

Notice & Agenda

Swift County Board of Commissioners

AMENDED

Tuesday, April 21, 2020

9:00 AM

LEC Meeting Room – 301 14th St N, Benson, MN

If you need any type of accommodation to participate in this meeting, please contact the County Administrator at 320-314-8399 at least 48 hours prior to the meeting.

<u>Time</u>	<u>Reference</u>	<u>Item</u>
9:00 a.m.		Call to Order and Roll Call
9:01 a.m.		Approve Agenda
9:02 a.m.		Consent Agenda
	1-3	(1) Minutes from April 7, 2020 Regular Meeting
	4-5	(2) Consider approval of a bid for JD #8 tile repair
	6-10	(3) Consider approval of NG9-1-1 GIS Grant Application Addendum
9:04 a.m.		Consider Approval of Commissioner warrants and review Auditor warrants
9:05 a.m.		Commissioner and Board reports
9:25 a.m.		County Administrator report
9:30 a.m.		Citizens Comments
9:35 a.m.		Andy Sander, Highway Engineer
	11-12	Consider approval of contract for paving projects SAP 076-603-010, 076-637-001, 076-620-023, 076-630-002, 076-600-003
9:45 a.m.		Catie Lee, Human Services
	13	Consider review and approval of Abatement Policies
	14-15	Consider approval of Telemedicine Policy
	16-17	Monthly update
10:00 a.m.		Property Taxes Discussion
	18-19	Consider approval of resolution 20-04-22 of Swift County Board of Commissioners Requesting that the Swift County Treasurer Abate the property taxes for the taxes pale in 2020
10:20 a.m.		Adjournment

Join Zoom Meeting

<https://zoom.us/j/96855877651>

Meeting ID: 968 5587 7651

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SWIFT COUNTY BOARD MINUTES

April 7, 2020

Chairman Hendrickx called the meeting to order at 9:02 AM with all members present. Also present: County Administrator Kelsey Baker, County Attorney Danielle Olson, Assistant County Attorney Shawn Reinke, Countryside Public Health Administrator Liz Auch, RDA Director Jennifer Frost, HRA Director Vicki Syverson, Sheriff John Holtz, Co-Administrator Dan Enderson, George Eilertson, from Northland Securities, Terri Orr and members of the public.

Chairman Hendrickx asked if there were any changes or additions to the agenda. Chairman Hendrickx added Liz Auch Covid-19 update after citizen comments. There were no other changes.

04-07-20-01 Commissioner Rudningen moved and Commissioner E. Pederson seconded to approve the agenda as amended.

Roll Call:

Fox	Y
Hendrickx	Y
E. Pederson	Y
P. Peterson	Y
Rudningen	Y

Motion carried unanimously.

04-07-20-02 Commissioner P. Peterson moved and Commissioner Fox seconded to approve the Consent Agenda items: (1) Approval of Minutes from March 17, 2020 Special Meeting, (2) Approval of Minutes from March 20, 2020 Emergency Meeting, (3) Approval of Minutes from March 24, 2020 Special Meeting, (4) Approval of Minutes from March 30, 2020 Special Meeting, (5) Approval of Environmental Services' 2019 County Feedlot Officer Annual Report, (6) Approval of Chippewa River Watershed Association Joint Powers Agreement.

Roll Call:

Fox	Y
Hendrickx	Y
E. Pederson	Y
P. Peterson	Y
Rudningen	Y

Motion carried unanimously.

04-07-20-03 Commissioner Rudningen moved and Commissioner E. Pederson seconded to approve the Commissioner warrants as follows: Revenue: \$168,092.43; Solid Waste: \$21,508.08; County Road & Bridge: \$15,951.25; Human Services: \$975.71; County Ditches Fund: \$13,084.19; County Health Insurance: \$436.00; which includes the following bills over \$2,000: Appleton Press, \$4,884.30; Benson Municipal Utilities, \$7,228.80; Bolton & Menk, Inc., \$11,253.00; Cornerhouse, \$2,550.00; Geyer Recycling, \$6,221.33; LETG, LLC, \$37,833.01; Lund Implement Company, \$4,274.33; Nolan Baker Ford Sales, \$74,810.00; University Of Minnesota, \$19,113.99; Waste Management Of WI-MN, \$7,902.08.

Roll Call:

Fox	Y
Hendrickx	Y
E. Pederson	Y
P. Peterson	Y
Rudningen	Y

Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner Rudningen reported on Hospital meeting, Prairie Lakes Youth Programs and Kerkhoven EDA. Commissioner Fox reported on PrimeWest, and Hospital Finance. Chairman Hendrickx reported on 6W Corrections, PrimeWest, Corporate Compliance meeting and Special meetings. Commissioner E. Pederson reported on DAC and RDA meetings. Commissioner P. Peterson reported on 6W Corrections, PrimeWest, Countryside Public Health 2021 Budget and Prairie Five Rides update.

Administrator Baker reported on daily briefing calls with Sheriff Holtz, Jail Staff, Emergency Management Bill McGeary and Liz Auch, County staff working remotely if possible and County Drop Boxes available at two locations.

Chairman Hendrickx asked for citizen's comments. There were none.

Countryside Public Health Director Liz Auch updated the Board on Covid-19.

RDA Director Jennifer Frost updated the board on the Prairie Five move to the Grow building. Decision was made to terminate the lease and let Prairie Five move into the Grow building. Commissioners P. Peterson, Hendrickx, Rudningen and Fox were in favor of it. Commissioner E. Pederson was against.

Highway Engineer Andrew Sander requested approval to purchase one Tractor Backhoe to replace unit 78. Recommendation was to go with the John Deere Model 710L.

04-07-20-04 Commissioner P. Peterson moved and Commissioner Rudningen seconded to approve to purchase the John Deere Model 710L Tractor Backhoe to replace unit 78. A brief discussion was held.

Roll Call:

Fox Y

Hendrickx Y

E. Pederson Y

P. Peterson Y

Rudningen Y

Motion carried unanimously.

Highway Engineer Andrew Sander requested approval to purchase one new self-propelled Broom to replace unit 58.

04-07-20-05 Commissioner Fox moved and Commissioner P. Peterson seconded to approve the purchase of one new self-propelled Broom to replace unit 58. A brief discussion was held.

Roll Call:

Fox Y

Hendrickx Y

E. Pederson Y

P. Peterson Y

Rudningen Y

Motion carried unanimously.

Highway Engineer Andrew Sander requested approval of Resolution #20-04-21 for Final Haul Road Release CR51. The county engineer inspected County Road 51 and is recommending the release of RTS Shearing LLC from the 2016 Haul Road Agreement.

04-07-20-06 Commissioner E. Pederson moved and Commissioner Fox seconded to approve resolution. #20-04-21 for Final Haul Road Release CR51. The county engineer inspected County Road 51 and is recommending the release of RTS Shearing LLC from the 2016 Haul Road Agreement. A brief discussion was held.

Roll Call:

Fox Y

Hendrickx Y

E. Pederson Y

P. Peterson N

Rudningen Y

Motion carried.

George Eilertson, from Northland Securities discussed the refinancing notes from Bremer Bank.

Chair Hendrickx introduced the Resolution expressing intent to make general obligation pledge to Swift County – Benson Hospital Revenue Bonds.

04-07-20-07 Commissioner Fox moved and Chair Hendrickx seconded to approve the Resolution expressing intent to make general obligation pledge to Swift County – Benson Hospital Revenue Bonds. A lengthy discussion was held.

Roll Call:

Fox Y

Hendrickx Y

E. Pederson N

P. Peterson Y

Rudningen N

Motion carried.

04-07-20-08 Chair Hendricks adjourned the meeting.

The meeting adjourned at 10:34 AM.

WITNESSED:

Gary Hendrickx, Chair

ATTEST:

Kelsey Baker, County Administrator



Request for Board Action

BOARD MEETING DATE:
April 21, 2020

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Swift County Parks	REQUESTOR: Michael Johnson	REQUESTOR PHONE: 320-843-5341
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving a bid for JD #8 tile repair.	
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: Bid total requires Board Approval
BACKGROUND/JUSTIFICATION: There has been a tile washout on 18" tile, soil conditions prohibit normal tile repair and the amount of dirt that went down the tile was considerable. Contractors were offered two options to bid, 1500 feet each of 12" & 15" tile which has the similar water capacity of an 18" tile or 1500 feet of 18" tile. Attached are the bid comparisons. One contractor bid option 1 and another bid option 2. RFP was advertised in the legal paper and mailed to several contractors. P, D & W Office Recommends Litzau Farm Drainage.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? No action	Click here to enter text.

Budget Information

FUNDING: JD #8 repair fund

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: Click here to enter text.	RECOMMENDATIONS: Click here to enter text.
COMMENTS: Click here to enter text.	COMMENTS: Click here to enter text.

Board Action

Motions ___ J Fox ___ G Hendrickx ___ E. Pederson ___ P Peterson ___ E Rudningen
Action Vote

No.	Item	Unit	Quantity	Unit Price	Total
1	18 " Tile W/sock or sand slot	l.f.	1,500	31.00	46,500
3	Outlet	Each	24" CMP outlet pipe	1900	1900
5	1 18" Connection Tile	Each	1	1900	1900
	Overall Total				50,300

Litzau Farm Drainage

No.	Item	Unit	Quantity	Unit Price	Total
1	15 " Tile W/sock or sand slot	l.f.	1,500	20	30000
2	12" Tile W/sock or sand slot	l.f.	1,500	18	27000
3	Outlet	Each	15" tile outlet	200	200
4	Outlet	Each	12" Tile Outlet	180	180
5	Y Connection 18" to 15" and 12 " Tile	Each	1	3500	3500
	Overall Total				60880

Wulf tiling



NG9-1-1 GIS Grant Application Addendum

1. Project timeline falls within the grant period: grant acceptance until March 31, 2022.
2. Project scope follows the new validation process and project design as outlined in the Minnesota [Next Generation 9-1-1 Validation Overview](#) document.
 - a. Data Pre-processing
 - b. Validation steps
 - i. Community name validation
 - ii. Emergency service number validation
 - iii. Street name validation
 - iv. Master street address guide validation
 - v. Address validation
 - vi. Database integrity validation (formerly called geospatial validation)
 - vii. Edge-matching and Polygon-to-Location Data validation
3. Project scope includes items found in [NG9-1-1 GIS Grant Task List and Schema](#) requirements.
4. Project scope only includes work that serves a NG9-1-1 data requirement or enhancement.
5. NG9-1-1 data enhancements will only be worked on after data requirements are met and all validations passed.
6. NG9-1-1 validations and requirements will be followed.

I understand that I am responsible for meeting the grant performance expectations and standards, and if I fail to do so, the reimbursement may not be paid.

I have read and agree to the terms and conditions in the addendum.

Printed Name: John Holtz Agency: Swift County Sheriff's Office

Signature: [Handwritten Signature] Date: 4-16-2020

NG9-1-1 GIS Award Amounts

County	Final Grant Award
Benton County	\$28,181.33
Big Stone County	\$10,080.16
Douglas County	\$36,218.32
Grant County	\$9,956.43
Kandiyohi County	\$38,500.00
Meeker County	\$31,387.26
Mille Lacs County	\$75,244.99
Morrison County	\$28,188.73
Otter Tail County	\$59,169.72
Pope County	\$23,840.00
Stearns County	\$110,040.03
Stevens County	\$11,407.44
Swift County	\$16,045.05
Todd County	\$28,670.01
Traverse County	\$7,625.27
Wadena County	\$13,762.39
Wilkin County	\$17,364.54
Wright County	\$92,617.17
Total allocation for Central Region	\$638,298.84

NEXT STEPS:

NG9-1-1 GIS Grant Application Addendum:

As the timeframe between the applications & award was exceptionally long, a number of requirements changed, specifically the data model in which the GIS information should use. You'll find an attached addendum that lists these changes & asks each applicant to acknowledge by signing. These signed addendums will be required to be submitted before acceptance.

County Board Approval:

If you have not done so already, your next step is to take your award information to your County Board to ask for approval to accept this federal grant money. This grant does not have a required match. Your county will get all the money you were awarded above.

Reimbursement:

Counties pay their invoices directly to their vendors. Once you have a paid invoice you send an electronic copy to the City of St. Cloud. You will also need to send a copy of the cancelled check or ACH information.

Counties whose GIS personnel will be completing the work in-house will provide a GIS work hours summary spreadsheet with a quarterly Progress Report at the end of every quarter. Payroll System Reports and Employee Benefit Cost Summaries may be required.

Please feel free to contact me if you have any questions. I can be reached at (320) 650-3365 or micah.myers@ci.stcloud.mn.us.

Thank you for your time and consideration.

Sincerely,

Micah Myers
Regional Advisory Committee - Chair



Alcohol and Gambling Enforcement

Bureau of Criminal Apprehension

Driver and Vehicle Services

Emergency Communication Networks

Homeland Security and Emergency Management

Minnesota State Patrol

Office of Communications

Office of Justice Programs

Office of Traffic Safety

State Fire Marshal

Emergency Communication Networks

445 Minnesota Street • Suite 1725 • Saint Paul, Minnesota 55101-5137
Phone: 651.201.7547 • Fax: 651.296.2665 • TTY: 651.282.6555
www.ecn.state.mn.us

TO: Micah Myers, CMESB Regional Grant Administrator
FROM: Dan Craigie, 9-1-1 Program Manager
RE: NG9-1-1 GIS Grant Award
DATE: 4/9/2020

Micah,

Thank you for your application and commitment to the Central region of Minnesota. This letter is to inform you that the Central Minnesota Emergency Services Board (CMESB) has been awarded a total amount of **\$638,298.84** for their respective GIS applications. Please reference the grant evaluation documents that accompanies this letter for an explanation of how that number was calculated & the breakdown per entity.

You will be notified through the E-Grants platform in the coming days of the next steps in accepting the grant award.

As the timeframe between the applications & award was exceptionally long, a number of requirements changed, specifically the data model in which the GIS information should use. You'll find an attached addendum that lists these changes & asks each applicant to acknowledge by signing. These signed addendums will be required to be uploaded within the E-Grants platform before acceptance.

Sincerely,

Dan Craigie



Request for Board Action

BOARD MEETING DATE:
April 21, 2020

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Highway	REQUESTOR: Andrew Sander	REQUESTOR PHONE: (320) 842-5251
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Contract approval for paving projects SAP 076-603-010, 076-637-001, 076,704-004, 076-620-023, 076-635-029, 076-630-002, 076-600-003.	
AGENDA YOU ARE REQUESTING TIME ON: April 21, 2020	ARE YOU SEEKING APPROVAL OF A CONTRACT? yes
IS THIS MANDATED? yes	EXPLANATION OF MANDATE: Statute
BACKGROUND/JUSTIFICATION: The county opened bids on April 15, 2020 for county wide paving projects.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? none	

Budget Information

FUNDING:	State, County
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Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: XXX	RECOMMENDATIONS: XXX
COMMENTS: XXX	COMMENTS: XXX

Board Action

Motions ___ J Fox ___ G Hendrickx ___ E Pederson ___ P Peterson ___ E Rudningen
Action Vote

Swift County Highway Department

BID TABULATIONS: S.A.P. 076-603-010, S.A.P. 076-637-001, S.A.P. 076-704-004 (CSAH 3, 37, 104) and S.A.P. 076-620-023, S.A.P. 076-635-029, S.A.P. 076-630-002, S.A.P. 076-600-003 (CSAH 20, 35, 30) (CR 51)

April 15, 2020

Milling, Bituminous Paving, Aggregate Base and Aggregate Shoulders

CONTRACTOR	BID
Central Specialties	\$3,240,987.62
Duininck	\$3,307,771.06
Anderson Brother Construction	\$3,712,105.39
Mark Sand & Gravel Co.	\$3,907,298.60

ENGINEER'S ESTIMATE

\$3,942,865.25



Request for Board Action

BOARD MEETING DATE:
June 4, 2019

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Human Services	REQUESTOR: Catie Lee	REQUESTOR PHONE: 320-843-6301
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Policy Review and Approval		
AGENDA YOU ARE REQUESTING TIME ON: Regular board	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	
IS THIS MANDATED? Most are	EXPLANATION OF MANDATE: County Board action needs to be taken to review and approve Policies	
BACKGROUND/JUSTIFICATION:		
Human Services Policies		
Number and Name of Policy	Policy Purpose	Summary of Changes
509 – Abatement Policy	Consider and grant abatement of property values, taxes, penalty, interest and costs consistent with Minnesota Statutes. Abatements are only considered and may be granted as they relate to taxes payable in the current year, and the two prior years for documented cases of hardship or clerical errors.	New Policy
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?		Click here to enter text.

Budget Information

FUNDING: NA

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: Click here to enter text.	RECOMMENDATIONS:
COMMENTS: n/a	COMMENTS: Click here to enter text.



Policy Name	Telemedicine Policy
Policy Number	3.504
Origination Date	4/1/2020
Board Approval Date	4/21/20
Policy Owner	Human Services Director
Responsible Personnel	All staff who use Telemedicine services
Regulatory Requirement	Minnesota Statute 147.033; Minnesota Statute 256B.0943; Minnesota Statute 256B.0625; HIPAA
Cross References	
Attachments	

Policy Purpose

Swift County Human Services (SCHS) seeks to serve clients in ways that best suit their needs. Evaluation, management and consultation services using synchronous technologies (hereafter referred to as “telemedicine”) may be deemed necessary to appropriately monitor a client’s progress.

The staff must comply with MN Data Practices and mandated reporting requirements. The client has the right to refuse telemedicine and the right to stop participating in telemedicine at any time.

The visit must take place via an interactive audio and video telecommunications system. These technologies must permit a HIPAA compliant real-time visit between the client and staff.

Quality assurance will occur through ongoing evaluation of telemedicine outcomes.

Procedure

A. Conditions of Telemedicine Selection

a. Criteria

- i. The client is present at the time of the visit;
- ii. The client is in a predetermined safe environment;
- iii. A minimum of one Face-to-face visit has occurred prior to telemedicine implementation, unless unable to have an initial face-to-face visit (documentation must be provided);
- iv. The staff is licensed (if license is applicable) in the state in which the client resides;
- v. The client and staff speak the same language or a suitable arrangement for an interpreter can be provided; and
- vi. The staff deem the client is an appropriate candidate for telemedicine by screening them for any clinical contraindications that would disallow them to benefit from the service. (One example may be extreme paranoia that causes them excessive fear that their session may be monitored by other entities). Staff are required to document if they are ending telemedicine and returning to traditional practices and indicate why the discontinuation is either clinically indicated, by choice of the client or mutually agreed upon.

- b. Clients excluded from telemedicine include those who refuse or are unwilling to participate and those who are noncompliant or for whom it is not effective (based on staff determination), even if the client has already received a telemedicine visit or are those that are clinically contraindicated to participate in telemedicine.
- B. Provision of Telemedicine
- a. The staff determines appropriate clients for telemedicine using above criteria;
 - b. The staff discusses telemedicine option with the client and the staff join the telemedicine visit. The client and staff complete visit activities, which may include:
 - i. Observational assessment
 - ii. Education
 - iii. Referrals and resources
 - iv. Screenings
 - v. Goal Setting
 - c. The client and staff disconnect from telemedicine technology; and
 - d. In alignment with Minnesota Statute 256B.0625, the staff records visit in appropriate documentation system and appropriately bills for the visit
 - i. The type of service provided
 - ii. The time the service began and the time the service ended, with a.m. and p.m. designations
 - iii. A description of the provider's bases for determining that telemedicine is an appropriate and effective means for delivering service to the recipient
 - iv. The mode of transmission of the telemedicine service
 - v. The location of the originating and the distant site
- C. If audio/video quality issues arise during the visit, provider records them in appropriate documentation system and submits a request to the Information Technology (IT) Department for assistance.

Violation of this Policy

No or only partial adherence to this policy or procedure may result in noncompliance with current regulatory requirements and subsequent penalties to Swift County Human Services. Remediation for violators will include, but not be limited to, disciplinary action up to and including termination depending on the circumstances of the situation at the time.

Signatures:

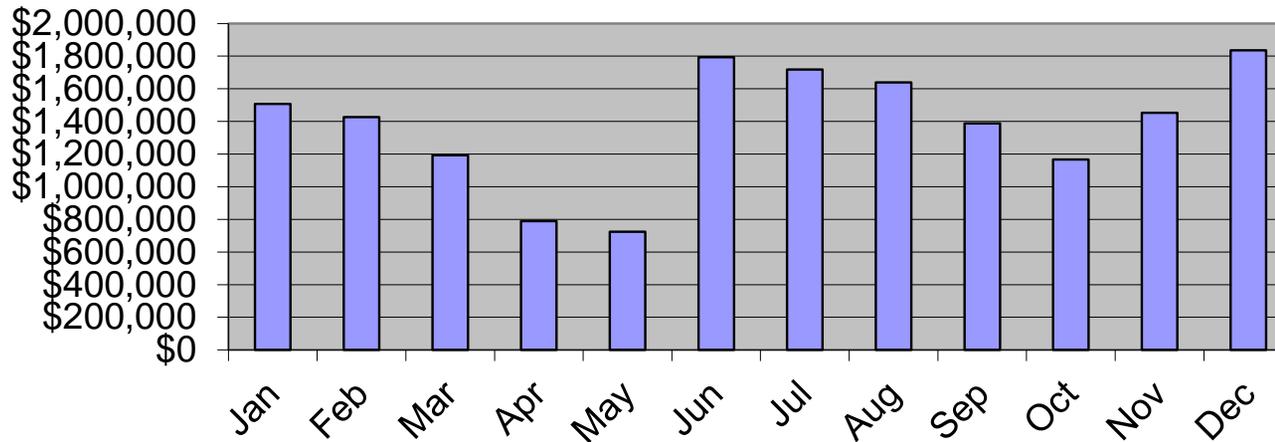
Date:

Board Approval: _____
Board Chair

County Administrator: _____

Swift County Human Services											
Ending Monthly Cash & Investment Balances											
2011 - 2020											
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	Average
Jan	\$ 1,027,808	\$ 977,091	\$ 909,780	\$ 846,281	\$ 983,278	\$ 933,563	\$ 1,668,733	\$ 2,045,847	\$ 2,559,803	\$ 3,119,041	\$1,507,123
Feb	\$ 1,004,522	\$ 829,326	\$ 788,543	\$ 739,793	\$ 882,373	\$ 886,577	\$ 1,562,756	\$ 1,967,692	\$ 2,603,360	\$ 3,009,633	\$1,427,458
Mar	\$ 848,432	\$ 551,477	\$ 576,608	\$ 601,437	\$ 593,206	\$ 636,635	\$ 1,278,985	\$ 1,706,416	\$ 2,416,328	\$ 2,725,205	\$1,193,473
Apr	\$ 820,387	\$ 328,272	\$ 451,920	\$ 446,379	\$ 168,803	\$ 352,306	\$ 1,085,797	\$ 1,415,224	\$ 2,030,159		\$788,805
May	\$ 669,878	\$ 329,407	\$ 300,099	\$ 269,118	\$ 187,841	\$ 289,965	\$ 804,645	\$ 1,279,329	\$ 2,385,140		\$723,936
Jun	\$ 1,460,435	\$ 1,218,863	\$ 1,145,907	\$ 1,361,018	\$ 1,187,485	\$ 1,476,200	\$ 2,165,333	\$ 2,745,303	\$ 3,377,509		\$1,793,117
Jul	\$ 1,142,375	\$ 1,113,725	\$ 1,094,712	\$ 1,165,952	\$ 1,217,022	\$ 1,483,669	\$ 2,160,790	\$ 2,842,236	\$ 3,246,109		\$1,718,510
Aug	\$ 1,228,978	\$ 894,462	\$ 982,736	\$ 1,199,826	\$ 1,126,524	\$ 1,532,984	\$ 1,995,009	\$ 2,661,662	\$ 3,137,129		\$1,639,923
Sep	\$ 1,079,263	\$ 804,086	\$ 714,174	\$ 921,407	\$ 877,167	\$ 1,220,833	\$ 1,650,293	\$ 2,409,864	\$ 2,814,711		\$1,387,978
Oct	\$ 773,615	\$ 538,645	\$ 627,339	\$ 667,331	\$ 646,265	\$ 1,028,981	\$ 1,459,114	\$ 2,139,152	\$ 2,621,771		\$1,166,913
Nov	\$ 741,489	\$ 483,013	\$ 377,803	\$ 477,198	\$ 513,740	\$ 2,056,684	\$ 2,511,571	\$ 3,278,552	\$ 2,633,850		\$1,452,656
Dec	\$ 1,242,733	\$ 1,094,736	\$ 1,057,825	\$ 1,180,113	\$ 1,187,268	\$ 1,888,413	\$ 2,296,240	\$ 3,077,192	\$ 3,506,591		\$1,836,790
Average	\$ 1,003,326	\$ 763,592	\$ 752,287	\$ 822,988	\$ 797,581	\$ 1,148,901	\$ 1,719,939	\$ 2,297,372	\$ 2,777,705	\$ 2,951,293	

**Average Monthly Cash & Investment Balance
2011-2020**



RESOLUTION NO. 20-04-22

**RESOLUTION OF SWIFT COUNTY BOARD OF COMMISSIONERS
REQUESTING THAT THE SWIFT COUNTY TREASURER ABATE THE
PENALTY ON LATE PAYMENT OF
PROPERTY TAXES FOR TAXES PAYABLE IN 2020**

WHEREAS, on March 13, 2020, Governor Tim Walz issued Emergency Executive Order 20-01 declaring a Peacetime State of Emergency in response to the COVID-19 pandemic; and

WHEREAS, on March 15, 2020, Governor Walz issued Emergency Executive Order 20-02, ordering the temporary closure of all public and private schools to help slow the spread of COVID-19; and

WHEREAS, on March 16, 2020, Governor Walz issued Emergency Executive Order 20-04, ordering the temporary closure of bars, restaurants, and other places of accommodation to help slow the spread of the pandemic; and

WHEREAS, on March 16, 2020, Governor Walz issued Emergency Executive Order 20-05, providing certain relief to employers and unemployed workers during the COVID-19 emergency; and

WHEREAS, on March 20, 2020, Governor Walz issued Emergency Executive Order 20-20, requiring Minnesotans to stay at home; and

WHEREAS, Emergency Executive Order 20-05 recognizes that the economic insecurity caused by the COVID-19 pandemic will be a major concern for many Minnesotans; and

WHEREAS, Emergency Executive Order 20-15 recognizes that the State's response to the COVID-19 pandemic will result, either directly or indirectly, in the closure of many of Minnesota's small businesses; and

WHEREAS, Swift County desires to provide temporary relief to its residents and businesses within the County that have been directly or indirectly impacted by the economic pressures caused by the COVID-19 pandemic; and

WHEREAS, Swift County recognizes that as a result of unemployment, lost or reduced wages and the loss of business income, the prompt payment of property taxes will be a major economic pressure for many County residents this year; and

WHEREAS, pursuant to Minn. Stat. § 279.01, subd. 2, the County Board may, with the concurrence of the County Treasurer, abate the penalty for late payment of property taxes; and

WHEREAS, the County Board finds that imposing the full penalty for late payment of property taxes in 2020 would be unjust and unreasonable, and further finds that partially abating the penalties associated with the late payment of property taxes in 2020 furthers the economic interests of the County and its residents and business owners; and

WHEREAS, the Swift County Treasurer has indicated that he concurs with the Board's findings and its desire to partially abate the penalty for late payment of taxes in 2020.

NOW THEREFORE, BE IT RESOLVED, by the Swift County Board of Commissioners as follows:

1. Pursuant to Minn. Stat. § 279.01, subd. 2, the County Board hereby delegates to the Swift County Treasurer the power to abate the penalty provided in Minn. Stat. § 279.01 for the late payment of property taxes payable in 2020, to the extent provided for in this Resolution.

2. The County Board further requests that the Swift County Treasurer impose the following modified penalties for late payment of property taxes due and payable in 2020 for all applicable property classifications:

- a. For taxes paid between May 16, 2020 and June 30, 2020: a penalty of 1% of the unpaid tax otherwise due and owing.
- b. For taxes paid between July 1, 2020 and July 31, 2020: a penalty of 2% of the unpaid tax otherwise due and owing.
- c. For taxes paid on or after August 1, 2020: the penalty otherwise imposed by law.

3. This Resolution does not limit the authority of the County Board or the Treasurer to abate taxes or property values as otherwise provided by law.

Adopted this _____ day of April 21, 2020.

Gary Hendrickx, Chair
Swift County Board of Commissioners

Attest:

Kelsey Baker
County Administrator