

Notice & Agenda

Swift County Board of Commissioners

Tuesday, March 19, 2019

9:00 AM

LEC Meeting Room – 301 14th St N, Benson, MN

If you need any type of accommodation to participate in this meeting, please contact the County Administrator at 320-314-8399 at least 48 hours prior to the meeting. Times are only estimates and items may be taken out of order.

<u>Time</u>	<u>Reference</u>	<u>Item</u>
9:00 a.m.		Call to Order and Roll Call
9:01 a.m.		Approve Agenda
9:03 a.m.		Consent Agenda
	1-2	(1) Minutes from the March 5, 2019 Regular Meeting
	3	(2) Minutes from the March 5, 2019 Executive Meeting
	4-7	(3) Consider approving new policy 3.402 Child Care & Foster Care Provider Grievance Policy
9:04 a.m.		Consider Approval of Commissioner warrants and review Auditor warrants reviewed
9:05 a.m.		Commissioner and Board reports
9:20 a.m.		County Administrator report
9:25 a.m.		Citizens Comments
9:30 a.m.	8	Mary Ellen Wells, Swift County Benson Health Services Discussion on the study being conducted by Swift County Benson Health Services regarding its future direction
10:05 a.m.		Bill McGeary, Emergency Management Emergency Management update
10:15 a.m.		Michael Johnson, Parks, Drainage & Wetlands
	9	Consider approving bid for CD #23 open ditch repair
10:30 a.m.		Andy Sander, County Engineer
	10-11	Consider approval final payment to Central Specialties, Inc., for SAP 076-606-046, 076-618-008 and 076-635-028
	12-13	Consider Contract approval for paving projects S.A.P. 076-625-016, 076-631-027, 076-633-030, C.P. 019-001 and 002
	14-15	Consider approval for replacing unit 32
10:45 a.m.		Other Business
		County Road 35 Discussion
	16-20	SPCC Joint Powers Entity letter
	21	Personnel Policy Discussion
11:45 a.m.		Adjournment

Swift County Quarterly Employee Recognition

SWIFT COUNTY BOARD MINUTES

March 05, 2019

Chairman Hendrickx called the meeting to order at 9:00 AM with all members present. Also present: County Administrator Kelsey Baker, County Attorney Danielle Olson, County Auditor Kim Saterbak, Terri Orr, Chelsey Bagent, Vicki Syverson, Scott Collins and a few members of the public.

Chairman Hendrickx asked if there were any changes or additions to the agenda. There were none.

03-05-19-01 Commissioner Fox moved and Commissioner Rudningen seconded to approve the agenda as presented. Motion carried unanimously.

Commissioner P. Peterson requested removal of AMC Conference from his board reports on the February 19, 2019 minutes.

03-05-19-02 Commissioner E. Pederson moved and Commissioner P. Peterson seconded to approve the Consent Agenda with the exception of a change to the February 19, 2019 minutes as amended: (1) Minutes from the February 19, 2019 Regular Meeting, (2) Consider approving the Swift County HRA to apply a special assessment to the property at 436 West Rooney Avenue, Appleton, MN 56208. Motion carried unanimously.

03-05-19-03 Commissioner Rudningen moved and Commissioner Fox seconded to approve the Commissioner warrants as follows: Revenue, \$90,126.07; Solid Waste, \$16,725.94; Road and Bridge, \$37,182.42; County Ditches Fund, \$135.55; County Health Insurance, \$436.00; which includes the following bills over \$2,000: Ascheman Oil, \$7,643.78; Cee Vi Task Force, \$45,343.50; Dooley Petroleum Inc., \$3,163.52; Geyer Recycling, \$6,099.33; Life Ins Co of North America, \$2,060.52; Macqueen Equipment Inc., \$6,605.51; Miller Const/Duane, \$2,700.00; Molden Concrete Construction, \$5,000.00; Northern Lights Trail Snowmobile Club, \$12,064.04; Renville County Sheriff's Dept., \$11,341.13; Waste Management of Northern Minnesota, \$8,611.11; Ziegler Inc., \$9,169.43. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner Rudningen reported on the Prairie Lakes Youth Program, University of MN Extension Day at the Capital and Kerkhoven EDA meeting. Commissioner Fox reported on Hospital Finance and Hospital Board meeting. Chair Hendrickx reported on AMC Futures and RDC Executive Board meeting. Commissioner E. Pederson reported on Computer Professionals Technology meeting, DAC and Historical Society. Commissioner P. Peterson reported on HRA Board meeting and Prairie Five Community Action Group.

Administrator Baker reported on meeting with the interim CEO of the hospital, Building Committee meeting coming up, Appleton prison, meeting with Sussner to look at finishing the windows, MACA Executive meeting, AMC directory books and Highway Report.

Chairman Hendrickx asked for citizen's comments. Vicki Olson, Gwen Dale and Stan Olson voiced their concerns on the building project. There were no others.

Environmental Services Director Scott Collins presented for approval of a Conditional Use Permit #5578 requested by Larson Gravel Co., Inc. to extract and process aggregate materials along with a temporary bituminous asphalt plant.

03-05-19-04 Commissioner Rudningen moved and Commissioner Fox seconded to approve the

Conditional Use Permit #5578 requested by Larson Gravel Co., Inc. to extract and process aggregate materials along with a temporary bituminous asphalt plant. A brief discussion was held. Motion carried unanimously.

GIS Coordinator Chelsey Bagent presented for approval the resolution for Complete Count Committee.

03-05-19-05 Commissioner Rudningen moved and Commissioner P. Peterson seconded to approve the resolution for Complete Count Committee. A brief discussion was held. Commissioner Ed Pederson will reside on this committee. Motion carried unanimously.

RDA Director Jennifer Frost updated the board on the RDA projects.

The 2019 Wheelage Tax was discussed and the board had a short discussion. No action was taken and to continue looking at yearly.

A lengthy Discussion was held regarding the Succession Planning. No action was taken.

03-05-19-06 Commissioner P. Peterson moved and Commissioner Fox seconded to go into close session to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25. (§13D.03). Motion carried unanimously.

Return to open session at 11:31 AM.

03-05-19-07 Commissioner P. Peterson moved and Commissioner Rudningen seconded to adjourn. Motion carried unanimously.

Meeting adjourned at 11:31 AM.

WITNESSED:

Gary Hendrickx, Chair

ATTEST:

Kelsey Baker, County Administrator

SWIFT COUNTY BOARD MINUTES
Record of Executive Session
March 5, 2019

Date convened: Tuesday, March 5, 2019

Time Convened: 10:22 AM

Time adjourned: 11:31 AM

Members Present: Commissioners Fox, Hendrickx, Edward Pederson, Peter Peterson, and Rudningen

Members Absent: None

Also Present: County Administrator Kelsey Baker and Amanda Ness
Employees of David Drown and Associates

Purpose: To consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25. (§13D.03)

Chairman Gary Hendrickx called the executive session to order at 10:22 AM with all members present as well as County Administrator Kelsey Baker and Amanda Ness. The Board discussed labor negotiation strategies.

The board took no actions at the meeting.

03-05-19-1 ExS Commissioner Fox moved and Commissioner E. Pederson seconded to adjourn. Motion carried.

Executive Session adjourned at 11:31 AM.

WITNESSED:

Gary Hendrickx, Chair

ATTEST:

Kelsey Baker, County Administrator



Request for Board Action

BOARD MEETING DATE:
March 19, 2019

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Human Services	REQUESTOR: Catie Lee	REQUESTOR PHONE: 320-843-6301
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving new policy 3.402 Child Care & Foster Care Provider Grievance Policy	
AGENDA YOU ARE REQUESTING TIME ON: Regular board	ARE YOU SEEKING APPROVAL OF A CONTRACT? Click here to enter text.
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: Policy Required by DHS Licensing Recertification Division
BACKGROUND/JUSTIFICATION: Human Services is in the process of re-certification for licensing child care. It is a requirement that Human Services has a Grievance Policy.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	Click here to enter text.

Budget Information

FUNDING:

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: Click here to enter text.	RECOMMENDATIONS: Approve
COMMENTS: n/a	COMMENTS: Click here to enter text.



Policy Name	Child Care and Foster Care Provider Grievance Policy
Policy Number	3.402
Origination Date	3/19/19
Board Approval Date	3/19/19
Policy Owner	Social Services Supervisor – Children’s
Responsible Personnel	Licensing Staff
Regulatory Requirement	MN Rules 9543-0010 – 9543.0150 (Rule 13)
Cross References	(Includes but not limited to Department processes, workflows, guidelines or other policies etc...)
Attachments	

Policy Purpose

Pursuant to the above regulatory authorities. The Child Care and Foster Care Provider Grievance Procedure is established to resolve areas of disagreement between the foster care providers and agency personnel. The agency is responsible for grievances which involve foster care provider disagreements with agency policy, procedure or practice.

Procedure

1. **Administrative Procedure:** If a child care or foster care provider files a written grievance requesting resolution of a disagreement between themselves and the agency a formal grievance procedure has begun. The written request must include a statement of the issues or concerns and the relief sought by the child care or foster care provider. The request for a grievance meeting must be sent directly to the director of social services or designee. The agency must, upon request, provide assistance to the child care or foster care provider in filing the grievance.
 - a. **Level One Grievance:** Within ten days of receipt of the written request the agency must convene a meeting to address the grievance. Persons in attendance at the meeting may include the child care or foster provider, the placing social worker and/or licensing worker, and a social work supervisor(s). Other interested person, such as, a child care or foster care provider support person, a service provider, or the child’s parent(s) may attend if the agency determines this appropriate. The presence of other interested persons must be approved by the agency to ensure protection of data practices. At least one supervisor who has the authority to influence the implementation of agency policy, procedure, and practice must be present. At the conclusion of the meeting, one of the following may occur:
 - i. If the grievance is resolved to the child care and foster care provider’s satisfaction, the resolution must be documented and signed by the child care or foster care provider and the agency representative. A written decision must be finalized within twenty (20) days.

- ii. If the grievance is not resolved to the child care or foster care provider's satisfaction, the child care or foster care provider may verbally request to continue the grievance process at level two.
- b. **Level Two Grievance:** If the grievance was not resolved at level one, and the child care or foster care provider requests to continue the grievance process, a meeting must be held within ten (10) days of the request. A level two grievance plus the addition of the agency director and/or third party, selected by the agency, who is not directly involved with the case. The agency director or third party must have the authority to influence the implementation of agency policy, procedure and practice. This meeting provides another opportunity for resolution of the disagreement. At the conclusion of this meeting, one of the following may occur:
 - i. If the grievance is resolved to the child care or foster care provider's satisfaction, the resolution must be documented and signed by the child care or foster care provider and the agency representative. A written decision must be finalized within twenty (20) days.
 - ii. If the grievance is not resolved to the child care or foster care provider's satisfaction, the child care or foster care provider may verbally request to continue the grievance process at level three.
- c. **Level Three Grievance:** The agency provides a third level of review of an unresolved child care or foster care provider grievance by providing the child care or foster care provider with an opportunity to present their grievance to the county board or designated committee of the board. At the conclusion of this meeting, one of the following may occur:
 - i. If the grievance is resolved to the child care or foster care provider's satisfaction, the resolution must be documented and signed by the child care or foster care provider and the agency representative. A written decision must be finalized within twenty (20) days.
 - ii. If the grievance is not resolved to the child care or foster care provider's satisfaction, the child care or foster care provider is expected to end the grievance process.

Violation of this Policy

No or only partial adherence to this policy or procedure may result in noncompliance with current regulatory requirements and subsequent penalties to Swift County. Remediation for violators will include, but not be limited to, disciplinary action up to and including termination depending on the circumstances of the situation at the time.

Signatures:

Date:

Human Services Director: _____

Board Approval: _____
Board Chair

County Administrator: _____



Swift County - Benson Health Services
1815 Wisconsin Avenue
Benson, MN 56215

March 8, 2019

Ms. Kelsey Baker
Administrator, Swift County
301 14th St N
Benson, MN 56215

Dear Kelsey,

I am writing to follow up our discussion regarding the study being conducted by Swift County Benson Health Services regarding its future direction. As you know, the District Board plans on working with the County and City over the next few months to make a decision on whether SCBHS should remain independent or seek an affiliation with another organization. Here is a brief summary of the process being used and the timeline we are considering.

Methodology: The study is an examination of five key areas that are of utmost importance to the organization: Services; Quality; Facilities and Technology; People; and Financial Performance. We are reviewing specifics in each area and assessing what the impact would be if the organization were to:

- remain in its current state and performance level,
- remain independent but improve performance with capital or operational investments, or
- affiliate with a larger organization.

Additionally, a financial tool from an independent accounting firm is providing an analysis of different scenarios that could impact financial performance (e.g. major changes in Medicare reimbursement or the elimination of Critical Access Status). The financial analysis will also determine the ability of the organization, the City and the County to make the necessary capital investments for new technology, facilities and equipment that will maintain a strong health care campus for the community.

The District Board's Strategic Planning Steering Committee is meeting periodically as the findings are gathered and reporting to the Board with its progress.

Timeline: The goal is to present preliminary recommendations at the March 25th meeting, then hold public forums, meet with County and City officials, and have a final recommendation for the May meeting. If affiliation is the direction, negotiations would then begin with the preferred partner. According to the legislative language that created the District, the City and County will need to agree to the affiliation agreement. If independence is the preferred route, the City and County will need to agree on the financial commitments needed to remain so. No matter the path, the goal would be to have a final decision by July, 2019.

I look forward to meeting with the County Commissioners on March 19th and will provide further details, receive initial feedback and answer questions. Thank you for your support of SCBHS.

Sincerely,

Mary Ellen Wells, SCBHS Interim CEO



Request for Board Action

BOARD MEETING DATE:
March 19, 2019

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Swift County Parks	REQUESTOR: Michael Johnson	REQUESTOR PHONE: 320-843-5341
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving bid for CD #23 open ditch repair	
AGENDA YOU ARE REQUESTING TIME ON: Regular Agenda	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: County Policy to approve bid
BACKGROUND/JUSTIFICATION:	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? No action	Click here to enter text.

Budget Information

FUNDING: Repair Fund

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: Click here to enter text.	RECOMMENDATIONS: Click here to enter text.
COMMENTS: Click here to enter text.	COMMENTS: Click here to enter text.

Board Action

Motions ___ J Fox ___ G Hendrickx ___ E. Pederson ___ P Peterson ___ E Rudningen	
Action	Vote



Request for Board Action

BOARD MEETING DATE:
March 19, 2019

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Highway	REQUESTOR: Andrew Sander	REQUESTOR PHONE: (320) 842-5251
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Authorize Final Payment to Central Specialties, Inc. for SAP 076-606-046, 076-618-008 and 076-635-028.	
AGENDA YOU ARE REQUESTING TIME ON: March 19, 2019	ARE YOU SEEKING APPROVAL OF A CONTRACT? no
IS THIS MANDATED? yes	EXPLANATION OF MANDATE: Statute
BACKGROUND/JUSTIFICATION: County has a contract with Central Specialties, Inc. to pave CR 6, 18 and 35 with all work being completed the county board is approving final payment.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? none	

Budget Information

FUNDING:	State, County
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Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: XXX	RECOMMENDATIONS: XXX
COMMENTS: XXX	COMMENTS: XXX

Board Action

Motions ___ J Fox ___ G Hendrickx ___ E Pederson ___ P Peterson ___ E Rudningen
Action Vote

**RESOLUTION TO APPROVE FINAL PAYMENT
FOR SAP 076-606-046, 076-618-008 & 076-635-028
Resolution No. 19-03-27**

Motion by Commissioner _____ Seconded by Commissioner _____

WHEREAS, State Aid Projects 076-606-046, 076-618-008 & 076-635-028 have in all things been completed and the County Board being fully advised in the premises.

NOW THEN BE IT RESOLVED, that the Board hereby accepts said completed projects for and in behalf of the County of Swift and authorizes final payment in the amount of \$132,642.85 to Central Specialties, Inc. for the final contract amount of \$1,513,743.44.

Dated at Benson, Minnesota this 19th day of March, 2019.

Swift County Board of Commissioners

Gary Hendrickx, Chairman

ATTEST:

Kelsey Baker - Clerk of the Board

Fox ___
P. Peterson ___

Hendrickx ___
Rudningen ___

E. Pederson ___



Request for Board Action

BOARD MEETING DATE:
March 19, 2019

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Highway	REQUESTOR: Andrew Sander	REQUESTOR PHONE: (320) 842-5251
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Contract approval for paving projects S.A.P. 076-625-016, 076-631-027, 076-633-030, C.P. 019-001 and 019-002	
AGENDA YOU ARE REQUESTING TIME ON: March 19, 2019	ARE YOU SEEKING APPROVAL OF A CONTRACT? yes
IS THIS MANDATED? yes	EXPLANATION OF MANDATE: Statute
BACKGROUND/JUSTIFICATION: The county opened bids on March 14, 2019.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	none

Budget Information

FUNDING:	State, County
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Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: XXX	RECOMMENDATIONS: XXX
COMMENTS: XXX	COMMENTS: XXX

Board Action

Motions ___ J Fox ___ G Hendrickx ___ E Pederson ___ P Peterson ___ E Rudningen
Action Vote

Swift County Highway Department

BID TABULATIONS: S.A.P. 076-625-016, S.A.P. 076-631-027, S.A.P. 076-633-030 (CSAH 25, 31, 33) and C.P. 019-001, C.P. 019-002 (CR 68, 72)

March 14, 2019

Milling, Bituminous Paving and Aggregate Shoulders on CSAH 25, 31, 31 and CR 68, 72

CONTRACTOR	BID
Central Specialties	\$3,011,722.14
Duininck	\$3,037,247.59
Knife River Corp.	\$3,627,114.50

ENGINEER'S ESTIMATE

\$3,274,411.95



Request for Board Action

BOARD MEETING DATE:
March 19, 2019

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Highway	REQUESTOR: Andrew Sander	REQUESTOR PHONE: (320) 842-5251
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: The highway department opened bids on March 14, 2019 to replace unit 32 we received one bid from Nolen Baker Ford there were no other bids.	
AGENDA YOU ARE REQUESTING TIME ON: March 19, 2019	ARE YOU SEEKING APPROVAL OF A CONTRACT? no
IS THIS MANDATED? no	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION: The county opened bids on March 14, 2019 to replace unit 32.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? none	

Budget Information

FUNDING:	State, County
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Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: XXX	RECOMMENDATIONS: XXX
COMMENTS: XXX	COMMENTS: XXX

Board Action

Motions ___ J Fox ___ G Hendrickx ___ E Pederson ___ P Peterson ___ E Rudningen
Action Vote

Engineer's Pickup 2019

COMPANY	EQUIPMENT	COST	TRADE UNIT # 32	TAX & LICENSE	TOTAL
NOLAN BAKER FORD	2019 FORD F 150 4X4	\$34,415.12	\$5,000.00	\$1,981.98	\$31,397.10
NOLAN BAKER FORD	2018 FORD F 150 4X4	\$33,232.00	\$5,000.00	\$1,905.08	\$30,137.08

Budget \$30,000



Murray County Board of Commissioners
2848 Broadway Ave
PO Box 57
Slayton, MN 56172

March 6, 2019

Kelsey Baker
Swift County Administrator
301 14th St N
Benson, MN 56215

Dear Ms. Baker,

As you know, the Southern Prairie Community Care (SPCC) Joint Powers Entity is dissolving. As part of the dissolution process, the SPCC Board has discussed options for distributing approximately \$3 million in excess funds. The option settled on is to turn over those funds to Primewest, even though not all counties that are part of SPCC are joining Primewest.

We do not feel that is fair to those going a different direction and ask your Board to consider the more equitable distribution put forth in the attached resolution.

We also urge you to adopt this or a similar resolution that articulates your support for this approach.

Thank you for your consideration.

Respectfully submitted,

David Thiner
Chairman, Murray County Board of Commissioners

Enclosure: Resolution 2019-03-05-01

cc: Michelle May, Chippewa County
Kelly Thongvong, Cottonwood County
Steven Duncan, Jackson County
Larry Kleindl, Kandiyohi County
Deb Vierhuf, Lincoln County
Loren Stomberg, Lyon County
Tom Johnson, Nobles County
Vicki Knobloch, Redwood County
Kyle Oldre, Rock County
Angie Steinbach, Yellow Medicine County

District 1
James Jens

District 2
Lori Gunnink

District 3
Dennis Welgraven

District 4
Jim Kluis

District 5
David Thiner



EXCERPT FROM THE
PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
March 5, 2019

Commissioner Thiner introduced the following resolution for consideration:

Resolution 2019-03-05-01

A RESOLUTION

Requesting support from Counties that are members of the
Southern Prairie Community Care (SPCC) Joint Powers Entity

WHEREAS, SPCC's purpose is to improve the health and quality of life of the citizens of member counties through improved coordination, management and delivery of healthcare and social services through partnerships between member counties and local providers; and

WHEREAS, each of the member counties participated financially in the establishment of SPCC; and

WHEREAS, SPCC has commenced the process to dissolve the organization; and

WHEREAS, some of the SPCC member counties have decided to join Primewest, while others have decided to return to health care services being provided through existing State of Minnesota health care programs; and

WHEREAS, the SPCC Board has indicated that \$3 million will be distributed to Primewest to help buy down the cost to join; and

WHEREAS, these funds will be provided to Primewest regardless of whether each individual County chooses to join Primewest; and

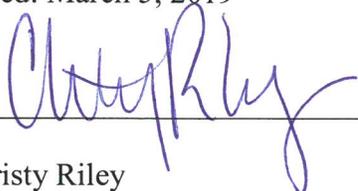
WHEREAS, SPCC member counties that choose not to join Primewest will not receive any of the \$3 million.

NOW, THEREFORE, BE IT RESOLVED that counties who choose not to join Primewest still receive an equal benefit as counties that choose to join Primewest and that SPCC refund to Southwest Health and Human Services an equal share of excess funds that would be shared with Primewest.

The foregoing resolution was duly seconded by Commissioner Welgraven and thereupon being put to a vote all members voted for its adoption.

I, Christy Riley, Community Relations Coordinator of the County of Murray, State of Minnesota, do hereby certify that the foregoing copy represents a true and correct copy of the original motion thereof on file in Murray County.

Dated: March 5, 2019



Christy Riley
Community Relations Coordinator
Murray County



March 13, 2019

County Administrators, Coordinators and Commissioners belonging to SPCC Joint Powers,

Recently you either received or have second handedly seen a resolution passed by the Murray County Board on a 3 to 2 vote requesting your Counties to take similar action to request SPCC to reconsider the motion unanimously approved on the September 28, 2018 board meeting. The minutes are as follows:

Holmen explained the Executive Board Recommendations and Resolutions which was in the packet. Discussion ensued.

Upon motion by Jim Butterfield, seconded by Gerald Magnus, it was unanimously RESOLVED that, in keeping with SPCC's purpose to improve the health and quality of life of the citizens of Member Counties through improved coordination, management, and delivery of healthcare and social services through partnerships between Member Counties and local providers, the Executive Committee recommends and the SPCC Board of Directors now approves a \$3 million contribution by SPCC to the Member Counties that have voted to join the PrimeWest county-based purchasing program as of September 18, 2018, to be used by those Member Counties solely and exclusively for payment to PrimeWest in order to help satisfy the cost of joining the PrimeWest county-based purchasing program. The Executive Committee further recommended and the SPCC board now approves that the contributions to the Member Counties be made in the amounts reflected in the spreadsheet attached to the minutes of the September 17, 2018, Executive Committee meeting. Spreadsheet is also attached to September 28, 2018 SPCC Board meeting packet. Motion carries.

This motion was not done without the board having visited at every prior meeting held in 2018 this subject of working with PrimeWest extensively. It also received legal review from the DeWitt law firm in Minneapolis who then stated that "there is no provision in either the Joint Powers Agreement or Bylaws that requires any funds be provided to Rock County under the current circumstances. It should be noted that while the Bylaws do contain a provision that requires funds to be distributed to Member Counties in proportion to amounts contributed to SPCC by such Member Counties, that provision applies only to the corporate dissolution of SPCC (Article VIII)."

A similar resolution, to the one from Murray County, was brought forward at our November 21, 2018 by Rock County that Administrator Oldre had prepared. The minutes are as follows:

Agenda Item 4 – Resolution from Rock County Holmen discussed the resolution from Rock County which was in the packet. Holmen read the unanimous motion from the September 28 SPCC board minutes and the response letter received from SPCC’s legal counsel. Discussion ensued. *Motion by Greg Burger to accept the resolution from Rock County as presented. *Motion to accept the resolution fails due to lack of a second.

Your County Commissioners who have been actively engaged in the exhaustive discussions for all of 2018 SPCC board meetings, knowing the facts, would not and could not support that resolution or any ones with similar requests.

So, if you would like to discuss this subject further feel free to contact your currently serving SPCC board members, myself, or our Executive Director Dr. Norris Anderson.

A handwritten signature in black ink, appearing to read "Norm Holmen", is centered on a light gray rectangular background.

Norm Holmen

SPCC Board Chairman



Request for Board Action

BOARD MEETING DATE:
March 19, 2019

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Kelsey Baker	REQUESTOR PHONE: 320-314-8399
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Discussion regarding Personal Use of County Vehicles	
AGENDA YOU ARE REQUESTING TIME ON: Regular board	ARE YOU SEEKING APPROVAL OF A CONTRACT? Click here to enter text.
IS THIS MANDATED?	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION: Per Swift County Personnel Policy 201.109 it states that employees who use the county vehicle for personal use, must track and report to the Auditor for mileage accrued. Per IRS rules and regulations, this needs to be instated and followed. (C) Internal Revenue Services (IRS) rules and regulations will be followed when employees are allowed the personal use of a County vehicle. Those rules and regulations require the employer to report vehicle benefits as income to the employee on their annual W-2 form. The amount of that income will be determined by either a mileage rate (the current IRS mileage rate) or an imputed annual lease rate (the current IRS lease rate) less any business use. (D) Employees must track and report to the Auditor's office any personal mileage accrued on a County vehicle by the first work day following the end of the calendar year.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	Click here to enter text.

Budget Information

FUNDING:

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: Click here to enter text.	RECOMMENDATIONS: Approve
COMMENTS: n/a	COMMENTS: Click here to enter text.