

Notice & Agenda

Swift County Board of Commissioners

Tuesday, March 15, 2016

11:00 AM

Swift County Board Room – 301 14th St N, Benson, MN

If you need any type of accommodation to participate in this meeting, please contact the County Administrator at 320-314-8399 at least 48 hours prior to the meeting. Times are only estimates and items may be taken out of order.

<u>Time</u>	<u>Reference</u>	<u>Item</u>
11:00 a.m.		Call to Order and Roll Call
11:01 a.m.		Approve Agenda
11:03 a.m.		Consent Agenda
	1-2	(1) Minutes from the March 1, 2016 Regular Meeting
11:04 a.m.		Consider Approval of Commissioner warrants and review Auditor warrants reviewed
11:05 a.m.		Commissioner and Board reports
11:20 a.m.		County Administrator report
11:25 a.m.		Citizens Comments
11:25 a.m.		Scott Collins, Environmental Services Director
	3-5	Review and consider approving of the 2015 Annual County Feedlot Officer Report and Performance Credit Report
11:35 a.m.		Mike Johnson, Parks, Drainage and Wetlands Supervisor
	6-9	Consider setting a public hearing for April 19, 2016 on a petition for Partial Abandonment of County Ditch #58
11:45 a.m.		County Auditor Kim Saterbak
	10-15	Review fourth quarter 2015 Executive Departmental Budget Report
		Other Business
	16-29	Consider setting a public hearing on April 19, 2016 for the proposal that the County grant a business subsidy to Federated Telephone Cooperative and on the proposal that the County abate property taxes levied by the County on certain properties
	XX	Strategic Plan Update
12:00 Noon		Adjournment

SWIFT COUNTY BOARD MINUTES

March 1, 2016

Chairman Peter Peterson called the meeting to order at 9:00 AM with all members present as well as County Administrator Mike Pogge-Weaver, County Attorney Danielle Olson, Benson Police Chief Ian Hodge, Mike Bates, Ray Staton, and Amanda Ness.

Chairman Peter Peterson asked if there were any additions to the agenda. Administrator Pogge-Weaver asked for the addition of discussion regarding a special session on March 17th.

03-01-16-01 Commissioner Fox moved and Commissioner Hendrickx seconded to approve the agenda with the noted addition. Motion carried unanimously.

03-01-16-02 Commissioner Rudningen moved and Commissioner Fox seconded to approve the Consent Agenda which consisted of: (1) Minutes from the February 16, 2016 Meeting. Motion carried unanimously.

03-01-16-03 Commissioner Edward Pederson moved and Commissioner Rudningen seconded to approve the Commissioner warrants as follows: Revenue: \$33,825.65; Solid Waste: \$8,375.18; Road and Bridge: \$8,102.42; County Health Insurance, \$222.00 which includes the following bills over \$2,000: Goff Public, \$5,000.00; Motorola, \$7,833.00; Waste Management Of Northern Minnesota, \$6,644.58; West Central Communications, \$2,014.62; and Wold Architects & Engineers, \$4,030.69. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner Hendrickx reported on NACO, Prairie Waters Tourism, SPCC, and the Community Meeting regarding the Prison. Chairman Peter Peterson reported on HRA, Prairie Five, and Strategic Plan Update Meeting. Commissioner Fox reported on the Regional Legislative Meeting, Chippewa River Watershed, Employee Recognition Event, SPCC, and the Hospital Board. Commissioner Edward Pederson reported on Safety Committee, Regional Legislative Meeting, RDA, Employee Recognition Event, DAC, Community Meeting regarding the Prison, Historical Society, and Broadband Informational Meeting. Commissioner Rudningen had no report.

Administrator Pogge-Weaver updated the board on different meetings going on around the prison discussion, the building study, Hospital Board, and the broadband project.

Chairman Pete Peterson asked for citizens comments. There were none.

Land Records Director Mary Amundson requested approval of a proposal from Alternative Micrographics Imaging (AMI) to scan the remaining documents to complete the digitizing of all real estate records.

03-01-16-04 Commissioner Fox moved and Commissioner Hendrickx seconded to approve the proposal from AMI. Motion carried unanimously.

Representatives of the Benson Sportsman's Club, Chief Hodge, Mike Bates, Brandon Grimsley, and Ray Staton presented a plan to utilize County owned property to build a shooting range and answered questions from the board.

03-01-16-05 Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the Administrator Pogge-Weaver, Commissioner Edward Pederson and Chairman Pete Peterson to work with the Benson Sportsman's Club to proceed with discussions concerning the possible shooting range. Motion carried unanimously.

Administrator Pogge-Weaver updated the board on the Strategic Plan including the write up from the update meeting on February 16th.

Administrator Pogge-Weaver further requested the board set a special joint session with Yellow Medicine County on March 17, 2016 at 10:30 AM with the location to be determined.

03-01-16-06 Commissioner Fox moved and Commissioner Hendrickx seconded to set the special joint session. Motion carried unanimously.

03-01-16-07 Commissioner Rudningen moved and Commissioner Fox seconded to adjourn. Motion carried unanimously.

Meeting adjourned at 10:04 AM.

WITNESSED:

Peter Peterson, Chair

ATTEST:

Michel Pogge-Weaver, Clerk of the Board

DRAFT



Request for Board Action

BOARD MEETING DATE:
March 15 2016

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Environmental Services	REQUESTOR: Scott Collins	REQUESTOR PHONE: 320-843-2356
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Review and consider approving of the 2015 Annual County Feedlot Officer Report and Performance Credit Report	
AGENDA YOU ARE REQUESTING TIME ON: 11:25 am	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: n/a
BACKGROUND/JUSTIFICATION: 2015 summary of feedlot activities and annual report and performance credit report. This annual report identifies feedlots and animal units and whether they are in shoreland within Swift County.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	

Budget Information

FUNDING:

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Not submitted for review.	RECOMMENDATIONS: Approve
COMMENTS: n/a	COMMENTS: None

Minnesota Pollution Control Agency Feedlot Program

2015 Annual County Feedlot Officer Annual Report and Performance Credit Report

(Data for the Period: January 1, 2015 - December 31, 2015)

County:	Swift County					
Contact Person:	Scott Collins- CFO, Barry Bouwman- Assistant CFO					
Phone Number:	Office-320-843-2356					
E-Mail Address:	scott.collins@co.swift.mn.us					
Signature:	_____		_____			
	(Signature of County Board Commissioner)		(Date)			
All data must be entered in accordance with the Annual CFO Report Guidance Document.						
<i>Except where identified, this report address those non-NPDES/SDS site required by 7020 to be registered.</i>				No.	PC	PC Total
REGISTRATION						
	1	Feedlots in shoreland with 10 - 49 AU:	5			
	2	Feedlots with 50 - 299 AU:	103			
	3	Non-NPDES/SDS ≥ 300 AU:	27			
	4	Feedlots with NPDES/SDS permits:	19			
	5	Total - Feedlots required to be registered:	154			
PRODUCTION SITE INSPECTIONS (compliance or construction)						
	6	Feedlots inspected in shoreland with 10 - 49 AU:	0			
	7	Feedlots inspected with 50 - 299 AU:	7			
	8	Non-NPDES/SDS ≥ 300 AU inspected:	8			
	9	Total - Non-NPDES/SDS Feedlots inspected required to be registered:	15			
	10	NPDES/SDS sites inspected:	1			
	11	Inspected Feedlots non-compliant with water quality discharge standards:	0			
LAND APPLICATION INSPECTIONS						
Non-NPDES/SDS Sites	12	Feedlots ≥ 100 AU where Level 1 land app was conducted:	12			
	13	Feedlots ≥ 100 AU where Level 1 land app result was non compliant:	6			
	14	Site ≥ 300 AU (or ≥100 AU in DWSMA) where Level 2 land app was conducted:	2			
	15	Feedlots from Line 14 where Level 2 land app result was non compliant:	0			
	16	Feedlots ≥ 100 AU where Level 3 land app was conducted:	0			
	17	Feedlots ≥ 100 AU where Level 3 land app result was non compliant:	0			
SPECIALTY INSPECTIONS						
Non-NPDES/SDS Sites	18	Construction inspections at registered sites (only ONE (1) site visit):	1			
	19	Construction inspections at registered sites (2 or more visits):	2	0.5	1	
	20	Feedlots inspected that are located in shoreland and/or DWSMA:	1			
	21	Complaint inspections at sites required to be registered:	0			
	22	Complaint inspections at sites NOT required to be registered:	5			
	23	On-site assistance inspections:	5			
INSPECTION TYPE (Performance Credit Eligible)						
Based on Number of Sites Inspected by Type	24	Compliance Inspections at non-NPDES/SDS sites:	14	1.5		
	25	Construction Inspections at non-NPDES/SDS sites:	1	1		
	26	Complaint Inspections: (any size site)	5	0.5		
	27	Level 2 Land Application Inspections at non-NPDES/SDS sites:	2	3		
	28	Level 3 Land Application Inspections at non-NPDES/SDS sites:	0	0.5		
	29	Feedlots with NPDES/SDS permits inspected:	1	0.5		
30	Inspection Type Performance Credit Total: (lines 24-29)	23		20.00		

All data must be entered in accordance with the Annual CFO Report Guidance Document.						
Except where identified, this report address those non-NPDES/SDS site required by 7020 to be registered.				No.	PC	PC Total
PERMITTING						
	31	30-day construction or expansion notifications received:		2		
	32	Interim Permits Issued or Modified:		0	2	0
	33	Construction Short-Form Permits Issued or Modified at Sites ≥ 300 AU:		2	1	2
	34	Public meetings held for construction or expansion to ≥ 500 AU:		2		
EMERGENCY RESPONSE (any size site)						
	35	Events where emergency response was conducted: (on-site visit)		0	2	0
PRODUCTION SITE SCHEDULED COMPLIANCE (Achieved in current reporting year)						
	36	Feedlots where a partial environmental upgrade was achieved:		0		
	37	Feedlots where a complete environmental upgrade was achieved:		1	6	6
LAND APPLICATION SCHEDULED COMPLIANCE (Achieved in current reporting year)						
Non-NPDES/SDS Sites	38	Feedlots ≥ 100 AU where Level 1 land app non-compliance was returned to compliance:		0		
	39	Feedlots ≥ 300 AU (or ≥ 100 AU located in a DWSMA) where Level 2 land app non-compliance was returned to compliance:		0		
	40	Feedlots ≥ 100 AU where Level 3 land app non-compliance was resolved:		0		
OWNER ASSISTANCE						
Describe Lines 41, 43 & 44 on Supplemental Form.	41	Workshops or trainings hosted and/or co-sponsored by the CFO:		1	2	2
	42	Number of feedlot owners attending events in line 41:		48		
	43	Number of mailings to feedlot owners:		1		
	44	Feedlot articles placed in newspapers:		2		
STAFFING LEVEL AND TRAINING						
Line 49 Based on One CFO per County Attending Training Event	45	FTEs - (Full Time Equivalents) supplied by the CFO(s):		0.45		
	46	FTEs supplied by other county staff, including administrative and support staff assigned by the county to the feedlot program:		0.25		
	47	FTEs supplied through contract with other local government units:		0		
	48	Total Number of FTE positions that supported county program:		0.7		
	49	CFO - training hours: (Enter total training hours earned)		43	0.25	6.25
ENVIRONMENTAL REVIEW (EAW)						
	50	EAW petitions received:		0		
	51	EAWs prepared by county:		0	4	0
AIR QUALITY NOTIFICATIONS						
	52	Notifications received claiming air quality exemptions:		5		
ENFORCEMENT ACTIONS						
	53	Letters of Warning (LOW) issued:		5		
	54	Notices of Violation (NOV) issued:		0		
	55	Court actions commenced:		0		
OTHER PROGRAM ACTIVITIES						
Describe Lines 57, 58, 59 and 60 on Supplemental Form.	56	Feedlots where a MinnFARM was conducted:		0	1	0
	57	Hours mentoring New CFO's:		0	0.25	0
	58	CFO presentations at informational or producer groups: (per event)		1	1	1
	59	Meetings with other local government and producer groups:		3		
	60	Feedlot Ordinance Revisions:		0		
TOTAL PERFORMANCE CREDITS						
						38.25



Request for Board Action

BOARD MEETING DATE:
March 15, 2016

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Swift County Drainage	REQUESTOR: Michael Johnson	REQUESTOR PHONE: 320-843-5341
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider setting a public hearing for April 19, 2016 on a petition for Partial Abandonment of County Ditch #58	
AGENDA YOU ARE REQUESTING TIME ON: 11:35	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: 103E.806 Mandates Public Hearing
BACKGROUND/JUSTIFICATION: Applicant wants to close Count Ditch	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? N/A	

Budget Information

FUNDING: Applicant will pay appropriate costs

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Not submitted for review.	RECOMMENDATIONS: Set a public hearing
COMMENTS: n/a	COMMENTS: None

BEFORE THE SWIFT COUNTY BOARD
ACTING AS DRAINAGE AUTHORITY FOR
SWIFT COUNTY DITCH #58
SWIFT COUNTY, MN

Petition for Partial Abandonment,

Pursuant to Minnesota Statutes § 103E.806

WHEREAS, MSY Family LLC owns the NE ¼ of Sec. #22 T120-N, R38-W (Dublin Twp.)

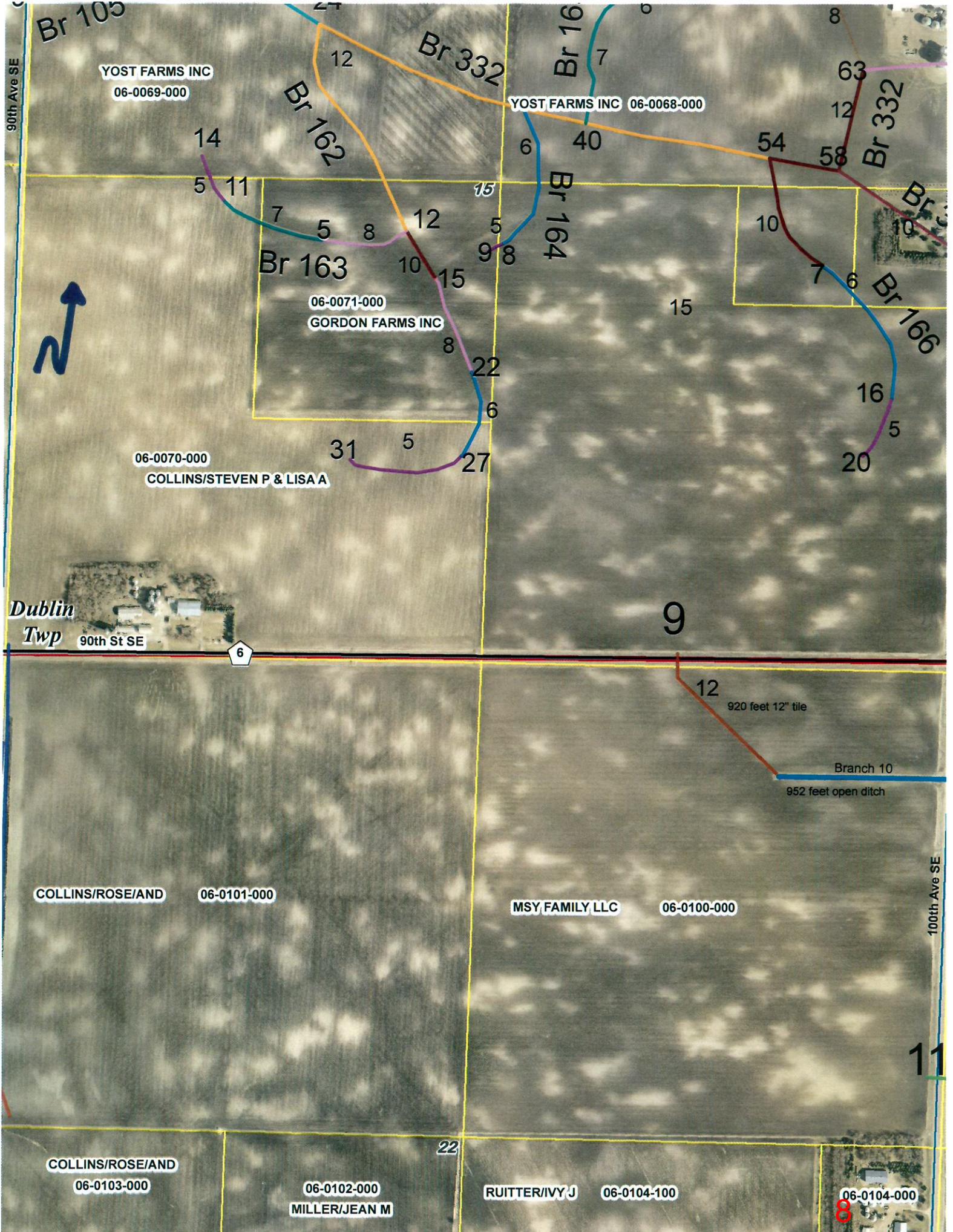
WHEREAS, Michael Yost of MSY Family LLC is requesting to abandon Br# 10 (open ditch and drainage tile) to County Ditch #58, in above mention description.

THEREFORE, the petitioner respectfully requests the following:

1. That the auditor set a time and location for a hearing on the above mentioned property, provide notice of the hearing by mail and publication pursuant Min. Stat. § 103E.806, subd. 3.
2. That the Drainage Authority conduct a hearing on the above mentioned property pursuant Min. Stat. § 103E.806, subd. 3 and describe and state in its order that part of the drainage system to be abandoned.

Dated this 2nd day of March, 2016

MSY Family LLC by 
MSY Family, Michael Yost



YOST FARMS INC
06-0069-000

YOST FARMS INC 06-0068-000

06-0071-000
GORDON FARMS INC

06-0070-000
COLLINS/STEVEN P & LISA A

Dublin
Twp
90th St SE

6

9

12
920 feet 12" tile

Branch 10
952 feet open ditch

COLLINS/ROSE/AND 06-0101-000

MSY FAMILY LLC 06-0100-000

11

COLLINS/ROSE/AND
06-0103-000

06-0102-000
MILLER/JEAN M

RUITTER/IVY J 06-0104-100

06-0104-000

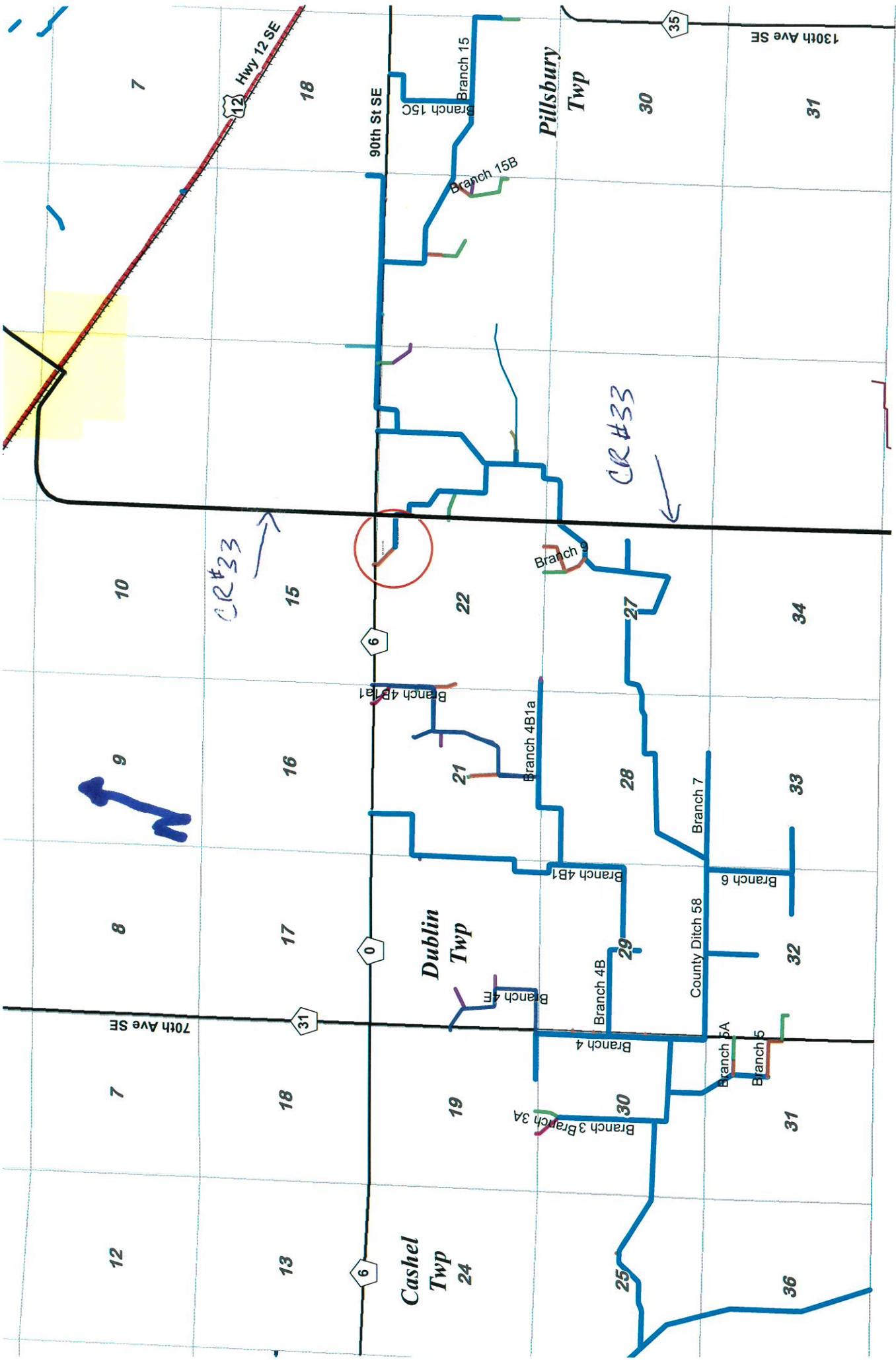
8

22

90th Ave SE

100th Ave SE







Request for Board Action

BOARD MEETING DATE:
March 15, 2016

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Auditor	REQUESTOR: Kim Saterbak	REQUESTOR PHONE: 320-843-6108
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Review of the 4th Quarter 2016 financial information	
AGENDA YOU ARE REQUESTING TIME ON: 11:45 am	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: Click here to enter text.
BACKGROUND/JUSTIFICATION: The 4th quarter financial information, with comparison to prior year amounts will be presented for the Boards review.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	

Budget Information

FUNDING: n/a

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: Not submitted for review	RECOMMENDATIONS: Review
COMMENTS: None	COMMENTS: None

Summary of Funds
Actual & Budget Comparison
As of 12/31/2015

	Budget	Actual	Difference	
			\$	%
Revenue Funds:				
General	6,628,031	7,020,092	392,061	106%
Solid Waste/Environmental	818,750	909,901	91,151	111%
Road & Bridge	5,288,879	6,864,011	1,575,132	130%
Human Services	4,613,275	4,662,755	49,480	101%
	17,348,935	19,456,759	2,107,824	112%
Expenditures:				
General	6,652,581	6,040,536	(612,045)	91%
Solid Waste/Environmental	1,036,270	1,032,057	(4,213)	100%
Road & Bridge	5,169,791	6,747,368	1,577,577	131%
Human Services	4,613,275	4,697,518	84,243	102%
	17,471,917	18,517,479	1,045,562	106%
Change in Fund Balance	(122,982)	939,280	1,062,262	
Ending Cash Balance Summary				
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
Cash and Bank Accounts	\$ 10,777,926	\$ 9,212,405	\$ 7,612,237	\$ 6,314,292
Employee Benefits - CD	\$ -	\$ 200,000	\$ 200,000	\$ 200,000 (released by resolution)
Investments - Health Care	\$ 524,981	\$ 524,981	\$ 524,981	\$ 524,981
Loan Receivable - General Fund Summary				
SCBH	\$ 1,748,504	\$ 1,834,017	\$ 1,917,838	2,000,000 (last pymt 12/2032)
CNH Loan #1	\$ 309,220	\$ 614,400	\$ 914,331	1,209,104 (last pymt 10/2016)
CNH Loan #2	\$ 218,929	\$ 275,323	\$ 330,747	385,218 (last pymt 07/2019)
County Indebtedness	\$ -	\$ -	40,000	80,000
Months of Expenditures in Fund Balance (All Funds)				
	(coming)	4.46	3.96	2.94

**SWIFT COUNTY
BUDGET TO ACTUAL COMPARISON - Year End 2015 and 2014**

Fund	Department	Expense	Revenue	Expenses				Revenue	
				Current Year		Prior Year		Current Year	
				Budget	Actual	Budget	Actual	Budget	Actual
01	003	General Government		\$ (5,000)	\$ 323,505	\$ (8,000)	\$ 412,613	\$ 5,606,296	\$ 6,141,091
	5	Board of Commissioners		\$ 241,220	\$ 224,663	\$ 235,225	\$ 205,065	\$ -	\$ -
01	021	Law Library	Moving toward digital updates.	\$ 23,475	\$ 18,260	\$ 23,475	\$ 20,595	\$ 14,000	\$ 17,398
	31	County Administrator		\$ 214,615	\$ 204,302	\$ 207,565	\$ 192,793	\$ -	\$ -
	40	County Auditor	Revenue of \$25,000 was recorded in a journal entry on 12/31/15	\$ 182,290	\$ 166,292	\$ 175,700	\$ 158,106	\$ 25,000	\$ 25,000
	41	County Treasurer		\$ 202,830	\$ 186,666	\$ 197,820	\$ 182,731	\$ 12,600	\$ 19,375
	42	County Assessor	New staff was added later than budgeted.	\$ 275,395	\$ 233,321	\$ 223,405	\$ 202,213	\$ 38,700	\$ 38,632
01	043	Public Examiners		\$ 63,800	\$ 56,600	\$ 60,000	\$ 49,876	\$ -	\$ -
01	044	License and Permits		\$ 1,375	\$ 1,250	\$ -	\$ 1,125	\$ 4,150	\$ 6,345
01	060	Data Processing		\$ 93,800	\$ 76,241	\$ 70,000	\$ 61,263	\$ 24,142	\$ -
01	080	Election	Additional expenses for the School Levy	\$ 7,700	\$ 9,089	\$ 57,990	\$ 51,334	\$ 3,850	\$ -
01	090	County Attorney		\$ 415,840	\$ 372,180	\$ 400,750	\$ 388,895	\$ 5,000	\$ 35,865
01	100	Land Records	An indexing project was put on hold until 2016 - A motion by the board was made to carry these dollars into 2016. The scanning project scope was reduced and the overall cost was less than budgeted.	\$ 475,470	\$ 277,238	\$ 284,680	\$ 188,276	\$ 172,500	\$ 92,993
01	110	Courthouse	Additional expenses for repairs and furniture for security.	\$ 205,120	\$ 267,151	\$ 231,120	\$ 199,864	\$ -	\$ -
	111	County Museum Building	Annual expenses are similar to prior years other than Prairie 5 which had large repairs in 2014.	\$ 34,920	\$ 11,486	\$ 52,555	\$ 14,309	\$ -	\$ -
	112	CPHS Building		\$ 50,050	\$ 13,151	\$ 43,080	\$ 14,289	\$ -	\$ -
	113	Prairie 5 Building		\$ 49,200	\$ 9,011	\$ 52,555	\$ 19,418	\$ -	\$ -
	114	Rental House		\$ 1,347	\$ 326	\$ -	\$ -	\$ 6,000	\$ 4,500
	120	County Medical Insurance		\$ -	\$ 171	\$ -	\$ 989	\$ -	\$ 973
	122	Veterans Services		\$ 154,795	\$ 141,759	\$ 132,290	\$ 114,655	\$ 17,250	\$ 16,289
	123	Planning & Zoning		\$ 87,750	\$ 68,160	\$ 82,375	\$ 74,996	\$ 80,000	\$ 145,904
01	148	Technology Committee		\$ 21,400	\$ 16,821	\$ 19,600	\$ 2,849	\$ -	\$ -
	149	Tech Support		\$ 147,920	\$ 97,729	\$ 145,350	\$ 102,833	\$ 113,000	\$ 92,143
01	200	Sheriff		\$ 1,194,407	\$ 1,145,003	\$ 1,452,680	\$ 1,495,300	\$ 30,625	\$ 90,121
01	202	911 Distribution		\$ 197,000	\$ 51,728	\$ 197,000	\$ 39,374	\$ 197,000	\$ 73,567
01	204	Coroner		\$ 14,000	\$ 16,975	\$ 15,000	\$ 6,311	\$ -	\$ -
01	205	Jail		\$ 909,800	\$ 783,405	\$ 898,145	\$ 799,568	\$ 22,000	\$ 48,387
01	251	Grant 6W Community Corrections		\$ 210,405	\$ 210,404	\$ 180,804	\$ 180,803	\$ -	\$ -

SWIFT COUNTY
BUDGET TO ACTUAL COMPARISON - Year End 2015 and 2014

01	261	Restorative Justice		\$ 56,695	\$ 52,844	\$ 52,985	\$ 48,350	\$ 500	\$ 150
01	280	Emergency Management		\$ 74,070	\$ 71,201	\$ 72,420	\$ 68,524	\$ 16,500	\$ 17,002
01	400	Countryside Public Health		\$ 91,425	\$ 91,425	\$ 88,762	\$ 88,762	\$ -	\$ -
01	406	Youth Programs		\$ 30,300	\$ 99	\$ 104,160	\$ 97,363	\$ 300	\$ -
01	520	County Parks		\$ 21,500	\$ 18,841	\$ 435,000	\$ 20,748	\$ 10,500	\$ 32,213
01	521	Parks & Drainage	Revenue of \$138,072 was recorded in a journal entry on 12/31/15	\$ 198,438	\$ 189,384	\$ 223,128	\$ 196,516	\$ 122,118	\$ 150,190
01	600	Extension		\$ 140,310	\$ 118,496	\$ 136,355	\$ 143,509	\$ 1,000	\$ 1,519
01	602	Agriculture Inspector		\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ -	\$ -
01	603	Predator Control	Expenses were higher than expected.	\$ 8,000	\$ 13,920	\$ 8,000	\$ 10,319	\$ -	\$ -
01	703	Grants and Appropriations		\$ 442,419	\$ 487,936	\$ 440,163	\$ 370,909	\$ -	\$ -
				\$ 6,547,581	\$ 6,040,533	\$ 7,005,637	\$ 6,238,943	\$ 6,523,031	\$ 7,049,657

**** Swift County ****
Executive Departmental Budget to Actual Review
As of December 31, 2015



Operational Funds

	Expenditures				Revenues				Net Actual
	Full Year Budget	1/1/2015 12/31/2015 Actual	Variance	PCT	Full Year Budget	1/1/2015 12/31/2015 Actual	Variance	PCT	
1 County General Revenue									
3 General Government	(5,000)	323,505	(328,505)	-6470	5,606,296	6,141,091	534,795	110	5,817,586
5 Board Of Commissioners	241,220	224,663	16,557	93	0	0	0	0	(224,663)
21 Law Library	23,475	18,260	5,215	78	14,000	17,398	3,398	124	(862)
31 County Administration	214,615	204,302	10,313	95	0	0	0	0	(204,302)
40 County Auditor	182,290	166,292	15,998	91	25,000	25,000	0	100	(141,292)
41 County Treasurer	202,830	186,666	16,164	92	12,600	19,375	6,775	154	(167,291)
42 County Assessor	275,395	233,321	42,074	85	38,700	38,632	(68)	100	(194,689)
43 Public Examiners	63,800	56,600	7,200	89	0	0	0	0	(56,600)
44 Licenses And Permits	1,375	1,250	125	91	4,150	6,345	2,195	153	5,095
60 Data Processing	93,800	76,241	17,559	81	24,142	0	(24,142)	0	(76,241)
89 Elections	7,700	9,089	(1,389)	118	3,850	0	(3,850)	0	(9,089)
90 County Attorney	415,840	372,180	43,660	90	5,000	35,865	30,865	717	(336,316)
100 Land Records	456,220	277,238	178,982	61	172,500	92,993	(79,507)	54	(184,245)
110 Courthouse	205,120	267,151	(62,031)	130	0	0	0	0	(267,151)
111 County Museum building	34,920	11,486	23,434	33	0	0	0	0	(11,486)
112 CPHS building	50,050	13,151	36,899	26	0	0	0	0	(13,151)
113 Prairie 5-Counsel Assoc building	49,200	9,011	40,189	18	0	0	0	0	(9,011)
114 Rental House	1,347	326	1,021	24	6,000	4,500	(1,500)	75	4,174
120 County Medical Insurance	0	171	(171)	0	0	973	973	0	802
122 Veterans Service	154,795	141,759	13,036	92	17,250	16,289	(961)	94	(125,470)
123 Planning And Zoning	87,750	68,160	19,590	78	80,000	145,904	65,904	182	77,744
148 Technology Committee	21,400	16,821	4,579	79	0	0	0	0	(16,821)
149 Technical Support	147,920	97,729	50,191	66	113,000	92,143	(20,858)	82	(5,587)
200 Sheriff	1,194,407	1,145,003	49,404	96	30,625	90,121	59,496	294	(1,054,882)
202 911 Distribution	197,000	51,728	145,272	26	197,000	73,567	(123,433)	37	21,839
204 Coroner	14,000	16,975	(2,975)	121	0	0	0	0	(16,975)
205 Jail	909,800	783,405	126,395	86	22,000	48,387	26,387	220	(735,019)
251 Grants 6W Community Corrections	210,405	210,404	1	100	0	0	0	0	(210,404)
261 Restorative Practices	56,695	52,844	3,851	93	500	150	(350)	30	(52,694)
280 Emergency Management	74,070	71,201	2,869	96	16,500	17,002	502	103	(54,199)
400 Countyside Public Health Service	91,425	91,425	0	100	0	0	0	0	(91,425)
406 Youth Programs	30,300	99	30,201	0	300	0	(300)	0	(99)
520 County Parks	21,500	18,841	2,659	88	10,500	32,213	21,713	307	13,372
521 Parks And Drainage	198,438	51,312	147,126	26	122,118	12,118	(110,000)	10	(39,194)
600 Extension	140,310	118,496	21,814	84	1,000	1,519	519	152	(116,977)
602 Agriculture Inspector	13,500	13,500	0	100	0	0	0	0	(13,500)
603 Predator Control	8,000	13,920	(5,920)	174	0	0	0	0	(13,920)
701 Economic Development Grow	0	0	0	0	0	0	0	0	0
703 Grants And Appropriations	442,419	487,936	(45,517)	110	0	0	0	0	(487,936)

**** **Swift County** ****
Executive Departmental Budget to Actual Review
As of December 31, 2015



Operational Funds

	Expenditures				Revenues				Net Actual
	Full Year Budget	1/1/2015 12/31/2015 Actual	Variance	PCT	Full Year Budget	1/1/2015 12/31/2015 Actual	Variance	PCT	
800 Unallocated	0	0	0	0	0	0	0	0	0
1 County General Revenue	6,528,331	5,902,463	625,868	90	6,523,031	6,911,583	388,552	106	1,009,120
2 Solid Waste Fund									
390 Environmental Services	1,036,270	1,032,057	4,213	100	818,750	909,901	91,151	111	(122,155)
2 Solid Waste Fund	1,036,270	1,032,057	4,213	100	818,750	909,901	91,151	111	(122,155)
3 County Road & Bridge									
300 Highway Administration	208,014	177,507	30,507	85	5,198,670	6,779,285	1,580,615	130	6,601,777
301 Shared County Engineer	180,058	162,093	17,965	90	90,209	84,726	(5,483)	94	(77,367)
310 Maintenance	1,836,394	1,484,334	352,060	81	0	0	0	0	(1,484,334)
311 Authorized Work Contributions	0	7,046	(7,046)	0	0	0	0	0	(7,046)
315 Engineering	122,765	90,432	32,333	74	0	0	0	0	(90,432)
320 Construction	1,711,729	3,821,625	(2,109,896)	223	0	0	0	0	(3,821,625)
330 Equipment & Maintenance Shops	720,311	595,756	124,555	83	0	0	0	0	(595,756)
350 Other (Highway)	11,000	5,249	5,751	48	0	0	0	0	(5,249)
360 Accounts Receivable	0	2,404	(2,404)	0	0	0	0	0	(2,404)
370 Inter-Governmental Expense	379,520	400,921	(21,401)	106	0	0	0	0	(400,921)
3 County Road & Bridge	5,169,791	6,747,368	(1,577,577)	131	5,288,879	6,864,011	1,575,132	130	116,643
8 Revolving Loan Fund									
700 Revolving Loan Fund	0	85,214	(85,214)	0	0	571,093	571,093	0	485,879
8 Revolving Loan Fund	0	85,214	(85,214)	0	0	571,093	571,093	0	485,879
11 Human Services									
404 Income Maintenance	1,208,815	1,096,611	112,204	91	1,208,815	1,136,388	(72,427)	94	39,777
405 Social Services	3,423,710	3,600,906	(177,196)	105	3,404,460	3,526,367	121,907	104	(74,539)
11 Human Services	4,632,525	4,697,518	(64,993)	101	4,613,275	4,662,755	49,480	101	(34,762)
40 County Ditches Fund									
3 General Government	0	(19,034)	19,034	0	0	419,134	419,134	0	438,168
800 Unallocated	0	376,928	(376,928)	0	0	0	0	0	(376,928)
40 County Ditches Fund	0	357,893	(357,893)	0	0	419,134	419,134	0	61,240
	17,366,917	18,822,513	(1,455,596)		17,243,935	20,338,477	3,094,542		1,515,965



Request for Board Action

BOARD MEETING DATE:
March 15, 2016

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Mike Pogge-Weaver	REQUESTOR PHONE: 320-368-3442
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider setting a public hearing on the proposal that the County grant a business subsidy to Federated Telephone Cooperative and on the proposal that the County abate property taxes levied by the County on certain properties	
AGENDA YOU ARE REQUESTING TIME ON: Other Business	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: n/a
<p>BACKGROUND/JUSTIFICATION:</p> <p>Federated Telephone Cooperative ("Federated") was awarded a \$4,950,000 boarder-to-boarder broadband grant from the State of Minnesota to extend fiber to the premise broadband service to every property that is currently unserved and underserved with broadband in Swift County.</p> <p>In order to finance the project, Swift County is proposing to issue tax abatement bonds pursuant to Minnesota Statutes 469.1814 and will lend the bond proceeds to Federated Telephone Cooperative in order to construct the project. The total project cost is \$12,500,000 and Swift County is considering providing \$7,500,000 in funding to Federated in order to complete this project. The total bond amount is proposed at \$7,785,000 which will cover the loan to Federated, cost of issuance, and initial interest costs. Federated will in turn make the bond payment as the bonds mature.</p> <p>The request today is for the board to set a public hearing for 11:00 AM on April 19th to: 1) consider granting a business subsidy to Federated Telephone Cooperative and 2) on the proposal that the County abate property taxes levied by the County on certain properties.</p> <p>There are a number of actions that the board will need to take actions on before this proposal would move forward. First, on April 5th the board will need to consider approving setting the sale of bonds for this project. On April 19th the board would then hold the public hearings on the business subsidy to Federated Telephone Cooperative and on the proposed abatements. Initial drafts of the loan agreements between the County and Federated will also be available prior to the April 19th meeting. Then, on May 3, 2016, the board would need to approve the bond sale and award the bonds. Finally, prior to bond closing on June 1st, the board would need to make final approval of the loan agreements between the County and Federated.</p>	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? N/A	

Budget Information

FUNDING: Project cost will be paid for by Federated

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Mike Pogge-Weaver
RECOMMENDATIONS: The documents have been drafted by the County's bonding counsel, Mary Ippel of Briggs and Morgan, and reviewed by the County Attorney to form.	RECOMMENDATIONS: Approve setting the public hearings on April 19, 2016
COMMENTS: n/a	COMMENTS: None

COUNTY OF SWIFT
STATE OF MINNESOTA

RESOLUTION NO. _____

RESOLUTION CALLING FOR A PUBLIC HEARING
ON PROPOSED PROPERTY TAX ABATEMENTS AND
PROPOSED GRANTING OF A BUSINESS SUBSIDY

BE IT RESOLVED by the Board of Commissioners (the "Board") of Swift County, Minnesota (the "County"), as follows:

1. Recitals as to Proposed Property Tax Abatements.

(a) Minnesota Statutes, Sections 469.1812 through 469.1815, as amended, inclusive, authorize the County, upon satisfaction of certain conditions, to grant an abatement of all or a part of the taxes levied by the County on real property within its boundaries.

(b) It is a legal requirement that the County hold a public hearing prior to adoption of a resolution granting any property tax abatements.

2. Recitals as to Proposed Granting of a Business Subsidy.

(a) Minnesota Statutes, Sections 116J.993 to 116J.995 (the "Statutes"), authorizes the County, upon satisfaction of certain conditions, to grant a business subsidy; and

(b) the County fits the definition of "grantor" in the Statutes; and

(c) It is a legal requirement that the County hold a public hearing prior to adoption of a resolution granting a business subsidy.

3. Hearing. A public hearing on the consideration of the property tax abatement and the proposed granting of a business subsidy will be held at the time and place set forth in the Notice of Hearing attached hereto as Exhibit A and hereby made a part hereof.

4. Notice. The County Administrator is hereby authorized and directed to cause notice of said hearing in substantially the form attached hereto as Exhibit A to be given one publication in a newspaper of general circulation in the County at least 10 days but not more than 30 days before the hearing. The newspaper must be one of general interest and readership in the County, and the notice must be published at least once.

Commissioner _____ moved for the adoption of the foregoing resolution, and said motion was duly seconded by Commissioner _____, and upon a vote being taken thereon after full discussion thereof, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Adopted on March 15, 2016, by the Board of Commissioners of Swift County.

Chair

Attest:

County Administrator

CERTIFICATE OF THE COUNTY ADMINISTRATOR

I, the undersigned, being the duly qualified and acting County Administrator of Swift County, Minnesota (the "County"), DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the Swift County Board of Commissioners, duly called and held on the date therein indicated, insofar as such minutes relate to the calling of a public hearing on a proposed property tax abatement and proposed granting of a business subsidy.

WITNESS my hand this ____ day of March, 2016.

County Administrator
Swift County, Minnesota

EXHIBIT A

SWIFT COUNTY, MINNESOTA

NOTICE OF PUBLIC HEARING
REGARDING PROPOSED PROPERTY TAX ABATEMENTS
AND PROPOSED GRANTING OF BUSINESS SUBSIDY

NOTICE IS HEREBY GIVEN that the Swift County Board of Commissioners will hold a public hearing at a regular meeting of the Board of Commissioners beginning at 11:00 a.m., on Tuesday, April 19, 2016, to be held at the Swift County Courthouse, 301 14th Street North, Benson, Minnesota, on the proposal that the County grant a business subsidy to Federated Telephone Cooperative and on the proposal that the County abate property taxes levied by the County on the property identified as tax parcel numbers:

23-1342-000	04-0003-000	05-0122-000	02-0036-000
22-0963-200	07-0028-000	09-0110-000	09-0070-000
27-0109-000	04-0010-000	05-0009-000	18-0090-000
06-0114-000	04-0070-000	14-0168-100	05-0137-000
29-0189-000	05-0012-000	05-0101-000	28-0367-000
29-0179-100	18-0093-000	05-0138-000	27-0109-100
17-0002-100	18-0042-100	21-0115-000	05-0013-000
06-0141-100	05-0093-000	05-0134-000	09-0069-000
17-0017-000	16-0158-000	05-0071-000	05-0089-000
19-0098-000	21-0061-000	05-0100-000	26-0024-000
27-0106-000	18-0089-000	05-0161-000	13-0045-000
20-0224-000	21-0104-000	05-0160-000	09-0088-000
13-0032-000	12-0039-000	02-0252-000	02-0087-000
06-0097-000	21-0129-000	05-0136-000	22-0810-000
13-0177-000	05-0173-000	05-0165-000	05-0176-000
10-0052-000	15-0039-000	07-0109-000	24-0114-000
14-0093-000	13-0049-000	04-0135-000	05-0133-000
18-0156-000	27-0094-100	05-0175-000	05-0042-000
19-0101-100	05-0108-000	05-0126-000	04-0134-100
07-0110-000	23-1415-000	29-0090-000	27-0105-000
07-0052-100	16-0153-000	05-0088-000	02-0170-000
21-0131-000	09-0111-000	21-0101-000	24-0118-000
22-0963-250	20-0170-000	02-0253-000	05-0083-000
05-0115-000	05-0166-000	05-0128-000	23-0046-000
04-0124-000	05-0112-000	12-0149-000	05-0130-000
07-0121-000	04-0021-000	05-0066-000	29-0072-000
04-0055-000	02-0035-000	09-0074-000	

The total amount of the taxes proposed to be abated by the County on the property identified above for up to a twenty (20) year period is estimated to be not more than \$7,785,000. The County Board will consider granting the business subsidy to Federated Telephone Cooperative ("Federated") and granting the property tax abatement to finance a loan to Federated to assist with financing the acquisition, construction, and installation of a broadband network in the County by Federated.

The summary of the terms of the loan agreement is available for inspection at the office of the County Administrator, County Courthouse, during regular business hours. After the public hearing the Board will consider granting the business subsidy.

Any person with residence in or the owner of taxable property in the County may file a written complaint with the grantor if the grantor fails to comply with Minnesota Statutes, Sections 116J.993 to 116J.995, and no action may be filed against the grantor for the failure to comply unless a written complaint is filed.

All interested persons may appear at the April 19, 2016 public hearing and present their views orally or in writing.

FINANCE PLAN SUMMARY

FOR

SWIFT COUNTY, MINNESOTA

\$7,785,000

**TAXABLE GENERAL OBLIGATION TAX ABATEMENT
BONDS, SERIES 2016A**



45 South 7th Street
Suite 2000
Minneapolis, MN 55402
612-851-5900 800-851-2920

April 5, 2016

Swift County, Minnesota
\$7,785,000 Taxable General Obligation Tax Abatement Bonds,
Series 2016A

Financing Overview:

The County anticipates issuing bonds to provide a loan to Federated Telephone Cooperative to assist with financing the acquisition, construction, and installation of a broadband network in the County.

Summary of Recommended Terms:

1. Type of Sale Public Offering.

2. Proposals Received Monday, May 2, 2016 @ 10:30 A.M.
3. Board Consideration Tuesday, May 3, 2016 @ 9:00 A.M.

4. Repayment Term The Bonds will mature annually each February 1, 2018-2037. Interest will be payable February 1, 2017 and semiannually thereafter on February 1 and August 1.

5. Security General Obligation pledge of the County. In addition, the County will pledge revenue from a tax abatement levy. The levies are anticipated to be reduced or eliminated by revenues received from Federated Telephone Cooperative pursuant to a loan agreement between the County and Federated Telephone Cooperative.

6. Prepayment Option Bonds maturing on February 1, 2024 and any day thereafter are subject to prepayment on February 1, 2023 and any date thereafter at a price of par plus accrued interest.

7. Bond Counsel Briggs and Morgan –Minneapolis, MN

8. Credit Rating We believe an underlying credit rating will be cost beneficial. The County's general obligation debt is currently rated "A+" by Standard & Poor's.

9. Paying Agent Northland Trust Services, Inc.

Related Considerations:

- *Tax Status* - Since this issue will be taxable, rather than tax-exempt, it will not be subject to IRS arbitrage compliance and it will be designated as “Not Bank Qualified.”
- *Book Entry* - The Bonds will be global book entry with Northland Trust Inc. designated as the paying agent. The Paying Agent will invoice you for the interest semiannually and on an annual basis for the principal coming due.
- *Continuing Disclosure* - The Series 2016A Bonds are subject to the Securities and Exchange Commission’s full continuing disclosure requirements related to annual reporting and material events notification.
- *Capitalized Interest Fund* – Capitalized interest will be included in the bond proceeds to pay the interest due through February 1, 2017, which occurs before the County will receive its first tax levy revenues.

EXHIBIT A – Estimated Sources and Uses of Funds

Sources Of Funds

Par Amount of Bonds	\$7,785,000.00
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Total Sources	\$7,785,000.00
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Uses Of Funds

Total Underwriter's Discount (1.000%)	77,850.00
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Costs of Issuance	45,200.00
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Deposit to Capitalized Interest (CIF) Fund	157,956.67
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Deposit to Project Construction Fund	7,500,000.00
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Rounding Amount	3,993.33
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Total Uses	\$7,785,000.00
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EXHIBIT B – Preliminary Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/01/2016	-	-	-	-	-
02/01/2017	-	-	157,956.67	157,956.67	157,956.67
08/01/2017	-	-	118,467.50	118,467.50	-
02/01/2018	305,000.00	1.200%	118,467.50	423,467.50	541,935.00
08/01/2018	-	-	116,637.50	116,637.50	-
02/01/2019	310,000.00	1.400%	116,637.50	426,637.50	543,275.00
08/01/2019	-	-	114,467.50	114,467.50	-
02/01/2020	315,000.00	1.600%	114,467.50	429,467.50	543,935.00
08/01/2020	-	-	111,947.50	111,947.50	-
02/01/2021	320,000.00	1.800%	111,947.50	431,947.50	543,895.00
08/01/2021	-	-	109,067.50	109,067.50	-
02/01/2022	325,000.00	2.050%	109,067.50	434,067.50	543,135.00
08/01/2022	-	-	105,736.25	105,736.25	-
02/01/2023	335,000.00	2.250%	105,736.25	440,736.25	546,472.50
08/01/2023	-	-	101,967.50	101,967.50	-
02/01/2024	340,000.00	2.400%	101,967.50	441,967.50	543,935.00
08/01/2024	-	-	97,887.50	97,887.50	-
02/01/2025	350,000.00	2.600%	97,887.50	447,887.50	545,775.00
08/01/2025	-	-	93,337.50	93,337.50	-
02/01/2026	360,000.00	2.750%	93,337.50	453,337.50	546,675.00
08/01/2026	-	-	88,387.50	88,387.50	-
02/01/2027	365,000.00	3.000%	88,387.50	453,387.50	541,775.00
08/01/2027	-	-	82,912.50	82,912.50	-
02/01/2028	380,000.00	3.200%	82,912.50	462,912.50	545,825.00
08/01/2028	-	-	76,832.50	76,832.50	-
02/01/2029	390,000.00	3.350%	76,832.50	466,832.50	543,665.00
08/01/2029	-	-	70,300.00	70,300.00	-
02/01/2030	405,000.00	3.450%	70,300.00	475,300.00	545,600.00
08/01/2030	-	-	63,313.75	63,313.75	-
02/01/2031	420,000.00	3.550%	63,313.75	483,313.75	546,627.50
08/01/2031	-	-	55,858.75	55,858.75	-
02/01/2032	435,000.00	3.700%	55,858.75	490,858.75	546,717.50
08/01/2032	-	-	47,811.25	47,811.25	-
02/01/2033	450,000.00	3.800%	47,811.25	497,811.25	545,622.50
08/01/2033	-	-	39,261.25	39,261.25	-
02/01/2034	465,000.00	3.850%	39,261.25	504,261.25	543,522.50
08/01/2034	-	-	30,310.00	30,310.00	-
02/01/2035	485,000.00	3.950%	30,310.00	515,310.00	545,620.00
08/01/2035	-	-	20,731.25	20,731.25	-
02/01/2036	505,000.00	4.000%	20,731.25	525,731.25	546,462.50
08/01/2036	-	-	10,631.25	10,631.25	-
02/01/2037	525,000.00	4.050%	10,631.25	535,631.25	546,262.50
Total	\$7,785,000.00	-	\$3,269,689.17	\$11,054,689.17	-

Date And Term Structure

Dated	6/01/2016
Delivery Date	6/01/2016
First Coupon Date	2/01/2017
First available call date	2/01/2023
Call Price	100.00%
Average Coupon	3.4598055%
Net Interest Cost (NIC)	3.5421821%
True Interest Cost (TIC)	3.5143040%

EXHIBIT C – 105% Levy

Date	Total P+I	Capitalized Interest	105% Levy	Levy Year	Collection Year
02/01/2017	157,956.67	(157,956.67)	-	-	-
02/01/2018	541,935.00	-	569,031.75	2016	2017
02/01/2019	543,275.00	-	570,438.75	2017	2018
02/01/2020	543,935.00	-	571,131.75	2018	2019
02/01/2021	543,895.00	-	571,089.75	2019	2020
02/01/2022	543,135.00	-	570,291.75	2020	2021
02/01/2023	546,472.50	-	573,796.13	2021	2022
02/01/2024	543,935.00	-	571,131.75	2022	2023
02/01/2025	545,775.00	-	573,063.75	2023	2024
02/01/2026	546,675.00	-	574,008.75	2024	2025
02/01/2027	541,775.00	-	568,863.75	2025	2026
02/01/2028	545,825.00	-	573,116.25	2026	2027
02/01/2029	543,665.00	-	570,848.25	2027	2028
02/01/2030	545,600.00	-	572,880.00	2028	2029
02/01/2031	546,627.50	-	573,958.88	2029	2030
02/01/2032	546,717.50	-	574,053.38	2030	2031
02/01/2033	545,622.50	-	572,903.63	2031	2032
02/01/2034	543,522.50	-	570,698.63	2032	2033
02/01/2035	545,620.00	-	572,901.00	2033	2034
02/01/2036	546,462.50	-	573,785.63	2034	2035
02/01/2037	546,262.50	-	573,575.63	2035	2036
Total	\$11,054,689.17	(157,956.67)	\$11,441,569.13		

EXHIBIT D – Calendar

The following checklist of items denotes each milestone activity as well as the members of the finance team who will have the responsibility to complete it. *Please note this proposed timetable assumes regularly scheduled County Board meetings.*

March 2016						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2016						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2016						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2016						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Date	Action	Responsible Party
Week of March 28th	Publish Hearing Notice for Tax Abatement and Business Subsidy Hearings	County
March 29 th	Set Sale Resolution sent to County	Northland, Bond Counsel
March 30 th	Preliminary Official Statement Sent to County for Sign Off and to Rating Agency	Northland, County
April 5 th	Set Sale Resolution Adopted by County	County Board Action , Northland
Week of April 11 th	Rating Conference Call	Northland, County, Rating Agency
April 19 th	Tax Abatement Hearing Business Subsidy Hearing	County
April 22 nd	Rating Received	Rating Agency, County, Northland
April 26 th	Awarding Resolution sent to the County	Northland, Bond Counsel
May 2 nd	Bond Sale - 10:30 AM	Northland, County
May 3 rd	Awarding Resolution Adopted by County - 9:00 AM	County Board Action
June 1 st	Closing on the Bonds (Proceeds available)	Northland, County Staff, Bond Counsel