

Notice & Agenda

Swift County Board of Commissioners

Tuesday, March 21, 2017

11:00 AM

Swift County Board Room – 301 14th St N, Benson, MN

If you need any type of accommodation to participate in this meeting, please contact the County Administrator at 320-314-8399 at least 48 hours prior to the meeting. Times are only estimates and items may be taken out of order.

<u>Time</u>	<u>Reference</u>	<u>Item</u>
11:00 a.m.		Call to Order and Roll Call
11:01 a.m.		Approve Agenda
11:03 a.m.		Consent Agenda
	1-2	(1) Minutes from the March 7, 2017 Regular Meeting
	3	(2) Consider approval to advertise for summer help in Swift Falls Park and Appleton Area Recreation Park
		(3) Consider an offer for employment for an Eligibility Worker
11:04 a.m.		Consider Approval of Commissioner warrants and review Auditor warrants reviewed
11:05 a.m.		Commissioner and Board reports
11:20 a.m.		County Administrator report
11:25 a.m.		Citizens Comments
11:25 a.m.		Mike Johnson, Parks, Drainage and Wetlands Supervisor
	4	Consider approval of a bid for the pipe project on County Ditch #52
11:35 a.m.		Scott Collins, Environmental Services Director
	5-8	Consider approval of an Amendment to Conditional Use Permit #241087 to add an identical 102' x 168' total confinement barn to house 2,100 head swine between 55-300 pounds along with a 102' x 8' poured concrete liquid manure storage area.
11:45 a.m.		County Treasurer Ron Vadnais
	9-14	Review fourth quarter 2016 Cash and Investments
11:55 a.m.		County Auditor Kim Saterbak
	15-21	Review fourth quarter 2016 Executive Departmental Budget Report
		Other Business
	22-26	Consider approving a resolution setting the 2018 Wheelage Tax
	None	Road Tour Discussion
	None	Closed session to consider strategy for labor negotiations
		Consider approving a closed meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25. (§13D.03)
		Closed session to consider strategy for labor negotiations
		Adjourn close session and return to open session
12:30 p.m.		Adjournment

SWIFT COUNTY BOARD MINUTES

March 7, 2017

Chairman Rudningen called the meeting to order at 9:00 AM with all members present as well as County Auditor Kim Saterbak, Joel Dunning, Emmy Jensen, and Amanda Ness.

Chairman Rudningen asked if there were any changes or additions to the agenda. There were none.

03-07-17-01 Commissioner Hendrickx moved and Commissioner Fox seconded to approve the agenda as presented. Motion carried unanimously.

03-07-17-02 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve the Consent Agenda items: (1) Approval of Minutes from the February 21, 2017 Regular Meeting (2) Approval of the purchase of an R10 GPS Receiver for the Highway Department (3) Approval of a Quit Claim Deed for the transfer of part of Lots 18, 19, and 20, Block 34, Town of Benson and (4) Approval of a contract with Sunde Land Surveying for surveying of the Courthouse and Countryside Public Health. Motion carried 4-1 with Commissioner E. Pederson opposing.

03-07-17-03 Commissioner Fox moved and Commissioner E. Pederson seconded to approve the Commissioner warrants as follows: Revenue: \$239,581.95; Solid Waste: \$21,987.90; Road and Bridge: \$8,428.03; County Ditches: \$9,114.92; Human Services, \$3,686.51; County Health Insurance, \$1,308.00 which includes the following bills over \$2,000: 6W Department of Community Corrections, \$111,566.97; American Communications, Inc., \$5,600.00; Amundson Peterson, \$2,300.00; Anoka County Treasury Office, \$2,000.00; Benson Municipal Utilities, \$7,519.19; Bolten & Menk, Inc., \$4,650.00; Center Point Energy, \$2,770.39; Chippewa River Watershed Project, \$3,500.00; Commerford Gravel, Inc., \$4,284.00; Computer Professionals Unlimited, Inc., \$5,081.32; Countryside Public Health, \$2,472.50; Dooley Petroleum, Inc., \$2,175.19; Geyer Recycling, \$5,862.50; Midwest Boiler Repair, Inc., \$3,625.00; Nolan Baker Ford Sales, \$55,534.00; Pro Action Safety & Sales, \$15,618.58; Swift County DAC, \$2,127.39; Waste Management Of Northern Minnesota, \$7,538.98; and Waters & Company, \$6,150.00. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner P. Peterson reported on Prairie Five and HRA. Commissioner Hendrickx reported on Prairie Waters Tourism, NACO, SPCC, and Ditch #18. Commissioner Fox reported on SPCC and SCBHS. Commissioner E. Pederson reported on the Historical Society, Employee Recognition, RDA, and Ditch #18. Chairman Rudningen reported on the Human Services Audit Review and Extension.

Chairman Rudningen asked for citizens comments. There were none.

Auditor Saterbak administered the oath of office to Veteran Services Officer David Barrett.

HRA Executive Director Vicki Syverson requested board action to determine whether renovations would be done to the Courthouse as a single phased or multiple phased approach.

03-07-17-04 Commissioner Hendrickx moved and Commissioner Fox seconded to approve the single phased approach of vacating the Courthouse and moving offsite during renovations. Motion carried 4-1 with Commissioner E. Pederson opposing.

Director Syverson further informed the board of an application for a grant to replace the existing windows with windows that were historic to the Courthouse.

Joel Dunning and Emmy Jensen of Wold Architects and Engineers updated the board on the building projects and the timelines.

The 2018 Wheelage Tax was discussed and the board directed staff to bring information to the next meeting.

03-07-17-05 Commissioner P. Peterson moved and Commissioner E. Pederson seconded to adjourn. Motion carried unanimously.

Meeting adjourned at 10:17 AM.

WITNESSED:

Eric Rudningen, Chair

ATTEST:

Amanda Ness, Clerk of the Board

DRAFT



Request for Board Action

BOARD MEETING DATE:
March 21, 2017

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Swift County Parks	REQUESTOR: Michael Johnson	REQUESTOR PHONE: 320-843-5341
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Request Permission to advertise for summer help in Swift Falls Park and Appleton Area Recreation Park	
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? no
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: County Policy
BACKGROUND/JUSTIFICATION: Summer help to mow and maintain trails	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	N/A

Budget Information

FUNDING: Park Fund and MN GIA Program

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Vacant
RECOMMENDATIONS: Not submitted for review	RECOMMENDATIONS: Not submitted for review
COMMENTS: n/a	COMMENTS: n/a



Request for Board Action

BOARD MEETING DATE:
March 21, 2017

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Swift County Drainage	REQUESTOR: Michael Johnson	REQUESTOR PHONE: 320-843-5341
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approve bid for pipe project on CD #52 under CR #6	
AGENDA YOU ARE REQUESTING TIME ON: Regular	ARE YOU SEEKING APPROVAL OF A CONTRACT? yes
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: County Policy
BACKGROUND/JUSTIFICATION: Hydraulic study done on current pipe size	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	Drainage Authority Approved seeking bids

Budget Information

FUNDING: CD #52 repair fund

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Vacant
RECOMMENDATIONS: Not submitted for review	RECOMMENDATIONS: Not submitted for review
COMMENTS: n/a	COMMENTS: n/a



Request for Board Action

BOARD MEETING DATE:
March 21, 2017

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Environmental Services	REQUESTOR: Scott Collins	REQUESTOR PHONE: 320-843-2356
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approval of an Amendment to Conditional Use Permit recorded on July 7, 2015, Swift County Land Records, as Document #241087. Amendment to add an identical 102' x 168' total confinement barn to house 2,100 head swine between 55 & 300 pounds along with a 102' x 168' x 8' poured concrete liquid manure storage area.	
AGENDA YOU ARE REQUESTING TIME ON: Regular Agenda	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: n/a
BACKGROUND/JUSTIFICATION: Required Conditional Use Permit per subsection 3.3 Code of Ordinances, Agricultural District I. Allowable use with Conditional Use Permit.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	

Budget Information

FUNDING: N/A

Review/Recommendation

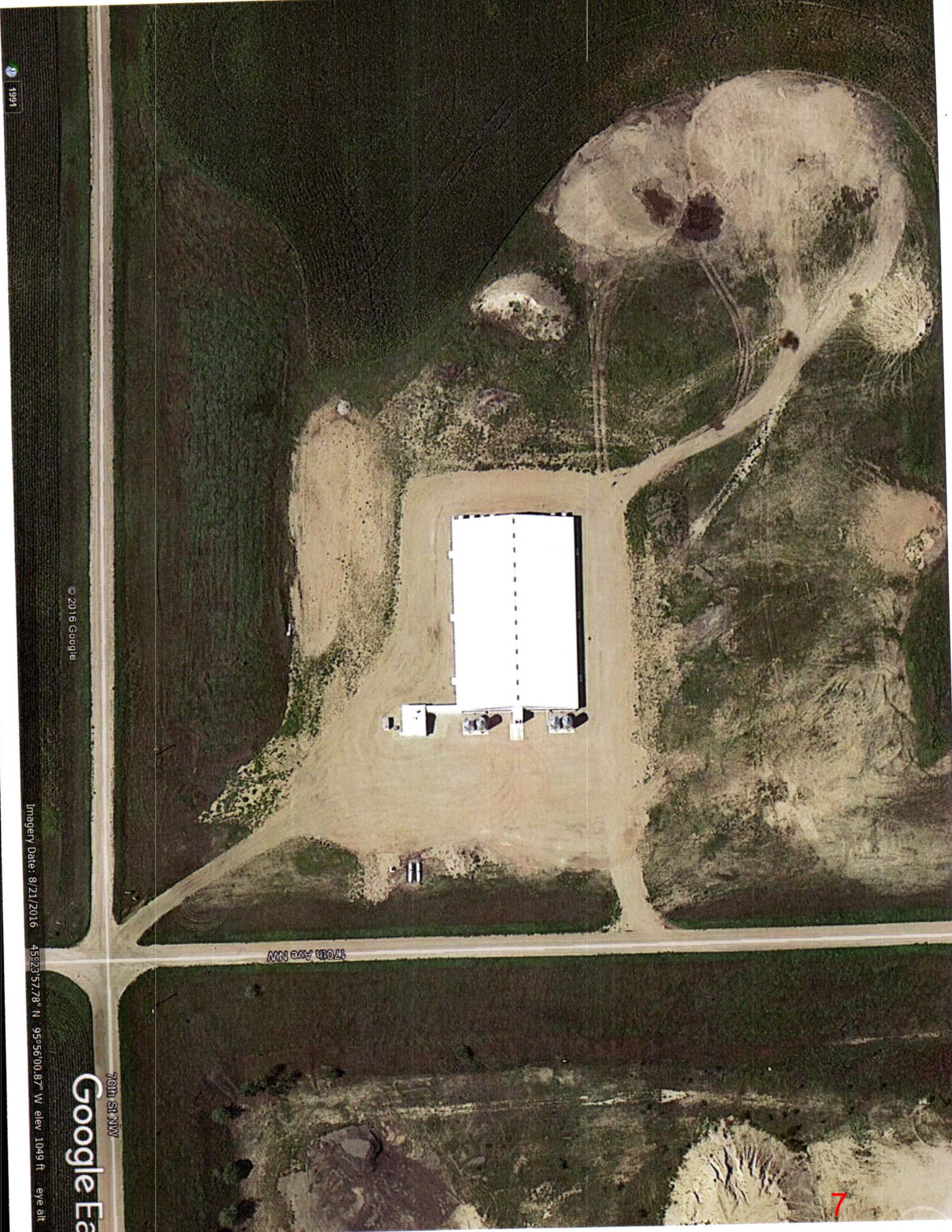
COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Vacant
RECOMMENDATIONS: Not submitted for review	RECOMMENDATIONS: Not submitted for review
COMMENTS: n/a	COMMENTS: n/a



Spring Valley Farms, LLP
28494 US HWY 59
Morris, MN 56267
Phone: 320-589-1555
Fax: 320-589-2555

We are planning to build a 102' x 168' confinement barn to house an additional 2100 head of swine between 55 and 300 pounds. It would include an 8' underfloor pit to store manure which will be applied onto agricultural land at agronomical rates in the fall according to our manure management plan which is required for the NPDES permit which has been issued. The site already has an identical barn which is currently in use. If approved we plan on beginning excavation in the spring and completing the project in the fall. The project would consist of excavating for the foundation and pit, pouring the concrete pit with an inspection by the engineer, installation of the concrete slats, and construction of the building. It will be connected via hallway to the existing structure. The current well has a water appropriation permit (2015-1515) for 4,200 hogs which will be the capacity with the new expansion.

Greg Reuter



© 2016 Google

Imagery Date: 8/21/2016 45°23'57.78" N 95°56'00.87" W elev. 1049 ft eye alt 2

70th St NW
Google Earth

Special Conditions
Spring Valley Farms, LLP
#5359

1. The permit holder shall comply with all applicable governmental laws, rules and regulations as they may apply to the project.
2. Applicant's personnel must address all complaints, problems or concerns regarding public health, safety and welfare within 72 hours of presentation of the complaint. Copies of all complaints and responses addressed to them shall be submitted to Swift County Environmental Services.
3. Granting of the conditional use-permit shall be for the plans submitted with the initial application only.
4. All plans regarding approaches and access roads, as well as traffic control must be submitted to the township chairman.
5. Dead animals shall be disposed of in a manner consistent with the Minnesota Board of Animal Health and the Minnesota Pollution Control Agency (MPCA) requirements.
6. The permit holder shall allow the Zoning Administrator or MPCA staff to inspect the site whenever necessary. However, the Zoning Administrator shall provide a 24-hour notice in advance of any inspection that involves accessing the buildings in which the animals are confined.
7. A manure management plan must be completed.
8. That a Good Neighbor Policy be in effect. Prior to spreading, the residents of dwellings within $\frac{3}{4}$ mile of agitation and spreading sited would be contacted to determine if they have any special events planned which may be affected by the spreading. If possible, another location or time would be chosen. Neighbors are encouraged to contact the applicant with any scheduled events in advance so as to help them plan manure application.
9. Reasonable measures will be taken to minimize offensive odor, fumes, dust and noise so that none of these will constitute a public nuisance.
10. This Conditional Use Permit Amendment #5359 shall expire one year from the date of issuance if the permit is not utilized.
11. Violation of any of the above stated conditions may result in revocation of the conditional use permit.



Request for Board Action

BOARD MEETING DATE:
March 21, 2017

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Treasurer	REQUESTOR: Ron Vadnais	REQUESTOR PHONE: 320-843-3544
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Review 4th Quarter 2016 Cash & Investments	
AGENDA YOU ARE REQUESTING TIME ON: Department reports	ARE YOU SEEKING APPROVAL OF A CONTRACT? NO
IS THIS MANDATED? NO	EXPLANATION OF MANDATE: N/A
BACKGROUND/JUSTIFICATION: N/A	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? Click here to enter text.	

Budget Information

FUNDING: N/A

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: XXX	RECOMMENDATIONS: XXX
COMMENTS: XXX	COMMENTS: XXX

Board Action

Motions ___ J Fox ___ G Hendrickx ___ E Pederson ___ P Peterson ___ E Rudningen	
Action	Vote

Swift County Cash & Investments

(Includes unrealized gains)

As of 12/31/16

Acct	12/31/16 Balance
ASSETS	
Cash and Bank Accounts	
Citizens Alliance Bank-Murdock	51,041.00
Health Ins 16-1	200,000.00
Health Ins 16-2	200,000.00
Health Ins 16-3	200,000.00
HS 16-1	200,000.00
HS MMKT#1006436-1st Security	426,992.18
HS-MMIS# 14534(Credit Union)	249,466.55
HS16-2	200,000.00
HS16-3	100,000.00
MAGIC BOND ACCT#651157	748,260.67
PSB-Appleton	21,227.35
R&B Invest Acct#1BB27605	0.00
R&B-MMIS#1006493-1st Security	1,911,409.36
R&B16-10	200,000.00
R&B16-2	0.00
R&B16-3	249,000.00
R&B16-4	249,000.00
R&B16-5	249,000.00
R&B16-6	200,000.00
R&B16-7	200,000.00
R&B16-8	200,000.00
R&B16-9	200,000.00
Rev-MMKT#1007665-1st Security	1,105,839.33
Revenue 15-7	100,000.00
Revenue 15-8	100,000.00
Revenue 16-5	100,000.00
Revenue 16-6	100,000.00
Revenue14-12	100,000.00
Revenue14-14	0.00
Revenue15-10	100,000.00
Revenue15-11	100,000.00
Revenue16-10	100,000.00
Revenue16-11	100,000.00
Revenue16-13	100,000.00
Revenue16-14	100,000.00
Revenue16-15	100,000.00
Revenue16-17	100,000.00
Revenue16-18	100,000.00
Revenue16-19	100,000.00
Revenue16-2	245,000.00
Revenue16-20	100,000.00
Revenue16-21	100,000.00
Revenue16-22	100,000.00
Revenue16-23	200,000.00
Revenue16-24	100,000.00
Revenue16-25	200,000.00
Revenue16-4	100,000.00
Revenue16-7	100,000.00
Revenue16-9	100,000.00
StBkDanvers	1,082,705.46
WELLS FARGO	2,621,906.08
TOTAL Cash and Bank Accounts	13,910,847.98
Other Assets	
REV, R&B & HS-Riverwood Bk CD	200,000.00
TOTAL Other Assets	200,000.00
Investments	

Swift County Cash & Investments

(Includes unrealized gains)

As of 12/31/16

Acct	12/31/16 Balance
REV-HEALTH CARE	524,981.42
TOTAL Investments	524,981.42
TOTAL ASSETS	14,635,829.40
LIABILITIES	0.00
OVERALL TOTAL	14,635,829.40

FUND#	FUND NAME	BANK #	INSTITUTION	ID#	DATE	PURCHASE	ACCRUAL DATE	MATURITY	INVESTMENT AMOUNT	ADDS & DELETES	TOTAL INVEST	INT RATE	MONTH ENDED	ACCRUED INTEREST	INT.MTD	INT.YTD
1097	R&B	15	Brookline BK Mass	11373QBS6	3/8/2016	11/8/2016	8-Dec-16	\$249,000.00	-249,000	\$0.00	\$0.00	1.05%	31-Dec-16	\$0.00	\$112.56	\$1,031.79
1097	Revenue	15	Eagle Bank	27020YCF1	12/24/2014	11/25/2016	27-Dec-16	\$100,000.00	-100,000	\$0.00	\$0.00	0.62%	31-Dec-16	\$0.00	\$81.37	\$835.90
3500	Bond Debt Serv	16	MAAGIC Bond Debt Act	651157	5/4/2016		31-Dec-16	\$756,100.00	-7839.33	\$748,260.67	\$21.39	0.62%	31-Dec-16	\$493.31	\$380.34	\$1,617.34
1001	Tax Accts	2	Various local banks	267151			31-Dec-16			\$772,688.35	\$39.10	0.10%	31-Dec-16	\$118.55	\$187.44	\$1,499.04
1001	Rev/Checking	1	St Bk of Danvers	NM1#1007665			31-Dec-16	\$1,103,816.99	2022.34	\$1,082,705.46	\$101.65	0.20%	31-Dec-16	\$187.33	\$181.26	\$2,209.81
1001	Revenue	1	WELLS FARGO	1AB1819			31-Dec-16			\$2,621,906.08	\$201.77	0.01%	31-Dec-16	\$101.65	\$201.77	\$2,001.77
1092	Revenue	1	Franklin Fund-NF	45789			31-Dec-16	\$426,417.21	574.97	\$524,981.42	\$120.98	0.20%	31-Dec-16	\$72.33	\$69.99	\$647.39
1101	Human Services	1	1st Security-Benson	NM1#1006436	9/30/2016	9/30/2016	31-Dec-16	\$249,466.55	466.55	\$249,933.10	\$188.64	0.30%	31-Dec-16	\$323.79	\$313.30	\$627.91
3001	Human Services	17	Co-op Credit-Benson	Savings#14534			31-Dec-16	\$1,907,913.81	3495.55	\$1,911,409.36	\$42.19	0.20%	31-Dec-16	\$42.19	\$350.96	\$3,506.65
1097	R&B	15	1st Security-Benson	NM1#1006493	12/9/2015	12/9/2016	31-Dec-16	\$100,000.00		\$100,000.00	\$598.77	0.70%	31-Dec-16	\$42.19	\$350.96	\$701.92
1097	Revenue	15	Compass Bank	20451PPE7	3/10/2014	3/10/2014	10-Jan-17	\$200,000.00		\$200,000.00	\$552.05	1.05%	31-Dec-16	\$552.05		
1097	Rev/R&B/HS Em	4	Riverwood Bk	811001421			31-Dec-16			\$200,000.00	\$598.77	1.05%	31-Dec-16	\$552.05		
1097	Revenue	15	WhitneyBk	966594AP8	1/27/2016	1/27/2016	27-Jan-17	\$245,000.00		\$245,000.00	\$934.16	0.85%	31-Dec-16	\$1,934.16		
1097	Revenue	15	Synchrony Bk	87165HPL8	8/18/2016	8/18/2016	21-Feb-17	\$100,000.00		\$100,000.00	\$220.27	0.60%	31-Dec-16	\$220.27		
31097	R&B	15	Beal Bk-USA-LY	07370WXXG6	3/9/2016	3/9/2016	8-Mar-17	\$249,000.00		\$249,000.00	\$1,519.58	0.75%	31-Dec-16	\$1,519.58		
1097	Revenue	15	UnitedBk Vernon	909552BGS	9/30/2015	11/29/2016	29-Mar-17	\$100,000.00		\$100,000.00	\$70.14	0.80%	31-Dec-16	\$70.14		\$676.71
1097	Revenue	15	Bk of Barroda-NY	06062QPC2	3/30/2016	3/30/2016	30-Mar-17	\$100,000.00		\$100,000.00	\$567.12	0.75%	31-Dec-16	\$567.12		\$780.11
1097	Revenue	15	F&M Bk-Manchester IA	30856PAK2	1/22/2016	1/22/2016	21-Apr-17	\$100,000.00		\$100,000.00	\$20.96	0.85%	31-Dec-16	\$20.96		\$108.63
1097	Revenue	15	Bartholomew Bk-NDE	066851UV4	9/29/2016	11/29/2016	26-May-17	\$100,000.00		\$100,000.00	\$56.99	0.65%	31-Dec-16	\$56.99		\$501.37
1097	Revenue	15	Mercantile Commerce Bk	58735ACD9	12/11/2015	12/12/2016	12-Jun-17	\$100,000.00		\$100,000.00	\$85.96	1.00%	31-Dec-16	\$85.96		\$1,002.74
31097	R&B	15	Zionhik N/A	98878BGC6	12/13/2016	12/13/2016	13-Jun-17	\$249,000.00		\$249,000.00	\$52.29	0.70%	31-Dec-16	\$52.29		
31097	R&B	15	Bank of China	064262TCG9	9/14/2016	9/14/2016	14-Jun-17	\$249,000.00		\$249,000.00	\$552.05	0.75%	31-Dec-16	\$552.05		
1097	Revenue	15	First Merit Bk-Akron Oh	320844PX5	1/28/2016	1/28/2016	28-Jul-17	\$100,000.00		\$100,000.00	\$972.33	1.05%	31-Dec-16	\$972.33		\$1,634.38
1097	Revenue	15	BlueHills Bk-Boston Ma	095577DD8	9/30/2016	9/30/2016	28-Jul-17	\$100,000.00		\$100,000.00	\$138.63	0.55%	31-Dec-16	\$138.63		\$1,835.58
1097	Revenue	15	Riverwind Bk-Augusta G.	76951GAB9	8/5/2016	12/5/2016	4-Aug-17	\$100,000.00		\$100,000.00	\$53.42	0.65%	31-Dec-16	\$53.42		\$217.26
1097	Revenue	15	Franklin Synergy Bk	35471TCJ9	6/10/2016	12/12/2016	11-Sep-17	\$100,000.00		\$100,000.00	\$39.04	0.75%	31-Dec-16	\$39.04		\$376.02
1097	Revenue	15	Everbank FL	29976DS84	9/16/2016	9/16/2016	9/14/2017	\$100,000.00		\$100,000.00	\$232.33	0.80%	31-Dec-16	\$232.33		\$289.86
1097	Revenue	15	CapitalOneBk USA	140420WCD	9/30/2015	9/30/2016	2-Oct-17	\$100,000.00		\$100,000.00	\$189.04	1.15%	31-Dec-16	\$189.04		\$1,153.15
1097	Revenue	15	Capital Bk Corp NC	13979PAH7	9/30/2016	9/30/2016	30-Oct-17	\$100,000.00		\$100,000.00	\$166.58	0.75%	31-Dec-16	\$166.58		\$877.40
1097	Revenue	15	Santander Bk DE	80280QV6	11/23/2016	11/23/2016	22-Nov-17	\$200,000.00		\$200,000.00	\$111.51	0.80%	31-Dec-16	\$111.51		\$877.40
1097	Revenue	15	Signature Bank	82668XFP0	1/25/2016	12/27/2016	24-Nov-17	\$100,000.00		\$100,000.00	\$106.85	1.05%	31-Dec-16	\$106.85		\$1,504.10
1097	Revenue	15	Am Express Central Bk	02587DMY9	12/4/2014	12/5/2016	4-Dec-17	\$100,000.00		\$100,000.00	\$1,123.29	1.50%	31-Dec-16	\$1,123.29		\$752.05
1097	Revenue	15	Key Bk N/A Ohio	49306SVX1	1/20/2016	7/20/2016	22-Jan-18	\$100,000.00		\$100,000.00	\$584.11	1.30%	31-Dec-16	\$584.11		\$1,246.58
1097	Revenue	15	Customers Bk PA	23204HEB0	9/28/2016	9/28/2016	28-Mar-18	\$100,000.00		\$100,000.00	\$257.53	1.00%	31-Dec-16	\$257.53		\$648.22
1097	Revenue	15	BBKCN Bk-LA-Ca	073296CC7	7/27/2016	12/27/2016	27-Apr-18	\$100,000.00		\$100,000.00	\$9.86	0.90%	31-Dec-16	\$9.86		\$377.26
1097	Revenue	15	Community Cap Bk-Salt La	20033AOV1	6/30/2016	11/30/2016	2-Jul-18	\$100,000.00		\$100,000.00	\$313.42	1.0%	31-Dec-16	\$313.42		\$377.26
1097	Revenue	15	Ally Bk-Midvale UT	02006LM83	9/22/2016	9/22/2016	9/24/2018	\$100,000.00		\$100,000.00	\$93.42	1.15%	31-Dec-16	\$93.42		\$461.08
1097	Revenue	15	Ally Bk-Midvale UT	02006LR96	11/25/2016	11/25/2016	26-Nov-18	\$100,000.00		\$100,000.00	\$133.15	1.35%	31-Dec-16	\$133.15		\$377.26
1097	Revenue	15	Berkshire BK	084601GN7	11/29/2016	11/29/2016	29-Nov-18	\$200,000.00		\$200,000.00	\$219.18	1.25%	31-Dec-16	\$219.18		\$377.26
31097	R&B	15	Bank of No Carolina	06414QYX9	12/30/2016	12/30/2016	30-Mar-17	\$200,000.00		\$200,000.00	\$3.56	0.65%	31-Dec-16	\$3.56		\$377.26
31097	R&B	15	Beal Bk SSB-Plano Tx	07370T3E1	12/28/2016	12/28/2016	26-Apr-17	\$200,000.00		\$200,000.00	\$11.51	0.70%	31-Dec-16	\$11.51		\$377.26
31097	R&B	15	Parsons NHI Bk	70337MAR9	12/30/2016	12/30/2016	30-Jun-17	\$200,000.00		\$200,000.00	\$4.66	0.85%	31-Dec-16	\$4.66		\$377.26
31097	R&B	15	Kenil Bk-Richmond VA	98410YB11	12/28/2016	12/28/2016	28-Sep-17	\$200,000.00		\$200,000.00	\$14.79	0.90%	31-Dec-16	\$14.79		\$377.26
31097	R&B	15	BankUnited-Miami	0665519CT14	12/29/2016	12/29/2016	29-Dec-17	\$200,000.00		\$200,000.00	\$12.05	1.09%	31-Dec-16	\$12.05		\$377.26

\$14,635,829.40

\$13,143.51

CNH LOAN#1 12/31/2012 7/11/2016 10/11/2016 \$1,500,000.00 -1423164.88 \$76,835.12 1.75% 31-Dec-16 \$67.31 \$2,268.73 \$232,384.82
 CNH LOAN#2 12/31/2012 7/11/2016 7/9/2019 \$400,000.00 -224013.14 \$175,986.86 1.75% 31-Dec-16 \$1,459.73 \$2,668.68 \$42,942.27
 SCBH-LOAN 12/31/2012 12/1/2016 12/1/2032 \$2,000,000.00 -331458.87 \$1,668,541.13 2.00% 31-Dec-16 \$2,742.81 \$2,781.01 \$34,173.31 \$79,902.06

2016 TAX COLLECTIONS

TAX DISTRICT	CHANGED LEVY	MAY COLLECTIONS	% COLL.	OCT COLLECTIONS	% COLL.	NOV COLLECTIONS	% COLL.	DEC COLLECTIONS	% COLL.	TOTAL COLLECTED	TOTAL UNCOLLECTED	% UNCOLLECTED
APPLETON	\$419,639.92	\$227,963.07	54.32%	\$72,045.20	71.49%	\$115,413.85	98.99%	\$2,382.80	99.56%	\$417,804.92	\$1,835.00	0.44%
BENSON	\$408,675.36	\$210,248.96	51.45%	\$60,637.00	66.28%	\$122,487.00	96.26%	\$8,581.00	98.36%	\$401,953.96	\$6,721.40	1.64%
CAMP LAKE	\$353,530.00	\$215,035.00	60.83%	\$47,867.00	74.36%	\$83,991.00	98.12%	\$4,270.00	99.33%	\$351,163.00	\$2,367.00	0.67%
CASHIEL	\$788,329.74	\$460,876.74	58.46%	\$55,373.34	65.49%	\$285,266.66	99.14%	\$6,056.00	99.90%	\$787,573.74	\$756.00	0.10%
CLOUTARF	\$873,149.26	\$608,942.57	69.29%	\$237,710.69	86.51%	\$118,926.00	99.13%	\$5,298.00	99.74%	\$870,877.26	\$2,272.00	0.26%
DUBLIN	\$1,126,483.52	\$667,314.96	59.24%	\$83,439.31	66.65%	\$372,830.25	99.74%	\$2,998.00	99.74%	\$1,123,557.52	\$2,926.00	0.26%
EDISON	\$448,578.00	\$262,917.00	58.48%	\$33,852.00	66.01%	\$145,556.00	98.39%	\$2,690.00	98.99%	\$445,015.00	\$4,563.00	1.01%
FAIRFIELD	\$549,757.22	\$284,264.22	51.71%	\$33,376.00	57.78%	\$215,524.00	96.98%	\$7,995.00	98.36%	\$540,759.22	\$8,998.00	1.64%
HAYES	\$600,103.00	\$320,888.00	53.47%	\$57,544.00	63.06%	\$204,502.00	97.14%	\$16,423.00	98.89%	\$599,357.00	\$746.00	0.12%
HEGBERT	\$468,872.00	\$257,297.50	54.89%	\$37,554.00	62.89%	\$168,204.50	98.76%	\$1,685.00	99.12%	\$464,741.00	\$4,131.00	0.88%
KERRHOVEN	\$374,485.62	\$202,796.62	54.15%	\$36,812.80	63.98%	\$123,473.36	96.96%	\$7,738.84	99.02%	\$370,821.62	\$3,664.00	0.98%
KILDARE	\$714,748.48	\$386,882.48	54.10%	\$61,643.40	62.72%	\$283,289.60	99.56%	\$1,155.00	99.72%	\$712,770.48	\$1,978.00	0.28%
MARYSLAND	\$648,502.64	\$371,078.64	57.22%	\$47,152.00	64.49%	\$209,899.00	96.86%	\$19,838.00	99.92%	\$647,967.64	\$535.00	0.08%
MOYER	\$449,854.44	\$264,825.44	58.87%	\$37,785.00	67.26%	\$144,637.00	99.42%	\$1,413.00	99.73%	\$448,640.44	\$1,214.00	0.27%
PILLSBURY	\$879,304.72	\$492,517.72	56.01%	\$106,601.90	68.13%	\$273,978.10	99.29%	\$5,900.00	99.97%	\$878,990.72	\$314.00	0.04%
SHIBLE	\$465,722.00	\$257,309.00	55.25%	\$33,805.00	62.51%	\$160,304.00	96.93%	\$3,792.68	99.92%	\$465,562.00	\$1,600.00	0.03%
6 MILE GROVE	\$739,453.00	\$443,736.00	60.01%	\$148,875.57	80.14%	\$135,808.75	98.51%	\$4,515.00	99.83%	\$638,407.62	\$1,068.00	0.17%
SWENODA	\$639,475.62	\$375,912.62	58.78%	\$35,076.00	64.27%	\$222,904.00	99.13%	\$4,515.00	99.95%	\$638,407.62	\$368.00	0.06%
TARA	\$723,395.51	\$404,297.51	55.89%	\$61,155.00	64.34%	\$246,842.00	98.47%	\$10,733.00	99.95%	\$723,027.51	\$368.00	0.05%
TORNING	\$1,084,446.66	\$729,904.58	67.31%	\$118,911.08	78.27%	\$225,422.00	99.06%	\$13,584.00	99.19%	\$1,075,660.66	\$8,786.00	0.81%
WEST BANK	\$628,425.76	\$342,564.32	54.51%	\$53,922.12	63.09%	\$210,177.32	96.54%	\$13,423.00	98.70%	\$620,247.76	\$8,178.00	1.30%
APPLETON CITY	\$2,191,398.25	\$1,145,997.41	52.30%	\$921,535.85	94.35%	\$29,668.16	95.70%	\$18,171.11	99.10%	\$2,115,372.53	\$76,025.72	3.47%
BENSON CITY	\$3,285,052.86	\$1,747,637.98	53.20%	\$1,398,104.87	95.76%	\$43,973.78	97.10%	\$65,699.22	99.10%	\$3,255,415.85	\$29,637.01	0.90%
CLOUTARF CITY	\$140,490.04	\$73,323.96	52.19%	\$30,774.27	87.81%	\$13,181.00	97.19%	\$1,433.00	97.19%	\$136,548.04	\$3,944.00	2.81%
DANVERS	\$133,528.48	\$66,808.81	50.03%	\$58,774.27	82.33%	\$7,250.00	93.40%	\$80.00	93.40%	\$128,834.48	\$4,243.45	3.52%
DEGRAFF	\$65,500.90	\$34,451.45	52.60%	\$19,476.00	82.33%	\$7,250.00	99.66%	\$982.00	99.86%	\$61,257.45	\$670.00	1.14%
HOLLOWAY	\$480,596.00	\$249,849.00	51.99%	\$222,957.08	98.38%	\$6,137.92	99.66%	\$7,527.01	96.11%	\$479,926.00	\$20,934.36	3.89%
KERRHOVEN CITY	\$537,572.26	\$294,512.42	54.78%	\$201,284.39	92.21%	\$13,414.08	94.71%	\$4,728.07	98.46%	\$516,737.90	\$5,860.84	1.54%
MURDOCK	\$381,636.94	\$199,163.70	52.19%	\$165,948.01	95.67%	\$5,936.32	97.23%	\$4,728.07	98.46%	\$375,776.10	\$5,860.84	1.54%
TOTALS	\$20,601,808.20	\$11,499,110.68	55.82%	\$4,479,241.98	77.56%	\$4,170,788.05	97.80%	\$237,837.73	98.96%	\$20,386,978.42	\$214,829.78	1.04%

Swift County Vital Statistics Report (2016)

Thru December 31, 2016

2016 DATA

Birth Certs Issued	Death Certs Issued	Marriage Licenses	Notaries Filed
337	722	14-regular	
		19-reduced fee	22 @ \$20.00
County Fees Collected			
\$2,984.00	\$2,529.00	\$825.00	\$440.00

Miscellaneous Fees: Marriage Certificates = \$513.00 Data Reports = \$235.00
 Total County Fees collected **\$7,526.00**

2015 DATA

Birth Certs Issued	Death Certs Issued	Marriage Licenses	Notaries Filed
		11-regular	
356	821	21-reduced fee	50 @ \$20.00
County Fees Collected			
\$3,173.00	\$2,643.00	\$800.00	\$1,000.00

Miscellaneous fees: Marriage certificates=\$540.00
 Data Reports = \$225.00

TOTAL COUNTY FEES COLLECTED = \$8,381.00



Request for Board Action

BOARD MEETING DATE:
March 21, 2017

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Auditor	REQUESTOR: Kim Saterbak	REQUESTOR PHONE: 320-843-6108
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Review of the 4th Quarter 2016 financial information	
AGENDA YOU ARE REQUESTING TIME ON: Agenda	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: Click here to enter text.
BACKGROUND/JUSTIFICATION: The 4th quarter financial information, with comparison to prior year amounts will be presented for the Boards review.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	

Budget Information

FUNDING: n/a

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Vacant
RECOMMENDATIONS: Not submitted for review	RECOMMENDATIONS: Not submitted for review
COMMENTS: n/a	COMMENTS: n/a

As of Date (MM/YYYY) 12/2016
Budget Name: 2016 Budget Original
Budget Selector: Full Year Budget
Save Report Options: N
Comment:

**** **Swift County** ****
Executive Departmental Budget to Actual Review
As of December 31, 2016



Operational Funds

	Expenditures				Revenues				Net Actual
	Full Year Budget	1/1/2016 12/31/2016 Actual	Variance	PCT	Full Year Budget	1/1/2016 12/31/2016 Actual	Variance	PCT	
1 County General Revenue									
3 General Government	0	502,674	(502,674)	0	5,757,672	6,568,898	811,226	114	6,066,224
5 Board Of Commissioners	248,010	223,239	24,771	90	0	0	0	0	(223,239)
21 Law Library	18,800	15,016	3,784	80	14,000	15,185	1,185	108	169
31 County Administration	229,005	256,488	(27,483)	112	0	10	10	0	(256,478)
40 County Auditor	182,300	178,512	3,788	98	6,000	0	(6,000)	0	(178,512)
41 County Treasurer	207,950	191,102	16,848	92	12,500	18,048	5,548	144	(173,054)
42 County Assessor	320,620	287,756	32,864	90	38,700	42,812	4,112	111	(244,944)
43 Public Examiners	68,250	59,230	9,020	87	0	0	0	0	(59,230)
44 Licenses And Permits	1,350	1,125	225	83	3,390	4,380	990	129	3,255
60 Data Processing	99,800	91,316	8,484	91	1,680	0	(1,680)	0	(91,316)
89 Elections	63,475	48,197	15,278	76	16,850	382	(16,468)	2	(47,815)
90 County Attorney	414,610	344,032	70,578	83	4,000	38,872	34,872	972	(305,160)
100 Land Records	399,630	392,664	6,966	98	130,900	96,284	(34,616)	74	(296,379)
110 Courthouse	207,160	155,211	51,949	75	0	3,150	3,150	0	(152,061)
111 County Museum building	34,980	10,783	24,197	31	0	0	0	0	(10,783)
112 CPHS building	50,050	11,570	38,480	23	0	0	0	0	(11,570)
113 Prairie 5-Counsel Assoc building	49,200	15,597	33,603	32	0	0	0	0	(15,597)
114 Rental House	1,347	2,474	(1,127)	184	6,000	3,500	(2,500)	58	1,026
120 County Medical Insurance	0	(2,643)	2,643	0	0	0	0	0	2,643
122 Veterans Service	158,985	142,227	16,758	89	16,500	14,838	(1,662)	90	(127,389)
123 Planning And Zoning	87,598	70,204	17,394	80	81,348	144,517	63,169	178	74,313
148 Technology Committee	62,125	42,000	20,125	68	0	0	0	0	(42,000)
149 Technical Support	189,630	190,733	(1,103)	101	148,000	189,139	41,139	128	(1,594)
200 Sheriff	1,324,838	1,355,689	(30,851)	102	74,900	99,797	24,897	133	(1,255,893)
202 911 Distribution	130,000	148,241	(18,241)	114	211,060	57,901	(153,159)	27	(90,340)
204 Coroner	12,000	14,850	(2,850)	124	0	0	0	0	(14,850)
205 Jail	1,017,730	836,074	181,656	82	32,000	29,126	(2,874)	91	(806,949)
251 Grants 6W Community Corrections	212,509	212,509	0	100	0	0	0	0	(212,509)
261 Restorative Practices	63,110	58,517	4,593	93	500	671	171	134	(57,846)
280 Emergency Management	78,159	74,095	4,064	95	17,000	0	(17,000)	0	(74,095)
400 Countyside Public Health Service	97,825	97,825	0	100	0	0	0	0	(97,825)
406 Youth Programs	0	0	0	0	0	0	0	0	0
490 Ambulance	118,885	40,000	78,885	34	0	0	0	0	(40,000)
520 County Parks	72,000	54,509	17,491	76	32,500	39,614	7,114	122	(14,894)
521 Parks And Drainage	206,591	182,388	24,203	88	152,118	12,118	(140,000)	8	(170,270)
600 Extension	150,961	146,364	4,597	97	1,000	2,424	1,424	242	(143,940)
602 Agriculture Inspector	13,500	13,500	0	100	0	0	0	0	(13,500)
603 Predator Control	10,000	4,547	5,453	45	0	0	0	0	(4,547)
701 Economic Development Grow	0	0	0	0	0	0	0	0	0

**** **Swift County** ****
Executive Departmental Budget to Actual Review
As of December 31, 2016



Operational Funds

	Expenditures				Revenues				Net Actual
	Full Year Budget	1/1/2016 12/31/2016 Actual	Variance	PCT	Full Year Budget	1/1/2016 12/31/2016 Actual	Variance	PCT	
703 Grants And Appropriations	448,657	378,669	69,988	84	0	0	0	0	(378,669)
800 Unallocated	0	0	0	0	0	0	0	0	0
1 County General Revenue	<u>7,051,640</u>	<u>6,847,282</u>	<u>204,358</u>	<u>97</u>	<u>6,758,618</u>	<u>7,381,667</u>	<u>623,049</u>	<u>109</u>	<u>534,385</u>
2 Solid Waste Fund									
390 Environmental Services	989,900	1,043,356	(53,456)	105	816,250	940,938	124,688	115	(102,418)
2 Solid Waste Fund	<u>989,900</u>	<u>1,043,356</u>	<u>(53,456)</u>	<u>105</u>	<u>816,250</u>	<u>940,938</u>	<u>124,688</u>	<u>115</u>	<u>(102,418)</u>
3 County Road & Bridge									
300 Highway Administration	198,345	149,701	48,644	75	7,764,129	5,806,369	(1,957,760)	75	5,656,668
301 Shared County Engineer	177,884	159,499	18,385	90	88,942	74,119	(14,823)	83	(85,380)
310 Maintenance	1,868,863	1,534,444	334,419	82	0	0	0	0	(1,534,444)
311 Authorized Work Contributions	12,990	6,817	6,173	52	0	0	0	0	(6,817)
315 Engineering	96,954	96,048	906	99	0	0	0	0	(96,048)
320 Construction	4,269,148	1,297,032	2,972,116	30	0	0	0	0	(1,297,032)
330 Equipment & Maintenance Shops	791,355	598,879	192,476	76	0	0	0	0	(598,879)
350 Other (Highway)	11,000	3,844	7,156	35	0	0	0	0	(3,844)
360 Accounts Receivable	3,397	2,667	730	79	0	0	0	0	(2,667)
370 Inter-Governmental Expense	400,921	415,226	(14,305)	104	0	0	0	0	(415,226)
3 County Road & Bridge	<u>7,830,857</u>	<u>4,264,158</u>	<u>3,566,699</u>	<u>54</u>	<u>7,853,071</u>	<u>5,880,487</u>	<u>(1,972,584)</u>	<u>75</u>	<u>1,616,330</u>
8 Revolving Loan Fund									
700 Revolving Loan Fund	0	84,749	(84,749)	0	0	101,708	101,708	0	16,959
8 Revolving Loan Fund	<u>0</u>	<u>84,749</u>	<u>(84,749)</u>	<u>0</u>	<u>0</u>	<u>101,708</u>	<u>101,708</u>	<u>0</u>	<u>16,959</u>
11 Human Services									
404 Income Maintenance	1,296,066	1,078,979	217,087	83	1,296,066	1,191,535	(104,531)	92	112,556
405 Social Services	3,920,160	3,392,868	527,292	87	3,920,160	3,864,230	(55,930)	99	471,362
11 Human Services	<u>5,216,226</u>	<u>4,471,847</u>	<u>744,379</u>	<u>86</u>	<u>5,216,226</u>	<u>5,055,765</u>	<u>(160,461)</u>	<u>97</u>	<u>583,918</u>
35 Debt Service									
899 2016A Bonding	0	(100,339)	100,339	0	0	0	0	0	100,339
35 Debt Service	<u>0</u>	<u>(100,339)</u>	<u>100,339</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>100,339</u>
40 County Ditches Fund									
3 General Government	0	0	0	0	0	320,623	320,623	0	320,623
800 Unallocated	0	446,476	(446,476)	0	0	0	0	0	(446,476)
952 County Ditch #52	0	908	(908)	0	0	0	0	0	(908)
971 Joint County Ditch #22	0	100	(100)	0	0	0	0	0	(100)
40 County Ditches Fund	<u>0</u>	<u>447,483</u>	<u>(447,483)</u>	<u>0</u>	<u>0</u>	<u>320,623</u>	<u>320,623</u>	<u>0</u>	<u>(126,860)</u>

**** **Swift County** ****
Executive Departmental Budget to Actual Review
As of December 31, 2016



Operational Funds

Expenditures				Revenues				
Full	1/1/2016			Full	1/1/2016			
Year	12/31/2016			Year	12/31/2016			
Budget	Actual	Variance	PCT	Budget	Actual	Variance	PCT	Net Actual
21,088,623	17,058,537	4,030,086		20,644,165	19,681,189	(962,976)		2,622,653

**SWIFT COUNTY
BUDGET TO ACTUAL COMPARISON - Year End 2016 and 2015**

Fund	Department	Expense	Revenue	Current Year				Prior Year			
				Expenses		Revenue		Expenses		Revenue	
				Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
01	003	General Government		\$ -	\$ 502,674	\$ 5,757,672	\$ 6,568,898	\$ (5,000)	\$ 323,505	\$ 5,606,296	\$ 6,141,091
	5	Board of Commissioners		\$ 248,010	\$ 223,239	\$ -	\$ -	\$ 241,220	\$ 224,663	\$ -	\$ -
01	021	Law Library		\$ 18,800	\$ 15,016	\$ 14,000	\$ 15,185	\$ 23,475	\$ 18,260	\$ 14,000	\$ 17,398
	31	County Administrator	Additional costs for new administrator job seeking and consulting	\$ 229,005	\$ 256,488	\$ -	\$ -	\$ 214,615	\$ 204,302	\$ -	\$ -
	40	County Auditor	Revenue will be recognized with YE journal entries reclassing time spent on ditches.	\$ 182,300	\$ 178,512	\$ 6,000	\$ -	\$ 182,290	\$ 166,292	\$ 25,000	\$ 25,000
	41	County Treasurer		\$ 207,950	\$ 191,102	\$ 12,500	\$ 18,048	\$ 202,830	\$ 186,666	\$ 12,600	\$ 19,375
	42	County Assessor		\$ 320,620	\$ 287,756	\$ 38,700	\$ 42,812	\$ 275,395	\$ 233,321	\$ 38,700	\$ 38,632
01	043	Public Examiners		\$ 68,250	\$ 59,230	\$ -	\$ -	\$ 63,800	\$ 56,600	\$ -	\$ -
01	044	License and Permits		\$ 1,350	\$ 1,125	\$ 3,390	\$ 4,380	\$ 1,375	\$ 1,250	\$ 4,150	\$ 6,345
01	060	Data Processing		\$ 99,800	\$ 91,316	\$ 1,680	\$ -	\$ 93,800	\$ 76,241	\$ 24,142	\$ -
01	080	Election		\$ 63,475	\$ 48,197	\$ 16,850	\$ 382	\$ 7,700	\$ 9,089	\$ 3,850	\$ -
01	090	County Attorney	Forfeiture fund received \$8,758 dollars in 2016, up from all prior years which are normally less than \$2000. Otherwise revenue is consistent with prior year actuals.	\$ 414,610	\$ 344,032	\$ 4,000	\$ 38,872	\$ 415,840	\$ 372,180	\$ 5,000	\$ 35,865
01	100	Land Records		\$ 399,630	\$ 392,664	\$ 130,900	\$ 96,284	\$ 475,470	\$ 277,238	\$ 172,500	\$ 92,993
01	110	Courthouse		\$ 207,160	\$ 155,211	\$ -	\$ 3,150	\$ 205,120	\$ 267,151	\$ -	\$ -
	111	County Museum Building		\$ 34,980	\$ 10,783	\$ -	\$ -	\$ 34,920	\$ 11,486	\$ -	\$ -
	112	CPHS Building		\$ 50,050	\$ 11,570	\$ -	\$ -	\$ 50,050	\$ 13,151	\$ -	\$ -
	113	Prairie 5 Building		\$ 49,200	\$ 15,597	\$ -	\$ -	\$ 49,200	\$ 9,011	\$ -	\$ -
	114	Rental House	Replacement of appliances not originally budgeted	\$ 1,347	\$ 2,474	\$ 6,000	\$ 3,500	\$ 1,347	\$ 326	\$ 6,000	\$ 4,500
	120	County Medical Insurance		\$ -	\$ (2,643)	\$ -	\$ -	\$ -	\$ 171	\$ -	\$ 973
	122	Veterans Services		\$ 158,985	\$ 142,227	\$ 16,500	\$ 14,838	\$ 154,795	\$ 141,759	\$ 17,250	\$ 16,289
	123	Planning & Zoning	Revenue for 2017 was received in 2016. An audit adjustment will be made to recognize this income in the correct year. This is consistent with prior years.	\$ 87,598	\$ 70,204	\$ 81,348	\$ 144,517	\$ 87,750	\$ 68,160	\$ 80,000	\$ 145,904
01	148	Technology Committee		\$ 62,125	\$ 42,000	\$ -	\$ -	\$ 21,400	\$ 16,821	\$ -	\$ -
	149	Tech Support		\$ 189,630	\$ 190,733	\$ 148,000	\$ 189,139	\$ 147,920	\$ 97,729	\$ 113,000	\$ 92,143
01	200	Sheriff		\$ 1,324,838	\$ 1,355,689	\$ 74,900	\$ 99,797	\$ 1,194,407	\$ 1,145,003	\$ 30,625	\$ 90,121
01	202	911 Distribution	Restricted funds, currently set-aside, for 911 expenses will be released. This occurs during the YE audit entries.	\$ 130,000	\$ 148,241	\$ 211,060	\$ 57,901	\$ 197,000	\$ 51,728	\$ 197,000	\$ 73,567
01	204	Coroner	When budgeting, trending was used to estimated the expense. Actual costs are exceeded the budget amount, but cannot be controlled by the county.	\$ 12,000	\$ 14,850	\$ -	\$ -	\$ 14,000	\$ 16,975	\$ -	\$ -
01	205	Jail		\$ 1,017,730	\$ 836,074	\$ 32,000	\$ 29,126	\$ 909,800	\$ 783,405	\$ 22,000	\$ 48,387
01	251	Grant 6W Community Corrections		\$ 212,509	\$ 212,509	\$ -	\$ -	\$ 210,405	\$ 210,404	\$ -	\$ -
01	261	Restorative Justice		\$ 63,110	\$ 58,517	\$ 500	\$ 671	\$ 56,695	\$ 52,844	\$ 500	\$ 150
01	280	Emergency Management		\$ 78,159	\$ 74,095	\$ 17,000	\$ -	\$ 74,070	\$ 71,201	\$ 16,500	\$ 17,002
01	400	Countryside Public Health		\$ 97,825	\$ 97,825	\$ -	\$ -	\$ 91,425	\$ 91,425	\$ -	\$ -
01	406	Youth Programs		\$ -	\$ -	\$ -	\$ -	\$ 30,300	\$ 99	\$ 300	\$ -
01	490	Ambulance	City of Appleton has only requested \$40,000 for our portion. The City will be requesting the remaining amount in 2017.	\$ 118,885	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01	520	County Parks		\$ 72,000	\$ 54,509	\$ 32,500	\$ 39,614	\$ 21,500	\$ 18,841	\$ 10,500	\$ 32,213
01	521	Parks & Drainage		\$ 206,591	\$ 182,388	\$ 152,118	\$ 12,118	\$ 198,438	\$ 189,384	\$ 122,118	\$ 150,190
01	600	Extension	Included in the revenue is a reimbursement for the laptop that was damaged in 2016. Reimbursement amount was \$992.	\$ 150,961	\$ 146,364	\$ 1,000	\$ 2,424	\$ 140,310	\$ 118,496	\$ 1,000	\$ 1,519
01	602	Agriculture Inspector		\$ 13,500	\$ 13,500	\$ -	\$ -	\$ 13,500	\$ 13,500	\$ -	\$ -
01	603	Predator Control		\$ 10,000	\$ 4,547	\$ -	\$ -	\$ 8,000	\$ 13,920	\$ -	\$ -
01	703	Grants and Appropriations		\$ 448,657	\$ 378,669	\$ -	\$ -	\$ 442,419	\$ 487,936	\$ -	\$ -
				\$ 7,051,640	\$ 6,847,284	\$ 6,758,618	\$ 7,381,656	\$ 6,547,581	\$ 6,040,533	\$ 6,523,031	\$ 7,049,657

Summary of Funds
Actual & Budget Comparison
As of 12/31/2016

	Budget	Actual	Difference	
			\$	%
Revenue Funds:				
General	6,758,618	7,381,667	623,049	109%
Solid Waste/Environmental	816,250	940,938	124,688	115%
Road & Bridge	7,853,071	5,880,487	(1,972,584)	75%
Human Services	5,211,326	5,055,765	(155,561)	97%
	20,639,265	19,258,857	(1,380,408)	93%
Expenditures:				
General	7,051,640	6,847,282	(204,358)	97%
Solid Waste/Environmental	989,900	1,043,356	53,456	105%
Road & Bridge	7,830,857	4,264,158	(3,566,699)	54%
Human Services	5,216,226	4,471,847	(744,379)	86%
	21,088,623	16,626,643	(4,461,980)	79%
Change in Fund Balance	(449,358)	2,632,214	3,081,572	

*** (designates deficit or under budget)

Ending Cash Balance Summary	As of December 31, 2016				
	2016	2015	2014	2013	2012
Cash and Bank Accounts	\$ 14,635,829	\$ 10,777,926	\$ 9,212,405	\$ 7,612,237	\$ 6,314,292
Employee Benefits - CD	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Investments - Health Care	\$ 524,981	\$ 524,981	\$ 524,981	\$ 524,981	\$ 524,981
Loan Receivable - General Fund Summary					
SCBH	\$ 1,683,239	\$ 1,748,504	\$ 1,834,017	\$ 1,917,838	2,000,000 (last pymt 12/2032)
CNH Loan #1	\$ -	\$ 309,220	\$ 614,400	\$ 914,331	1,209,104 (last pymt 10/2016)
CNH Loan #2	\$ 161,548	\$ 218,929	\$ 275,323	\$ 330,747	385,218 (last pymt 07/2019)
County Indebtedness	\$ 7,805,000	\$ -	\$ -	\$ -	40,000

**per audit



Request for Board Action

BOARD MEETING DATE:
March 21, 2017

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Amanda Ness	REQUESTOR PHONE: 320-314-8321
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving a resolution setting a wheelage tax in 2018 and beyond for transportation improvements in Swift County. The wheelage tax has been approved each year since it began and the proposed resolution would continue it indefinitely while still giving the board the option to revisit it each year.	
AGENDA YOU ARE REQUESTING TIME ON: Regular Agenda	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: n/a
BACKGROUND/JUSTIFICATION: At the March 7th meeting, the Board discussed the \$10.00 wheelage tax for year 2018. Attached are two options of formal resolutions. The Board would need to approve one of the two options to continue the wheelage tax.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? Discussed at the March 7th meeting	

Budget Information

FUNDING: The wheelage tax is used to support transportation infrastructure in Swift County.

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Vacant
RECOMMENDATIONS: Was not submitted for review	RECOMMENDATIONS: Not submitted for review
COMMENTS: None	COMMENTS: n/a

**BOARD OF COMMISSIONERS
SWIFT COUNTY, MINNESOTA**

RESOLUTION AUTHORIZING A WHEELAGE TAX

Motion by Commissioner _____ Seconded by Commissioner _____

WHEREAS, Swift County's transportation infrastructure forms the backbone of the county's economy and has a direct impact on future economic development; and

WHEREAS, funding for highway and bridge systems in Minnesota has remained stagnant and is failing to keep pace with growing population and growing demands including increased freight shipments; and

WHEREAS, local governments throughout the state are challenged with maintaining local transportation systems while state funding has not kept up with the needs on the State Aid system; and

WHEREAS, the Minnesota State Legislature's 2013 Transportation Appropriation Bill (Chapter 117, Article 3, Section 4) included expansion of authority for all 87 Minnesota counties to impose a wheelage tax at a \$10.00 per vehicle rate to provide additional revenue for highways and bridges; and

WHEREAS, Minn. Stat. 163.051 further provides that the board may provide by resolution for collection of the wheelage tax by county officials or it may request that the tax be collected by the state registrar of motor vehicles, and the state registrar of motor vehicles shall collect such tax on behalf of the county if requested; and

WHEREAS, Minn. Stat. 163.051, Subd. 4, provides that the treasurer of each county receiving proceeds from the wheelage tax is to deposit such proceeds in the county road and bridge fund, which moneys shall be used for purposes authorized by law which are highway purposes within the meaning of the Minnesota Constitution, Article 14; and

WHEREAS, The Swift County Board desires to implement such a wheelage tax and have the state registrar of motor vehicles collect the tax to help improve the quality of the county road system, prolong the useful life of county roads and provide a smoother driving surface and a safer highway system.

NOW, THEREFORE, BE IT RESOLVED, that the Swift County Board of Commissioners authorize and impose a wheelage tax as provided for in Minn. Stat. 163.051(2013 Regular Session Law, Chapter 117, Article 3, Section 4) of \$10.00 for the year 2018, subject to levy limits and other factors, on each motor vehicle which is kept in Swift County when not in operation and which is subject to taxation and registration under Chapter 168.

BE IT FURTHER RESOLVED that the county requests the state registrar of motor vehicles to collect the wheelage tax on behalf of the county.

Adopted on a ____ vote by the Swift County Board of County Commissioners the 21st day of March, 2017.

Swift County Board of Commissioners

Eric Rudningen, Chairman

ATTEST:

Amanda Ness
Clerk of the Board

I, Amanda Ness, Clerk of the County Board in and for the County of Swift, Minnesota, do hereby certify that the above is a true and correct copy of a resolution adopted by the Board of County Commissioners on the 21st day of March, 2017.

Amanda Ness
Clerk of the County Board

I, Kim Saterbak, Swift County Auditor in and for the County of Swift, Minnesota, do hereby certify that the above is a true and correct copy of a resolution adopted by the Board of County Commissioners on the 21st day of March, 2017.

Kim Saterbak
Swift County Auditor

**BOARD OF COMMISSIONERS
SWIFT COUNTY, MINNESOTA**

RESOLUTION AUTHORIZING A WHEELAGE TAX

Motion by Commissioner _____ Seconded by Commissioner _____

WHEREAS, Swift County's transportation infrastructure forms the backbone of the county's economy and has a direct impact on future economic development; and

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WHEREAS, local governments throughout the state are challenged with maintaining local transportation systems while state funding has not kept up with the needs on the State Aid system; and

WHEREAS, the Minnesota State Legislature's 2013 Transportation Appropriation Bill (Chapter 117, Article 3, Section 4) included expansion of authority for all 87 Minnesota counties to impose a wheelage tax at a \$10.00 per vehicle rate to provide additional revenue for highways and bridges; and

WHEREAS, Minn. Stat. 163.051 further provides that the board may provide by resolution for collection of the wheelage tax by county officials or it may request that the tax be collected by the state registrar of motor vehicles, and the state registrar of motor vehicles shall collect such tax on behalf of the county if requested; and

WHEREAS, Minn. Stat. 163.051, Subd. 4, provides that the treasurer of each county receiving proceeds from the wheelage tax is to deposit such proceeds in the county road and bridge fund, which moneys shall be used for purposes authorized by law which are highway purposes within the meaning of the Minnesota Constitution, Article 14; and

WHEREAS, The Swift County Board desires to implement such a wheelage tax and have the state registrar of motor vehicles collect the tax to help improve the quality of the county road system, prolong the useful life of county roads and provide a smoother driving surface and a safer highway system.

NOW, THEREFORE, BE IT RESOLVED, that the Swift County Board of Commissioners authorize and impose a wheelage tax as provided for in Minn. Stat. 163.051(2013 Regular Session Law, Chapter 117, Article 3, Section 4) of \$10.00 for the year 2018 and each subsequent year thereafter, subject to levy limits and other factors, on each motor vehicle which is kept in Swift County when not in operation and which is subject to taxation and registration under Chapter 168.

BE IT FURTHER RESOLVED that the county requests the state registrar of motor vehicles to collect the wheelage tax on behalf of the county.

Adopted on a ____ vote by the Swift County Board of County Commissioners the 21st day of March, 2017.

Swift County Board of Commissioners

Eric Rudningen, Chairman

ATTEST:

Amanda Ness
Clerk of the Board

I, Amanda Ness, Clerk of the County Board in and for the County of Swift, Minnesota, do hereby certify that the above is a true and correct copy of a resolution adopted by the Board of County Commissioners on the 21st day of March, 2017.

Amanda Ness
Clerk of the County Board

I, Kim Saterbak, Swift County Auditor in and for the County of Swift, Minnesota, do hereby certify that the above is a true and correct copy of a resolution adopted by the Board of County Commissioners on the 21st day of March, 2017.

Kim Saterbak
Swift County Auditor