

Notice & Agenda

Swift County Board of Commissioners

Tuesday, March 6, 2018

9:00 AM

Benson City Council Chambers – 1410 Kansas Ave, Benson, MN

If you need any type of accommodation to participate in this meeting, please contact the County Administrator at 320-314-8399 at least 48 hours prior to the meeting. Times are only estimates and items may be taken out of order.

<u>Time</u>	<u>Reference</u>	<u>Item</u>
9:00 a.m.		Call to Order and Roll Call
9:01 a.m.		Approve Agenda
9:03 a.m.		Consent Agenda
	1-2	(1) Minutes from the February 20, 2018 Regular Meeting
	3-5	(2) Consider approval of the 2017 Annual County Feedlot Officer Annual Report and Performance Credit Report
	6-7	(3) Consider approving a resolution to the MPCA for a potential environmental assistance program
	8-14	(4) Consider approval of the 2018 Swift County Local Government Pay Equity Report
9:04 a.m.		Consider Approval of Commissioner warrants and review Auditor warrants reviewed
9:05 a.m.		Commissioner and Board reports
9:20 a.m.		County Administrator report
9:25 a.m.		Citizens Comments
9:25 a.m.		Andy Sander, County Engineer
	15	Public Hearing regarding the Five Year Highway Construction Plan
	16-17	Consider approval of a resolution requesting final payment on SP 076-606-045
10:00 a.m.		Scott Collins, Environmental Services
	18-21	Consider approval of a Conditional Use Permit #5268 requested by Stanley & Katherine Claussen (Owner) & Riverview, LLP (Purchaser) to establish a new 9,500 animal unit (9,500 head) dairy farm in Swenoda Township
	22-24	Consider approval of a Conditional Use Permit #5269 requested by Stanley & Katherine Claussen (Owner) & Riverview, LLP (Purchaser) for constructing two – four unit dormitory style apartment buildings to be used as onsite housing for employees of Swenoda Dairy located on the same property as Swenoda Dairy
10:30 a.m.		DEED Opportunity Zone Discussion and Decision
	25-31	Consider authorizing submission of the Opportunity Zone application and a letter of support
11:00 a.m.		Other Business
		Wheelage Tax Discussion
		Countryside Public Health Alternate Discussion
		Strategic Plan Update
11:45 a.m.		Adjournment

SWIFT COUNTY BOARD MINUTES

February 20, 2018

Chairman Rudningen called the meeting to order at 9:05 AM with all members present. Also present: County Administrator Kelsey Baker, County Attorney Danielle Olson, and several other members of the public.

Chairman Rudningen asked if there were any changes or additions to the agenda. No other changes or additions were requested.

02-20-18-01 Commissioner P. Peterson moved and Commissioner Hendrickx seconded to approve the agenda as presented. Motion carried unanimously.

02-20-18-02 Commissioner Fox moved and Commissioner Hendrickx seconded to approve the Consent Agenda items: (1) Minutes from the February 6, 2018 Regular Meeting, (2) Consider approving the one-year contract with Hildi Inc., (3) Consider approving Chappell Central, Inc. contract for the Swift County Historical Society Museum, (4) Consider approving Human Services Policies.

02-20-18-03 Commissioner E. Pederson moved and Commissioner Fox seconded to approve the Commissioner warrants as follows: Revenue: \$194,215.44; Solid Waste: \$14,652.58; Road and Bridge: \$10,577.51, Human Services, \$91.26, Capital Projects Fund, \$8,874.75, County Health Insurance, \$100.00, 6W Department of Community Correction, \$117,926.28, Albany Recycling Center, \$2,294.24, Computer Professionals Unlimited Inc., \$6,124.00, Hardrives Inc., \$3,087.68, Johnson Controls, \$7,161.00, Kandiyohi County Sheriff's Dept., \$4,902.06, Pioneerland Library System, \$32,911.00, Waste Management of Northern Minnesota, \$8,329.28, West Central Communications, \$2,478.29, Wold Architects & Engineers, \$8,874.75, Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner P. Peterson reported on Construction meeting, Appleton PD discussion, Countryside Public Health and Planning Grant. Commissioner Hendrickx reported on AMC, Woodland Centers and Revolving Loan Fund (RDC). Commissioner Fox reported on Chippewa River, PommedeTerre Watershed, Wellness Committee, Restorative Practice and Woodland Centers. Commissioner E. Pederson reported on SWCD and Appleton PD discussion. Chairman Rudningen reported on Building Committee and Construction meeting.

Administrator Baker discussed the Construction meeting, Countryside Public Health, moving back into the Courthouse, RDA, Employee Recognition night and Ridgewater training.

Chairman Rudningen asked for Citizens comments: There were none.

Ashley Johnson, SHIP Countryside Public Health held a lengthy discussion to consider approving the Swift County Tobacco Ordinance. No decision was made.

RDA Director, Jen Frost discussed the DEED Opportunity Zones, a lengthy discussion was held.

Realty Specialist, Blake Knisley is asking for approval for acquisitions by the U.S. Fish and Wildlife Service.

02-20-18-04 Commissioner Hendrickx moved and Commissioner Fox seconded to approve request for a Certification by the County Board of Commissioners for acquisition of Lands by the Fish and Wildlife Service. This motion covers all 7 easements. Motion carried unanimously.

Human Services staff Jill Gunderson, Leanna Larson, Holly Grussing, introduced Trudy Kaiser, James Sullivan, and discussed Mental Health Council and the benefits on having a Drop-In Center.

The board recessed at 10:44 AM.

The board reconvened at 10:52 AM.

Human Services Director Catie Lee, and Fiscal Supervisor, Gary Jensen, updated the board on the 4th Quarter Statistics Report and the January financials for Human Services.

Sheriff, John Holtz held a discussion on a long term contract for patrol Service for the City of Appleton. No decision was made.

Parks and Drainage Supervisor, Mike Johnson held a discussion on purchasing more land at the OHV Park.

Administrator Baker updated the County Board on the Strategic Planning Discussion.

The board recessed at 11:30 AM.

The board reconvened at the Louriston Riverview Dairy at 12:10 PM. The Commissioners were given a tour of the dairy.

02-06-18-09 Commissioner E. Pederson moved and Commissioner Fox seconded to adjourn. Motion carried unanimously.

Meeting adjourned at 1:40 PM.

WITNESSED:

Eric Rudningen, Chair

ATTEST:

Kelsey Baker, County Administrator



Request for Board Action

BOARD MEETING DATE:
March 6, 2018

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Environmental Services	REQUESTOR: Scott Collins	REQUESTOR PHONE: 320-843-2356
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approval of the 2017 Annual County Feedlot Officer Annual Report and Performance Credit Report	
AGENDA YOU ARE REQUESTING TIME ON: Click here to enter text.	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: Click here to enter text.
BACKGROUND/JUSTIFICATION: 2017 summary of feedlot activities and annual report and performance credit report. This annual report identifies feedlots and animal units within Swift County.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	

Budget Information

FUNDING:

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: Click here to enter text.	RECOMMENDATIONS: Click here to enter text.
COMMENTS: Click here to enter text.	COMMENTS: Click here to enter text.

Board Action

Motions ___ J. Fox ___ G. Hendrickx ___ E. Pederson ___ P. Peterson ___ E. Rudningen	
Action	Vote

Minnesota Pollution Control Agency Feedlot Program
2017 County Feedlot Officer (CFO) Annual Report
 (Data for the Period: January 1, 2017 - December 31, 2017)
 Revised December 2017

County:	Swift		
Contact Person:	Scott Collins		
Phone Number:	320-843-2356		
E-Mail Address:	scott.collins@co.swift.mn.us		
Signature:	_____		_____
	(Signature of County Board Commissioner)		(Date)

All data must be entered in accordance with the Annual CFO Report Guidance Document.

<i>Except where identified, this report addresses non-CAFO/NPDES/SDS sites required by 7020 to be registered.</i>			County Number	Previous Numbers	
REGISTRATION					
Lines 1-5 are for information purposes only	1	Feedlots in shoreland with 10 - 49 AU:	5	5	
	2	Feedlots with 50 - 299 AU:	110	102	
	3	Non-CAFO/NPDES/SDS ≥ 300 AU:	33	31	
	3a	CAFOs without NPDES or SDS permits 300-999 AU ("Gap Sites")	0	---	
	4	Feedlots with NPDES/SDS permits:	20	19	
	5	Total - Feedlots required to be registered:	168	157	
Total - Feedlots Eligible for Funding (FROM AGENCY BASE GRANT AWARD NUMBER)			157		
PRODUCTION SITE INSPECTIONS (compliance or construction)				Number	
	6	Feedlots inspected in shoreland with 10 - 49 AU:	1		
	7	Feedlots inspected with 50 - 299 AU:	7		
	8	Non-CAFO/NPDES/SDS ≥ 300 AU inspected:	6		
	9	Total - Non-CAFO/NPDES/SDS Feedlots inspected required to be registered:	FYI → 7%= 11	14	
	10	CAFO/NPDES/SDS sites inspected:	1		
	11	Inspected Feedlots non-compliant with water quality discharge standards:	1		
LAND APPLICATION INSPECTIONS				Number	
Non-CAFO and non-NPDES/SDS	12	Feedlots ≥ 100 AU where Level 1 land app was conducted:	7		
	13	Feedlots ≥ 100 AU where Level 1 land app result was non compliant:	0		
	14	Site ≥ 300 AU (or ≥100 AU in DWSMA) where Level 2 land app was conducted:	0		
	15	Feedlots from Line 14 where only a Level 2 land app inspection was conducted:	0		
	16	Feedlots from Line 14 where Level 2 land app result was non compliant:	0		
	17	Feedlots ≥ 100 AU where Level 3 land app was conducted:	1		
	18	Feedlots from Line 17 where only a Level 3 land app inspection was conducted:	1		
19	Feedlots ≥ 100 AU where Level 3 land app result was non compliant:	1			
SPECIALTY INSPECTIONS			Number	PC	PC Total
Non-CAFO and non-NPDES/SDS	20	How many from Line 9 are construction only (Line 9 - # of compliance insp):	1	---	---
	21	Sites with multiple inspections where at least one was a construction insp:	1	0.5	0.5
	22	Feedlots inspected that are located in shoreland and/or DWSMA:	1	---	---
	23	Complaint inspections at sites required to be registered:	1	---	---
	24	Complaint inspections at sites NOT required to be registered:	0	---	---
	25	On-site assistance inspections:	1	---	---
INSPECTION TYPE (Performance Credit Eligible)			Number	PC	PC Total
Based on Number of Sites Inspected by Type	26	Compliance Inspections at non-CAFO/NPDES/SDS sites:	13	1.5	3
	27	Construction only Inspections at non-CAFO/NPDES/SDS sites (to meet 7% min):	1	1	1
	28	Complaint Inspections (any size site):	1	0.5	
	29	Level 2 Land Application Inspections at non-CAFO/NPDES/SDS sites:	0	3	0
	30	Level 3 Land Application Inspections at non-CAFO/NPDES/SDS sites:	1	0.5	0.5
	31	CAFOs or feedlots with NPDES/SDS permits inspected:	1	0.5	
Inspection Type Performance Credit Total: (Questions 26-31)					5.50

All data must be entered in accordance with the Annual CFO Report Guidance Document.					
<i>Except where identified, this report addresses non-CAFO/NPDES/SDS sites required by 7020 to be registered.</i>					
PERMITTING			Number	PC	PC Total
	33	30-day construction or expansion notifications received:	0	---	---
	34	Interim Permits Issued or Modified:	0	2	0
	35	Construction Short-Form Permits Issued or Modified at Sites ≥ 300 AU:	0	1	0
	36	Public meetings held for construction or expansion to ≥ 500 AU:	2	---	---
EMERGENCY RESPONSE (any size site)			Number	PC	PC Total
	37	Events where emergency response was conducted: (on-site visit)	0	2	0
PRODUCTION SITE SCHEDULED COMPLIANCE (Achieved in current reporting year)			Number	PC	PC Total
	38	Feedlots where a partial environmental upgrade was achieved:	0	---	---
	39	Feedlots where a complete environmental upgrade was achieved:	1	6	6
LAND APPLICATION SCHEDULED COMPLIANCE (Achieved in current reporting year)					Number
Non-CAFO and non-NPDES/SDS	40	Feedlots ≥ 100 AU where Level 1 land app non-compliance was returned to compliance:	0		
	41	Feedlots ≥ 300 AU (or ≥ 100 AU located in a DWSMA) where Level 2 land app non-compliance was returned to compliance:	0		
	42	Feedlots ≥ 100 AU where Level 3 land app non-compliance was resolved:	1		
OWNER ASSISTANCE			Number	PC	PC Total
Describe on Supplemental Form	43	Workshops or trainings hosted and/or co-sponsored by the CFO:	1	2	2
	44	Number of feedlot owners attending events in line 43:	47	---	---
	45	Number of mailings to feedlot owners:	2	---	---
	46	Feedlot articles placed in newspapers:	0	---	---
STAFFING LEVEL AND TRAINING					Number
	47	FTEs - (Full Time Equivalents) supplied by the CFO(s):	0.3		
	48	FTEs supplied by other county staff, including administrative and support staff assigned by the county to the feedlot program:	0.7		
	49	FTEs supplied through contract with other local government units:	0		
	50	Total Number of FTE positions that supported county program:	1		
	51	CFO - training hours: (Enter total training hours earned)	25.5		
ENVIRONMENTAL REVIEW (EAW)			Number	PC	PC Total
	52	EAW petitions received:	1	---	---
	53	EAWs prepared by county:	0	4	0
AIR QUALITY NOTIFICATIONS					Number
	54	Notifications received claiming air quality exemptions:	6		
ENFORCEMENT ACTIONS					Number
Describe on Supplemental Form	55	Letters of Warning (LOW) issued:	0		
	56	Notices of Violation (NOV) issued:	0		
	57	Court actions commenced:	0		
OTHER PROGRAM ACTIVITIES			Number	PC	PC Total
Describe on Supplemental Form	58	Feedlots where a MinnFARM was conducted:	0	1	0
	59	Hours mentoring New CFOs:	2	0.25	0.5
	60	CFO presentations at informational or producer groups: (per event)	1	1	1
	61	Meetings with other local government and producer groups:	6	---	---
	62	Feedlot Ordinance Revisions:	0	---	---
TOTAL PERFORMANCE CREDITS					15.50



Request for Board Action

BOARD MEETING DATE:
March 6, 2018

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Environmental Services	REQUESTOR: Scott Collins	REQUESTOR PHONE: 320-843-2356
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving a resolution to the MPCA for a potential environmental assistance program.	
AGENDA YOU ARE REQUESTING TIME ON: Click here to enter text.	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: Click here to enter text.
BACKGROUND/JUSTIFICATION: Updating our composting/recycling facility.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	

Budget Information

FUNDING:

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: Click here to enter text.	RECOMMENDATIONS: Click here to enter text.
COMMENTS: Click here to enter text.	COMMENTS: Click here to enter text.

Board Action

Motions ___ E. Rudningen ___ G. Hendrickx ___ E. Pederson ___ J. Fox ___ P. Peterson	
Action	Vote

Minnesota Pollution Control Agency
FY 2018 – 2019 Grant Program
Authorization Resolution

WHEREAS, Swift County has applied for a grant from the Minnesota Pollution Control Agency (MPCA), under its FY17 Environmental Assistance Grant Program; and

WHEREAS, if MPCA funding is received, Swift County is committed to implementing the proposed project as described in the grant application; and

WHEREAS, MPCA requires that Swift County enter into a grant agreement with the MPCA that identifies the terms and conditions of the funding award;

BE IT RESOLVED THAT Swift County hereby agrees to enter into and sign a grant agreement with the MPCA to carry out the project specified therein and to comply with all of the terms, conditions, and matching provisions of the grant agreement and authorizes and directs Kelsey Baker to sign the grant agreement on its behalf.

Kelsey Baker
(Print name of signing officer)

Swift County Administrator
(Title)

(Signature of signing officer)

(Date)



Request for Board Action

BOARD MEETING DATE:
March 6, 2018

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Amanda Ness	REQUESTOR PHONE: 320-314-8321
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving the 2018 Swift County Local Government Pay Equity Report	
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: Minnesota Statute 471.991-999 requires the County to complete a pay equity report every three years.
BACKGROUND/JUSTIFICATION: Minnesota Statute 471.991-999 requires the County to conduct a pay equity report every three years. The last report we completed was for 2015 based on December 31, 2014 wage data. Attached is the County's recently completed pay equity report for 2018. It is based on salary data as of December 31, 2017, as required by law. The report shows that Swift County remains compliant with Minnesota's Local Government Pay Equity rules.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	None

Budget Information

FUNDING: n/a

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: Did not review prior to the meeting	RECOMMENDATIONS: Approve
COMMENTS: n/a	COMMENTS: n/a

Compliance Report

Jurisdiction: Swift County
P.O. Box 207

Report Year: 2018
Case: 1 - 2018 DATA (Shared (Jur and MMB))

Benson MN 56215

Contact: Amanda Ness

Phone:

E-Mail: amanda.ness@co.swift.mn.us

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the Guide to Pay Equity Compliance and Computer Reports.

I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	20	32	2	54
# Employees	45	69	4	118
Avg. Max Monthly Pay per employee	4,972.66	5,020.81		4,987.43

II. STATISTICAL ANALYSIS TEST

A. Underpayment Ratio = 96.00 *

	Male Classes	Female Classes
a. # At or above Predicted Pay	14	22
b. # Below Predicted Pay	6	10
c. TOTAL	20	32
d. % Below Predicted Pay (b divided by c = d)	30.00	31.25

*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

B. T-test Results

Degrees of Freedom (DF) = 112	Value of T = -3.743
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- a. Avg. diff. in pay from predicted pay for male jobs = \$10
- b. Avg. diff. in pay from predicted pay for female jobs = \$99

III. SALARY RANGE TEST = 100.00 (Result is A divided by B)

- A. Avg. # of years to max salary for male jobs = 11.00
- B. Avg. # of years to max salary for female jobs = 11.00

IV. EXCEPTIONAL SERVICE PAY TEST = 100.00 (Result is B divided by A)

- A. % of male classes receiving ESP 100.00*
- B. % of female classes receiving ESP 100.00

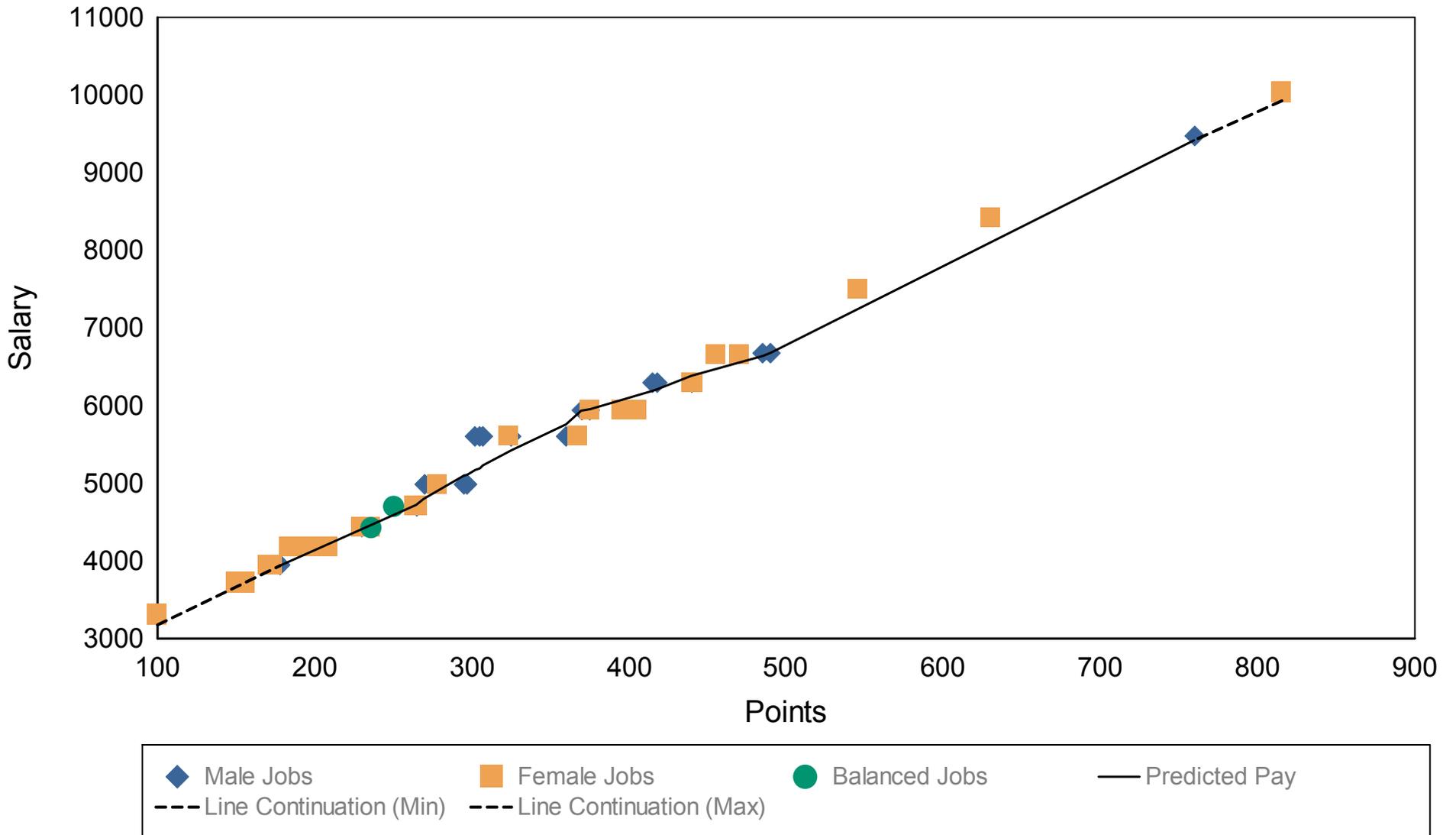
*(If 20% or less, test result will be 0.00)

Job Class Data Entry Verification List

Case: 2018 DATA

Job Nbr	Class Title	Nbr Males	Nbr Females	Class Type	Jobs Points	Min Mo Salary	Max Mo Salary	Yrs to Max Salary	Yrs of Service	Exceptional Service Pay
1	Office Support Specialist	0	1	F	100	\$2,468.00	\$3,321.00	11.00	19.00	Longevity
2	Custodian	0	1	F	100	\$2,468.00	\$3,321.00	11.00	1.00	Longevity
4	Office Manager VSO	0	1	F	150	\$2,773.00	\$3,732.00	11.00	6.00	Longevity
3	Office Manager	0	1	F	153	\$2,773.00	\$3,732.00	11.00	1.00	Longevity
5	Account Technician I	0	1	F	155	\$2,773.00	\$3,732.00	11.00	18.50	Longevity
6	Communication and Corre	3	8	F	170	\$2,941.00	\$3,955.00	11.00	6.50	Longevity
7	Administrative Assistant	0	1	F	173	\$2,941.00	\$3,955.00	11.00	12.00	Longevity
8	Maintenance Worker III	13	1	M	178	\$2,941.47	\$3,955.47	11.00	18.50	Longevity
9	Maintenance Worker III ES	2	0	M	178	\$2,941.47	\$3,955.47	11.00	2.50	Longevity
10	Legal Assistant /Office Ma	0	1	F	183	\$3,115.00	\$4,193.00	11.00	12.00	Longevity
11	Deputy Auditor	0	1	F	188	\$3,315.00	\$4,193.00	11.00	10.50	Longevity
12	Property Technician	0	1	F	190	\$3,315.00	\$4,193.00	11.00	19.50	Longevity
13	Chief Deputy Treasurer	0	1	F	190	\$3,315.00	\$4,193.00	11.00	20.00	Longevity
14	Chief Deputy Land Record	0	1	F	198	\$3,315.00	\$4,193.00	11.00	35.00	Longevity
15	Case Aide/Family Support	0	1	F	200	\$3,315.00	\$4,193.00	11.00	27.00	Longevity
16	Eligibility Worker	0	6	F	203	\$3,315.00	\$4,193.00	11.00	14.50	Longevity
17	Information Systems Speci	0	2	F	208	\$3,315.00	\$4,193.00	11.00	29.00	Longevity
18	Legal Assistant/Victim Witr	0	1	F	230	\$3,304.00	\$4,444.00	11.00	1.00	Longevity
19	Parks and Drainage Techn	1	0	M	230	\$3,304.00	\$4,444.00	11.00	22.50	Longevity
20	Child Support Officer	0	1	F	233	\$3,304.00	\$4,444.00	11.00	42.00	Longevity
21	Appraiser	1	1	B	235	\$3,304.00	\$4,444.00	11.00	2.00	Longevity
50	Highway Accountant	0	1	F	235	\$3,304.00	\$4,444.00	11.00	33.50	Longevity
23	Technical Support Speciali	1	1	B	250	\$3,503.07	\$4,711.20	11.00	5.00	Longevity
24	Support and Collections S	0	1	F	263	\$3,503.07	\$4,711.20	11.00	30.00	Longevity
25	Lead Eligibility Worker	0	1	F	265	\$3,503.07	\$4,711.20	11.00	16.50	Longevity
26	Senior Engineering Techni	2	0	M	265	\$3,503.07	\$4,711.20	11.00	9.25	Longevity
27	Emergency Management [1	0	M	270	\$3,712.80	\$4,993.73	11.00	9.00	Longevity
22	HR Coordinator	0	1	F	278	\$3,712.80	\$4,993.73	11.00	4.50	Longevity
28	Deputy Sheriff	10	1	M	295	\$3,712.80	\$4,993.73	11.00	4.50	Longevity
29	Shop Foreman	1	0	M	297	\$3,712.80	\$4,993.73	11.00	18.00	Longevity
30	Maintenance Supervisor	1	0	M	302	\$3,936.40	\$5,610.80	11.00	37.00	Longevity
31	Plant Supervisor	1	0	M	305	\$3,936.40	\$5,610.80	11.00	27.00	Longevity
32	Parks and Drainage Super	1	0	M	307	\$3,936.40	\$5,610.80	11.00	33.00	Longevity
33	Social Worker	0	20	F	323	\$3,936.40	\$5,610.80	11.00	9.25	Longevity
34	Veteran Service Officer	1	0	M	325	\$3,936.40	\$5,610.80	11.00	10.00	Longevity
35	Restorative Justice Coordi	1	0	M	360	\$4,172.13	\$5,610.80	11.00	2.00	Longevity
51	Financial Assistance Supe	0	1	F	367	\$4,172.13	\$5,610.80	11.00	28.00	Longevity
36	Fiscal Supervisor	1	0	M	370	\$4,421.73	\$5,947.07	11.00	27.00	Longevity
37	Correctional Communicati	1	0	M	375	\$4,421.73	\$5,947.07	11.00	4.00	Longevity
52	GIS Coordinator	0	1	F	375	\$4,421.73	\$5,947.07	11.00	1.00	Longevity
38	Land Records Director	0	1	F	395	\$4,421.73	\$5,947.07	11.00	22.00	Longevity
53	RDA Executive Director	0	1	F	405	\$4,421.73	\$5,947.07	11.00	10.00	Longevity
39	Environmental Services Di	1	0	M	415	\$4,685.20	\$6,302.40	11.00	29.00	Longevity
40	Assistant County Engineer	1	0	M	418	\$4,685.20	\$6,302.40	11.00	18.00	Longevity
41	Chief Deputy	1	0	M	440	\$4,685.20	\$6,302.40	11.00	17.00	Longevity
54	HRA Executive Director	0	1	F	440	\$4,685.20	\$6,302.40	11.00	19.00	Longevity
42	Social Services Supervisor	0	2	F	455	\$4,969.47	\$6,682.00	11.00	25.00	Longevity
43	Assistant County Attorney	0	2	F	470	\$4,969.47	\$6,682.00	11.00	0.50	Longevity
44	Information Technology Di	1	0	M	485	\$4,969.47	\$6,682.00	11.00	15.00	Longevity
45	County Assessor	1	0	M	490	\$4,969.47	\$6,682.00	11.00	24.00	Longevity
46	County Auditor	0	1	F	545	\$5,579.60	\$7,507.07	11.00	4.00	Longevity
47	Community Social Service:	0	1	F	630	\$6,271.20	\$8,436.13	11.00	1.00	Longevity
48	County Engineer	1	0	M	760	\$7,046.00	\$9,477.87	11.00	12.00	Longevity
49	County Administrator	0	1	F	815	\$7,468.93	\$10,046.40	11.00	0.50	Longevity

Job Number Count: 54



Predicted Pay Report for Swift County

3/1/2018

Case : 2018 DATA

Job Nbr	Job Title	Nbr Males	Nbr Females	Total Nbr	Job Type	Job Points	Max Mo Salary	Predicted Pay	Pay Difference
1	Office Support Specialist	0	1	1	Female	100	\$3,321.00	\$3,178.97	\$142.03
2	Custodian	0	1	1	Female	100	\$3,321.00	\$3,178.97	\$142.03
4	Office Manager VSO	0	1	1	Female	150	\$3,732.00	\$3,671.61	\$60.39
3	Office Manager	0	1	1	Female	153	\$3,732.00	\$3,701.21	\$30.79
5	Account Technician I	0	1	1	Female	155	\$3,732.00	\$3,720.94	\$11.06
6	Communication and Corrections	3	8	11	Female	170	\$3,955.00	\$3,868.94	\$86.06
7	Administrative Assistant	0	1	1	Female	173	\$3,955.00	\$3,898.19	\$56.81
8	Maintenance Worker III	13	1	14	Male	178	\$3,955.47	\$3,947.53	\$7.94
9	Maintenance Worker III ES	2	0	2	Male	178	\$3,955.47	\$3,947.53	\$7.94
10	Legal Assistant /Office Manage	0	1	1	Female	183	\$4,193.00	\$3,996.86	\$196.14
11	Deputy Auditor	0	1	1	Female	188	\$4,193.00	\$4,046.19	\$146.81
12	Property Technician	0	1	1	Female	190	\$4,193.00	\$4,065.93	\$127.07
13	Chief Deputy Treasurer	0	1	1	Female	190	\$4,193.00	\$4,065.93	\$127.07
14	Chief Deputy Land Records	0	1	1	Female	198	\$4,193.00	\$4,144.86	\$48.14
15	Case Aide/Family Support and E	0	1	1	Female	200	\$4,193.00	\$4,166.14	\$26.86
16	Eligibility Worker	0	6	6	Female	203	\$4,193.00	\$4,194.98	(\$1.98)
17	Information Systems Specialist	0	2	2	Female	208	\$4,193.00	\$4,242.70	(\$49.70)
18	Legal Assistant/Victim Witness	0	1	1	Female	230	\$4,444.00	\$4,423.10	\$20.90
19	Parks and Drainage Technician	1	0	1	Male	230	\$4,444.00	\$4,423.10	\$20.90
20	Child Support Officer	0	1	1	Female	233	\$4,444.00	\$4,466.07	(\$22.07)
21	Appraiser	1	1	2	Balanced	235	\$4,444.00	\$4,498.34	(\$54.34)
50	Highway Accountant	0	1	1	Female	235	\$4,444.00	\$4,498.34	(\$54.34)
23	Technical Support Specialist	1	1	2	Balanced	250	\$4,711.20	\$4,562.57	\$148.63
24	Support and Collections Specia	0	1	1	Female	263	\$4,711.20	\$4,709.65	\$1.55
25	Lead Eligibility Worker	0	1	1	Female	265	\$4,711.20	\$4,735.22	(\$24.02)
26	Senior Engineering Technician	2	0	2	Male	265	\$4,711.20	\$4,735.22	(\$24.02)
27	Emergency Management Director	1	0	1	Male	270	\$4,993.73	\$4,799.12	\$194.61
22	HR Coordinator	0	1	1	Female	278	\$4,993.73	\$4,901.37	\$92.36
28	Deputy Sheriff	10	1	11	Male	295	\$4,993.73	\$5,100.02	(\$106.29)
29	Shop Foreman	1	0	1	Male	297	\$4,993.73	\$5,121.87	(\$128.14)
30	Maintenance Supervisor	1	0	1	Male	302	\$5,610.80	\$5,175.97	\$434.83
31	Plant Supervisor	1	0	1	Male	305	\$5,610.80	\$5,207.19	\$403.61
32	Parks and Drainage Supervisor	1	0	1	Male	307	\$5,610.80	\$5,229.48	\$381.32
33	Social Worker	0	20	20	Female	323	\$5,610.80	\$5,407.40	\$203.40
34	Veteran Service Officer	1	0	1	Male	325	\$5,610.80	\$5,429.69	\$181.11

Predicted Pay Report for Swift County

3/1/2018

Case : 2018 DATA

Job Nbr	Job Title	Nbr Males	Nbr Females	Total Nbr	Job Type	Job Points	Max Mo Salary	Predicted Pay	Pay Difference
35	Restorative Justice Coordinato	1	0	1	Male	360	\$5,610.80	\$5,772.28	(\$161.48)
51	Financial Assistance Superviso	0	1	1	Female	367	\$5,610.80	\$5,898.79	(\$287.99)
36	Fiscal Supervisor	1	0	1	Male	370	\$5,947.07	\$5,933.97	\$13.10
37	Correctional Communication Sup	1	0	1	Male	375	\$5,947.07	\$5,956.66	(\$9.59)
52	GIS Coordinator	0	1	1	Female	375	\$5,947.07	\$5,956.66	(\$9.59)
38	Land Records Director	0	1	1	Female	395	\$5,947.07	\$6,068.13	(\$121.06)
53	RDA Executive Director	0	1	1	Female	405	\$5,947.07	\$6,138.86	(\$191.79)
39	Environmental Services Directo	1	0	1	Male	415	\$6,302.40	\$6,200.94	\$101.46
40	Assistant County Engineer	1	0	1	Male	418	\$6,302.40	\$6,223.26	\$79.14
41	Chief Deputy	1	0	1	Male	440	\$6,302.40	\$6,386.19	(\$83.79)
54	HRA Executive Director	0	1	1	Female	440	\$6,302.40	\$6,386.19	(\$83.79)
42	Social Services Supervisor	0	2	2	Female	455	\$6,682.00	\$6,484.31	\$197.69
43	Assistant County Attorney	0	2	2	Female	470	\$6,682.00	\$6,567.62	\$114.38
44	Information Technology Directo	1	0	1	Male	485	\$6,682.00	\$6,651.14	\$30.86
45	County Assessor	1	0	1	Male	490	\$6,682.00	\$6,678.98	\$3.02
46	County Auditor	0	1	1	Female	545	\$7,507.07	\$6,984.81	\$522.26
47	Community Social Services Dire	0	1	1	Female	630	\$8,436.13	\$8,179.06	\$257.07
48	County Engineer	1	0	1	Male	760	\$9,477.87	\$9,412.43	\$65.44
49	County Administrator	0	1	1	Female	815	\$10,046.40	\$9,934.48	\$111.92

Job Number Count: 54

*** DRAFT COPY ***

Part A: Jurisdiction Identification

Jurisdiction: Swift County
P.O. Box 207

Jurisdiction Type: County

Benson MN 56215

Contact: Amanda Ness
Contact: Kelsey Baker

Phone:
Phone:

E-Mail: amanda.ness@co.swift.mn.us
E-Mail: kelsey.baker@co.swift.mn.us

Part B: Official Verification

1. The job evaluation system used measured skill, effort responsibility and working conditions and the same system was used for all classes of employees.

The system used was: Consultant's System

Description:

Public Employment HR Consultant

2. Health Insurance benefits for male and female classes of comparable value have been evaluated and:

There is no difference and female classes are not at a disadvantage.

Part C: Total Payroll

\$6,452,269.35

is the annual payroll for the calendar year just ended December 31.

3. An official notice has been posted at:

Swift County Courthouse legal bulletin board
(prominent location)

informing employees that the Pay Equity Implementation Report has been filed and is available to employees upon request. A copy of the notice has been sent to each exclusive representative, if any, and also to the public library.

The report was approved by:

Swift County Board of Commissioners
(governing body)

Eric Rudningen
(chief elected official)

Board Chair
(title)

- Checking this box indicates the following:

- signature of chief elected official
- approval by governing body
- all information is complete and accurate, and
- all employees over which the jurisdiction has final budgetary authority are included

Date Submitted:



Request for Board Action

BOARD MEETING DATE:
March 6, 2018

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Highway	REQUESTOR: Andrew Sander	REQUESTOR PHONE: (320) 842-5251
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Public Hearing of the County Highway 5 Year Construction Plan	
AGENDA YOU ARE REQUESTING TIME ON: March 6, 2018	ARE YOU SEEKING APPROVAL OF A CONTRACT? no
IS THIS MANDATED? no	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION: Public Hearing of 5 Year CIP for the Highway Construction Plan	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? none	

Budget Information

FUNDING: County

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: XXX	RECOMMENDATIONS: XXX
COMMENTS: XXX	COMMENTS: XXX

Board Action

Motions ___ J Fox ___ G Hendrickx ___ E Pederson ___ P Peterson ___ E Rudningen	
Action	Vote



Request for Board Action

BOARD MEETING DATE:
March 6, 2018

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Highway	REQUESTOR: Andrew Sander	REQUESTOR PHONE: (320) 842-5251
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Resolution for Final Payment Project SP 076-606-045	
AGENDA YOU ARE REQUESTING TIME ON: March 6, 2018	ARE YOU SEEKING APPROVAL OF A CONTRACT? no
IS THIS MANDATED? yes	EXPLANATION OF MANDATE: Final payment for SP 076-606-045 requires board approval.
BACKGROUND/JUSTIFICATION: The work on SP 076-606-045 has been completed and needs approval for final payment.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? none	

Budget Information

FUNDING: County

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: XXX	RECOMMENDATIONS: XXX
COMMENTS: XXX	COMMENTS: XXX

Board Action

Motions ___ J Fox ___ G Hendrickx ___ E Pederson ___ P Peterson ___ E Rudningen
Action Vote

**RESOLUTION TO APPROVE FINAL PAYMENT
FOR SP 076-606-045**

Motion by Commissioner _____ Seconded by Commissioner _____

WHEREAS, State Project 076-606-045 has in all things been completed and the County Board being fully advised in the premises.

NOW THEN BE IT RESOLVED, that the Board hereby accepts said completed project for and in behalf of the County of Swift and authorizes final payment in the amount of \$409,063.47 to Knife River Midwest, LLC, for the final contract amount of \$4,760,379.47.

Dated at Benson, Minnesota this 6th day of March, 2018.

Swift County Board of Commissioners

Eric Rudningen, Chairman

ATTEST:

Kelsey Baker, County Administrator

Fox ___
P. Peterson ___

Hendrickx ___
Rudningen ___

E. Pederson ___



Request for Board Action

BOARD MEETING DATE:
March 6, 2018

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Environmental Services	REQUESTOR: Scott Collins	REQUESTOR PHONE: 320-843-2356
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approval of a Conditional Use Permit #5268 requested by Stanley & Katherine Claussen (Owner) & Riverview, LLP (Purchaser) to establish a new 9,500 animal unit (9,500 head) dairy farm in Swenoda Township.	
AGENDA YOU ARE REQUESTING TIME ON: Click here to enter text.	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: Click here to enter text.
BACKGROUND/JUSTIFICATION: Required Conditional Use Permit per subsection 3.3 Code of Ordinances, Agricultural District I. Allowable use with Conditional Use Permit.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	

Budget Information

FUNDING:

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: Click here to enter text.	RECOMMENDATIONS: Click here to enter text.
COMMENTS: Click here to enter text.	COMMENTS: Click here to enter text.

Board Action

Motions ___ E. Rudnigen ___ G. Hendrickx ___ E. Pederson ___ J. Fox ___ P. Peterson	
Action	Vote

The applicants propose to construct a 9,500 animal unit (9,500 head) Jersey Dairy farm located within the SE ¼ and the S ½ of the NE ¼ and the E ½ of the SW ¼ of Section 36, T120, R 40 of Swift County, Minnesota.

The dairy farms manure and wastewater storage structures will consist of the following:

- Three 650-foot by 500-foot clay-lined basins that are 20.5 feet deep with synthetic floating covers;
- One 150-foot by 500-foot clay-lined basin that is 20.5 feet deep with a straw cover;
- One 350-foot by 500-foot clay-lined basin that is 20.5 feet deep with a synthetic floating cover;
- One 225-foot by 400-foot concrete slab used for storage of separated manure solids;
- One 110-foot by 130-foot shed with concrete floors for the processing and temporary storage of separated manure solids;
- One 36-foot by 36-foot concrete tank that is 12 feet deep for temporary manure storage;
- One 75-foot by 150-foot concrete “grit” box that is 11 feet deep for temporary capture and storage of feed pad runoff;
- One 140-foot by 900-foot runoff basin that is 10 feet deep for temporary capture of feed pad runoff; and
- One 16-foot by 28-foot concrete tank that is 16 feet deep for temporary storage of parlor wash water.

The dairy farm will also construct the following non-manure related storage structures:

- One 16-foot by 32-foot shed with concrete floor for the temporary storage of dead animals;
- One 610-foot by 1,525-foot cross-ventilated free-stall barn with concrete floor that will house the 9,500 head of jersey cows;
- One 124-foot by 210-foot milking parlor;
- One 72-foot by 265-foot holding pen with concrete floor that will temporarily house milk cows as they are transported to the milking parlor;
- One 820-foot by 1,020-foot covered asphalt pad for storage of feedstuffs (silage, haylage, etc.);
- One 100-foot by 200-foot shed with gravel floor for dray straw or hay bale storage; and
- One 145-foot by 240-foot shed with concrete floor that will hold multiple feedstuffs.

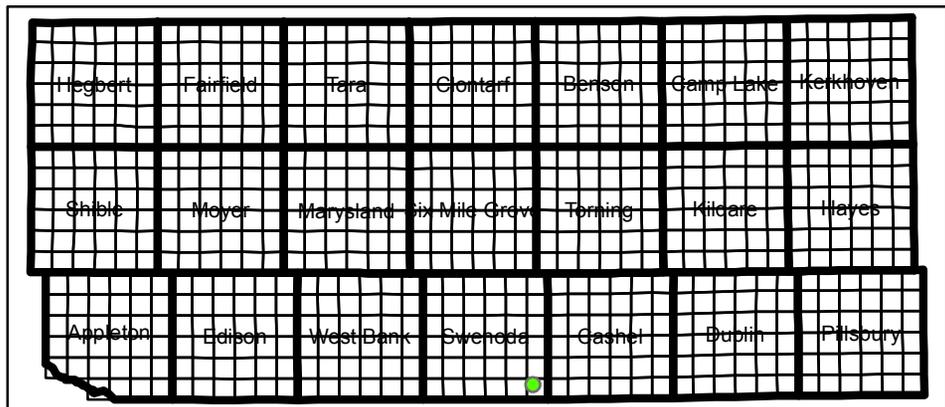
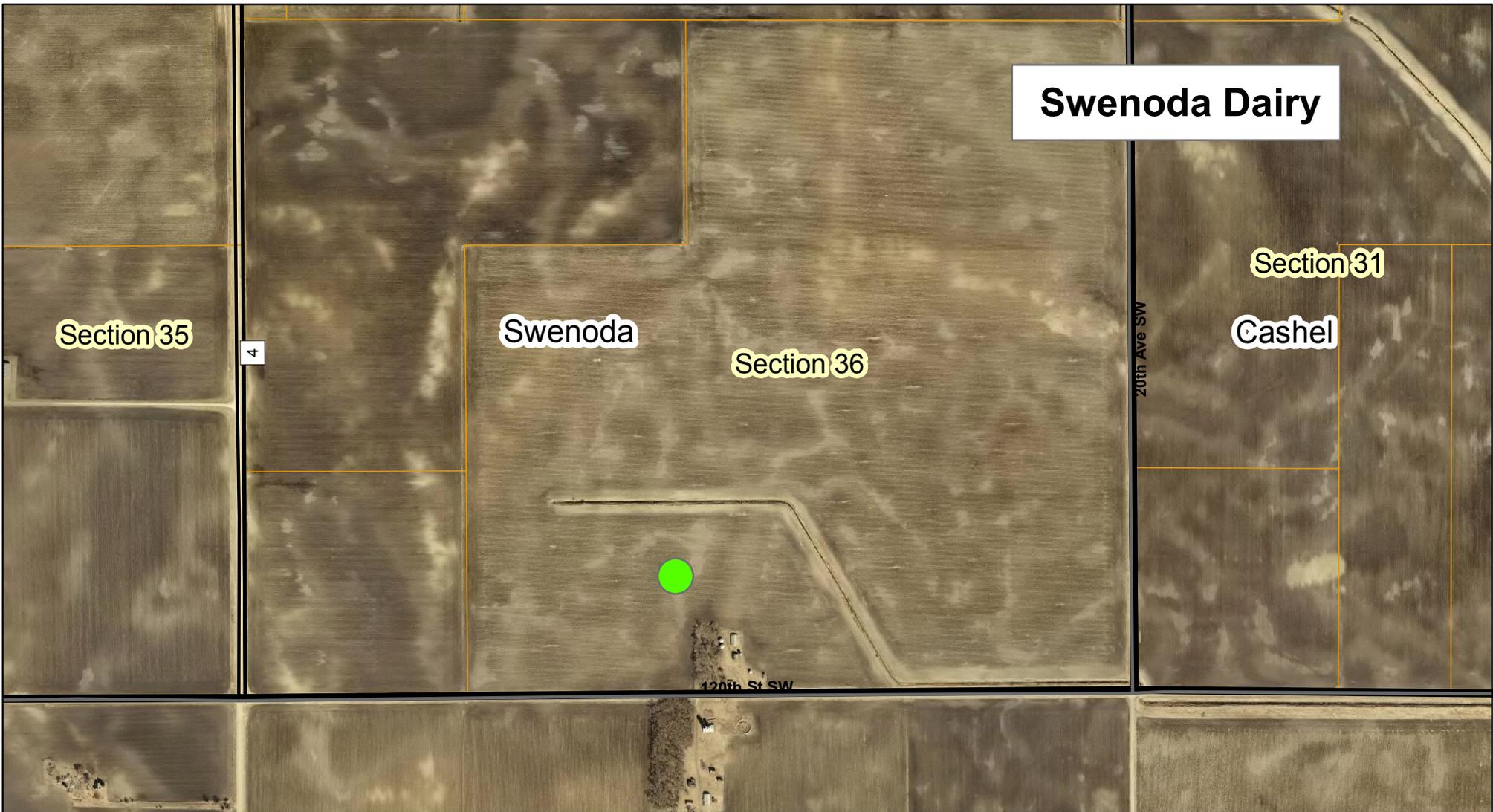
The dairy farm will generate approximately 85 million gallons of manure annually. Fall application of liquid manure is planned using a towed hose system with injection. It could also be possible to apply in the Spring and Summer. Currently the dairy farm has 7,383 acres that are listed as possible manure application fields.

The dairy farm has a DNR water appropriations permit for annual water consumption up to 120 million gallons per year. The well field is located approximately ½ mile from the dairy farm in the SE corner of the SE ¼ of Section 26, T120, R40. A waterline will be used to transport the water to the dairy farm across land that the applicants have obtained easements to cross.

The majority of day to day traffic will access the dairy farm using MN 29 and Chip-Swift Street SW. The applicants propose to upgrade Chip-Swift Street SW at their expense during dairy construction.

Proposed Special Conditions
Stan & Katherine Claussen/Riverview, LLP
Conditional Use Permit #5468

1. The permit holder shall comply with all applicable governmental laws, rules and regulations as they may apply to the project.
2. All complaints, problems or concerns regarding public health, safety and welfare must be addressed by applicant's personnel within 72 hours of presentation of the complaint. Copies of all complaints and responses addressed to them shall be submitted to Swift County Environmental Services.
3. Granting of the conditional use permit shall be for the plans submitted with the initial plan only.
4. All plans regarding approaches, access roads, as well as traffic control must be submitted to the township chairman. Road setbacks and maintenance plans must also be submitted to the township chairman.
5. Dead animals shall be disposed of in a manner consistent with the Minnesota Board of Animal Health and the Minnesota Pollution Control Agency requirements.
6. The permit holder shall allow the Zoning Administrator and the Minnesota Pollution Control Agency staff to inspect the site whenever necessary. However, the Zoning Administrator and the MPCA shall provide a 24 hour notice in advance of any inspection that involves accessing the buildings in which the animals are confined.
7. Roads that are damaged due to activities of the Conditional Use Swenoda Dairy will be repaired by Swenoda Dairy to meet all township and county prior conditions.
8. The Conditional Use Applicants run-off and surface water will not adversely affect neighboring landowners.
9. An animal manure plan must be completed and then approved by the Minnesota Pollution Control Agency (MPCA). A copy of the plan must be submitted to Swift County Environmental Services.
10. That a Good Neighbor Policy be in effect. Prior to spreading, the residents of dwellings or the city clerk within $\frac{3}{4}$ mile of agitation and spreading site would be contacted to determine if they have any special events planned which may be affected by the spreading. If possible, another location or time would be chosen. Neighbors are encouraged to contact the applicant with any scheduled events in advance so as to help them plan manure application.
11. The permit holder shall be responsible for fly control.
12. Reasonable measures will be taken to minimize offensive odor, fumes, dust and noise so that none of these will constitute a public nuisance.
13. All individual onsite sewage treatment systems must be in compliance with all Minnesota Pollution Control Agency (MPCA) rule #7080 codes and regulations.
14. This Conditional Use Permit #5468 shall expire one year from the date of issuance if the permit is not utilized.
15. Violation of any of the above-stated conditions may result in revocation of the conditional use permit.



Project: Establish a new 9,500 animal unit (9,500 head) dairy
 Owner: Riverview, LLP
 Legal: SE ¼ & S ½ of the NE ¼ & E ½ of the SW ¼ of Section 36, Twp-120, R-40, Swenoda Township, Swift County, MN.





Request for Board Action

BOARD MEETING DATE:
March 6, 2018

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Environmental Services	REQUESTOR: Scott Collins	REQUESTOR PHONE: 320-843-2356
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approval of a Conditional Use Permit #5269 requested by Stanley & Katherine Claussen (Owner) & Riverview, LLP (Purchaser) for constructing two – four unit dormitory style apartment buildings to be used as onsite housing for employees of Swenoda Dairy located on the same property as Swenoda Dairy.	
AGENDA YOU ARE REQUESTING TIME ON: Click here to enter text.	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: Click here to enter text.
BACKGROUND/JUSTIFICATION: Required Conditional Use Permit per subsection 3.3 Code of Ordinances, Agricultural District I. Allowable use with Conditional Use Permit.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	

Budget Information

FUNDING:

Review/Recommendation

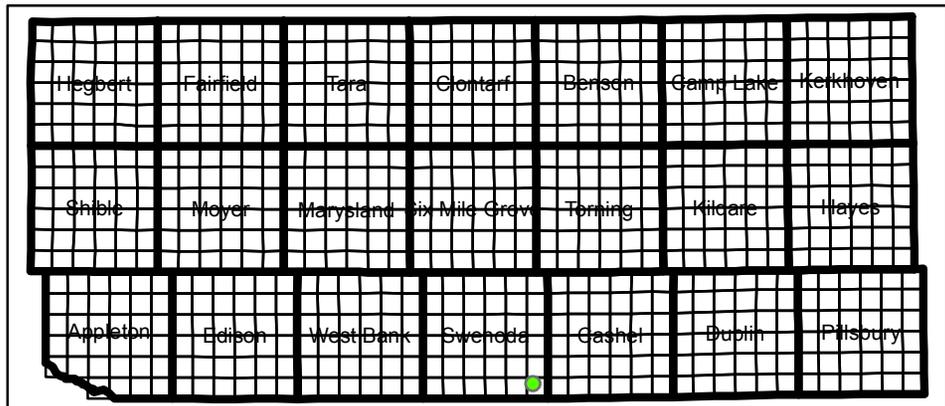
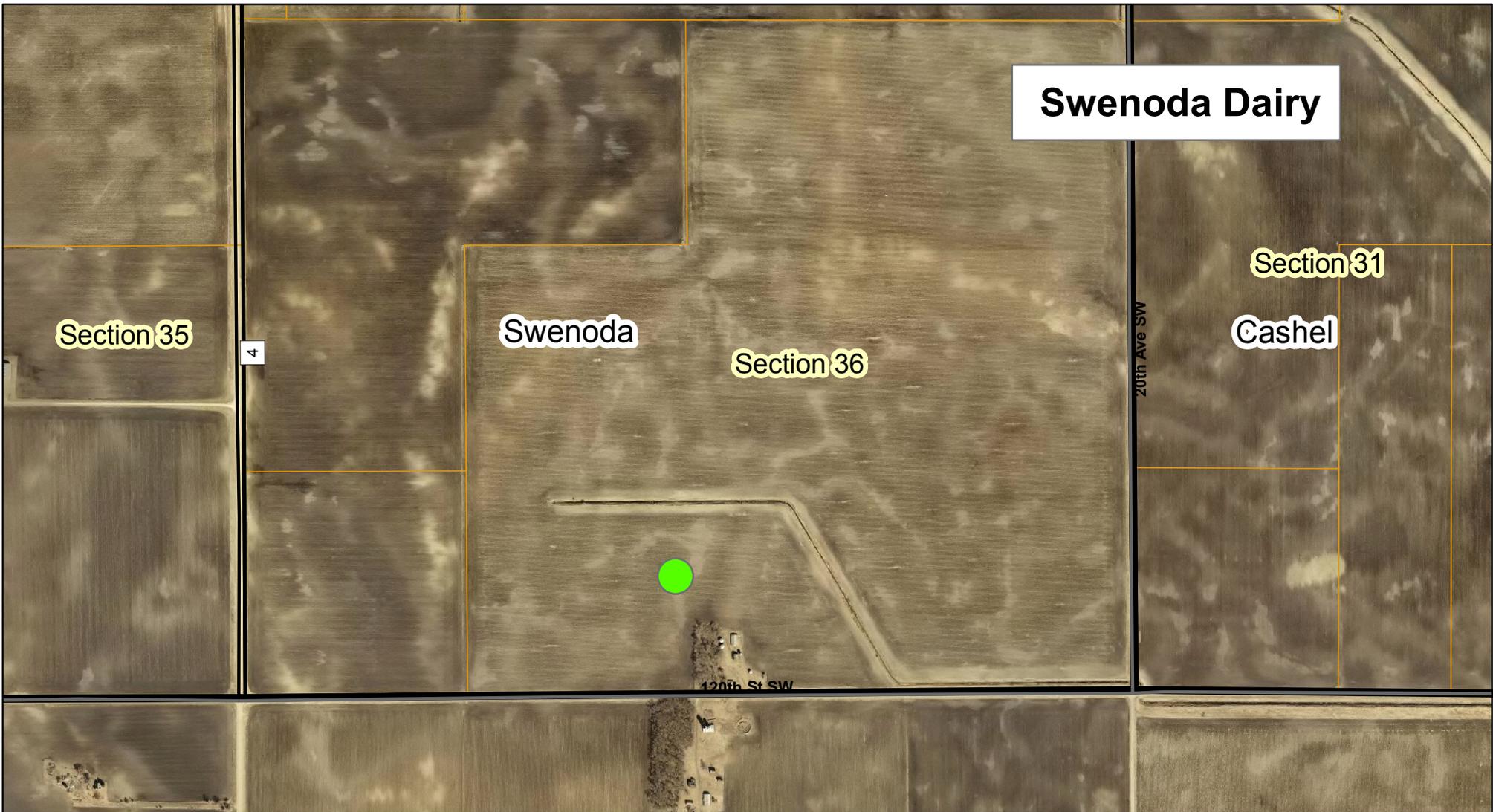
COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: Click here to enter text.	RECOMMENDATIONS: Click here to enter text.
COMMENTS: Click here to enter text.	COMMENTS: Click here to enter text.

Board Action

Motions ___ E. Rudningen ___ G. Hendrickx ___ E. Pederson ___ J. Fox ___ P. Peterson	
Action	Vote

Proposed Special Conditions
Stan & Katherine Claussen/Riverview Farms, LLP
Conditional Use Permit #5469

1. The permit holder shall comply with all applicable governmental laws, rules and regulations as they may apply to the project.
2. All complaints, problems or concerns regarding public health, safety and welfare must be addressed by the property owner within 30 days of presentation of the complaint. Copies of all complaints and responses addressed to the property owner shall be submitted to Swift County Environmental Services.
3. Granting of the conditional use permit shall be for the plans submitted with the initial plan only.
4. All individual onsite sewage treatment systems must be in compliance with all Minnesota Pollution Control Agency (MPCA) rule #7080 codes and regulations.
5. All plans regarding approaches, access roads, as well as traffic control must be submitted to the township chairman. Road setbacks and maintenance plans must also be submitted to the township chairman.
6. This Conditional Use Permit #5469 shall expire one year from the date of issuance if the permit is not utilized.
7. Violation of any of the above-stated conditions may result in revocation of the conditional use permit.



Project: Establish a new 9,500 animal unit (9,500 head) dairy
 Owner: Riverview, LLP
 Legal: SE ¼ & S ½ of the NE ¼ & E ½ of the SW ¼ of Section 36, Twp-120, R-40, Swenoda Township, Swift County, MN.





Request for Board Action

BOARD MEETING DATE:
3/6/18

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: RDA	REQUESTOR: Jennifer Frost	REQUESTOR PHONE: 320-842-4769
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Authorize submission of the Opportunity Zone application to advocate for designation of eligible Swift County Census tracts as Opportunity Zones by Governor Dayton. Authorize a letter of support to be drafted from the Commissioners documenting past commitments to supporting industry such as broadband and 10-ton roads, as well as how it collaborates with Industry, Non-profits, Education, and Joint-Powers to support investment in Swift County.	
AGENDA YOU ARE REQUESTING TIME ON: Board 3/6/18	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: Click here to enter text.
<p>BACKGROUND/JUSTIFICATION:</p> <p>Opportunity “Zones” are a new community development program established by Congress in the Tax Cut and Jobs Act of 2017 to encourage long-term investments in low-income and urban communities nationwide.</p> <p>Opportunity “Funds” are a new class of private sector investment vehicles authorized to aggregate and deploy private investment into Opportunity Zones. These Funds will allow U.S. investors holding unrealized gains in stocks and mutual funds to pool their resources in projects located in Opportunity Zones, which will be invested in rebuilding low-income communities.</p> <p>Each Governor is authorized to designate 25% of the eligible census tracts as Opportunity Zones in their state. In Minnesota, this means the Governor can designate 123 census tracts as Opportunity Zones out of an eligible 491 low-income census tracts.</p> <p>Swift County has two eligible census tracts:</p> <ol style="list-style-type: none"> 1. Tract 960400 which includes Appleton and Holloway, Appleton, Edison, Shible, Moyer, Hegbert and most of Fairfield townships. (This tract ranks in the 250 lowest income tracts.) 2. Tract 960200 which primarily includes the City of Benson and limited adjacent areas of rural Benson. (This tract is outside the 250 lowest income tracts) <p>Swift County’s Application:</p> <p>Because Swift County has only one tract in the 250 lowest income and only one tract outside the 250, Swift County does NOT need to prioritize one tract over the other. Both tracts will be prioritized first in their relative categories. 100 tracts are estimated to be chosen from the 250 lowest income tracts. Meaning the Appleton tract has a 40% chance of being chosen. The remaining 23 tracts will be selected from those outside the 250, which includes Benson. Only 9.5% of eligible tracts will be</p>	

chosen in this category.

Our application is due to DEED on March 8, 2018 and the Governor must designate tracts by March 21, 2018. There is an opportunity for a 30 day extension, but it is unclear when the State will be notified if it gets one and if it will open the application period if the March 8th date has passed.

Attached is an outline of the factors evaluated in putting together the application. The actual application and letters of support will be submitted to DEED on March 8th barring any extension granted.

PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?

Information on Opportunity Zones was previously provided at the 2/20/18 Commissioner Meeting. Letters of support include Appleton EDA, SWIF, UMRDC and more. This is a collaborative effort.

Budget Information

FUNDING: NA

Review/Recommendation

COUNTY ATTORNEY:

Danielle Olson

COUNTY ADMINISTRATOR:

Kelsey Baker

RECOMMENDATIONS:

[Click here to enter text.](#)

RECOMMENDATIONS:

[Click here to enter text.](#)

COMMENTS:

[Click here to enter text.](#)

COMMENTS:

Board Action

Motions

J Fox G Hendrickx E Pederson P Peterson E Rudningen

Action

Vote

Identify All Geographic Areas Represented in this Application (Cities of First Class, Counties, Tribal Nations)

Swift County (will include short geographical description of county and the tracts)

Our DEED representative is familiar with Swift County. All reviewers at DEED are not. The tracts are different and designation of each can offer strategic advantages to Minnesota within the state and across the country. Iowa, South Dakota, Missouri, etc., are completing the same process right now. Ultimately Minnesota's Opportunity Zones will be competing for investment with tracts throughout the US.

Please complete the Principles, Collaboration and Opportunity Funds sections below

Principles	Explain how the following principles lead you to your 1st, 2nd and 3rd rank choices:
Needs of the low-income community and other partners serving the zone including data about the unemployment rate, high poverty rate and low median income	In addition to the NMTC data provided by the state, source data, specific local trends, cross-referenced with collaborative efforts (Commitment) and those needs - such as the Swift County & P5 partnership/support. Poverty Rates, % of Median Family Income, Unemployment Rate % & trend, Labor Force participation trend, Labor Shed - employes/employed residents, % of households spending more than 30% of income on housing/more than 50% of income on housing, housing vacancy rates, population % w/broadband access 100/20 or 25/3, population demographics, Laobr force demographics 16+, % pop in group quarters, Ag census trends, elementary school/school district enrollment trends, housing study/update
Potential for positive impact to further equity and inclusion	Swift County population & demographic trend data, immigration/domestic migration trend data, local elementary school/school district enrollment trends This data tied to past/current/near term economic and housing opportunities in the zones. Discussion on welcoming communities and initiatives focused on inclusion. The state's emphasis is on people of color, but inclusion also is ethnic diversity and people with disabilities. Swift County's support of the DAC should be cross-referenced with Commitment .
Commitment(s) to support the zone by industry, education, nonprofits and governments including ongoing collaborations (i.e. promise zones, empowerment zones and renewal communities)	Letters of support and examples of Commitment, collaboration and joint powers that document willingness to support the zones. Letters: Appleton EDA notes business who can benefit, SWIF provides leadership and willingness to establish funds, RDC ties zones to the CEDS initaitves, RDA supports local fund establishment, HRA - demo program & specific examples of programming, Housing Insititute, Benson - , County letter should reinforce documented past commitments to support industry investment Broadband, 10 ton roads, and summarize how it works with Industry, Non-Profits, Education, including joint-powers to support investment in Swift County. SHOULD BE SIGNED BY COMMISSIONERS FOR MOST IMPACT Listing of orgnaizations committed to the zones, including collaborations such as participation in the MHP's Housing Institute, Benson Schools partnerships with CVEC & CNHi
Development possibilities within the zone in the next 5 years including affordable and workforce housing and economic development	Specific opportunities in each zone across all industries and housing: short-list RFPs, permitted or pending permit projects, planned developments, other possibilities a zone is well situated for, unique assets with unrealized development potential (OHV Park)*, housing needs/opportunities - documented in housing study *could be near term and longer term
Engagement with organizations who have indicated an interest in creating Opportunity Funds	SWIF, possibly RDC, RDA or GROW, possibly local existing foundations (Solid with a local and regional)
Businesses and emerging businesses with investment potential in the zone	Straight forward list provide brief description where necessary and cross-reference with other principles where appropriate
Potential positive impact the zone could have on the most distressed communities	Focus on accomplishing goals of the program: improving employment, incomes, and reducing poverty. NOT displacement of those of in need (tax shelter real estate investment that furthers gentrification). Specific examples tied to specific communities. Beyond data, related to quality of life/place.

<p>Outline how you collaborated and received input from community, nonprofit, industry and business partners as well as the residents of the communities most in need of investment in making your recommendations.</p>	<p>"Outline" within timeline input sought from all sources including SWOTs, Investment Readiness, Calls, meetings, one-on-ones.</p>
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<p>The promise of Opportunity Zones can only be met if Opportunity Funds are created that deploy private investment into Opportunity Zones. We strongly encourage you to reach out to any entities (i.e. community banks, foundations, CDFIs, CDCs) that may be working to create an Opportunity Fund as you create your priorities. While this is very early in the process, please share with us any entities you have reached out to about creating Opportunity Funds for Opportunity Zones in your region.</p>	<p>Not people, organizations.</p>
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Please select from your census tracts ranking among the 250 lowest income census tracts, listing 1/3 of them as your first choice.

Census Tract Number (11 Digits)	Discussion (if any)
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Time for specifics and language is important! How they align with different principles. How they align the 27151960400 development plans, county plans... warp it up!

Are there tracts outside of the 250 lowest income tracts that you would advocate should be included as Opportunity Zones and Why? List each tract outside of the 250 lowest income tracts that you propose including, and indicate if you would include it with your 1st choice tracts, 2nd choice tracts or 3rd choice tracts.

If the proposer is choosing a contiguous tract over a low-income census tract or a tract not on the list of 250, please clearly document and outline the reasons for excluding a low-income census tract and any and all possible remediation the proposer has done or will do to ensure the population in the excluded census tract is engaged and was considered in the proposal.

Census Tract Number (11 Digits)	Priority (1/2/3 Choice)	Justification (see instructions above)
27151960200		1 How they align with different principles. How they align the development plans, county plans...