

Notice & Agenda

Swift County Board of Commissioners

Tuesday, March 20, 2018

9:00 AM

Benson City Council Chambers – 1410 Kansas Ave, Benson, MN

If you need any type of accommodation to participate in this meeting, please contact the County Administrator at 320-314-8399 at least 48 hours prior to the meeting. Times are only estimates and items may be taken out of order.

<u>Time</u>	<u>Reference</u>	<u>Item</u>
9:00 a.m.		Call to Order and Roll Call
9:01 a.m.		Approve Agenda
9:03 a.m.		Consent Agenda
	1-3	(1) Minutes from the March 6, 2018 Regular Meeting
	4-44	(2) 2018 Annual Highway Report
	45-46	(3) Consider approval of County Policies
9:04 a.m.		Consider Approval of Commissioner warrants and review Auditor warrants reviewed
9:05 a.m.		Commissioner and Board reports
9:20 a.m.		County Administrator report
9:25 a.m.		Citizens Comments
9:25 a.m.		Kim Saterbak, Auditor
	47-49	Consider approving the purchase a tax-forfeited property by the City of Appleton
9:45 a.m.		Catie Lee, Human Services
	50	Consider approval of a Daycare Grant for Prairie Play House Child Care in Appleton
	51-58	Monthly Update
10:05 a.m.		Other Business
		Swift County Planning Grants
10:15 a.m.		Adjournment

SWIFT COUNTY BOARD MINUTES

March 6, 2018

Chairman Rudningen called the meeting to order at 9:03 AM. with all members present. Also present: County Administrator Kelsey Baker, County Attorney Danielle Olson, and several other members of the public.

Chairman Rudningen asked if there were any changes or additions to the agenda. The time of the Wheelage tax discussion was moved from 11:00 AM to 9:25 AM. There were no other changes or additions.

03-06-18-01 Commissioner Fox moved and Commissioner Hendrickx seconded to approve the agenda as presented. Motion carried unanimously.

03-06-18-02 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve the Consent Agenda items: (1) Approval of Minutes from the February 20, 2018 Regular Meeting, (2) Consider approval of the 2017 Annual County Feedlot Officer Annual Report and Performance Credit Report, (3) Consider approving a resolution to the MPCA for a potential environmental assistance program, (4) Consider approval of the 2018 Swift County Local Government Pay Equity Report. Motion carried unanimously.

03-06-18-03 Commissioner E. Pederson moved and Commissioner Fox seconded to approve the Commissioner warrants as follows: Revenue: \$38,210.87; Solid Waste: \$25,439.30; Road and Bridge: \$5,850.64, County Ditches Fund \$436.00, County Health Insurance, \$436.00, Computer Professionals Unlimited Inc., \$5,795.00, Countryside Public Health , \$2,108.75, Geyer Recycling, \$5,980.00, Hannaher's, \$13,175.59, Neopost USA Inc., \$4,757.00, Pflipsen Trucking LLC, \$10,836.02, Waste Management of Northern Minnesota, \$8,255.93, Ziegler Inc., \$2,180.50. Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner P. Peterson reported on 6W Corrections, Swift County HRA and Small Cities Grant. Commissioner Hendrickx reported on AMC, Legislative Conference, and Center for Community Health Improvements. Commissioner Fox reported on Hospital meeting and Legislative Conference. Commissioner E. Pederson reported DAC and Swift County Historical Museum. Chairman Rudningen reported on Planning & Zoning Commission meeting.

Administrator Baker discussed the Building Projects, Personnel Report, Legislative Conference, and Courthouse Schedule.

Chairman Rudningen asked for Citizens comments: There were none.

03-06-18-04. Commissioner Fox moved and Commissioner Hendrickx seconded the approval for the resolution requesting final payment on SP 076-06-045. Motion carried unanimously.

03-06-18-05 Commissioner E. Pederson moved and Commissioner Hendrickx seconded to open the public hearing. Motion carried unanimously.

The Public Hearing for the Five Year Highway Construction Plan was opened at 9:25 AM.

County Engineer Andy Sander and Assistant Engineer Paul Petrick were available to answer questions and a lengthy discussion was held.

Public comments were made by: David Yost of Murdock, Dean Beyer of Holloway, Gary Marquardt of

Hancock, Rod Schlieman of Holloway, Tom Walsh of Murdock, Allen Mumm of Danvers, and Tom Jerve of Swenoda Township.

03-06-18-06 Commissioner Fox moved and Commissioner P. Peterson seconded to close the public hearing. Motion carried unanimously.

The Public Hearing for the Five Year Highway Construction Plan was closed at 10:05 AM.

03-06-18-07 Commissioner Hendrickx moved and Commissioner E. Pederson seconded to approve the Five Year Highway Construction Plan. Motion carried unanimously.

A Discussion on Wheelage Tax was held.

Environmental Services Director Scott Collins presented for the approval of a Conditional Use Permit #5468 requested by Stanley & Katherine Claussen (Owner) & Riverview, LLP (Purchaser) to establish a new 9,500 animal unit (9,500 head) dairy farm in Swenoda Township.

03-06-18-08 Chairman Rudningen moved and Commissioner Fox seconded to approve the Conditional Use Permit #5468. Motion carried unanimously.

Environmental Services Director Scott Collins presented for the approval of a Conditional Use Permit #5469 requested by Stanley & Katherine Claussen (Owner) & Riverview, LLP (Purchaser) for constructing two four-unit dormitory style apartment buildings to be used as onsite housing for employees of Swenoda Dairy located on the same property as Swenoda Dairy.

03-06-18-09 Commissioner Hendrickx moved and Commissioner P. Peterson seconded to approve the Conditional Use Permit #5469. Motion carried unanimously.

The board recessed at 10:22 AM.

The board reconvened at 10:32 AM.

RDA Director Jennifer Frost discussed the Authorization of Application for the DEED Opportunity Zones and a letter of support, a lengthy discussion was held.

03-06-18-10 Commissioner Hendrickx moved and Commissioner Fox seconded to approve the Authorization Submission of the Opportunity Zones Application for both tracks and a letter of support from the Board of Commissioners. Motion carried unanimously.

Commissioner P. Peterson updated the County Board on the Countryside Public Health Alternate Discussion. Chairman Eric Rudningen nominated himself to be the Alternate. No other nominations were made.

03-06-18-11 Commissioner Hendrickx moved and Commissioner P. Peterson seconded the motion to nominate Chairman Eric Rudningen for the Countryside Public Health Alternate. Motion carried unanimously.

Administrator Baker discussed Strategic Planning, potential Mission Statements, and draft Vision Statements. A discussion was held.

03-06-18-12 Commissioner P. Peterson moved and Commissioner Hendrickx seconded to adjourn. Motion carried unanimously.

Meeting adjourned at 10:47 AM.

WITNESSED:

Eric Rudningen, Chair

ATTEST:

Kelsey Baker, County Administrator



SWIFT COUNTY HIGHWAY DEPARTMENT

1635 Hoban Avenue
P.O. Box 241
Benson, MN 56215

Andrew C. Sander, Engineer
andrew.sander@co.swift.mn.us

Paul Petrick, Assistant Engineer
paul.petrick@co.swift.mn.us

Lori Rooney, Accountant
lori.rooney@co.swift.mn.us

Mark Lesteberg, Maint. Foreman
mark.lesteberg@co.swift.mn.us

March 12, 2018

The Honorable Board of County Commissioners

Honorable Commissioners:

Enclosed is a report of the activities of the Swift County Highway Department, for the year ended December 31, 2017.

The report presents, in detail, the various accounts within the Road and Bridge Fund pertaining to revenue and expenditures. Also presented is the Highway Department budget for the year 2018.

I would like to acknowledge and thank each employee for their contribution to the development and maintenance of our county road system this past year.

Respectfully Submitted,

Andrew C. Sander, P.E.
Swift County Engineer

SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT

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**SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT
SUMMARY OF COUNTY HIGHWAY INFORMATION
Year Ended December 31, 2017**

Mileage - CSAH Regular	315.83
Maintenance Costs - CSAH Regular	\$1,469,569.47
Mileage - CSAH Municipal	13.38
Maintenance Costs - CSAH Municipal	\$90,016.02
Mileage - County Roads	131.55
Maintenance Costs - County Roads	\$872,132.75
Construction - CSAH Regular	\$4,440,049.30
Construction - CSAH Municipal	\$39,779.98
Construction - County Roads	\$0.00
Construction - Township & City	\$0.00

**SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT
BRIEF OF ACTIVITIES, COMMENTS AND RECOMMENDATIONS
Year Ended December 31, 2017**

The following summary of accomplishments has resulted from the authorized expenditures and operations on County State Aid Highways and County Roads in Swift County during the year 2017.

1.	STATE AID HIGHWAYS - REGULAR CONSTRUCTION		
	A) Contracts		
	A1) Base/Surfacing		
	CSAH 6	13.25 Mi.	\$4,440,049.30
2.	STATE AID HIGHWAYS - MUNICIPAL CONSTRUCTION		
	A) Contracts		
	A1) Base/Surfacing		
	CSAH 6	0.09 Mi.	\$39,779.98
3.	COUNTY ROADS - CONSTRUCTION		
	A) Contracts		
4.	TOWNSHIP/CITY - CONSTRUCTION		
	A) Contracts		
5.	STATE AID HIGHWAYS - REGULAR MAINTENANCE		
	315.83 Miles		\$1,469,569.47
6.	STATE AID HIGHWAYS - MUNICIPAL MAINTENANCE		
	13.38 Miles		\$90,016.02
7.	COUNTY ROADS - MAINTENANCE		
	131.55 Miles		\$872,132.75
8.	EQUIPMENT PURCHASED		
	2017 Dodge Ram 3500 Pickup		\$28,804.27
	2017 J.D. Z915E Commercial Ztrak Mower w/60" Deck		\$6,500.00
	2017 Massey Ferguson 8' Disc (Rotary) Mower		\$8,850.00
	2018 Freightliner Tandem Truck		\$160,334.95
	2017 Bushhog 3810 Rotary Mower		\$8,495.00
	2018 Towmaster Pup Trailer		\$35,733.25
	2018 John Deere 5045E Utility Tractor		\$17,245.72
	Trimble GPS System		\$20,875.00
9.	LAND PURCHASED		
10.	BUILDINGS/GROUNDS		
	Murdock Salt Shed		\$23,931.45
	Holloway Salt Shed		\$25,077.42
	Paving by Salt Shed in Murdock		\$1,012.54
	Paving by Salt Shed in Holloway		\$2,210.03

SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT
 FINANCIAL STATEMENT
 December 31, 2017

ASSETS

Cash	\$2,733,264.40	
Investments	\$3,797,000.00	
Petty Cash	\$0.00	\$6,530,264.40

ACCOUNTS RECEIVABLE

December Short Tax Settlement	\$25,892.82	
December Wheelage Tax	\$8,140.96	
Individuals and Others	\$9,454.01	
Intra-County/Ditches	\$17,433.05	\$60,920.84

DUE FROM OTHER GOVERNMENTAL UNITS

State Aid - Regular Maintenance	\$126,996.50	
State Aid - Regular Construction	\$91,900.57	
State Aid - Municipal Maintenance	\$54,391.50	
State Aid - Municipal Construction	\$723.35	
Township Bridge	\$0.00	
Bridge Bonding Fund	\$0.00	
Federal Highway Fund	\$0.00	
State Park Fund	\$700,000.00	
Municipalities	\$591.84	
Townships	\$769.92	\$975,373.68
State Aid - Regular Construction Allotment - Available		\$1,893,297.17
State Aid - Municipal Construction Allotment - Available		\$433,455.69
State Aid - Town Bridge Allotment - Available		\$88,530.38
State Aid - Bridge Bonding Allotment - Available		\$0.00
Inventories		<u>\$241,724.56</u>

TOTAL ASSETS		<u><u>\$10,223,566.72</u></u>
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LIABILITIES & DEFERRED REVENUE

LIABILITIES

Wages/Fringes Payable	\$90,364.78	
Accounts Payable	\$24,122.80	
Contracts Payable	\$409,063.47	
Sales/Use Tax Payable	\$129.00	

DEFERRED REVENUE

State Aid - Regular Construction Allotment	\$1,893,297.17	
State Aid - Municipal Construction Allotment	\$433,455.69	
State Aid - Town Bridge Allotment	\$88,530.38	
State Aid - Bridge Bonding Allotment	\$0.00	

TOTAL LIABILITIES & DEFERRED REVENUE		\$2,938,963.29
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FUND BALANCE

Reserve For Inventory		\$241,724.56
Reserve For Uncompleted Contracts (County)		\$0.00
Undesignated Fund Balance		<u>\$7,042,878.87</u>

TOTAL LIABILITIES, DEFERRED & FUND BALANCE		<u><u>\$10,223,566.72</u></u>
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SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT
RECEIVABLES
As of December 31, 2017

TAXES RECEIVABLE

December (Short) Tax Settlement	\$25,892.82
December Wheelage Tax	<u>\$8,140.96</u>
SUB-TOTAL	\$34,033.78

INTRA-COUNTY

Prairie V	\$594.63
Environmental Services	\$602.42
General Revenue Fund (MCIT Pmt.)	<u>\$16,236.00</u>
SUB-TOTAL	\$17,433.05

INDIVIDUALS AND OTHERS

Banken, Bill	\$701.60
Henry, Caleb	\$59.79
Wersinger, Steve	\$423.40
Suter, Arnold	\$59.79
Yellow Medicine County Highway Dept.	<u>\$8,209.43</u>
SUB-TOTAL	\$9,454.01

DUE FROM OTHER GOVERNMENTAL UNITS

STATE/FEDERAL AID

Regular Maintenance	\$126,996.50
Regular Construction	\$91,900.57
Municipal Maintenance	\$54,391.50
Municipal Construction	\$723.35
Town Bridge Construction	\$0.00
Bridge Bonding Fund	\$0.00
Federal Highway	\$0.00
State Park Fund	<u>\$700,000.00</u>
SUB-TOTAL	\$974,011.92

TOWNSHIPS

Dublin Township	\$352.67
Fairfield Township	<u>\$417.25</u>
SUB-TOTAL	\$769.92

MUNICIPALITIES

City of Kerkhoven	<u>\$591.84</u>
SUB-TOTAL	\$591.84

GRAND TOTAL	<u>\$1,036,294.52</u>
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SWIFT COUNTY HIGHWAY DEPT.
ACCOUNTS RECEIVABLE
AS OF DECEMBER 31, 2017

DESCRIPTION	BEG. YR. BAL.	Y-T-D CHARGES	Y-T-D PAYMENTS	BALANCE
<u>INTRA-COUNTY</u>				
GENERAL REVENUE FUND (MCIT PMT.)	16,236.00	0.00	0.00	16,236.00
PARKS & DRAINAGE	0.00	6,530.26	6,530.26	0.00
PRAIRIE V	0.00	594.63	0.00	594.63
ENVIRONMENTAL SERVICES	0.00	602.42	0.00	602.42
SUB-TOTAL	16,236.00	7,727.31	6,530.26	17,433.05
<u>INDIVIDUALS</u>				
BANKEN, BILL	0.00	701.60	0.00	701.60
CLARK, KYLE	0.00	1,148.80	1,148.80	0.00
LINDQUIST, JEFF	275.00	0.00	275.00	0.00
COMMERFORD, NORMAN	0.00	550.00	550.00	0.00
ASCHEMAN, PATRICK	0.00	100.00	100.00	0.00
MUMM, ALLEN	0.00	1,168.96	1,168.96	0.00
GRACE, DALE	0.00	1,032.32	1,032.32	0.00
LANGAN, PATRICK	0.00	1,215.81	1,215.81	0.00
POIER, KEITH	0.00	1,620.00	1,620.00	0.00
OLSON, JERE	0.00	1,080.70	1,080.70	0.00
ARNOLD, DANIEL	0.00	100.00	100.00	0.00
HENRY, CALEB	0.00	791.33	731.54	59.79
OLSON, JERRY	0.00	175.40	175.40	0.00
OLSON, WAYNE	0.00	168.00	168.00	0.00
ARNOLD, MARK	0.00	523.40	523.40	0.00
ROBERTS, GENE	0.00	882.52	882.52	0.00
MAHONEY, LARRY	0.00	223.04	223.04	0.00
SCHLIEMAN, ROD	0.00	148.15	148.15	0.00
LARSON, LYNN	0.00	204.00	204.00	0.00
HAASE, BOB	0.00	59.79	59.79	0.00
JENSEN, SAM	0.00	1,086.00	1,086.00	0.00
WERSINGER, STEVE	0.00	423.40	0.00	423.40
SUTER, ARNOLD	0.00	59.79	0.00	59.79
MOLDEN, RICK	2,516.95	0.00	2,516.95	0.00
HUGHES, PAT	0.00	619.08	619.08	0.00
SUB-TOTAL	2,791.95	14,082.09	15,629.46	1,244.58
<u>OTHERS</u>				
HUGHES TRADING CO.	0.00	772.40	772.40	0.00
SOUTHSIDE BODY SHOP	0.00	441.76	441.76	0.00
WALSH FARMS, LLC	0.00	1,032.32	1,032.32	0.00
KNIFE RIVER MIDWEST, LLC	0.00	694.20	694.20	0.00
LUNDBERG FARMS	0.00	168.00	168.00	0.00
COMMERFORD GRAVEL	0.00	596.60	596.60	0.00
FAIRFIELD TRINITY CHURCH	0.00	74.81	74.81	0.00
CVEC	0.00	69.16	69.16	0.00
MN DEPT. OF NATURAL RESOURCES	0.00	518.80	518.80	0.00
AGRALITE COOPERATIVE	0.00	93.70	93.70	0.00
B.G. AMUNDSON CONST.	0.00	244.80	244.80	0.00
YELLOW MEDICINE CO. HWY. DEPT.	8,827.07	84,607.15	85,224.79	8,209.43
SUB-TOTAL	8,827.07	89,313.70	89,931.34	8,209.43
<u>TOWNSHIPS</u>				
APPLETON TOWNSHIP	0.00	0.00	0.00	0.00
BENSON TOWNSHIP	0.00	321.41	321.41	0.00
CAMP LAKE TOWNSHIP	0.00	0.00	0.00	0.00
CASHEL TOWNSHIP	0.00	1,647.70	1,647.70	0.00
CLONTARF TOWNSHIP	537.57	152.00	689.57	0.00
DUBLIN TOWNSHIP	206.58	450.42	304.33	352.67
EDISON TOWNSHIP	0.00	0.00	0.00	0.00
FAIRFIELD TOWNSHIP	0.00	630.46	213.21	417.25
HAYES TOWNSHIP	0.00	0.00	0.00	0.00
HEGBERT TOWNSHIP	0.00	1,300.80	1,300.80	0.00
KERKHOVEN TOWNSHIP	0.00	209.70	209.70	0.00
KILDARE TOWNSHIP	449.94	441.76	891.70	0.00
MARYSLAND TOWNSHIP	0.00	0.00	0.00	0.00
MOYER TOWNSHIP	0.00	0.00	0.00	0.00
PILLSBURY TOWNSHIP	0.00	0.00	0.00	0.00

SWIFT COUNTY HIGHWAY DEPT.
ACCOUNTS RECEIVABLE
AS OF DECEMBER 31, 2017

DESCRIPTION	BEG . YR. BAL.	Y-T-D CHARGES	Y-T-D PAYMENTS	BALANCE
SHIBLE TOWNSHIP	0.00	0.00	0.00	0.00
SIX MILE GROVE TOWNSHIP	0.00	848.72	848.72	0.00
SWENODA TOWNSHIP	0.00	193.99	193.99	0.00
TARA TOWNSHIP	0.00	417.25	417.25	0.00
TORNING TOWNSHIP	0.00	369.85	369.85	0.00
WEST BANK TOWNSHIP	0.00	220.76	220.76	0.00
SUB-TOTAL	1,194.09	7,204.82	7,628.99	769.92
<u>MUNICIPALITIES</u>				
CITY OF APPLETON	0.00	0.00	0.00	0.00
CITY OF BENSON	0.00	0.00	0.00	0.00
CITY OF CLONTARF	0.00	0.00	0.00	0.00
CITY OF DANVERS	562.93	0.00	562.93	0.00
CITY OF DEGRAFF	0.00	0.00	0.00	0.00
CITY OF HOLLOWAY	0.00	0.00	0.00	0.00
CITY OF KERKHOVEN	436.62	1,079.15	923.93	591.84
CITY OF MURDOCK	0.00	0.00	0.00	0.00
SUB-TOTAL	999.55	1,079.15	1,486.86	591.84
<u>DITCHES</u>				
COUNTY DITCH #52	0.00	2,265.54	2,265.54	0.00
JOINT COUNTY DITCH #18	0.00	1,157.00	1,157.00	0.00
SUB-TOTAL	0.00	3,422.54	3,422.54	0.00
<u>TOWN BRIDGE</u>				
TOWNSHIP BRIDGE	75,663.33	88,530.00	75,662.95	88,530.38
SUB-TOTAL	75,663.33	88,530.00	75,662.95	88,530.38
<u>STATE AID - REG. MAINT.</u>				
CSAH MAINTENANCE REGULAR	126,920.50	1,269,965.00	1,269,889.00	126,996.50
SUB-TOTAL	126,920.50	1,269,965.00	1,269,889.00	126,996.50
<u>STATE AID - REG. CONST.</u>				
CSAH CONSTRUCTION REGULAR	1,827,264.26	1,904,948.00	1,747,014.52	1,985,197.74
SUB-TOTAL	1,827,264.26	1,904,948.00	1,747,014.52	1,985,197.74
<u>STATE AID - MUN. MAINT.</u>				
CSAH MAINTENANCE MUNICIPAL	51,899.50	94,826.19	92,334.19	54,391.50
SUB-TOTAL	51,899.50	94,826.19	92,334.19	54,391.50
<u>STATE AID - MUN. CONST.</u>				
CSAH CONSTRUCTION MUNICIPAL	318,365.58	177,131.81	61,318.35	434,179.04
SUB-TOTAL	318,365.58	177,131.81	61,318.35	434,179.04
<u>STATE PARK</u>				
STATE PARK	700,000.00	0.00	0.00	700,000.00
SUB-TOTAL	700,000.00	0.00	0.00	700,000.00
REPORT TOTALS	3,130,161.83	3,658,230.61	3,370,848.46	3,417,543.98

SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT
TOWN ROAD ALLOTMENT
Year Ended December 31, 2017

<u>TOWNSHIP</u>	<u>DISTRIBUTION AMOUNT</u>
Appleton	\$19,876.74
Benson	\$27,462.55
Camp Lake	\$16,432.15
Cashel	\$16,984.45
Clontarf	\$10,213.48
Dublin	\$23,526.45
Edison	\$17,375.46
Fairfield	\$21,504.40
Hayes	\$24,340.93
Hegbert	\$15,183.42
Kerkhoven	\$24,211.16
Kildare	\$15,855.21
Marysland	\$16,846.73
Moyer	\$15,654.42
Pillsbury	\$26,155.55
Shible	\$15,331.32
Six Mile Grove	\$14,231.33
Swenoda	\$17,178.62
Tara	\$17,970.65
Torning	\$35,657.38
West Bank	<u>\$21,938.60</u>
	<u>\$413,931.00</u>

NOTE: The money is receipted into the Road and Bridge Fund and distributed by the highway department.

SWIFT COUNTY HIGHWAY DEPT.
INVENTORY MATERIALS & SUPPLIES
AMOUNT AS OF 12/31/17

ACCT. #	ACCOUNT DESCRIPTION	INVT. #	INVENTORY DESCRIPTION	AMOUNT
61201	DIESEL - BENSON	225	DIESEL - BENSON	16,829.05
			TOTAL	16,829.05
61202	GASOLINE - BENSON	300	GASOLINE - BENSON	3,429.30
			TOTAL	3,429.30
61203	OIL	410	MOTOR OIL - #20 S-W	475.92
		420	DONAX TD	852.02
		425	DONAX TC	303.34
		445	MOTOR OIL - 15-40	1,004.21
		460	ATF HYDRAULIC OIL	884.49
		470	SYNTHETIC ATF TRANSMISSION OIL	1,294.76
		475	TORQUE FLUID - TELLUS 22	0.01
			TOTAL	4,814.75
61211	DIESEL - HOLLOWAY	275	DIESEL - HOLLOWAY	2,386.46
			TOTAL	2,386.46
61214	ANTI-FREEZE	150	ANTI-FREEZE	408.68
		160	EXTENDED LIFE ANTI-FREEZE	656.73
			TOTAL	1,065.41
61221	DIESEL - MURDOCK	250	DIESEL - MURDOCK	2,316.08
			TOTAL	2,316.08
61301	CULVERT/APRON/BAND	110	15" CMP CULVERT	4,242.03
		111	15" CMP BAND	81.42
		112	15" CMP APRON	239.94
		115	18" CMP CULVERT	4,358.76
		116	18" CMP BAND	129.45
		117	18" CMP APRON	361.37
		120	24" CMP CULVERT	3,858.00
		121	24" CMP BAND	119.26
		122	24" CMP APRON	463.71
		125	30" CMP CULVERT	3,968.11
		126	30" CMP BAND	172.26
		127	30" CMP APRON	1,226.64
			TOTAL	19,220.95
61306	CHLORIDE	200	CHLORIDE	2,362.08
			TOTAL	2,362.08
61401	FINISHED SIGNS	504	YIELD AHEAD W3-2A 30"X30"	753.01
		505	STOP AHEAD W3-1A 30"X30"	672.31
		507	SLOW W8-12 30"X30"	259.76
		209	NO PASSING ZONE-W14-3	1,527.24
		510	SPEED LIMIT R2-1 24"X30"	146.04
		512	DOUBLE ARROW M6-4 15"X21"	84.96
		515	CROSS ROAD W2-1 30"X30"	277.53
		516	SIDE ROAD 90 W2-2 30"X30"	220.78
		517	T-ROAD W2-4 30"X30"	410.53
		518	RIGHT TURN W1-1R 30"X30"	259.74
		519	LEFT TURN W1-1L 30"X30"	144.30
		520	WINDING ROAD W1-5L 30"X30"	73.92
		521	WINDING ROAD W1-5R 30"X30"	172.55
		522	REVERSE TURN LEFT W1-3L 30"X30"	199.28
		523	REVERS TURN RIGHT W1-3R 30"X30"	174.37
		524	CURVES LEFT W1-2L 30"X30"	462.57
		525	CURVES RIGHT W1-2R 30"X30"	433.78
		526	SIDE ROAD 45 DEGREE W2-3L 30"X30"	26.72
		527	SIDE ROAD 45 DEGREE W2-3R 30"X30"	40.08
		528	REVERSE CURVE W1-4L 30"X30"	421.65
		529	REVERSE CURVE W1-4R 30"X30"	449.18
		531	BRIDGE END MARKER X4-4LM	47.64
		532	YIELD R1-2 36"X36"	847.96
		533	STOP R1-1-30	1,033.73
		535	BRIDGE END MARKER X4-4RM	47.64
		537	CHEVRON BL. & YELLOW W1-8 18"X24"	194.66
		542	WATCH FOR CHILDREN W11-5 30"X30"	0.03
		544	ROUTE MARKER	296.86
		546	DOUBLE ARROW W1-7 48"X24"	1,056.51
		247	SINGLE ARROW M6-1-24"X48"	39.93
		548	SINGLE ARROW M6-1-21"X15"	100.20
			TOTAL	10,875.46

SWIFT COUNTY HIGHWAY DEPT.
INVENTORY MATERIALS & SUPPLIES
AMOUNT AS OF 12/31/17

ACCT. #	ACCOUNT DESCRIPTION	INVT. #	INVENTORY DESCRIPTION	AMOUNT
61503	COUNTY HIGHWAY PIT	315	GRAVEL - COUNTY HIGHWAY PIT	121,475.57
			TOTAL	121,475.57
61507	LARSON PIT	365	GRAVEL - LARSON PIT	4,218.18
			TOTAL	4,218.18
61509	SAND	370	SAND	224.00
			TOTAL	224.00
61510	SALT	375	SALT	0.00
			TOTAL	0.00
61511	SAND/SALT MIXTURE	385	BENSON	38,229.13
		390	MURDOCK	6,214.32
		395	HOLLOWAY	8,063.82
			TOTAL	52,507.27
			REPORT TOTAL	241,724.56

SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT

LIABILITIES AND FUND BALANCE RESERVES

As of December 31, 2017

LIABILITIES

Accounts Payable/Other Liabilities	\$24,122.80
Salaries Payable	\$64,914.92
Fringe Benefits Payable	\$25,449.86
Sales/Use Tax Payable	\$129.00
Contracts Payable	\$409,063.47
Deferred Revenue	
State Aid-Regular Construction Allotment	\$1,893,297.17
State Aid-Municipal Construction Allotment	\$433,455.69
State Aid-Town Bridge Allotment	\$88,530.38
State Aid-Bridge Bonding Funds	\$0.00
TOTAL LIABILITIES	\$2,938,963.29

FUND BALANCE

Reserve for County Contracts Payable	\$0.00
Undesignated Fund Balance	\$7,042,878.87
TOTAL LIABILITIES AND FUND BALANCE	\$9,981,842.16

POTENTIAL LIABILITIES

PTO	\$4,193.54
Vacation Leave	\$62,846.96
Sick Leave (50%)	\$154,824.06
TOTAL POTENTIAL LIABILITIES	\$221,864.56

SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT
 LIABILITIES AND FUND BALANCE RESERVES ADDENDUM

As of December 31, 2017

ACCOUNTS PAYABLE	MAINTENANCE	CONSTRUCTION	EQUIP. MAINT. AND SHOPS	ADMINISTRATION	AUTHORIZED WORK CONTRIB.	ENGINEERING	SHARED ENGINEER	TOTAL
A. F. Building Materials	\$0.00	\$0.00	\$113.97	\$0.00	\$0.00	\$0.00	\$0.00	\$113.97
Agralite Cooperative	\$61.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$61.47
American Welding & Gas	\$0.00	\$0.00	\$191.14	\$0.00	\$0.00	\$0.00	\$0.00	\$191.14
Auto Value Benson	\$0.00	\$0.00	\$144.05	\$0.00	\$0.00	\$0.00	\$0.00	\$144.05
Benson Municipal Utilities	\$0.00	\$0.00	\$443.12	\$528.79	\$0.00	\$0.00	\$0.00	\$971.91
Big Stone County Highway Dept.	\$0.00	\$7,381.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,381.54
CenterPoint Energy	\$0.00	\$0.00	\$1,165.14	\$0.00	\$0.00	\$0.00	\$0.00	\$1,165.14
Chamberlain Oil	\$0.00	\$0.00	\$65.08	\$0.00	\$0.00	\$0.00	\$0.00	\$65.08
Culligan of Benson	\$0.00	\$0.00	\$45.70	\$0.00	\$0.00	\$0.00	\$0.00	\$91.40
E & M Electric, LLP	\$0.00	\$0.00	\$26.27	\$0.00	\$0.00	\$0.00	\$0.00	\$26.27
Federated Telephone Cooperative	\$0.00	\$0.00	\$37.97	\$0.00	\$0.00	\$0.00	\$0.00	\$37.97
First Source Solutions	\$193.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$193.40
Glacial Plains Coop	\$0.00	\$0.00	\$30.50	\$0.00	\$0.00	\$0.00	\$0.00	\$30.50
Gopher State One Call	\$21.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21.20
Grossman & Trump, Inc.	\$0.00	\$0.00	\$698.00	\$0.00	\$0.00	\$0.00	\$0.00	\$698.00
Grossman, Cletus	\$0.00	\$0.00	\$16.10	\$0.00	\$0.00	\$0.00	\$0.00	\$16.10
Hardrives, Inc.	\$3,087.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,087.68
I State Truck Center	\$0.00	\$0.00	\$294.04	\$0.00	\$0.00	\$0.00	\$0.00	\$294.04
Knife River Midwest, LLC	\$0.00	\$409,063.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$409,063.47
Little Falls Machine, Inc.	\$0.00	\$0.00	\$142.99	\$0.00	\$0.00	\$0.00	\$0.00	\$142.99
Mattheisen Disposal	\$0.00	\$0.00	\$268.63	\$0.00	\$0.00	\$0.00	\$0.00	\$268.63
Meeker County Sheriff	\$487.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$487.50
Meyer, Steven	\$8.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8.21
Minnesota Dept. of Public Safety	\$0.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
Minnesota Dept. of Revenue	\$0.00	\$0.00	\$0.00	\$129.00	\$0.00	\$0.00	\$0.00	\$129.00
Minnesota Dept. of Transportation	\$0.00	\$107.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$107.19
Monitor Printing Co.	\$1,589.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,589.22
Northern States Supply	\$62.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$62.70
Ottertail Power Co.	\$0.00	\$0.00	\$855.97	\$0.00	\$0.00	\$0.00	\$0.00	\$855.97
Running Supply Inc.	\$0.00	\$0.00	\$10.06	\$0.00	\$0.00	\$0.00	\$0.00	\$10.06
Swift County IT Dept.	\$0.00	\$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00

SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT
 LIABILITIES AND FUND BALANCE RESERVES ADDENDUM

As of December 31, 2017

ACCOUNTS PAYABLE	MAINTENANCE	CONSTRUCTION	EQUIP. MAINT. AND SHOPS	ADMINISTRATION	AUTHORIZED WORK CONTRIB.	ENGINEERING	SHARED ENGINEER	TOTAL
Treasurer, City of Appleton	\$5,496.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,496.61
Treasurer, City of Holloway	\$0.00	\$0.00	\$40.55	\$0.00	\$0.00	\$0.00	\$0.00	\$40.55
Treasurer, City of Murdock	\$0.00	\$0.00	\$67.41	\$0.00	\$0.00	\$0.00	\$0.00	\$67.41
Verizon Wireless	\$55.14	\$0.00	\$0.00	\$0.00	\$0.00	\$24.88	\$78.93	\$158.95
Westmor Industries, LLC	\$0.00	\$0.00	\$127.95	\$0.00	\$0.00	\$0.00	\$0.00	\$127.95
Yellow Medicine County Highway Dept.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24.23	\$24.23
Ziegler Inc.	\$0.00	\$0.00	\$32.78	\$0.00	\$0.00	\$0.00	\$0.00	\$32.78
Zosel's True Value	\$0.00	\$0.00	\$5.99	\$0.00	\$0.00	\$0.00	\$0.00	\$5.99
GRAND TOTALS	\$11,063.13	\$416,552.20	\$4,868.41	\$703.49	\$0.00	\$24.88	\$103.16	\$433,315.27

**This addendum includes Accounts Payable, Contracts Payable and Sales/Use Tax Payable as of 12/31/17

SWIFT COUNTY, MINNESOTA

ACCOUNTS PAYABLE - WAGES

For The Year Ended December 31, 2017

WAGES PAYABLE LIST

WARRANT #	EMPLOYEE #	DATE	WAGES	FRINGES	TOTAL PAYABLE
37485	121	01/04/18	\$1,837.66	\$610.39	\$2,448.05
37628	121	01/18/18	\$1,102.56	\$409.23	\$1,511.79
37486	122	01/04/18	\$1,528.85	\$566.87	\$2,095.72
37629	122	01/18/18	\$764.40	\$283.71	\$1,048.11
37487	125	01/04/18	\$1,716.80	\$1,010.48	\$2,727.28
37630	125	01/18/18	\$858.40	\$318.60	\$1,177.00
37488	126	01/04/18	\$2,169.60	\$663.33	\$2,832.93
37631	126	01/18/18	\$1,301.76	\$483.16	\$1,784.92
37489	129	01/04/18	\$1,399.15	\$547.23	\$1,946.38
37632	129	01/18/18	\$699.59	\$259.66	\$959.25
37490	131	01/04/18	\$1,399.18	\$529.35	\$1,928.53
37633	131	01/18/18	\$699.58	\$259.66	\$959.24
37491	133	01/04/18	\$1,837.63	\$953.32	\$2,790.95
37634	133	01/18/18	\$1,102.56	\$409.23	\$1,511.79
194632	137	01/04/18	\$2,125.34	\$329.62	\$2,454.96
194906	137	01/18/18	\$1,259.70	\$467.55	\$1,727.25
37492	144	01/04/18	\$1,829.66	\$954.66	\$2,784.32
37635	144	01/18/18	\$914.84	\$339.55	\$1,254.39
37493	146	01/04/18	\$1,841.60	\$958.94	\$2,800.54
37636	146	01/18/18	\$920.80	\$341.76	\$1,262.56
37494	148	01/04/18	\$1,837.67	\$947.84	\$2,785.51
37637	148	01/18/18	\$1,102.58	\$409.23	\$1,511.81
194633	155	01/04/18	\$1,837.66	\$613.66	\$2,451.32
194907	155	01/18/18	\$1,102.60	\$409.24	\$1,511.84
37495	159	01/04/18	\$1,841.60	\$606.92	\$2,448.52
37638	159	01/18/18	\$1,104.96	\$410.12	\$1,515.08
37496	160	01/04/18	\$2,908.80	\$1,095.54	\$4,004.34
37639	160	01/18/18	\$1,745.28	\$647.78	\$2,393.06
37497	162	01/04/18	\$2,172.02	\$655.61	\$2,827.63
37640	162	01/18/18	\$1,086.00	\$403.08	\$1,489.08
194634	166	01/04/18	\$1,837.66	\$959.70	\$2,797.36
194908	166	01/18/18	\$1,102.56	\$409.23	\$1,511.79
194635	187	01/04/18	\$1,772.80	\$946.95	\$2,719.75
194909	187	01/18/18	\$1,063.68	\$394.80	\$1,458.48
37498	191	01/04/18	\$2,049.60	\$629.24	\$2,678.84
37641	191	01/18/18	\$1,229.76	\$456.44	\$1,686.20
194636	194	01/04/18	\$4,495.20	\$1,349.13	\$5,844.33
194910	194	01/18/18	\$2,697.12	\$1,001.06	\$3,698.18
194637	197	01/04/18	\$1,720.84	\$942.00	\$2,662.84
194911	197	01/18/18	\$860.40	\$319.35	\$1,179.75
37499	461	01/04/18	\$1,357.65	\$894.69	\$2,252.34
37642	461	01/18/18	\$678.82	\$251.95	\$930.77
TOTAL			<u>\$64,914.92</u>	<u>\$25,449.86</u>	<u>\$90,364.78</u>

SWIFT COUNTY HIGHWAY DEPT
FIXED ASSETS REPORT
01/17 THRU 12/17

EQU. #	DESCRIPTION	DAT. PUR.	ORIG. COST	DEPR. COST	LIFE	BEG. YR. BL.	COST ADD	UNAL. COST	RENTL. ERN.	EQL. DEPR.	DEPR.	NET VALUE
	TOTAL LAND & BUILDINGS		1,789,537.10	1,789,537.10		1,203,654.14	0.00	0.00	0.00	(36,269.64)	36,269.64	1,167,984.50
	TOTAL SHOP EQUIP./RADIO		108,896.85	108,896.85		9,800.97	798.86	0.00	0.00	(8,089.76)	2,291.10	7,509.87
	TOTAL OFFICE EQUIP. & FURN.		71,655.63	71,655.63		672.39	0.00	0.00	0.00	(672.39)	672.39	0.00
	TOTAL MINOR EQUIPMENT		63,832.71	63,832.71		11,481.62	7,883.21	0.00	17,799.50	7,519.87	2,596.42	8,885.20
2	2008 FORD F250 4X4 PICKUP	08/28/08	28,538.13	28,538.13	6	0.00	4,110.91	1,127.39	8,439.20	3,200.90	0.00	0.00
3	INT'L. SNO GO ROTARY TRUCK	01/01/57	32,147.00	32,147.00	12	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5	2001 FORD F150 4X4	03/16/01	19,407.00	19,407.00	6	0.00	1,638.41	449.63	5,927.90	3,839.86	0.00	0.00
6	2016 CAT 123M MOTOR GRADER	08/16/16	228,330.00	296,330.00	8	280,896.15	27,794.49	7,618.53	76,496.50	4,032.24	37,041.24	243,854.91
7	2014 XL LOWBOY TRAILER	02/27/15	63,337.07	72,337.07	10	58,472.67	586.85	160.49	1,110.00	(6,870.86)	7,253.72	51,238.95
8	2010 INT'L. 7600 TANDEM TRUCK	05/03/10	147,862.91	165,853.88	10	55,284.84	38,195.33	10,470.18	65,668.00	417.05	16,585.44	38,699.40
9	2009 INT'L. 7600 TANDEM TRUCK	02/17/09	166,443.19	166,443.19	10	20,805.00	33,726.07	9,244.64	60,511.20	7,650.09	9,890.40	10,714.80
10	1998 FORD F800 SIGN TRUCK	10/09/97	33,386.19	33,386.19	8	0.00	1,940.96	531.86	2,166.00	(306.82)	0.00	0.00
11	1998 SNO-GO ROTARY TRUCK	03/12/99	289,151.76	289,151.76	12	0.00	2,636.02	722.86	540.00	(2,816.88)	0.00	0.00
12	2011 LORENZ SNOWBLOWER	01/14/11	6,324.09	6,324.09	10	2,529.69	0.00	0.00	75.00	(557.40)	632.40	1,897.29
13	1999 MITSUBISHI FORKLIFT	12/16/99	31,828.00	31,828.00	15	0.00	360.34	98.15	1,534.50	1,076.01	0.00	0.00
19	2007 TBEI PUP TRAILER	05/01/08	27,174.61	27,174.61	10	3,493.99	3,659.66	1,002.72	7,227.00	(56.72)	2,820.44	873.55
20	2015 MACK TANDEM TRUCK	03/18/14	196,440.85	196,440.85	10	142,216.07	20,755.98	5,690.03	39,243.60	(7,046.45)	19,944.04	122,372.03
23	2015 FORD F-250 4X4 PICKUP	08/08/14	28,713.58	29,463.58	6	17,598.49	1,135.92	311.89	7,159.90	801.65	4,910.64	12,665.85
24	2016 15' BUSHHOG BATWING MC	07/13/16	13,500.00	26,668.00	4	23,334.52	3,525.49	966.91	6,157.50	(5,001.86)	6,666.96	16,667.56
26	2010 INT'L. 7600 TANDEM TRUCK	05/03/10	147,862.91	165,853.88	10	55,284.84	26,658.63	7,308.17	53,123.40	2,571.16	16,585.44	38,699.40
28	2012 FORD F550 SHOP TRUCK	10/16/12	61,380.89	61,380.89	10	35,294.27	8,714.22	2,988.75	14,208.75	(3,032.34)	6,138.12	29,156.15
29	INGERSOLL-RAND STEEL ROLL	07/19/06	5,000.00	5,000.00	10	0.00	3,111.27	852.84	3,185.00	(779.11)	0.00	0.00
30	2015 MACK TANDEM TRUCK	08/19/14	151,164.06	201,164.06	10	152,549.62	16,565.66	4,546.72	24,910.60	(16,338.10)	20,116.32	132,433.30
31	2016 FORD F350 PICKUP W/FLAT	10/28/15	41,200.82	44,200.82	6	34,992.32	2,911.33	798.46	7,568.00	(3,508.59)	7,366.80	27,825.52
32	2012 FORD F150 4X4 (SHARED E	10/16/12	29,569.88	29,569.88	6	8,624.69	560.91	153.86	0.00	(5,643.05)	4,928.28	3,696.41

SWIFT COUNTY HIGHWAY DEPT
FIXED ASSETS REPORT
01/17 THRU 12/17

EQU. #	DESCRIPTION	DAT. PUR.	ORIG. COST	DEPR. COST	LIFE	BEG. YR. BL.	COST ADD	UNAL. COST	RENTL.ERN.	EOL DEPR.	DEPR.	NET VALUE
35	2001 FORD 250 3/4 TON PICKUP	03/01/01	18,113.80	19,113.80	6	0.00	2,169.94	594.20	7,131.30	4,367.16	0.00	0.00
37	2009 INT'L. 7600 TANDEM TRUCK	08/01/08	165,950.21	165,950.21	10	24,676.15	25,471.96	6,981.89	53,834.00	5,795.27	15,584.88	9,091.27
38	1999 J-CRAFT PUP TRAILER	11/09/99	24,516.83	24,516.83	10	0.00	4,543.46	1,245.44	7,012.50	1,223.60	0.00	0.00
40	2016 FREIGHLINER TANDEM	09/30/15	137,793.17	192,793.17	10	167,087.45	23,568.22	6,460.63	52,054.20	2,746.03	19,279.32	147,808.13
41	2016 BUSHHOG 3-PT. SEEDER	10/06/15	7,249.00	7,249.00	10	6,343.00	0.00	0.00	80.00	(644.80)	724.80	5,618.20
42	2017 TOWMASTER PUP TRAILER	07/14/16	37,403.43	37,403.43	10	35,533.29	525.78	144.57	4,235.00	(175.63)	3,740.28	31,793.01
44	ATLAS PORTABLE AIR COMPRE	03/20/96	9,851.25	9,851.25	10	0.00	1,123.03	307.71	610.00	(820.74)	0.00	0.00
45	2010 CAT 140M MOTORGRADER	02/25/11	183,875.78	248,005.00	8	84,584.78	39,505.03	10,829.62	85,111.50	3,776.17	31,000.68	33,584.10
46	2011 CAT 950H WHEEL LOADER	01/01/12	177,941.09	227,675.00	12	132,810.80	10,953.93	3,002.85	34,881.82	1,952.08	18,972.96	113,837.84
48	2014 CIMLINE CRACK ROUTER	11/25/14	12,300.00	12,300.00	10	9,635.00	464.93	127.33	0.00	(1,822.26)	1,230.00	8,405.00
51	2012 LORENZ 8001 SNOWBLOW	04/17/12	5,985.00	5,985.00	10	3,142.41	0.00	0.00	0.00	(598.44)	598.44	2,543.97
53	1992 SNOGO ROTARY SNOWBLC	03/17/15	19,500.00	19,500.00	5	12,350.00	334.06	91.52	437.50	(3,888.08)	3,900.00	8,450.00
54	2015 15' BUSHHOG BATWING MC	06/23/15	12,000.00	17,000.00	4	10,270.96	6,328.13	1,734.86	5,032.50	(7,290.53)	4,250.04	6,020.92
55	2017 TOWMASTER PUP TRAILER	06/29/16	37,403.43	37,403.43	10	35,221.60	5,072.20	1,390.01	5,808.00	(4,394.48)	3,740.28	31,461.32
60	2007 INT'L. 7600 TANDEM TRUCK	01/10/07	120,895.47	120,895.47	10	0.00	12,174.95	3,337.09	12,766.60	42,254.56	(45,000.00)	TRADED
64	2009 CHALLENGER TRACTOR/LC	03/08/12	76,765.11	93,827.00	10	48,477.38	7,084.87	1,941.77	17,472.00	(937.32)	9,382.68	39,094.70
66	2013 BUSHHOG BATWING MOW	02/20/14	10,500.00	15,500.00	4	4,198.03	56.95	15.92	1,357.50	15,847.11	(14,562.48)	TRADED
70	2002 INT'L. TANDEM TRUCK (P	11/01/01	100,626.36	100,626.36	10	0.00	782.89	214.87	2,032.80	1,085.04	0.00	0.00
74	2014 CASE/IH MAXXUM TRACTOI	02/24/14	66,308.00	89,808.00	10	63,614.00	9,860.96	2,703.09	30,108.00	8,563.15	8,980.80	54,633.20
75	2008 CAT 950H WHEEL LOADER	10/06/08	206,147.00	206,147.00	12	60,309.00	10,960.39	3,004.17	40,067.00	10,020.04	16,082.40	44,226.60
76	2013 FORD F250 CREW CAB PIC	05/13/13	31,555.98	35,155.98	10	22,285.74	1,489.30	408.51	7,924.40	2,510.95	3,515.64	18,750.10
78	2007 JD 410J BACKHOE LOADER	07/24/07	68,559.99	68,559.99	12	13,603.21	9,343.71	2,561.18	60,912.14	43,565.97	5,441.28	8,161.93
80	2013 FORD F250 4X4 PICKUP	05/07/13	24,573.01	27,323.01	6	10,625.77	4,376.78	1,200.34	10,377.42	246.42	4,553.88	6,071.89
86	INT'L. F2674 TANDEM TRUCK (P	01/01/84	59,595.00	59,595.00	10	0.00	3,949.22	1,055.77	55.00	(4,849.99)	0.00	0.00
88	TIGER (SHOULDER) DISC	04/21/98	5,218.50	5,218.50	10	0.00	73.71	19.90	1,275.00	1,181.39	0.00	0.00
89	2001 CIMLINE PCR 25 ROUTER	01/25/01	5,802.12	5,802.12	10	0.00	1,376.63	378.01	1,175.00	(579.64)	0.00	0.00
91	2011 TOWMASTER T-16DT TRAIL	12/30/11	10,776.69	10,776.69	10	5,298.89	291.94	79.58	2,360.00	910.76	1,077.72	4,221.17
93	2016 8' ROTARY DISC MOWER	05/26/16	8,850.00	11,645.00	4	9,704.20	2,726.60	748.06	1,425.00	(4,962.86)	2,911.20	6,793.00
95	2013 CIMLINE 230DHR MELTER	06/03/13	36,123.75	41,123.75	10	26,387.96	3,985.70	1,092.91	1,312.50	(7,878.51)	4,112.40	22,275.56
96	2002 FORD F650 SIGN TRUCK	07/10/13	45,380.88	49,180.88	8	27,664.28	7,951.86	2,175.19	10,201.10	(6,077.55)	6,147.60	21,516.68
97	SNO GO ROTARY SNOW REMOV	10/05/92	63,586.48	63,586.48	10	0.00	54.70	14.59	0.00	(69.29)	0.00	0.00

SWIFT COUNTY HIGHWAY DEPT
FIXED ASSETS REPORT
01/17 THRU 12/17

EQU. #	DESCRIPTION	DAT. PUR.	ORIG. COST	DEPR. COST	LIFE	BEG. YR. BL.	COST ADD	UNAL. COST	RENTL. ERN.	EQL. DEPR.	DEPR.	NET VALUE
98	2011 TOWMASTER T-40T TRAILER	12/30/11	14,094.43	21,742.75	10	10,890.29	470.54	128.66	1,210.00	(1,563.48)	2,174.28	8,516.01
99	2001 J.D. 4700 TRACTOR/MOWER	04/25/01	18,329.26	18,329.26	10	0.00	114.00	31.83	160.00	7,514.17	(7,500.00)	TRADED
100	VAN AIR COMPRESSOR (SIGN T	02/08/08	9,350.70	9,350.70	10	0.00	0.00	0.00	0.00	0.00	0.00	0.00
104	2014 TOWMASTER PUP TRAILER	06/11/14	35,013.05	35,013.05	10	25,968.18	812.07	222.83	6,539.50	2,003.36	3,501.24	22,466.94
105	2014 JOHN DEERE TRACTOR	10/02/14	78,000.00	111,342.00	10	86,290.05	12,187.96	3,341.07	24,687.00	(1,976.23)	11,134.20	75,155.85
106	2017 DODGE RAM 3500 PICKUP	02/07/17	28,804.27	33,008.00	6	NEW	9,801.78	2,713.70	27,300.90	9,642.58	5,042.84	27,965.16
107	2017 J.D. COMM. ZTRAK MOWER	05/22/17	6,500.00	6,700.00	10	NEW	390.79	107.43	450.00	(494.86)	446.64	6,253.36
108	2017 8' DISC (ROTARY) MOWER	05/31/17	8,850.00	12,400.00	4	NEW	4,528.09	1,241.46	3,427.50	(4,408.69)	2,056.64	10,333.36
110	2018 FREIGHTLINER TANDEM	07/17/17	160,334.95	205,334.95	10	NEW	11,072.64	3,034.68	12,031.80	(12,342.24)	10,266.72	195,068.23
111	2017 BUSHHOG 3810 ROTARY	07/17/17	8,495.00	24,985.00	4	NEW	715.64	196.30	3,480.00	(556.26)	3,124.32	21,870.68
132	2009 CAT 140M MOTOR GRADER	07/29/09	150,212.42	229,997.00	8	9,388.40	30,121.58	8,256.51	73,312.50	25,546.01	9,388.40	0.00
136	2014 TOWMASTER PUP TRAILER	06/25/14	35,013.05	35,013.05	10	25,968.18	1,562.85	428.41	5,912.50	420.00	3,501.24	22,466.94
304	2002 FORD EXCURSION	04/16/02	29,248.34	29,248.34	10	0.00	247.83	67.64	22.00	5,706.53	(6,000.00)	TRADED
305	2014 CAT 2790 SKID STEER	02/18/16	55,969.00	44,969.00	15	42,220.98	5,369.18	1,472.24	13,876.50	4,037.24	2,997.84	39,223.14
307	1997 FREIGHTLINER TRUCK	06/19/03	19,997.00	19,997.00	10	0.00	1,299.50	356.79	951.90	(704.39)	0.00	0.00
308	2018 TOWMASTER PUP TRAILER	06/06/17	35,733.25	35,733.25	10	NEW	873.13	238.74	1,501.50	(1,694.76)	2,084.39	33,648.86
309	1994 BLAWKNOX PAVER	09/30/03	65,000.00	65,000.00	10	0.00	6,171.97	1,682.42	10,579.80	2,715.41	0.00	0.00
310	1999 FORD 350 4X4 4-DR. PICKUP	01/22/04	16,500.00	16,500.00	6	0.00	2,386.77	653.89	5,266.80	2,226.14	0.00	0.00
312	2014 LORENZ 8001 SNOWBLOWE	01/27/14	6,366.00	6,866.00	10	4,806.44	102.78	27.85	275.00	(542.15)	686.52	4,119.92
313	2018 J.D. 5045E UTILITY TRACTO	11/07/17	17,245.72	24,745.72	10	NEW	82.61	22.55	0.00	(517.58)	412.42	24,333.30
314	HTC SHOULDERING MACHINE	03/22/04	14,425.43	14,425.43	10	0.00	286.91	78.25	720.00	354.84	0.00	0.00
323	2005 ROAD GROOMER	03/21/05	12,886.50	12,886.50	10	0.00	0.00	0.00	0.00	0.00	0.00	0.00
324	2005 SIDE-ARM HITCH (BATWING	04/30/05	13,399.00	13,399.00	10	0.00	0.00	0.00	0.00	0.00	0.00	0.00
330	2009 POLARIS RA5 ATV	09/08/09	9,449.72	9,449.72	8	787.52	43.91	11.94	800.00	(43.37)	787.52	0.00
	TOTAL MAJOR EQUIPMENT		4,382,057.38	4,996,575.97		1,891,099.10	483,854.51	132,634.85	1,034,797.03	107,967.62	310,340.25	1,846,415.26
	REPORT TOTALS		6,425,979.67	7,030,293.26		3,116,708.22	492,336.38	132,634.65	1,052,596.53	75,455.70	352,169.80	3,030,194.83

SWIFT COUNTY HIGHWAY DEPARTMENT
EQUIPMENT REMARKS
AS OF 12/31/17

EQUIP. #	DESCRIPTION	PURCHASE DATE	PURCHASE AMOUNT	SALE/TRADE AMOUNT
<u>NEW MAJOR EQUIPMENT</u>				
106	2017 DODGE RAM 3500 PICKUP	02/07/17	28,804.27	
107	2017 J.D. Z915E COMMERCIAL ZTRAK MOWER W/60" DECK	05/22/17	6,500.00	
108	2017 MASSEY FERGUSON 8' DISC (ROTARY) MOWER	05/31/17	8,850.00	
110	2018 FREIGHTLINER TANDEM TRUCK	07/17/17	160,334.95	
111	2017 BUSHHOG 3810 ROTARY MOWER	07/17/17	8,495.00	
308	2018 TOWMASTER PUP TRAILER	06/06/17	35,733.25	
313	2018 JOHN DEERE 5045E UTILITY TRACTOR	11/07/17	<u>17,245.72</u>	
		TOTAL	265,963.19	
<u>MAJOR EQUIPMENT SOLD/DISPOSED</u>				
60	2007 INTERNATIONAL 7600 TANDEM	01/10/07	120,835.47	45,000.00
66	2013 BUSHHOG 3810 BATWING MOWER	02/20/14	10,500.00	16,500.00
99	2001 JOHN DEERE 4700 TRACTOR & MOWER	04/25/01	18,329.26	7,500.00
304	2002 FOR EXCURSION	04/16/02	<u>29,248.34</u>	<u>6,000.00</u>
		TOTAL	178,913.07	75,000.00
<u>NEW MINOR EQUIPMENT</u>				
			<u>0.00</u>	
		TOTAL	0.00	
<u>MINOR EQUIPMENT SOLD/DISPOSED</u>				
83	2016 STIHL 193T CHAINSAW W/12" BAR	01/12/16	<u>262.95</u>	<u>0.00</u>
		TOTAL	262.95	0.00
<u>OFFICE EQUIPMENT/FURNITURE PURCHASED</u>				
	TRIMBLE GPS SYSTEM	03/21/17	<u>20,875.00</u>	
		TOTAL	20,875.00	

SWIFT COUNTY HIGHWAY DEPARTMENT
EQUIPMENT REMARKS
AS OF 12/31/17

EQUIP. #	DESCRIPTION	PURCHASE DATE	PURCHASE AMOUNT	SALE/TRADE AMOUNT
<u>OFFICE EQUIPMENT/FURNITURE SOLD/DISPOSED</u>				
3034	TRIMBLE GPS SYSTEM	03/14/07	<u>22,510.91</u>	<u>2,700.00</u>
		TOTAL	22,510.91	2,700.00
<u>NEW SHOP EQUIPMENT/RADIO</u>				
			<u>0.00</u>	
		TOTAL	0.00	
<u>SHOP EQUIPMENT/RADIO SOLD/DISPOSED</u>				
			<u>0.00</u>	<u>0.00</u>
		TOTAL	0.00	0.00
<u>LAND & BUILDINGS PURCHASED</u>				
	MURDOCK SALT SHED		23,931.45	
	HOLLOWAY SALT SHED		25,077.42	
	PAVING BY SALT SHED IN MURDOCK		1,012.54	
	PAVING BY SALT SHED IN HOLLOWAY		<u>2,210.03</u>	
		TOTAL	52,231.44	
<u>LAND & BUILDINGS SOLD/DISPOSED</u>				
			<u>0.00</u>	<u>0.00</u>
		TOTAL	0.00	0.00
	REPORT TOTAL		<u>540,756.56</u>	<u>77,700.00</u>

SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT

LAND AND BUILDINGS

As of December 31, 2017

<u>LANDS AND BLDGS.</u>	<u>ORIGINAL COST</u>	<u>EST. LIFE YRS.</u>	<u>BEGINNING ACCUMULATED VALUE</u>	<u>CURRENT YEAR BETTERMENT</u>	<u>TYPE OF BETTERMENT</u>	<u>ENDING ACCUMULATED VALUE</u>
Warehouse & Lot (Benson-1955)	\$10,000.00	30	\$74,167.13	\$0.00		\$74,167.13
Main Shop (Benson-1971)	\$127,588.72	40	\$230,918.16	\$0.00		\$230,918.16
Salt Shed (Benson-2004)	\$76,175.85	30	\$117,375.47	\$0.00		\$117,375.47
Garage and Lot (Holloway-1950)	\$10,588.00	40	\$46,682.16	\$0.00		\$46,682.16
Stockpile Area - 10 acres (Camp Lake Twp.)	\$3,000.00		\$3,000.00	\$0.00		\$3,000.00
Benson Shop Lot - 2.5 acres (Torning Twp. - 2004)	\$20,000.00		\$20,000.00	\$0.00		\$20,000.00
Murdock Shop Lot - 2.0 acres (Dublin Twp. - 2005)	\$15,000.00		\$15,000.00	\$0.00		\$15,000.00
Holloway Shop Lot (Holloway - 2005)	\$1.00		\$17,358.37	\$0.00		\$17,358.37
Highway Administration Bldg. (Benson - 2005)	\$597,087.50	40	\$637,522.57	\$0.00		\$637,522.57
Holloway Shop (Holloway - 2005)	\$318,593.00	40	\$360,043.01	\$0.00		\$360,043.01
Holloway Salt Shed (Holloway - 2017)	\$25,077.42	30	\$25,077.42	\$2,210.03	Paving by salt shed	\$27,287.45
Murdock Shop (Murdock - 2005)	\$318,593.00	40	\$362,013.66	\$0.00		\$362,013.66
Murdock Salt Shed (Murdock - 2017)	\$23,931.45	30	\$23,931.45	\$1,012.54	Paving by salt shed	\$24,943.99
Gravel Pit - 52.86 acres (Moyer Twp. - 2012)	\$245,846.00		\$245,846.00	\$0.00		\$245,846.00
	<u>\$1,791,481.94</u>		<u>\$2,178,935.40</u>	<u>\$3,222.57</u>		<u>\$2,182,157.97</u>

SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT
STATEMENT OF REVENUES AND EXPENDITURES
Year Ended December 31, 2017

REVENUE	RECEIPTS ISSUED 2017	REVERSE 2016 ACCRUALS	RECORD 2017 ACCRUALS	MODIFIED ACCRUAL BALANCE
Tax Settlement				
Current & Delinquent	\$1,818,026.39	\$20,716.46	\$25,892.82	\$1,823,202.75
Wheelage Tax	\$112,485.97	\$8,128.21	\$8,140.96	\$112,498.72
TAXES - SUBTOTAL	\$1,930,512.36	\$28,844.67	\$34,033.78	\$1,935,701.47
INTERGOVERNMENTAL REVENUE				
County Program Aid	\$84,950.77	\$0.00	\$0.00	\$84,950.77
State Aid Regular Maintenance	\$1,269,889.00	\$126,920.50	\$126,996.50	\$1,269,965.00
State Aid Regular Construction	\$1,747,014.52	\$2,383.58	\$91,900.57	\$1,836,531.51
State Aid Municipal Maintenance	\$92,334.19	\$51,899.50	\$54,391.50	\$94,826.19
State Aid Municipal Construction	\$61,318.35	\$11,669.72	\$723.35	\$50,371.98
Township Road Allotment	\$413,931.00	\$0.00	\$0.00	\$413,931.00
Town Bridge	\$75,662.95	\$28,253.51	\$0.00	\$47,409.44
Bridge Bonding Fund	\$0.00	\$0.00	\$0.00	\$0.00
Federal Highway Fund	\$2,705,986.00	\$0.00	\$0.00	\$2,705,986.00
LRIP	\$0.00	\$0.00	\$0.00	\$0.00
State Park	\$0.00	\$0.00	\$700,000.00	\$700,000.00
Disaster Funds - State	\$0.00	\$0.00	\$0.00	\$0.00
Disaster Funds - Federal	\$0.00	\$0.00	\$0.00	\$0.00
INTERGOVERNMENTAL REVENUE SUBTOTAL	\$6,451,086.78	\$221,126.81	\$974,011.92	\$7,203,971.89
CHARGES FOR MATERIALS/SERVICES				
Intra-County/Ditches	\$9,952.80	\$0.00	\$17,433.05	\$27,385.85
Townships	\$7,628.99	\$1,194.09	\$769.92	\$7,204.82
Municipalities	\$1,486.86	\$999.55	\$591.84	\$1,079.15
Individuals & Others	\$103,139.64	\$11,619.02	\$9,454.01	\$100,974.63
CHARGES FOR SERVICES SUBTOTAL	\$122,208.29	\$13,812.66	\$28,248.82	\$136,644.45
INVESTMENTS REDEEMED	\$3,697,000.00	\$0.00	\$0.00	\$3,697,000.00
CANCELED WARRANTS	\$1,752.00	\$0.00	\$0.00	\$1,752.00
REFUNDS/REIMBURSEMENTS	\$9,414.32	\$875.52	\$930.24	\$9,469.04
OTHER REVENUES	\$2,991.60	\$0.00	\$0.00	\$2,991.60
SALE OF FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00
SALES TAX COLLECTED	\$39.96	\$0.00	\$0.00	\$39.96
INTEREST ON INVESTMENTS	\$25,302.76	\$323.79	\$0.00	\$24,978.97
SUBTOTAL	\$3,736,500.64	\$1,199.31	\$930.24	\$3,736,231.57
TOTAL REVENUE	\$12,240,308.07	\$264,983.45	\$1,037,224.76	\$13,012,549.38

SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT
STATEMENT OF REVENUES AND EXPENDITURES
Year Ended December 31, 2017

EXPENDITURES	WARRANTS ISSUED 2017	REVERSE 2016 ACCRUALS	RECORD 2017 ACCRUALS	MODIFIED ACCRUAL BALANCE
ADMINISTRATION				
Salaries & Wages	\$53,687.44	\$2,929.21	\$3,385.04	\$54,143.27
Fringe Benefits	\$10,729.28	\$994.64	\$512.69	\$10,247.33
Other Services & Charges	\$87,909.94	\$1,098.67	\$574.49	\$87,385.76
Supplies	\$789.52	\$0.00	\$0.00	\$789.52
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
ADMINISTRATION SUBTOTAL	\$153,116.18	\$5,022.52	\$4,472.22	\$152,565.88
AUTHORIZED WORK CONTRIBUTIONS				
Salaries & Wages	\$16,175.80	\$1,778.76	\$275.20	\$14,672.24
Fringe Benefits	\$6,531.80	\$694.38	\$164.19	\$6,001.61
Other Services & Charges	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$7.55	\$0.00	\$0.00	\$7.55
AWC SUBTOTAL	\$22,715.15	\$2,473.14	\$439.39	\$20,681.40
ENGINEERING				
Salaries & Wages	\$60,181.06	\$5,062.51	\$3,171.87	\$58,290.42
Fringe Benefits	\$22,662.23	\$2,053.62	\$1,199.01	\$21,807.62
Other Services & Charges	\$4,798.64	\$54.72	\$24.88	\$4,768.80
Supplies	\$1,530.56	\$0.00	\$0.00	\$1,530.56
Capital Outlay	\$20,875.00	\$0.00	\$0.00	\$20,875.00
ENGINEERING SUBTOTAL	\$110,047.49	\$7,170.85	\$4,395.76	\$107,272.40
SHARED ENGINEER				
Salaries & Wages	\$122,280.49	\$7,086.08	\$7,192.32	\$122,386.73
Fringe Benefits	\$33,731.90	\$2,066.24	\$2,079.68	\$33,745.34
Other Services & Charges	\$9,360.12	\$562.03	\$78.93	\$8,877.02
Supplies	\$3,841.80	\$129.15	\$24.23	\$3,736.88
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
SHARED ENGINEER SUBTOTAL	\$169,214.31	\$9,843.50	\$9,375.16	\$168,745.97
ROAD & BRIDGE MAINTENANCE				
Salaries & Wages	\$594,729.49	\$29,188.21	\$29,130.72	\$594,672.00
Fringe Benefits	\$245,914.99	\$11,923.61	\$12,597.55	\$246,588.93
Other Services & Charges	\$189,551.43	\$6,395.15	\$6,323.53	\$189,479.81
Supplies	\$117,872.42	\$2,505.68	\$4,739.60	\$120,106.34
Capital Outlay	\$265,963.19	\$28,804.27	\$0.00	\$237,158.92
MAINTENANCE SUBTOTAL	\$1,414,031.52	\$78,816.92	\$52,791.40	\$1,388,006.00
ROAD & BRIDGE CONSTRUCTION				
Salaries & Wages	\$113,148.01	\$4,720.44	\$6,859.95	\$115,287.52
Fringe Benefits	\$38,363.68	\$1,875.00	\$2,785.90	\$39,274.58
Other Services & Charges	\$50,127.66	\$2,405.14	\$7,488.73	\$55,211.25
Supplies	\$454.31	\$0.00	\$0.00	\$454.31
Contracts Payable	\$4,350,316.00	\$0.00	\$409,063.47	\$4,759,379.47
CONSTRUCTION SUBTOTAL	\$4,552,409.66	\$9,000.58	\$426,198.05	\$4,969,607.13

SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT
STATEMENT OF REVENUES AND EXPENDITURES
Year Ended December 31, 2017

	WARRANTS ISSUED 2017	REVERSE 2016 ACCRUALS	RECORD 2017 ACCRUALS	MODIFIED ACCRUAL BALANCE
EQUIPMENT MAINTENANCE & SHOP				
Salaries & Wages	\$150,587.63	\$15,254.68	\$14,899.82	\$150,232.77
Fringe Benefits	\$49,240.64	\$6,029.50	\$6,110.84	\$49,321.98
Other Services & Charges	\$36,767.89	\$4,437.38	\$3,874.73	\$36,205.24
Supplies	\$356,280.61	\$26,152.86	\$993.68	\$331,121.43
Capital Outlay	\$52,231.44	\$0.00	\$0.00	\$52,231.44
EQUIP. MAINT. & SHOP SUBTOTAL	\$645,108.21	\$51,874.42	\$25,879.07	\$619,112.86
UNALLOCATED GENERAL EXPENSE				
MISCELLANEOUS EXPENDITURES				
Salaries & Wages	\$2,155.86	\$127.13	\$0.00	\$2,028.73
Fringe Benefits	\$960.84	\$43.14	\$0.00	\$917.70
Other Services & Charges	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$7,657.31	\$0.00	\$0.00	\$7,657.31
MISCELLANEOUS SUBTOTAL	\$10,774.01	\$170.27	\$0.00	\$10,603.74
DEBT SERVICES				
Sales/Use/Petroleum Taxes Paid	\$4,664.00	\$220.00	\$129.00	\$4,573.00
Investments Purchased	\$3,797,000.00	\$0.00	\$0.00	\$3,797,000.00
DEBT SERVICES SUBTOTAL	\$3,801,664.00	\$220.00	\$129.00	\$3,801,573.00
INTERGOVERNMENTAL EXPENSE				
Township Road Allotment	\$413,931.00	\$0.00	\$0.00	\$413,931.00
TOTAL EXPENDITURES	\$11,293,011.53	\$164,592.20	\$523,680.05	\$11,652,099.38
Cash Balance 01/01/17	\$1,785,967.86			
2017 Revenue	\$12,240,308.07			
Total Funds	\$14,026,275.93			
2017 Expenditures	\$11,293,011.53			
Cash Balance 12/31/17	\$2,733,264.40			
Investments 12/31/17	\$3,797,000.00			
Total Funds 12/31/17	\$6,530,264.40			

SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT

SUMMARY OF EXPENDITURES

Year Ended December 31, 2017

SNOW AND ICE CONTROL	\$135,515.39
RIGHT OF WAY	\$0.00
UTILITIES RELOCATION	\$0.00
PRELIMINARY ENGINEERING/CONSTRUCTION COSTS	\$76,052.48
ENGINEERING	\$85,586.25
OTHER PROJECT DEVELOPMENT COSTS	\$43,927.03
CONSTRUCTION	\$4,350,316.00
BUILDING AND EQUIPMENT (CAPITAL OUTLAY)	\$339,069.63

SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT

SUMMARY OF MAINTENANCE COSTS BY FUND

Year Ended December 31, 2017

	CSAH REGULAR	CSAH MUNICIPAL	COUNTY ROADS
Routine Maintenance Cost/Mile/MA	\$639,983.10 \$2,026.35	\$61,023.04 \$4,560.77	\$310,846.96 \$2,362.96
Repairs & Replacements Cost/Mile/MB	\$367,001.93 \$1,162.02	\$6,718.72 \$502.15	\$394,716.15 \$3,000.50
Betterments Cost/Mile/MC	\$123,083.84 \$389.72	\$1,469.54 \$109.83	\$23,985.25 \$182.33
Special Work Cost/Mile/MD	\$4,166.54 \$13.19	\$1,136.49 \$84.94	\$2,923.01 \$22.22
Special Agreements Cost/Mile/ME	\$0.00 \$0.00	\$5,481.97 \$409.71	\$0.00 \$0.00
Unallocated Costs	\$387,058.94	\$16,374.48	\$161,203.98
Adj. to Equalize Depreciation	(\$51,724.88)	(\$2,188.22)	(\$21,542.60)
TOTAL	\$1,469,569.47	\$90,016.02	\$872,132.75
Average Cost Per Mile	\$4,653.04	\$6,727.65	\$6,629.67
Total Number of Miles	315.83	13.38	131.55

SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT

DETAILED MAINTENANCE COSTS BY FUNDS

Year Ended December 31, 2017

		CSAH	COST/MILE	MUNICIPAL	COST/MILE	COUNTY ROADS	COST/MILE
Smoothing Surface	MA1	\$142,986.99	\$452.73	\$183.94	\$13.75	\$163,324.05	\$1,241.54
Minor Surface Repair	MA2	\$149,232.91	\$472.51	\$12,659.37	\$946.14	\$17,112.21	\$130.08
Roadside & Drainage	MA3	\$21,355.37	\$67.62	\$1,740.07	\$130.05	\$6,116.63	\$46.50
Brush & Weed Control	MA4	\$148,594.47	\$470.49	\$11,986.01	\$895.82	\$56,823.67	\$431.95
Snow & Ice Control	MA5	\$86,231.62	\$273.03	\$19,591.34	\$1,464.23	\$29,692.43	\$225.71
Traffic Services	MA6	\$91,581.74	\$289.97	\$14,862.31	\$1,110.79	\$37,777.97	\$287.18
Routine Maintenance	MA	\$639,983.10	\$2,026.35	\$61,023.04	\$4,560.77	\$310,846.96	\$2,362.96
Reshaping	MB1	\$42,055.21	\$133.16	\$3,066.89	\$229.21	\$5,867.58	\$44.60
Resurfacing	MB2	\$315,953.13	\$1,000.39	\$813.39	\$60.79	\$386,484.74	\$2,937.93
Culverts, Bridges, Rails	MB3	\$8,045.85	\$25.48	\$2,838.44	\$212.14	\$1,692.77	\$12.67
Washouts	MB4	\$719.21	\$2.28	\$0.00	\$0.00	\$591.96	\$4.50
Storm/Flood/Natural Disaster	MB5	\$228.53	\$0.72	\$0.00	\$0.00	\$79.10	\$0.60
Repairs & Replacements	MB	\$367,001.93	\$1,162.02	\$6,718.72	\$502.15	\$394,716.15	\$3,000.50
New Culverts, Rails, Tiling	MC1	\$68,038.14	\$215.43	\$13.04	\$0.97	\$18,206.40	\$138.40
Cuts & Fills	MC2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sodding & Seeding	MC3	\$1,499.38	\$4.75	\$226.78	\$16.95	\$170.21	\$1.29
Bituminous Treatment	MC4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Shouldering	MC5	\$53,546.32	\$169.54	\$1,229.72	\$91.91	\$5,608.64	\$42.64
Betterments	MC	\$123,083.84	\$389.72	\$1,469.54	\$109.83	\$23,985.25	\$182.33
Dust Control	MD1	\$2,012.91	\$6.37	\$0.00	\$0.00	\$2,501.35	\$19.01
Gravel Prospecting	MD2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Mud Jacking & Frost Boils	MD3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance Engineering	MD4	\$2,153.63	\$6.82	\$1,136.49	\$84.94	\$421.66	\$3.21
Special Work	MD	\$4,166.54	\$13.19	\$1,136.49	\$84.94	\$2,923.01	\$22.22
Special Agreements	ME1	\$0.00	\$0.00	\$5,481.97	\$409.71	\$0.00	\$0.00
Special Agreements	ME	\$0.00	\$0.00	\$5,481.97	\$409.71	\$0.00	\$0.00
Unallocated Costs		\$387,058.94		\$16,374.48		\$161,203.98	
Adj. to Equalize Deprec.		(\$51,724.88)		(\$2,188.22)		(\$21,542.60)	
TOTAL		\$1,469,569.47		\$90,016.02		\$872,132.75	
Average Cost Per Mile		\$4,653.04		\$6,727.65		\$6,629.67	
Total Number of Miles		315.83		13.38		131.55	

SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT

DETAILED ROUTINE MAINTENANCE COSTS BY FUND

Year Ended December 31, 2017

	CSAH REGULAR	CSAH MUNICIPAL	COUNTY ROADS
Smoothing Surface Cost/Mile/MA1	\$142,986.99 \$452.73	\$183.94 \$13.75	\$163,324.05 \$1,241.54
Minor Surface Repair Cost/Mile/MA2	\$149,232.91 \$472.51	\$12,659.37 \$946.14	\$17,112.21 \$130.08
Roadside and Drainage Cost/Mile/MA3	\$21,355.37 \$67.62	\$1,740.07 \$130.05	\$6,116.63 \$46.50
Brush and Weed Control Cost/Mile/MA4	\$148,594.47 \$470.49	\$11,986.01 \$895.82	\$56,823.67 \$431.95
Snow and Ice Control Cost/Mile/MA5	\$86,231.62 \$273.03	\$19,591.34 \$1,464.23	\$29,692.43 \$225.71
Traffic Services Cost/Mile/MA6	\$91,581.74 \$289.97	\$14,862.31 \$1,110.79	\$37,777.97 \$287.18
TOTAL	\$639,983.10	\$61,023.04	\$310,846.96
Total Number of Miles	315.83	13.38	131.55
Average Cost Per Mile	\$2,026.35	\$4,560.77	\$2,362.96

SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT
SUMMARY OF CONSTRUCTION COSTS - CSAH REGULAR
Year Ended December 31, 2017

<u>CSAH NO.</u>	<u>PROJ. NO.</u>	<u>BRIDGE/ CULVERT</u>	<u>BIT./CONC. SURFACE</u>	<u>SEAL COAT</u>	<u>GRADING</u>	<u>UTILITIES</u>	<u>R-O-W</u>	<u>ENGINEERING</u>	<u>MISCELLANEOUS</u>	<u>TOTAL</u>
6	076-606-045	\$0.00	\$4,311,831.15	\$0.00	\$0.00	\$0.00	\$0.00	\$84,730.39	\$43,487.76	\$4,440,049.30
	TOTAL	\$0.00	\$4,311,831.15	\$0.00	\$0.00	\$0.00	\$0.00	\$84,730.39	\$43,487.76	\$4,440,049.30

STATE AID REGULAR \$1,746,110.90
FHWA \$2,682,047.63
SWIFT COUNTY FUNDS \$11,890.77
TOTAL FUNDS \$4,440,049.30

SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT
 STATEMENT OF CONSTRUCTION COSTS - CSAH REGULAR
 As of December 31, 2017

PROJECT NO.: SAP 076-606-045
 CSAH NO.: 6
 LOCATION: FROM TH #29 TO CSAH #35 IN KERKHOVEN
 LENGTH OF CONSTRUCTION: 13.254 MILES
 TYPE OF CONSTRUCTION: MILL, SURFACE & AGG. SHOULDERS
 PERCENTAGE OF COMPLETION: 100%
 CONTRACTOR: KNIFE RIVER MIDWEST, LLC

<u>TYPE OF COST</u>	<u>PREVIOUS YEARS' COSTS</u>	<u>CURRENT YEAR'S COSTS</u>	<u>TOTAL COSTS</u>
CONSTRUCTION	\$0.00	\$4,311,831.15	\$4,311,831.15
ENGINEERING	\$50,269.25	\$84,730.39	\$134,999.64
RIGHT OF WAY	\$0.00	\$0.00	\$0.00
UTILITIES	\$0.00	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$43,487.76	\$43,487.76
TOTAL	<u>\$50,269.25</u>	<u>\$4,440,049.30</u>	<u>\$4,490,318.55</u>

<u>SOURCE OF FUNDING</u>	<u>PREVIOUS YEARS' COSTS</u>	<u>CURRENT YEAR'S COSTS</u>	<u>TOTAL COSTS</u>
CSAH - REGULAR	\$0.00	\$1,746,110.90	\$1,746,110.90
FHWA	\$0.00	\$2,682,047.63	\$2,682,047.63
LOCAL	\$50,269.25	\$11,890.77	\$62,160.02
TOTAL	<u>\$50,269.25</u>	<u>\$4,440,049.30</u>	<u>\$4,490,318.55</u>

SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT
SUMMARY OF CONSTRUCTION COSTS - CSAH MUNICIPAL
Year Ended December 31, 2017

<u>MCSAH NO.</u>	<u>PROJ. NO.</u>	<u>BITUMINOUS SURFACE</u>	<u>SEAL COAT</u>	<u>GRADING</u>	<u>RAILROAD CROSSING</u>	<u>R-O-W</u>	<u>ENGINEERING</u>	<u>MISCELLANEOUS</u>	<u>TOTAL</u>
6	076-606-045	\$38,484.85	\$0.00	\$0.00	\$0.00	\$0.00	\$855.86	\$439.27	\$39,779.98
	TOTAL	\$38,484.85	\$0.00	\$0.00	\$0.00	\$0.00	\$855.86	\$439.27	\$39,779.98

STATE AID MUNICIPAL \$13,743.63
FHWA FUNDS \$23,938.37
SWIFT COUNTY FUNDS \$2,097.98
TOTAL FUNDS \$39,779.98

SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT
 STATEMENT OF CONSTRUCTION COSTS - CSAH MUNICIPAL
 As of December 31, 2017

PROJECT NO.: SAP 076-606-045
 MCSAH NO.: 6
 LOCATION: FROM TH #29 TO CSAH #35 IN KERKHOVEN
 LENGTH OF CONSTRUCTION: 0.090 MILES
 TYPE OF CONSTRUCTION: MILL, SURFACE & AGG. SHOULDERS
 PERCENTAGE OF COMPLETION: 100%
 CONTRACTOR: KNIFE RIVER MIDWEST, LLC

<u>TYPE OF COST</u>	<u>PREVIOUS YEARS' COSTS</u>	<u>CURRENT YEAR'S COSTS</u>	<u>TOTAL COSTS</u>
CONSTRUCTION	\$0.00	\$38,484.85	\$38,484.85
ENGINEERING	\$507.77	\$855.86	\$1,363.63
RIGHT OF WAY	\$0.00	\$0.00	\$0.00
UTILITIES	\$0.00	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$439.27	\$439.27
TOTAL	<u>\$507.77</u>	<u>\$39,779.98</u>	<u>\$40,287.75</u>

<u>SOURCE OF FUNDING</u>	<u>PREVIOUS YEARS' COSTS</u>	<u>CURRENT YEAR'S COSTS</u>	<u>TOTAL COSTS</u>
CSAH - MUNICIPAL	\$0.00	\$13,743.63	\$13,743.63
FHWA	\$0.00	\$23,938.37	\$23,938.37
LOCAL	\$507.77	\$2,097.98	\$2,605.75
TOTAL	<u>\$507.77</u>	<u>\$39,779.98</u>	<u>\$40,287.75</u>

SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT
 SUMMARY OF CONSTRUCTION COSTS - COUNTY ROADS
 Year Ended December 31, 2017

<u>ROAD NO.</u>	<u>PROJ. NO.</u>	<u>BRIDGE/CULV.</u>	<u>BITUMINOUS SURFACE</u>	<u>SEAL COAT</u>	<u>GRADING</u>	<u>UTILITIES</u>	<u>R-O-W</u>	<u>ENGINEERING</u>	<u>MISCELLANEOUS</u>	<u>TOTAL</u>
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SWIFT COUNTY FUNDS										\$0.00
TOTAL FUNDS										\$0.00

SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT

PRELIMINARY ENGINEERING COSTS

As of Year Ended December 31, 2017

REGULAR

CSAH NO.	PROJECT NO.	TYPE	LENGTH	LOCATION	ENGINEERING	R-O-W	MISC.
	076-092-001	DNR Trail	2.50	Appleton/Marsh Lake Spillway	\$2,926.81	\$0.00	\$0.00
25	076-625-014	Grading	2.20	TH #12 to TH #9	\$37,298.10	\$0.00	\$59.84
30	076-630-002	Overlay	1.00	S. Co. Line to TH #59	\$198.29	\$0.00	\$0.00
35	076-635-028	Mill/Overlay	7.00	2,000' North of TH #12 to CSAH #12	\$9,787.97	\$0.00	\$35.69
SUBTOTAL - REGULAR CONSTRUCTION					\$50,211.17	\$0.00	\$95.53

MUNICIPAL

6	076-606-046	Base/Overlay	0.25	TH #12 to Grant Ave. in Kerkhoven	\$7,462.84	\$0.00	\$249.94
6	076-606-047	Curb/Gutter/Ped.	-	TH #12 to North Murdock City Limits	\$166.24	\$0.00	\$1,468.50
SUBTOTAL - MUNICIPAL CONSTRUCTION					\$7,629.08	\$0.00	\$1,718.44

COUNTY

85	076-598-012	Box Culvert	-	Between Sec. 34/35 Kildare Township	\$676.56	\$0.00	\$0.00
51	076-600-003	Overlay	2.50	CR #51 to DNR Access @ Marsh Lake Spillway	\$880.30	\$0.00	\$0.00
SUBTOTAL - COUNTY CONSTRUCTION					\$1,556.86	\$0.00	\$0.00

TOWNSHIP & CITY

West Bank	076-599-041	E Bridge	-	Sec. 28 West Bank Township	\$14,841.40	\$0.00	\$0.00
SUBTOTAL - TOWNSHIP & CITY					\$14,841.40	\$0.00	\$0.00

GRAND TOTAL PRELIMINARY ENGINEERING: \$74,238.51 \$0.00 \$1,813.97

SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT
STATE AID BONDS - CSAH REGULAR
As of December 31, 2017

Swift County does not have any bonds.

SWIFT COUNTY HIGHWAY DEPARTMENT	Approved 12/19/17
2018 BUDGET	
Road & Bridge Fund Revenues	2018 Budget
Regular State Aid Maintenance	1,269,889
Municipal State Aid Maintenance	54,392
Town Road Allotment	413,931
County Tax Apportionment	2,052,248
Wheelage Tax	114,000
County Program Aid	0
Yellow Medicine County (Engineer)	87,944
Interest Income	6,000
Charges for Services - Individuals	1,100
Charges for Services - Others	0
Charges for Services - Ditches	0
Charges for Services - Intra-County	0
Charges for Services - Townships	20,000
Charges for Services - Municipalities	0
Sale of Materials - Individuals	7,000
Sale of Materials - Others	1,500
Sale of Materials - Ditches	0
Sale of Materials - Intra-County	0
Sale of Materials - Townships	5,000
Sale of Materials - Municipalities	0
Approach Installation	0
Commodity Sales	2,000
Cancelled Warrants	0
Refunds/Reimbursements	8,000
Equipment Sales	0
Other Revenues	0
Parks & Drng. - Office Space (13 of 10)	0
Regular State Aid Construction	2,195,000
Municipal State Aid Construction	370,000
Town Bridge Construction	180,000
Bridge Bonding Construction	275,000
Federal Highway Construction	0
State Park Fund	0
Disaster Funds	0
Total Road & Bridge Fund Rev	7,063,004
Road & Bridge Fund Expenses	2018 Budget
Shared Engineer:	
Payroll	123,942
Life Insurance/Disability Benefit	191
Health Insurance Benefit	19,255
PERA Benefit	8,887
FICA Benefit	7,684
Medicare Benefit	1,797
Dues, Subscriptions, Books	540
Travel Expense	2,500
Telephone/Communication	1,000
Computer Services	350
Insurance	2,141
Schools & Seminars	1,500
Supplies	100
Motor Vehicle Fuel	5,000
Vehicle Maintenance	1,000
Vehicle Fund	0
Equipment Purchase	0
Services	0
Total Shared Engineer	175,888

SWIFT COUNTY HIGHWAY DEPARTMENT	Approved 12/19/17
2018 BUDGET	
Road & Bridge Fund Revenues	2018 Budget
Administration:	
Payroll	58,798
Life Insurance/Disability Benefit	214
Health Insurance Benefit	0
PERA Benefit	4,220
FICA Benefit	3,646
Medicare Benefit	853
Telephone	3,000
Postage & Box Rent	1,000
Printing & Publishing	0
Dues, Subscriptions, Books	50
Technical Support	6,670
Computer Services	350
Administration Services	2,000
Utilities	7,000
Other Building Expenses	5,000
Mileage & Travel Expense	0
Sales/Use Tax	8,000
Insurance	74,324
Schools & Seminars	0
Rural Addressing	0
Office Supplies	1,000
Total Administration	176,125
Authorized Work Contributions:	
Payroll	10,656
Life Insurance/Disability Benefit	39
Health Insurance Benefit	2,799
PERA Benefit	799
FICA Benefit	661
Medicare Benefit	155
AWC Services	0
AWC Supplies	0
Total Authorized Work Contribution	15,108
Engineering:	
Payroll	72,192
Life Insurance/Disability Benefit	263
Health Insurance Benefit	18,907
PERA Benefit	4,956
FICA Benefit	4,476
Medicare Benefit	1,047
Telephone	1,000
Printing & Publishing	300
Dues, Subscriptions, Books	0
Computer Services	400
Engineering Services	4,500
Mileage & Travel Expense	3,000
Schools & Seminars	4,000
Engineering Supplies	2,500
Total Engineering	117,542
Maintenance:	
Payroll	648,686
Life Insurance/Disability Benefit	2,363
Health Insurance Benefit	185,230
PERA Benefit	46,934
FICA Benefit	40,219
Medicare Benefit	9,406
Telephone	700
Printing & Publishing	1,000
Computer Services	350
Schools & Seminars	0
Smoothing Surface	0
Bituminous Surface Repair	125,000

SWIFT COUNTY HIGHWAY DEPARTMENT	Approved 12/19/17
2018 BUDGET	
Road & Bridge Fund Revenues	2018 Budget
Roadside & Drainage	1,000
Brush & Weed Control	20,000
Snow & Ice Control	30,000
Living Snow Fence (14 of 15 in 2018)	2,018
Living Snow Fence (11 of 15 in 2018)	413
Traffic Services	20,000
Reshaping/Backstoping	500
Resurfacing	0
Cuverts & Bridges	10,000
Washouts	0
Cuverts & Tile	5,000
Cuts & Fills	0
Sodding & Seeding	2,000
Shouldering	0
Bituminous Treatment	0
Mud Jacking/Frost Boils	0
Maintenance Engineering	0
Special Agreements	7,000
Maintenance Supplies	3,000
Maintenance Services	5,000
Total Maintenance	1,165,818
Shop:	
Payroll	127,044
Life Insurance/Disability Benefit	463
Health Insurance Benefit	33,259
PERA Benefit	9,528
FICA Benefit	7,877
Medicare Benefit	1,842
Telephone	1,000
Shop Services	15,000
Shop Supplies	15,000
Schools & Seminars	100
Utilities	34,000
Motor Vehicle Fuel/Lubricants	300,000
Parts/Equipment Maintenance	167,000
Tools	1,000
License/Tax/Registration	800
Tires & Tubes	30,000
Total Shop	743,912
Contracted Work & Supplies:	
Gravel Processing & Royalties	150,000
Culverts	25,000
Shouldering	0
Dust Control	0
Striping	35,000
Tiling	20,000
Total Contracted Work & Supplies	230,000
Total Operational Expenses	2,624,393
Construction Expenditures:	
Payroll	128,491
Life Insurance/Disability Benefit	468
Health Insurance Benefit	33,643
PERA Benefit	9,637
FICA Benefit	7,966
Medicare Benefit	1,863
County Construction	412,898
Right-of-Way Payments	0
State/Federal Construction:	3,040,000
Right-of-Way Payments	0
Utilities Payments (Relocations, etc.)	0
Total Construction Costs	3,634,967

SWIFT COUNTY HIGHWAY DEPARTMENT	Approved 12/19/17
2018 BUDGET	
Road & Bridge Fund Revenues	2018 Budget
Other Capital Expenditures:	
Administration	0
Engineering	0
Equipment	435,000
Building & Grounds	0
Total Capital Expenditures	435,000
Miscellaneous:	
Payroll	2,179
Life Insurance/Disability Benefit	8
Health Insurance Benefit	576
PERA Benefit	163
FICA Benefit	135
Medicare Benefit	32
Miscellaneous Services	0
Miscellaneous Supplies	0
Total Misc./AR Expenditures	3,094
Other Expenditures:	
Intra-County A/R Billings, etc.	
Town Road Allotment	413,931
Total Other Expenditures	413,931
Total Road & Bridge Expenses	7,111,385
Fund Surplus/(Deficit)	(48,382)

SWIFT COUNTY, MINNESOTA, HIGHWAY DEPARTMENT

ANALYSIS OF WEARING COURSE

For The Year Ended December 31, 2017

COUNTY STATE AID REGULAR			COUNTY STATE AID MUNICIPAL			COUNTY ROADS					
ROAD NO.	SURFACE-MILES GRAVEL	BIT	TOTAL MILES	ROAD NO.	SURFACE-MILES GRAVEL	BIT	TOTAL MILES	ROAD NO.	SURFACE-MILES GRAVEL	BIT	TOTAL MILES
1		6.30	6.30	3 Benson		0.50	0.50	51	4.90	0.50	5.40
2	6.00		6.00	6 Appleton		0.40	0.40	52	3.90		3.90
3		0.50	0.50	6 Kerkhoven		0.39	0.39	53	1.90		1.90
4	3.00		3.00	9 Holloway		1.10	1.10	54	4.40		4.40
5		9.20	9.20	10 DeGraff		0.50	0.50	55	7.90		7.90
6		37.00	37.00	14 Danvers	0.50		0.50	56	16.00		16.00
7	5.00		5.00	15 Danvers		0.50	0.50	57	2.00		2.00
8	10.20		10.20	15 Clontarf		1.00	1.00	58	2.00		2.00
9		6.10	6.10	17 Danvers		0.47	0.47	59	3.10		3.10
10	14.70	0.30	15.00	22 Clontarf		1.70	1.70	60	4.00		4.00
11	3.00		3.00	31 DeGraff		1.13	1.13	61	4.40		4.40
12	3.20		3.20	33 Murdock		0.84	0.84	62	4.50		4.50
13		9.00	9.00	35 Kerkhoven		0.59	0.59	63	9.00		9.00
14	13.30		13.30	38 Holloway		1.00	1.00	64	3.00		3.00
15		7.30	7.30	102 Holloway		0.59	0.59	65	3.00		3.00
16	4.00		4.00	103 Danvers		0.30	0.30	66	6.00		6.00
17		8.93	8.93	104 Benson		0.44	0.44	67	2.00		2.00
18		6.00	6.00	105 Murdock		0.30	0.30	68		0.80	0.80
19	3.00	4.20	7.20	106 Appleton		0.47	0.47	70	2.50		2.50
20		22.30	22.30	107 Danvers		0.66	0.66	71	1.80		1.80
21	1.80		1.80					72		0.50	0.50
22		24.30	24.30					73	6.90		6.90
23	2.00		2.00					74		0.05	0.05
24	5.50		5.50					75	6.50	0.80	7.30
25		8.60	8.60					76		0.70	0.70
26		9.10	9.10					78	1.50	1.00	2.50
27	3.90		3.90					81	1.80		1.80
28	9.00		9.00					83	6.00		6.00
29	6.40		6.40					85	4.30		4.30
30		1.00	1.00					87	4.10		4.10
31		17.40	17.40					89	3.40		3.40
33		19.30	19.30					91	0.90		0.90
35		14.50	14.50					93	2.00		2.00
36	3.20		3.20					95	2.70	0.80	3.50
37		1.00	1.00								
38	4.00		4.00								
39		1.80	1.80								
107		0.50	0.50								
	101.20	214.63	315.83		0.50	12.88	13.38		126.40	5.15	131.55

SUMMARY

228.10	MILES - GRAVEL SURFACE
<u>232.66</u>	MILES - BITUMINOUS SURFACE
460.76	MILES - TOTAL

NOTE: 0.30 MCSAH Miles banked from #33 in Murdock



Request for Board Action

BOARD MEETING DATE:
March 20, 2018

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Human Services	REQUESTOR: Catie Lee	REQUESTOR PHONE: 320-843-6301
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Policy Review and Approval		
AGENDA YOU ARE REQUESTING TIME ON: Regular board	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	
IS THIS MANDATED? Most are	EXPLANATION OF MANDATE: County Board action needs to be taken to review and approve Policies	
BACKGROUND/JUSTIFICATION:		
Human Services Policies		
Number and Name of Policy	Policy Purpose	Summary of Changes
402 Business Subsidy Policy	To comply with the Business Subsidies Act.	There were no recommended changes to the content of the Policy.
403 Adherence to Annual Budget	To ensure the adopted financial plan is adhered to.	There were no recommended changes to the content of the Policy.
406 Payments of Grants and Subsidies	Policy sets the limits for payment to supported organizations for cash flow.	There were no recommended changes to the content of the Policy.
508 Credit Card Policy	Policy to identify who is eligible for issue and expectations of use and reporting.	Established levels of limits to better meet the needs of departments
New Form – Missing Receipt Affidavit	Purpose of form is to verify expenses when receipts are lost	New
All changes are either tracked and identified in the document or are in colored font. The Policies are located in the drop box for your review.		
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	Click here to enter text.	

Budget Information

FUNDING: NA

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: Click here to enter text.	RECOMMENDATIONS:
COMMENTS: n/a	COMMENTS: Click here to enter text.



Request for Board Action

BOARD MEETING DATE:
March 20, 2018

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Auditor	REQUESTOR: Kim Saterbak	REQUESTOR PHONE: 320-843-6108
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving the purchase a tax-forfeited property by the City of Appleton	
AGENDA YOU ARE REQUESTING TIME ON: Agenda	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: Tax-Forfeited Property must be approved by the Board of Commissioners
BACKGROUND/JUSTIFICATION: Parcel #22-0298-000 was tax-forfeited to the State of Minnesota for lack of payment of the property taxes in 2013. The City of Appleton has offered to purchase this parcel for \$1, plus fees. The City has been maintaining/mowing this parcel for several years. The City plans to sell this parcel only to a buyer that will build a structure on the parcel, increasing its value.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	

Budget Information

FUNDING: n/a

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: Click here to enter text.	RECOMMENDATIONS: Click here to enter text.
COMMENTS: None	COMMENTS: None



City of Appleton

323 West Schlieman Avenue

Appleton, Minnesota 56208-1299

(320) 289-1363

FAX (320) 289-1364

March 9, 2018

To: Swift County Commissioners

The City of Appleton is requesting the opportunity to purchase the tax forfeiture property listed as:

Legal Description

South 65 Feet of Lots 1 & 4, Block 5
H & D Addition
City of Appleton
Parcel 22-0298-000

Physical Address

Northwest corner of the intersection of West Snelling Avenue & North Petrick Street

The City of Appleton is offering to pay \$1 for this property.

Sincerely,

Roman Fidler
Clerk/Treasurer

Kimberly A. Saterbak
Swift County Auditor



301 14th St N
P.O. Box 288
Benson, MN 56215

Phone (320) 843-4069
Fax (320) 843-2275

e-mail:
kim.saterbak@co.swift.mn.us

March 14, 2018

City of Appleton
Appleton, MN 56208

Dear Roman,

Below is the detailed breakdown of the cost associated with the purchase of tax forfeiture property located at on the Northwest corner of West Snelling Avenue & North Petrick Street, Appleton, Minnesota:

Purchase Price	\$	1.00
State Deed Tax	\$	1.65
State Deed Fee	\$	25.00
Recording Fee	\$	<u>46.00</u>
	\$	73.65 Total Purchase Price

Please give me a call if you have questions or concerns.

Sincerely,

Kimberly Saterbak
County Auditor



Request for Board Action

BOARD MEETING DATE:
March 20, 2018

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Human Services	REQUESTOR: Catie Lee	REQUESTOR PHONE: 320-843-6301
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approve one daycare grant					
AGENDA YOU ARE REQUESTING TIME ON: Regular board			ARE YOU SEEKING APPROVAL OF A CONTRACT? No		
IS THIS MANDATED? No			EXPLANATION OF MANDATE: County Board action needs to be taken to review and approve the grant request		
BACKGROUND/JUSTIFICATION:					
Name	Address	#children in Daycare	Amount requested	Purpose	Committee Approval Date
Prairie Play House Child Care	50 East Rooney Ave. Appleton, MN 56208	30	12,497.16	Upgrades to facility to meet licensing standard and to replace shelves and supplies.	3/20/18
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?			Click here to enter text.		

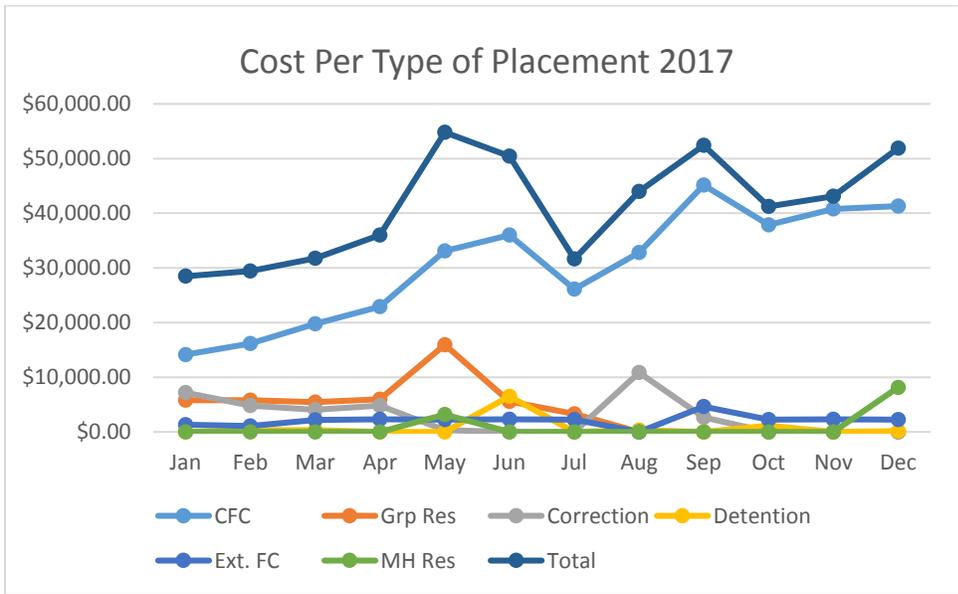
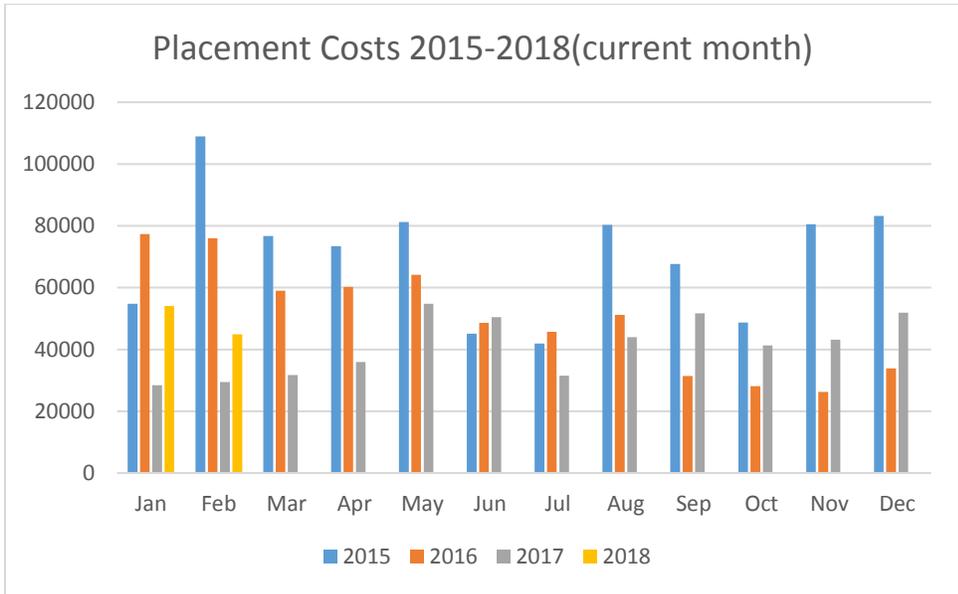
Budget Information

FUNDING: Budget approval for these loans has been granted by the board.

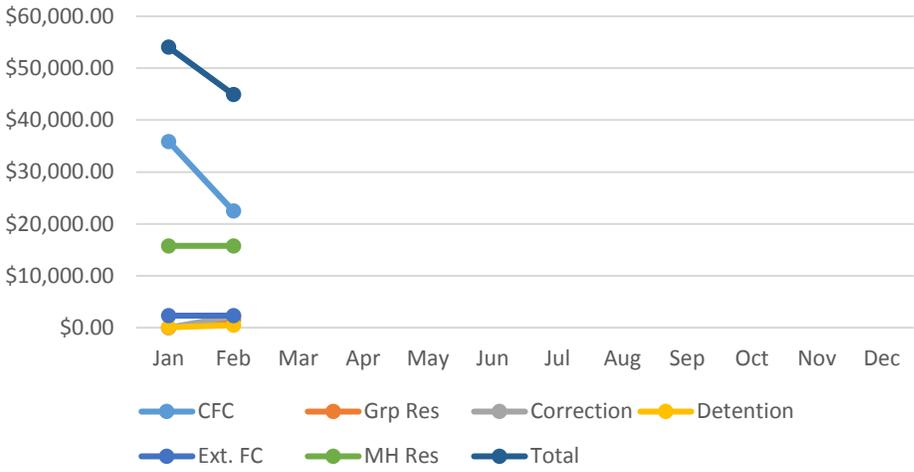
Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: Click here to enter text.	RECOMMENDATIONS: Approve
COMMENTS: n/a	COMMENTS: Click here to enter text.

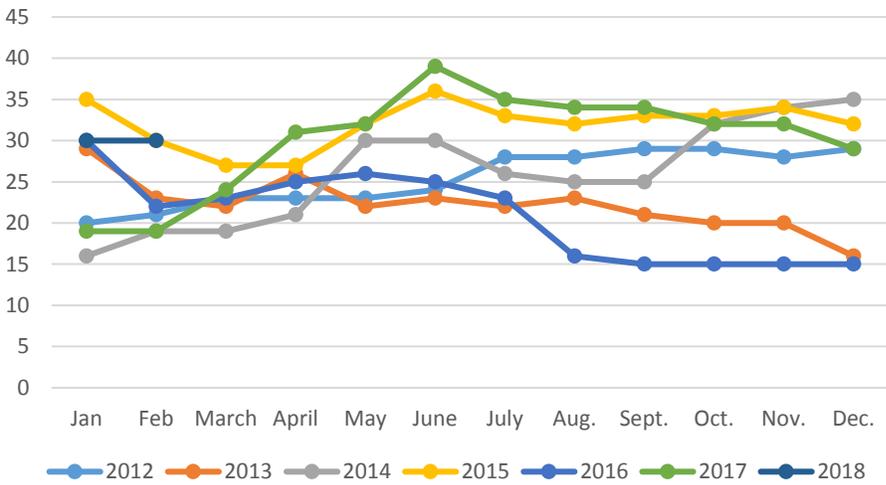
Out of Home Placement Data 1/2012-2/2018

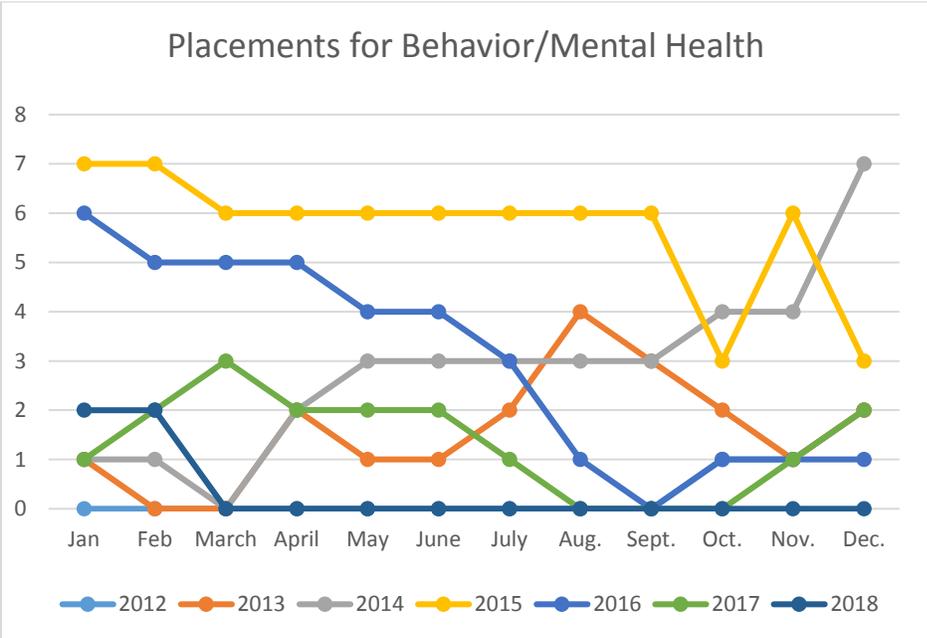
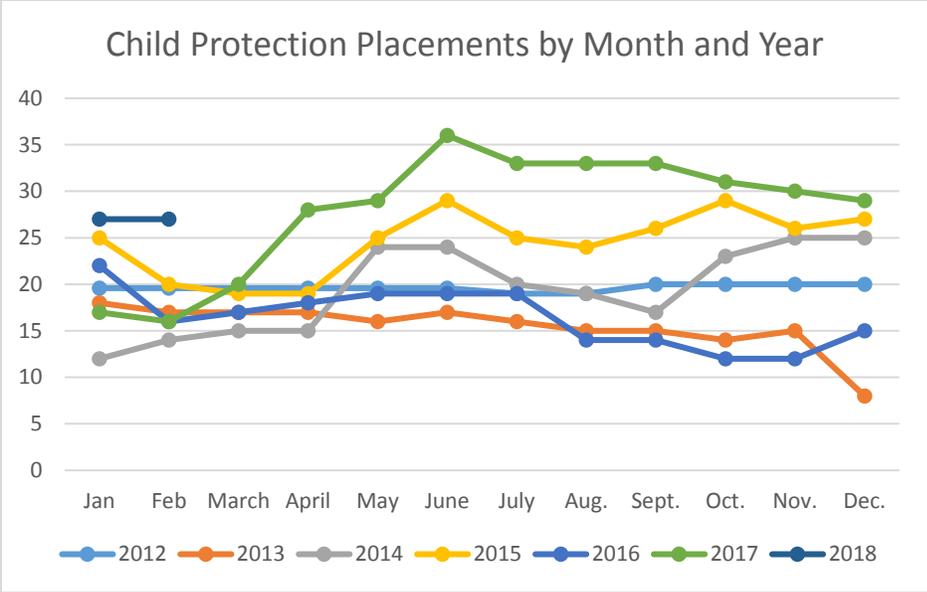


Cost Per Type of Placement 2018

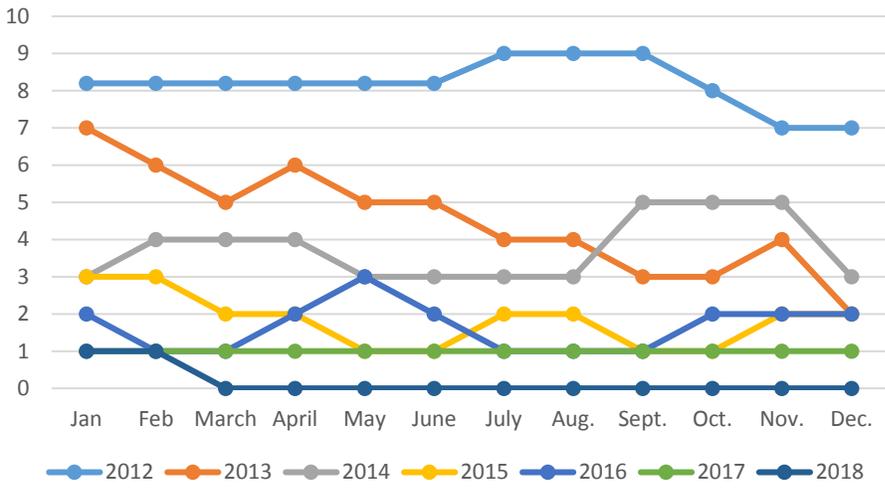


Total Placements/MO/YR



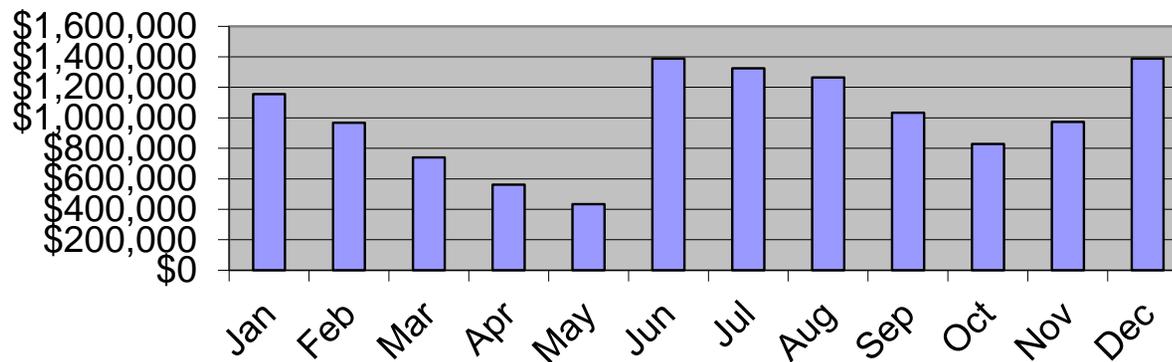


Other OOHP (Delinquency, Truancy, CD)



Swift County Human Services											
Ending Monthly Cash & Investment Balances											
2009 - 2018											
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	Average
Jan	\$ 1,039,335	\$ 1,116,112	\$ 1,027,808	\$ 977,091	\$ 909,780	\$ 846,281	\$ 983,278	\$ 933,563	\$ 1,668,733	\$ 2,045,847	\$1,154,783
Feb	\$ 951,620	\$ 1,069,918	\$ 1,004,522	\$ 829,326	\$ 788,543	\$ 739,793	\$ 882,373	\$ 886,577	\$ 1,562,756		\$968,381
Mar	\$ 772,024	\$ 810,381	\$ 848,432	\$ 551,477	\$ 576,608	\$ 601,437	\$ 593,206	\$ 636,635	\$ 1,278,985		\$741,021
Apr	\$ 658,915	\$ 732,868	\$ 820,387	\$ 328,272	\$ 451,920	\$ 446,379	\$ 168,803	\$ 352,306	\$ 1,085,797		\$560,627
May	\$ 474,455	\$ 576,849	\$ 669,878	\$ 329,407	\$ 300,099	\$ 269,118	\$ 187,841	\$ 289,965	\$ 804,645		\$433,584
Jun	\$ 1,247,245	\$ 1,244,642	\$ 1,460,435	\$ 1,218,863	\$ 1,145,907	\$ 1,361,018	\$ 1,187,485	\$ 1,476,200	\$ 2,165,333		\$1,389,681
Jul	\$ 1,188,516	\$ 1,349,636	\$ 1,142,375	\$ 1,113,725	\$ 1,094,712	\$ 1,165,952	\$ 1,217,022	\$ 1,483,669	\$ 2,160,790		\$1,324,044
Aug	\$ 1,179,585	\$ 1,237,374	\$ 1,228,978	\$ 894,462	\$ 982,736	\$ 1,199,826	\$ 1,126,524	\$ 1,532,984	\$ 1,995,009		\$1,264,164
Sep	\$ 948,233	\$ 1,085,187	\$ 1,079,263	\$ 804,086	\$ 714,174	\$ 921,407	\$ 877,167	\$ 1,220,833	\$ 1,650,293		\$1,033,405
Oct	\$ 832,082	\$ 878,408	\$ 773,615	\$ 538,645	\$ 627,339	\$ 667,331	\$ 646,265	\$ 1,028,981	\$ 1,459,114		\$827,976
Nov	\$ 770,517	\$ 826,623	\$ 741,489	\$ 483,013	\$ 377,803	\$ 477,198	\$ 513,740	\$ 2,056,684	\$ 2,511,571		\$973,182
Dec	\$ 1,279,288	\$ 1,279,178	\$ 1,242,733	\$ 1,094,736	\$ 1,057,825	\$ 1,180,113	\$ 1,187,268	\$ 1,888,413	\$ 2,296,240		\$1,389,533
Average	\$ 945,151	\$ 1,017,265	\$ 1,003,326	\$ 763,592	\$ 752,287	\$ 822,988	\$ 797,581	\$ 1,148,901	\$ 1,719,939	\$ 2,045,847	

**Average Monthly Cash & Investment Balance
2009-2018**



Swift County Human Services											
Ending Monthly Cash & Investment Balances											
2009 - 2018											
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	Average
Jan	\$ 1,039,335	\$ 1,116,112	\$ 1,027,808	\$ 977,091	\$ 909,780	\$ 846,281	\$ 983,278	\$ 933,563	\$ 1,668,733	\$ 2,045,847	\$1,154,783
Feb	\$ 951,620	\$ 1,069,918	\$ 1,004,522	\$ 829,326	\$ 788,543	\$ 739,793	\$ 882,373	\$ 886,577	\$ 1,562,756	\$ 1,967,692	\$1,068,312
Mar	\$ 772,024	\$ 810,381	\$ 848,432	\$ 551,477	\$ 576,608	\$ 601,437	\$ 593,206	\$ 636,635	\$ 1,278,985		\$741,021
Apr	\$ 658,915	\$ 732,868	\$ 820,387	\$ 328,272	\$ 451,920	\$ 446,379	\$ 168,803	\$ 352,306	\$ 1,085,797		\$560,627
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Aug	\$ 1,179,585	\$ 1,237,374	\$ 1,228,978	\$ 894,462	\$ 982,736	\$ 1,199,826	\$ 1,126,524	\$ 1,532,984	\$ 1,995,009		\$1,264,164
Sep	\$ 948,233	\$ 1,085,187	\$ 1,079,263	\$ 804,086	\$ 714,174	\$ 921,407	\$ 877,167	\$ 1,220,833	\$ 1,650,293		\$1,033,405
Oct	\$ 832,082	\$ 878,408	\$ 773,615	\$ 538,645	\$ 627,339	\$ 667,331	\$ 646,265	\$ 1,028,981	\$ 1,459,114		\$827,976
Nov	\$ 770,517	\$ 826,623	\$ 741,489	\$ 483,013	\$ 377,803	\$ 477,198	\$ 513,740	\$ 2,056,684	\$ 2,511,571		\$973,182
Dec	\$ 1,279,288	\$ 1,279,178	\$ 1,242,733	\$ 1,094,736	\$ 1,057,825	\$ 1,180,113	\$ 1,187,268	\$ 1,888,413	\$ 2,296,240		\$1,389,533
Average	\$ 945,151	\$ 1,017,265	\$ 1,003,326	\$ 763,592	\$ 752,287	\$ 822,988	\$ 797,581	\$ 1,148,901	\$ 1,719,939	\$ 2,006,770	

**Average Monthly Cash & Investment Balance
2009-2018**

