterson opposing.

A short discussion was held regarding the 2017 Road Tour and it was decided to wait until after the CR #6 project was finished to do the tour.

03-21-17-07 Commissioner P. Peterson moved and Commissioner Fox seconded to move to closed session to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25. (§13D.03). Motion carried unanimously.

The regular meeting recessed to closed session at 12:14 PM.

The regular meeting reconvened at 12:44 PM.

03-21-17-08 Commissioner P. Peterson moved and Commissioner E. Pederson seconded to adjourn. Motion carried unanimously.

The meeting adjourned at 12:44 PM.

WITNESSED:

Eric Rudningen, Chair

ATTEST:

Amanda Ness, Clerk of the Board

SWIFT COUNTY BOARD MINUTES
Record of Executive Session
March 21, 2017

Date Convened: Tuesday, March 21, 2017

Time Convened: 12:14 PM

Time Adjourned: 12:44 PM

Members Present: Commissioners Fox, Edward Pederson, Peter Peterson, and Rudningen

Members Absent: Commissioner Hendrickx

Also Present: County Administrator Kelsey Baker and Amanda Ness

Purpose: To consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25. (§13D.03)

Chairman Rudningen called the executive session to order at 12:14 PM with all members present except Commissioner Hendrickx as well as County Administrator Kelsey Baker and Amanda Ness. The Board discussed labor negotiation strategies.

The board took no actions at the meeting.

03-21-17-1-ExS Commissioner Fox moved and Commissioner E. Pederson seconded to adjourn. Motion carried.

Executive Session adjourned at 12:44 PM

WITNESSED:

Eric Rudningen, Chair

ATTEST:

Amanda Ness, Clerk of the Board



Request for Board Action

BOARD MEETING DATE:
April 4, 2017

Commissioner's Report

Department Information

| | | |
|---|------------------------------|----------------------------------|
| ORIGINATING DEPARTMENT: Swift County HRA | REQUESTOR: Vicki Syverson | REQUESTOR PHONE: 320-843-4676 |
|---|------------------------------|----------------------------------|

Agenda Item Details

| | |
|--|---|
| BRIEF DESCRIPTION OF YOUR REQUEST: Consider giving consent for the Swift County HRA to apply a special assessment to the property at 49 East Sorenson, Appleton MN. | |
| AGENDA YOU ARE REQUESTING TIME ON: Consent Agenda | ARE YOU SEEKING APPROVAL OF A CONTRACT? no |
| IS THIS MANDATED? no | EXPLANATION OF MANDATE: NA |
| BACKGROUND/JUSTIFICATION: Swift County HRA is asking to apply a special assessment to the property at 49 East Sorenson, Appleton MN for homeowner's match for an Appleton Small City Grant. | |
| PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? no | |

Budget Information

| |
|--------------------------------------|
| FUNDING: \$6,250 by Swift County HRA |
|--------------------------------------|

Review/Recommendation

| | |
|--|--|
| COUNTY ATTORNEY: Danielle Olson | COUNTY ADMINISTRATOR: Kelsey Baker |
| RECOMMENDATIONS: Was not submitted for review | RECOMMENDATIONS: Was not submitted for review |
| COMMENTS: n/a | COMMENTS: n/a |

RESOLUTION

**CONSENT FOR THE SWIFT COUNTY HRA TO APPLY A
SPECIAL ASSESSMENT ON CERTAIN PROPERTY**

Motion by Commissioner _____ Seconded by Commissioner _____

WHEREAS, the Swift County HRA desires to make an revolving loan to make repairs at 49 East Sorenson, Appleton, MN, and

WHEREAS, the property owner has not been able to obtain financing for the project from other possible lenders.

BE IT RESOLVED, that the Swift County Board of Commissioners consents to the Swift County HRA applying a \$6,250.00 special assessment to the property at 429 East Rooney, Appleton, MN with a parcel number 22-0155-000 in the name of Swift County.

Adopted on a _____ vote by the Swift County Board of County Commissioners the April 4, 2017.

Swift County Board of Commissioners

Eric Rudningen, Chairman

ATTEST:

Amanda Ness, Clerk of the Board

Fox _____
P. Peterson _____

Hendrickx _____
Rudningen _____

E. Pederson _____



Request for Board Action

BOARD MEETING DATE:
April 4, 2017

Commissioner's Report

Department Information

| | | |
|---|------------------------------|----------------------------------|
| ORIGINATING DEPARTMENT: Swift County HRA | REQUESTOR: Vicki Syverson | REQUESTOR PHONE: 320-843-4676 |
|---|------------------------------|----------------------------------|

Agenda Item Details

| | |
|---|---|
| BRIEF DESCRIPTION OF YOUR REQUEST: Consider giving consent for the Swift County HRA to apply a special assessment to the property at 429 East Rooney, Appleton MN. | |
| AGENDA YOU ARE REQUESTING TIME ON: Consent Agenda | ARE YOU SEEKING APPROVAL OF A CONTRACT? no |
| IS THIS MANDATED? no | EXPLANATION OF MANDATE: n/a |
| BACKGROUND/JUSTIFICATION: Swift County HRA is asking to apply a special assessment to the property at 429 East Rooney, Appleton MN for homeowner's match for an Appleton Small City Grant. | |
| PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? no | |

Budget Information

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|--------------------------------------|
| FUNDING: \$2,359 by Swift County HRA |
|--------------------------------------|

Review/Recommendation

| | |
|--|--|
| COUNTY ATTORNEY: Danielle Olson | COUNTY ADMINISTRATOR: Kelsey Baker |
| RECOMMENDATIONS: Was not submitted for review | RECOMMENDATIONS: Was not submitted for review |
| COMMENTS: n/a | COMMENTS: n/a |

RESOLUTION

**CONSENT FOR THE SWIFT COUNTY HRA TO APPLY A
SPECIAL ASSESSMENT ON CERTAIN PROPERTY**

Motion by Commissioner _____ Seconded by Commissioner _____

WHEREAS, the Swift County HRA desires to make an revolving loan to make repairs at 429 East Rooney, Appleton, MN, and

WHEREAS, the property owner has not been able to obtain financing for the project from other possible lenders.

BE IT RESOLVED, that the Swift County Board of Commissioners consents to the Swift County HRA applying a \$2,359.00 special assessment to the property at 429 East Rooney, Appleton, MN with a parcel number 22-0593-000 in the name of Swift County.

Adopted on a _____ vote by the Swift County Board of County Commissioners the April 4, 2017.

Swift County Board of Commissioners

Eric Rudningen, Chairman

ATTEST:

Amanda Ness, Clerk of the Board

Fox _____
P. Peterson _____

Hendrickx _____
Rudningen _____

E. Pederson _____

RESOLUTION

**CONSENT FOR SWIFT COUNTY TO ASSUME
HALF OF THE SAFE AND SECURE COURTHOUSE INITIATIVE GRANT**

Motion by Commissioner _____ Seconded by Commissioner _____

WHEREAS, the Swift County Sheriff Department desires to be authorized for a cash match in the security of the Courthouse, and

WHEREAS, the application was submitted and would be part of the courthouse renovation,

THEREFORE, BE IT RESOLVED, that the Swift County Board of Commissioners consents to the Swift County Sheriff Department and pay 50 percent of the grant, estimated to be no more than \$94,030.00, through the Safe and Secure Courthouse Initiative with the State of Minnesota.

Adopted on a _____ vote by the Swift County Board of County Commissioners the April 4, 2017.

Swift County Board of Commissioners

Eric Rudningen, Chairman

ATTEST:

Amanda Ness, Clerk of the Board

Fox ___
P. Peterson ___

Hendrickx ___
Rudningen ___

E. Pederson ___



Request for Board Action

BOARD MEETING DATE:
April 4, 2017

Commissioner's Report

Department Information

| | | |
|---|-----------------------------|----------------------------------|
| ORIGINATING DEPARTMENT: Environmental Services | REQUESTOR: Scott Collins | REQUESTOR PHONE: 320-843-2356 |
|---|-----------------------------|----------------------------------|

Agenda Item Details

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|---|---|
| BRIEF DESCRIPTION OF YOUR REQUEST: Approval of the 2016 Annual County Feedlot Officer Annual Report and Performance Credit Report | |
| AGENDA YOU ARE REQUESTING TIME ON: Regular | ARE YOU SEEKING APPROVAL OF A CONTRACT? No |
| IS THIS MANDATED? No | EXPLANATION OF MANDATE: n/a |
| BACKGROUND/JUSTIFICATION: 2016 summary of feedlot activities and annual report and performance credit report. This annual report identifies feedlots and animal units and whether they are in shoreland within Swift County. | |
| PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? n/a | |

Budget Information

| |
|--------------|
| FUNDING: n/a |
|--------------|

Review/Recommendation

| | |
|--|--|
| COUNTY ATTORNEY: Danielle Olson | COUNTY ADMINISTRATOR: Mike Pogge-Weaver |
| RECOMMENDATIONS: Not submitted for review | RECOMMENDATIONS: Not submitted for review |
| COMMENTS: n/a | COMMENTS: n/a |

2016 Annual County Feedlot Officer Annual Report and Performance Credit Report

(Data for the Period: January 1, 2016 - December 31, 2016)

Revised January 6, 2017

| | | | | | | |
|---|---|--|------------|-----------|--------------|----------|
| County: | Swift | | | | | |
| Contact Person: | Scott Collins | | | | | |
| Phone Number: | 320-843-2356 | | | | | |
| E-Mail Address: | scott.collins@co.swift.mn.us | | | | | |
| Signature: | _____ | | _____ | | | |
| | (Signature of County Board Commissioner) | | (Date) | | | |
| All data must be entered in accordance with the Annual CFO Report Guidance Document. | | | | | | |
| <i>Except where identified, this report address those non-NPDES/SDS site required by 7020 to be registered.</i> | | | | No. | PC | PC Total |
| REGISTRATION | | | | | | |
| | 1 | Feedlots in shoreland with 10 - 49 AU: | 5 | | | |
| | 2 | Feedlots with 50 - 299 AU: | 102 | | | |
| | 3 | Non-NPDES/SDS \geq 300 AU: | 31 | | | |
| | 4 | Feedlots with NPDES/SDS permits: | 19 | | | |
| | 5 | Total - Feedlots required to be registered: | 157 | | | |
| PRODUCTION SITE INSPECTIONS (compliance or construction) | | | | | | |
| | 6 | Feedlots inspected in shoreland with 10 - 49 AU: | 0 | | | |
| | 7 | Feedlots inspected with 50 - 299 AU: | 5 | | | |
| | 8 | Non-NPDES/SDS \geq 300 AU inspected: | 8 | | | |
| | 9 | Total - Non-NPDES/SDS Feedlots inspected required to be registered: | 13 | | | |
| | 10 | NPDES/SDS sites inspected: | 0 | | | |
| | 11 | Inspected Feedlots non-compliant with water quality discharge standards: | 0 | | | |
| LAND APPLICATION INSPECTIONS | | | | | | |
| Non-NPDES/SDS Sites | 12 | Feedlots \geq 100 AU where Level 1 land app was conducted: | 9 | | | |
| | 13 | Feedlots \geq 100 AU where Level 1 land app result was non compliant: | 0 | | | |
| | 14 | Site \geq 300 AU (or \geq 100 AU in DWSMA) where Level 2 land app was conducted: | 2 | | | |
| | 15 | Feedlots from Line 14 where only a Level 2 land app inspection was conducted: | 0 | | | |
| | 16 | Feedlots from Line 14 where Level 2 land app result was non compliant: | 0 | | | |
| | 17 | Feedlots \geq 100 AU where Level 3 land app was conducted: | 5 | | | |
| | 18 | Feedlots from Line 17 where only a Level 3 land app inspection was conducted: | 0 | | | |
| 19 | Feedlots \geq 100 AU where Level 3 land app result was non compliant: | 0 | | | | |
| SPECIALTY INSPECTIONS | | | | | | |
| Non-NPDES/SDS Sites | 20 | How many from Line 9 are construction only (Line 9 - # of compliance insp): | 1 | | | |
| | 21 | Sites with multiple inspections where at least one was a construction insp: | 2 | 0.5 | 1 | |
| | 22 | Feedlots inspected that are located in shoreland and/or DWSMA: | 1 | | | |
| | 23 | Complaint inspections at sites required to be registered: | 1 | | | |
| | 24 | Complaint inspections at sites NOT required to be registered: | 0 | | | |
| | 25 | On-site assistance inspections: | 0 | | | |
| INSPECTION TYPE (Performance Credit Eligible) | | | | | | |
| Based on Number of Sites Inspected by Type | 26 | Compliance Inspections at non-NPDES/SDS sites: | 12 | 1.5 | 1.5 | |
| | 27 | Construction only Inspections at non-NPDES/SDS sites (to meet 7% min): | 1 | 1 | 1 | |
| | 28 | Complaint Inspections (any size site): | 1 | 0.5 | | |
| | 29 | Level 2 Land Application Inspections at non-NPDES/SDS sites: | 2 | 3 | 6 | |
| | 30 | Level 3 Land Application Inspections at non-NPDES/SDS sites: | 5 | 0.5 | 2.5 | |
| | 31 | Feedlots with NPDES/SDS permits inspected: | 0 | 0.5 | | |
| | 32 | Inspection Type Performance Credit Total: (Questions 26-31) | | 10 | 11.50 | |

All data must be entered in accordance with the Annual CFO Report Guidance Document.

| <i>Except where identified, this report addresses those non-NPDES/SDS site required by 7020 to be registered.</i> | | | No. | PC | PC Total |
|---|----|--|-----|------|--------------|
| PERMITTING | | | | | |
| | 33 | 30-day construction or expansion notifications received: | 1 | | |
| | 34 | Interim Permits Issued or Modified: | 0 | 2 | 0 |
| | 35 | Construction Short-Form Permits Issued or Modified at Sites ≥ 300 AU: | 1 | 1 | 1 |
| | 36 | Public meetings held for construction or expansion to ≥ 500 AU: | 1 | | |
| EMERGENCY RESPONSE (any size site) | | | | | |
| | 37 | Events where emergency response was conducted: (on-site visit) | 0 | 2 | 0 |
| PRODUCTION SITE SCHEDULED COMPLIANCE (Achieved in current reporting year) | | | | | |
| | 38 | Feedlots where a partial environmental upgrade was achieved: | 0 | | |
| | 39 | Feedlots where a complete environmental upgrade was achieved: | 0 | 6 | 0 |
| LAND APPLICATION SCHEDULED COMPLIANCE (Achieved in current reporting year) | | | | | |
| Non-NPDES/SDS Sites | 40 | Feedlots ≥ 100 AU where Level 1 land app non-compliance was returned to compliance: | 0 | | |
| | 41 | Feedlots ≥ 300 AU (or ≥ 100 AU located in a DWSMA) where Level 2 land app non-compliance was returned to compliance: | 0 | | |
| | 42 | Feedlots ≥ 100 AU where Level 3 land app non-compliance was resolved: | 0 | | |
| OWNER ASSISTANCE | | | | | |
| Describe on Supplemental Form. | 43 | Workshops or trainings hosted and/or co-sponsored by the CFO: | 1 | 2 | 2 |
| | 44 | Number of feedlot owners attending events in line 43: | 53 | | |
| | 45 | Number of mailings to feedlot owners: | 1 | | |
| | 46 | Feedlot articles placed in newspapers: | 3 | | |
| STAFFING LEVEL AND TRAINING | | | | | |
| Line 51 Based on One CFO per County Attending Training Event | 47 | FTEs - (Full Time Equivalents) supplied by the CFO(s): | 0.3 | | |
| | 48 | FTEs supplied by other county staff, including administrative and support staff assigned by the county to the feedlot program: | 0.7 | | |
| | 49 | FTEs supplied through contract with other local government units: | 0 | | |
| | 50 | Total Number of FTE positions that supported county program: | 1 | | |
| | 51 | CFO - training hours: (Enter total training hours earned) | 47 | 0.25 | 7.25 |
| ENVIRONMENTAL REVIEW (EAW) | | | | | |
| | 52 | EAW petitions received: | 1 | | |
| | 53 | EAWs prepared by county: | 0 | 4 | 0 |
| AIR QUALITY NOTIFICATIONS | | | | | |
| | 54 | Notifications received claiming air quality exemptions: | 7 | | |
| ENFORCEMENT ACTIONS | | | | | |
| | 55 | Letters of Warning (LOW) issued: | 0 | | |
| | 56 | Notices of Violation (NOV) issued: | 0 | | |
| | 57 | Court actions commenced: | 0 | | |
| OTHER PROGRAM ACTIVITIES | | | | | |
| Describe Lines 58-62 on Supplemental Form. | 58 | Feedlots where a MinnFARM was conducted: | 0 | 1 | 0 |
| | 59 | Hours mentoring New CFOs: | 0 | 0.25 | 0 |
| | 60 | CFO presentations at informational or producer groups: (per event) | 2 | 1 | 2 |
| | 61 | Meetings with other local government and producer groups: | 6 | | |
| | 62 | Feedlot Ordinance Revisions: | 0 | | |
| TOTAL PERFORMANCE CREDITS | | | | | 24.75 |



Request for Board Action

BOARD MEETING DATE:
April 4, 2017

Commissioner's Report

Department Information

| | | |
|------------------------------------|-----------------------------|------------------------------------|
| ORIGINATING DEPARTMENT: Highway | REQUESTOR: Andrew Sander | REQUESTOR PHONE: (320) 842-5251 |
|------------------------------------|-----------------------------|------------------------------------|

Agenda Item Details

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|---|---|
| BRIEF DESCRIPTION OF YOUR REQUEST Board Approval to award S.P. 076-606-045 paving project on CSAH 6 from TH 29 to CSAH 35 pending State and Federal approval and allow the chairman to sign the contract. | |
| AGENDA YOU ARE REQUESTING TIME ON: April 4, 2017 | ARE YOU SEEKING APPROVAL OF A CONTRACT? no |
| IS THIS MANDATED? no | EXPLANATION OF MANDATE: n/a |
| BACKGROUND/JUSTIFICATION: Swift County Highway Department is constructing a concrete overlay project in the summer of 2017 and is requesting board approval. | |
| PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? | none |

Budget Information

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|----------|-------------------------|
| FUNDING: | State, Federal & County |
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Review/Recommendation

| | |
|--|--|
| COUNTY ATTORNEY: Danielle Olson | COUNTY ADMINISTRATOR: Kelsey Baker |
| RECOMMENDATIONS: Not submitted for review | RECOMMENDATIONS: Not submitted for review |
| COMMENTS: n/a | COMMENTS: n/a |

Swift County Highway Department

BID TABULATIONS: S.P. 076-606-045 (CSAH 6)

March 24, 2017

Concrete Paving and Shouldering CSAH 6 from TH 29 to CSAH 35(Length 13.34 miles)

| CONTRACTOR | BID |
|-------------------------------------|-----------------------|
| Knife River | \$4,558,464.45 |
| PCIROADS | \$4,566,399.32 |
| S.M. Hentges & Sons Inc. | \$5,083,723.11 |
| | |

| | |
|----------------------------|-----------------------|
| ENGINEER'S ESTIMATE | \$5,807,094.60 |
|----------------------------|-----------------------|



Request for Board Action

BOARD MEETING DATE:
April 4, 2017

Commissioner's Report

Department Information

| | | |
|------------------------------------|-----------------------------|------------------------------------|
| ORIGINATING DEPARTMENT: Highway | REQUESTOR: Andrew Sander | REQUESTOR PHONE: (320) 842-5251 |
|------------------------------------|-----------------------------|------------------------------------|

Agenda Item Details

| | |
|---|---|
| BRIEF DESCRIPTION OF YOUR REQUEST: Approval to purchase the concrete wall panels for two salt sheds one for the Murdock shop and one for the Holloway shop. | |
| AGENDA YOU ARE REQUESTING TIME ON: April 4, 2017 | ARE YOU SEEKING APPROVAL OF A CONTRACT? no |
| IS THIS MANDATED? no | EXPLANATION OF MANDATE: n/a |
| BACKGROUND/JUSTIFICATION: The county has need for two salt storage units in the two out shops. They are in this year's budget. | |
| PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? | See above |

Budget Information

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|-----------------|
| FUNDING: County |
|-----------------|

Review/Recommendation

| | |
|--|--|
| COUNTY ATTORNEY: Danielle Olson | COUNTY ADMINISTRATOR: Kelsey Baker |
| RECOMMENDATIONS: Not submitted for review | RECOMMENDATIONS: Not submitted for review |
| COMMENTS: n/a | COMMENTS: n/a |

Swift County Highway Department

Quotes for two Salt Sheds:

Concret Bunker Walls delivered and installed

| CONTRACTOR | Quote |
|----------------------------|--------------------|
| AL'S Concrete | \$21,250.00 |
| Hanson Silo Company | \$28,863.60 |

Bunker walls and fabric roof delivered and installed

| CONTRACTOR | Quote |
|-------------------------------|--------------------|
| GreyStone Construction | \$54,576.00 |

Materials and installation of upper wall and steel roof

| CONTRACTOR | Quote |
|-----------------------------------|--------------------|
| Don's Building Center | \$19,991.38 |
| Appleton Building Center | \$20,793.32 |
| AF Building Materials Inc. | \$25,658.38 |

Budget \$60,000

Total \$41,241.38

AGRICULTURAL INSPECTION SERVICES CONTRACT

THIS AGREEMENT made in the County of Swift, State of Minnesota, by and between the County of Swift, a political subdivision of the State of Minnesota, and the Swift County Soil & Water Conservation District (SWCD), a political subdivision of the State of Minnesota,

WITNESSETH:

WHEREAS, The County of Swift has been requested by the Minnesota Commissioner of Agriculture to appoint a "County Agricultural Inspector" pursuant to Minnesota Statutes 18.231, and

WHEREAS, The County of Swift desires enforcement of the provisions of Minnesota Statutes 18.231 and corresponding statutory provisions, and has duly appointed the SWCD to fill the position of Swift County Agricultural Inspector, and

WHEREAS, The parties hereto mutually desire that adequate compensation be paid SWCD for services of the Swift County Agricultural Inspector.

NOW, THEREFORE, IT IS MUTUALLY AGREED as follows:

- (1) The SWCD shall see that provisions of all laws and rules dealing with weed control and seed inspection are carried out; they shall also participate in Minnesota Department of Agriculture insect and plant disease, economic poison, fee and fertilizer programs. When requested to do so by the Minnesota Commissioner of Agriculture, they shall participate in other agricultural programs which are under the Commissioner's control, provided that the Swift County Board of County Commissioners shall have the right to veto participation in such programs.
- (2) As compensation for their service as Swift County Agricultural Inspector, Swift County shall pay the SWCD nine thousand dollars (\$9,000) for the calendar year 2007 as follows:
 - (a) One thousand one hundred twenty five dollars (\$1,125) per month or before the first day of each month and/or at the discretion of the Swift County Board of Commissioners, the same amount may be paid in smaller and more frequent uniform installments.

- (b) Mileage expense is at the expense of the SWCD for all miles traveled in the execution of ag inspection duties; and,
 - (c) Other expenses directly related to the execution of duties as Swift County Agricultural Inspector including necessary publication expenses shall be at the expense of the SWCD.
- (3) The SWCD shall be considered to be an independent contractor for purposes of this agreement. The SWCD shall provide all equipment necessary to carry out the duties as Agricultural Inspector, including providing all equipment necessary and providing their own vehicle. SWCD shall set their own hours of work and shall independently determine how to best enforce the provisions of Minnesota Statute Section 18.231, et. seq. Swift County shall not be required to provide any benefits to the SWCD including withholding taxes, social security contributions, health insurance, worker's compensation, unemployment/reemployment insurance, or PERA.
- (4) The SWCD shall provide Swift County with proof of insurance for any vehicle used to fulfill their duties as Swift County Agricultural Inspector. Said insurance policy shall provide total liability limits for combined bodily injury and/or property damage in the amount of at least \$300,000 per accident. The SWCD shall promptly provide Swift County with notice of any liability claim brought against them as a result of their duties as Swift County Agricultural Inspector.

IN WITNESS WHEREOF, The said parties have caused this Agreement to be signed in their respective names, the SWCD, by its' Chairperson and the Swift County Board by its' Chairperson by authority of the Swift County Board of Commissioners as of this 1st day of May, 2007.

County of Swift, State of Minnesota

By: Douglas Anderson
Chairperson, Douglas Anderson

Attest: Byron L. Giese
Swift County Auditor, Byron L. Giese

Mark Weimerskirch
Mark Weimerskirch, Chairperson
Swift County Soil & Water Conservation District