

Notice & Agenda
Swift County Board of Commissioners
Tuesday, May 5, 2020
9:00 AM

LEC Meeting Room – 301 14th St N, Benson, MN

If you need any type of accommodation to participate in this meeting, please contact the County Administrator at 320-314-8399 at least 48 hours prior to the meeting.

<u>Time</u>	<u>Reference</u>	<u>Item</u>
9:00 a.m.		Call to Order and Roll Call
9:01 a.m.		Approve Agenda
9:02 a.m.		Consent Agenda
	1-2	(1) Minutes from April 7, 2020 Regular Meeting
	3-25	(2) Consider approval of Chippewa Watershed Association Joint Powers Agreement
	26-32	(3) Consider approval of resolution 01-2020 to support a Minnesota River- Headwaters One Watershed, One Plan Project
	33-42	(4) Consider approval to accept NG911 Grant Federal Grant Funds in the amount of \$16,045.05
		(5) Consider approval to accept NG911 Grant Call Premise Equipment (CPE) Federal Grant Funds in the amount of \$26,082.00
	43	(6) Consider approval of Daycare Grant
	44	(7) Consider approval of tobacco licenses for the following businesses: Ascheman Uni-Mart & DeGraff Municipal Liquor Store
9:04 a.m.		Consider Approval of Commissioner warrants and review Auditor warrants
9:05 a.m.		Commissioner and Board reports
9:25 a.m.		County Administrator report
9:30 a.m.		Citizens Comments
9:35 a.m.		Liz Auch, Countryside Public Health COVID-19 update
9:45 a.m.		John Holtz, Sheriff Swift County Sheriff's Department update
10:00 a.m.		Andy Sander, Highway Engineer Consider approval of contract for Fairfield Township Bridge replacement project number SAP 076-599-059
10:05 a.m.		Catie Lee, Human Service Consider approving early payment to Woodland Centers for 2nd half of year
10:10 a.m.		Ron Vadnais, County Treasurer Review 1 st Quarter 2020 Cash & Investments
10:15 a.m.		Kim Saterbak, County Auditor Review 1 st Quarter 2020 Executive Departmental Budget Report
10:20 a.m.		Swift County Benson Hospital Update Consider approving Resolution from Swift County Benson Health Services
10:30 a.m.		George Eilertson, Northland Securities Review Calendar of Hospital Re-financing Bonds Review Engagement Letter with Northland Securities
10:40 a.m.		Adjournment

Join Zoom Meeting

<https://us02web.zoom.us/j/81113891420?pwd=dTdxNmF5bnpkTGvQYXpnS25iVm1BUT09>

Meeting ID: 811 1389 1420

Password: 578089

One tap mobile

+13126266799,,81113891420#,1#,578089# US (Chicago)

SWIFT COUNTY BOARD MINUTES

April 21, 2020

Chairman Hendrickx called the meeting to order at 9:00 AM with all members present. Also present: County Administrator Kelsey Baker, Assistant County Attorney Shawn Reinke, Sheriff John Holtz, Terri Orr and members of the public.

Chairman Hendrickx asked if there were any changes or additions to the agenda. Chairman Hendrickx removed the review and approval of Abatement Policies and added Bill McGeary for Covid-19 update after citizen comments. There were no other changes.

04-21-20-01 Commissioner Rudningen moved and Commissioner P. Peterson seconded to approve the agenda as amended.

Roll Call:

Fox	Y
Hendrickx	Y
E. Pederson	Y
P. Peterson	Y
Rudningen	Y

Motion carried unanimously.

04-21-20-02 Commissioner Fox moved and Commissioner E. Pederson seconded to approve the Consent Agenda items: (1) Approval of Minutes from April 7, 2020 Regular Meeting, (2) Approval of a bid for JD #8 tile repair, (3) Approval of NG9-1-1 GIS Grant Application Addendum.

Roll Call:

Fox	Y
Hendrickx	Y
E. Pederson	Y
P. Peterson	Y
Rudningen	Y

Motion carried unanimously.

04-21-20-03 Commissioner Rudningen moved and Commissioner E. Pederson seconded to approve the Commissioner warrants as follows: Revenue: \$72,745.41; Solid Waste: \$22,895.81; County Road & Bridge: \$18,794.86; Human Services: \$448.93; County Ditches Fund: \$6,642.19; which includes the following bills over \$2,000: Albany Recycling Center, \$2,895.97; Anoka County Treasury Office, \$2,000.00; Brock White Company, \$11,250.00; City of St Cloud/Cashier, \$5,139.86; Counties Providing Technology, \$6,574.00; Alan Golden, \$2,300.00; Houston Engineering Inc., \$4,000.00; Kandiyohi County Sheriff's Department, \$3,692.94; Midwest Machinery Company, \$5,635.86; Newman Traffic Signs, \$2,731.96; SeaChange Printing & Marketing Services, \$27,300.00; Tinjum Appraisal Company Inc., \$6,000.00; Waste Management Of WI-MN, \$10,960.41.

Roll Call:

Fox	Y
Hendrickx	Y
E. Pederson	Y
P. Peterson	Y
Rudningen	Y

Motion carried unanimously.

Board and Committee Reports were given as follows: Commissioner Rudningen reported on Prairie Lakes Youth Programs and Kerkhoven Ambulance meeting. Commissioner Fox reported on Well-being Committee, PrimeWest, Woodland Centers and Chippewa River Watershed. Chairman Hendrickx reported on Housing Cohort meeting and Woodland Centers. Commissioner E. Pederson reported on Soil & Water Conservation District and DAC. Commissioner P. Peterson reported on Prairie Five Rides and Countryside Public Health.

Administrator Baker reported on Enhancing the Organization meeting, hiring a part time employee at the Environmental Services, daily briefing calls with Sheriff Holtz, Jail Staff, Emergency Management Director Bill McGeary and Countryside Public Health Administrator Liz Auch, Regional AMC meeting, Property Tax relief resolution, General obligations with SCBHS and the Budget for 2021.

Chairman Hendrickx asked for citizen's comments. There were none.

Emergency Management Director Bill McGeary updated the Board on Covid-19.

County Engineer Andrew Sander requested approval for paving projects SAP 076-603-010, 076-637-001, 076-620-023, 076-630-002, 076-600-003.

04-21-20-04 Commissioner P. Peterson moved and Commissioner Rudningen seconded to approve paving projects SAP 076-603-010, 076-637-001, 076-620-023, 076-630-002, 076-600-003. A lengthy discussion was held.

Roll Call:

Fox Y
Hendrickx Y
E. Pederson Y
P. Peterson Y
Rudningen Y

Motion carried unanimously.

Human Service Director Catie Lee requested approval of the Telemedicine Policy.

04-21-20-05 Commissioner Fox moved and Commissioner Rudningen seconded to approve the Telemedicine Policy. A brief discussion was held.

Roll Call:

Fox Y
Hendrickx Y
E. Pederson Y
P. Peterson Y
Rudningen Y

Motion carried unanimously.

Director Catie Lee updated the board on the Financial Summary and Human Services update.

Treasurer Ron Vadnais requested approval of resolution 20-04-22 of Swift County Board of Commissioners requesting that the Swift County Treasurer Abate the property taxes for the taxes payable in 2020.

04-21-20-06 Commissioner Rudningen moved and Commissioner E. Pederson seconded to Approve resolution 20-04-22 of Swift County Board of Commissioners Requesting that the Swift County Treasurer Abate the property taxes for the taxes payable in 2020. A lengthy discussion was held.

Roll Call:

Fox Y
Hendrickx Y
E. Pederson Y
P. Peterson N
Rudningen Y

Motion carried unanimously.

04-21-20-07 Chair Hendricks adjourned the meeting.

The meeting adjourned at 10:17 AM.

WITNESSED:

Gary Hendrickx, Chair

ATTEST:

Kelsey Baker, County Administrator

Chippewa River Watershed Association Joint Powers Agreement

Article 1 Enabling Authority

THIS AGREEMENT is made by and between the political subdivision organized and existing under the Constitution and laws of the State of Minnesota, hereafter collectively referred to as "Parties", and individually as "Party" which are signatories to this "Agreement."

Minnesota Statutes, Section 471.59 provides that two or more governmental units may by Agreement jointly or cooperatively exercise any power common to the contracting Parties or any similar powers including those which are the same except for the territorial limits within which they may be exercised. The Agreement may provide for the exercise of such powers by one or more of the participating governmental units on behalf of the other participating units. The term "governmental unit" as used in this section includes every city, county, town, school district, other political subdivision of this or any adjoining state, and any agency of the State of Minnesota or the United States, and includes any instrumentality of a governmental unit, meaning an instrumentality having independent policy making and appropriating authority.

In consideration of the mutual promises and Agreements contained herein and subject to the provisions of Minnesota Statutes, Sections 471.59 and all other applicable statutes, rules and regulations, the following Parties:

Chippewa County, Douglas County, Grant County, Kandiyohi County, Pope County, Stevens County, Swift County, Otter Tail County, Chippewa Soil and Water Conservation District (SWCD), Douglas SWCD, Grant SWCD, Kandiyohi SWCD, Pope SWCD, Stevens SWCD, Swift SWCD, and West Otter Tail SWCD.

hereto agree as follows:

Article 2 Purpose

The purpose of this Agreement is the joint exercise of powers by the undersigned Parties to develop and implement plans to promote the orderly water quality improvement and management of the Chippewa River Watershed through information sharing, fund seeking, education, coordination and related support to the members with regard to the protection of property from damage of flooding, controlling erosion of land; the protection of property, streams and lakes from sedimentation and pollution; and maintaining and improving the quality of water in the streams, lakes and ground water and improving recreation and wildlife and same in accordance with the intent of Section 471.59 of Minnesota Statutes.

A. Coordinate with local, state, and federal agencies to encourage landowners to voluntarily change their land use practices to improve the quality of soil and water resources within the Chippewa River Watershed.

B. Provide other similar or related services and programs as determined by the Board.

C. Establish a mechanism whereby additional and/or alternative programs and services may be developed for the benefit of the Parties and in furtherance of the objectives of the Parties.

D. Collectively develop and adopt a coordinated watershed management plan for implementation per the provisions of the plan.

Article 3 Name

The name of this joint powers entity shall be Chippewa River Watershed Association hereinafter referred to as CRWA.

Article 4 Agreement to Participate

4.1 Members. The members under this agreement are those Counties and SWCDs lying within the boundaries of the watershed of the Chippewa River, namely, Chippewa County, Douglas County, Grant County, Kandiyohi County, Pope County, Stevens County, Swift County, Otter Tail County, Chippewa SWCD, Douglas SWCD, Grant SWCD, Kandiyohi SWCD, Pope SWCD, Stevens SWCD, Swift SWCD, and West Otter Tail SWCD. The following table is a breakdown of counties within the Chippewa River Watershed.

County	Acres	% of the Watershed
Chippewa	206,692	15%
Douglas	187,367	14%
Grant	24,261	2%
Kandiyohi	96,031	7%
Ottertail	19,532	1%
Pope	394,365	29%
Stearns	18	0%
Stevens	53,749	4%
Swift	388,435	28%
Total	1,370,450	100%

4.2 Compliance. A Party agrees to abide by the terms and conditions of the Agreement; including but not limited to the Joint Powers Agreement, bylaws, policies and procedures adopted by the Board.

4.3 Financial Obligation. In addition to grant funding received, members may provide additional direct funding as they may determine from time to time. In addition to, or in lieu of financial support, the members may also contribute services, personnel, or personal property to the CRWA in such amounts as the members may determine from time to time.

4.3.1 Host County. The County hosting the CRWA office may make its contribution in the form of in-kind donations through office space and use of office equipment and supplies.

Article 5 Governance

5.1 Governing Board. A governing board shall be formed to oversee the operation of the CRWA and shall be known as the Board.

5.1.1 Membership. The Board shall be comprised of one representative of each County Board of Commissioners and one elected representative of each Soil and Water Conservation District Board of Supervisors included in this agreement. Each member shall have one equal vote.

5.1.2 Qualifications. Each member of the Board shall be member of each respective unit of government and shall be appointed by the respective unit of government.

5.2 Terms; Vacancies. The term of appointment shall be set by the respective unit of government. The appointing entity shall appoint a designee as soon as a vacancy occurs.

5.3 Officers of the Board. The Board shall elect a Chair, Vice Chair, Secretary/Treasurer from its membership who shall serve two-year terms. The Vice Chair shall assume the role of chair during temporary absence or disability of the chair. Should the Chair be succeeded by another appointee during their term of office, the Vice Chair shall serve as Chair until the expiration of the elected Chair's term. Should both positions be succeeded prior to the expiration of their terms in such offices, the Board shall elect a new Chair and Vice Chair to serve until the following January meeting. Should the office of Secretary/Treasurer become vacant due to disability or succession the Board shall by majority vote to appoint the successor (s). The Chair shall preside at all meetings of the Board, if present, and shall perform all other duties and functions usually incumbent upon such an officer and all administrative functions usually assigned to them by the Board. The Vice Chair, Secretary, and Treasurer shall perform such duties and functions usually incumbent upon such an officers and all other functions assigned to them by the Board.

5.3.1 Election of Officers. The election of the Officers shall be conducted at the first meeting following January 1 of each odd-numbered year.

5.3.2 Executive Board. The executive board herein shall by majority vote, have the power between meetings to implement ministerial, as opposed to policy, decisions. Said executive board members shall consist of the officers listed in subdivision 5.3, i.e. Chair, Vice Chair, and Secretary/Treasurer. A quorum of the Executive Board shall consist of a simple majority of the members of the Executive Board.

5.3.3 Committees. The Board shall have the authority to appoint such committees as it deems necessary to fulfill the purpose of the organization.

5.4 Meetings. The Board shall comply with the Minnesota Statutes Chapter 13D (Open Meeting Law). The Board will meet as set by the Board each year.

5.5 Voting. A quorum shall consist of a simple majority of the voting members of the Board. Board actions shall be determined by a majority of the votes cast at the meeting. Abstentions shall not be counted as votes cast for the purpose of this section. Proxy votes are not permitted.

5.6 By-Laws. The Board may adopt bylaws to govern its operations. Such bylaws shall be consistent with the Agreement and applicable law.

5.7 Amendments. This Agreement may be amended from time to time as deemed necessary.

5.8 Records, Accounts and Reports.

5.8.1 Records and Reports. The books and records, including minutes and the original fully executed Agreement, of the Board shall be subject to the provisions of Minn. Stat. Ch. 13. They shall be maintained at the office of the host.

5.8.2 Receipts and Disbursements. The CRWA will ensure strict accountability for all funds of the organization and will require reports on all receipts and disbursements made to, or on behalf of the CRWA.

5.8.3 Audits. The Board shall have an annual third-party audit of the books and accounts of the CRWA and shall make a report to its Members at least once each year.

Article 6 Powers of the Board

6.1 General Powers. The Board is hereby authorized to exercise such authority and powers common to the Parties as is necessary and proper to fulfill its purposes and perform its duties. Such authority shall include the specific powers enumerated in this Agreement or in the bylaws.

6.2 Specific Powers.

6.2.1 Employees. The Board may employ, train, pay, discipline, discharge and otherwise manage personnel needed to assist the CRWA Board in carrying out its duties and responsibilities. Employees of the Board shall not be considered employees of the Parties to this Agreement for any purpose including, but not limited to, salaries, wages or other compensation or fringe benefits; worker's compensation; unemployment compensation or reemployment insurance; retirement benefits; social security; liability insurance; maintenance of personnel records and termination of employment.

6.2.2 Contracts. The Board may enter into contracts necessary for the exercise of its duties and responsibilities to govern the CRWA. The Board may take such action as is necessary to enforce such contracts to the extent available in equity or at law. Contracts and/or agreements let, and purchases made pursuant to this Agreement shall conform to the requirements applicable to contracts and/or agreements required by law (i.e. fiscal management, personnel management).

6.2.3 Annual Budget. That the CRWA will operate on grants obtained to carry out its purposes pursuant to Article 2. The annual budget will be dependent on work plans and budgets tied directly to grant agreements. All grant agreements and associated work plans and budgets will be approved by the Board and executed by the Board Chair at any time they are received.

6.2.4 Insurance. The Board shall obtain equipment, general liability, public employee's liability, employee dishonesty and faithful performance, workers' compensation, property, and auto insurances and may obtain such other insurance it deems necessary to indemnify the Board and its members for actions of the Board and its members arising out of this Agreement.

6.2.5A Watershed Management Plan. Submittal of the Plan. The CRWA will recommend the plan to the parties of the Agreement. The CRWA will be responsible for initiating a formal review process for the watershed-based plan conforming to Minnesota Statutes Chapters 103B and 103D, including public hearings. Upon completion of local review and comment, and approval of the plan for submittal by each party, the CRWA will submit the watershed-based plan jointly to the Minnesota Board of Water and Soil Resources (BWSR) for review and approval.

6.2.5.B. Adoption of the Plan. The parties agree to adopt and begin implementation of the plan within 120 days of receiving notice of state approval, and provide notice of plan adoption pursuant to Minnesota Statutes Chapters 103 B.

6.3 Additional Resources.

6.3.1 In-kind and direct contributions. The CRWA established by this Agreement may also be funded by in-kind and direct contributions. Member counties may provide additional funding in such proportionate amounts from among themselves, and in such total amounts, as they may determine, from time to time. In addition to financial support, the members may also contribute services, personnel, or personal property to the CRWA in such amounts as the members may determine from time to time. Each member is not expected to make any individual contribution unless it is approved by the members.

6.3.2 The CRWA may apply for and accept gifts, grants, or loans of money or other personal property from the United States, the State of Minnesota, or any other body, organization, political subdivision, or person, whether public or private. The Board may enter into any agreement required in connection therewith, and hold, use, or dispose of any such money or other property in accordance with the terms of the gift, grant, loan or agreement relating thereto.

Article 7 Indemnification and Hold Harmless

7.1 Applicability. The CRWA shall be considered a separate and distinct public entity to which the Parties have transferred all responsibility and control for actions taken pursuant to this Agreement. CRWA shall comply with all laws and rules that govern a public entity in the State of Minnesota and shall be entitled to the protections of Minnesota Statutes 466.

7.2 Indemnification and Hold Harmless. The CRWA shall fully defend, indemnify and hold harmless the Parties, employees, and officials against all claims, losses, liability, suits, judgments, costs, and expenses by reason of the action or inaction of the Board and/or employees and/or the agents of the CRWA. This Agreement to indemnify and hold harmless does not constitute a waiver by any participant of limitations on liability provided under Minnesota Statutes, Section 466.04.

To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Parties that they shall be deemed a 'single governmental unit' for the purpose of liability, as set forth in Minnesota Statutes Section 471.59, Subd. 1 a(a); provided further that for purposes of that statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Party.

The Parties of this Agreement are not liable for the acts or omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of any other Parties.

Article 8 Withdrawal and Termination

8.1 Withdrawal. A Party shall have the right to withdraw from this agreement and association hereby created, in the following manner:

8.1.1 The board of the withdrawing Party shall pass a resolution declaring its intention to withdraw on December 31 and shall send a certified copy of such resolution to the Chair of the CRWA Executive Board at least 6 months prior notice.

8.1.2 Upon receipt of the resolution of withdrawal, the Chair of the CRWA Board shall send a copy of said resolution to each Party's Board.

8.1.3 Withdrawal by a Party shall not result in the discharge of any legal or financial liability incurred by such Party before the effective date of withdrawal. All such liabilities shall continue until properly discharged or settled by the withdrawing county to the approval of the remaining member counties, which approval shall not be unreasonably withheld.

8.1.4 A withdrawing Party shall not be entitled to a refund of funds paid, or forgiveness of funds owed to the CRWA prior to the effective date of withdrawal. A withdrawing member shall not be entitled to the return of any personal property, given, granted or loaned by it to the CRWA unless specified by written agreement.

8.2 Effective Date and Obligations. This Agreement and the CRWA created hereby, shall continue indefinitely in full force and effect until all member Parties, or all remaining member Parties, mutually agree to terminate the Agreement by joint resolution passed by the member Parties respective Boards. This Agreement once approved by the parties will replace the current CRWA agreement.

8.3 Termination. The termination of this Agreement shall not act to discharge any liability incurred by the Board or by the Parties during the term of the Agreement. Each member shall continue to be responsible for its actions, debts, and duties to the extent required by federal, state, and local law. All property, real and personal, held by the CRWA at the time of its termination, shall be distributed by resolution to the member Counties by percentages pursuant to Article 4.1 The CRWA and the Executive Board shall finally terminate and cease to exist upon the approval of a final report of the Executive Board declaring that all the affairs and obligations of the CRWA have been discharged or otherwise properly concluded.

Article 9
Counterparts

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Counterparts shall be filed with the host of the CRWA who will maintain them at the CRWA host office.

In witness whereof, the undersigned governmental units, by action of their governing bodies, have caused this Agreement to be executed in accordance with the authority of Minnesota Statute 471.59.

APPROVED AS TO FORM:

COUNTY OF CHIPPEWA

County Attorney

Board Chair

Date

Date

ATTEST _____
County Auditor or Administrator

Article 9
Counterparts

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Counterparts shall be filed with the host of the CRWA who will maintain them at the CRWA host office.

In witness whereof, the undersigned governmental units, by action of their governing bodies, have caused this Agreement to be executed in accordance with the authority of Minnesota Statute 471.59.

APPROVED AS TO FORM:

CHIPPEWA SWCD

County Attorney

Board Chair

Date

Date

ATTEST _____
County Auditor or Administrator

**Article 9
Counterparts**

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Counterparts shall be filed with the host of the CRWA who will maintain them at the CRWA host office.

In witness whereof, the undersigned governmental units, by action of their governing bodies, have caused this Agreement to be executed in accordance with the authority of Minnesota Statute 471.59.

APPROVED AS TO FORM:

COUNTY OF DOUGLAS

County Attorney

Board Chair

Date

Date

ATTEST _____
County Auditor or Administrator

**Article 9
Counterparts**

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Counterparts shall be filed with the host of the CRWA who will maintain them at the CRWA host office.

In witness whereof, the undersigned governmental units, by action of their governing bodies, have caused this Agreement to be executed in accordance with the authority of Minnesota Statute 471.59.

APPROVED AS TO FORM:

DOUGLAS SWCD

County Attorney

Board Chair

Date

Date

ATTEST _____
County Auditor or Administrator

**Article 9
Counterparts**

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Counterparts shall be filed with the host of the CRWA who will maintain them at the CRWA host office.

In witness whereof, the undersigned governmental units, by action of their governing bodies, have caused this Agreement to be executed in accordance with the authority of Minnesota Statute 471.59.

APPROVED AS TO FORM:

COUNTY OF GRANT

County Attorney

Board Chair

Date

Date

ATTEST _____
County Auditor or Administrator

**Article 9
Counterparts**

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Counterparts shall be filed with the host of the CRWA who will maintain them at the CRWA host office.

In witness whereof, the undersigned governmental units, by action of their governing bodies, have caused this Agreement to be executed in accordance with the authority of Minnesota Statute 471.59.

APPROVED AS TO FORM:

GRANT SWCD

County Attorney

Board Chair

Date

Date

ATTEST _____
County Auditor or Administrator

**Article 9
Counterparts**

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Counterparts shall be filed with the host of the CRWA who will maintain them at the CRWA host office.

In witness whereof, the undersigned governmental units, by action of their governing bodies, have caused this Agreement to be executed in accordance with the authority of Minnesota Statute 471.59.

APPROVED AS TO FORM:

COUNTY OF KANDIYOHI

County Attorney

Board Chair

Date

Date

ATTEST _____
County Auditor or Administrator

Article 9
Counterparts

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Counterparts shall be filed with the host of the CRWA who will maintain them at the CRWA host office.

In witness whereof, the undersigned governmental units, by action of their governing bodies, have caused this Agreement to be executed in accordance with the authority of Minnesota Statute 471.59.

APPROVED AS TO FORM:

KANDIYOHI SWCD

County Attorney

Board Chair

Date

Date

ATTEST _____
County Auditor or Administrator

**Article 9
Counterparts**

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Counterparts shall be filed with the host of the CRWA who will maintain them at the CRWA host office.

In witness whereof, the undersigned governmental units, by action of their governing bodies, have caused this Agreement to be executed in accordance with the authority of Minnesota Statute 471.59.

APPROVED AS TO FORM:

COUNTY OF POPE

County Attorney

Board Chair

Date

Date

ATTEST _____
County Auditor or Administrator

**Article 9
Counterparts**

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Counterparts shall be filed with the host of the CRWA who will maintain them at the CRWA host office.

In witness whereof, the undersigned governmental units, by action of their governing bodies, have caused this Agreement to be executed in accordance with the authority of Minnesota Statute 471.59.

APPROVED AS TO FORM:

POPE SWCD

County Attorney

Board Chair

Date

Date

ATTEST _____
County Auditor or Administrator

**Article 9
Counterparts**

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Counterparts shall be filed with the host of the CRWA who will maintain them at the CRWA host office.

In witness whereof, the undersigned governmental units, by action of their governing bodies, have caused this Agreement to be executed in accordance with the authority of Minnesota Statute 471.59.

APPROVED AS TO FORM:

COUNTY OF STEVENS

County Attorney

Board Chair

Date

Date

ATTEST _____
County Auditor or Administrator

**Article 9
Counterparts**

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Counterparts shall be filed with the host of the CRWA who will maintain them at the CRWA host office.

In witness whereof, the undersigned governmental units, by action of their governing bodies, have caused this Agreement to be executed in accordance with the authority of Minnesota Statute 471.59.

APPROVED AS TO FORM:

STEVENS SWCD

County Attorney

Board Chair

Date

Date

ATTEST _____
County Auditor or Administrator

**Article 9
Counterparts**

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Counterparts shall be filed with the host of the CRWA who will maintain them at the CRWA host office.

In witness whereof, the undersigned governmental units, by action of their governing bodies, have caused this Agreement to be executed in accordance with the authority of Minnesota Statute 471.59.

APPROVED AS TO FORM:

COUNTY OF SWIFT

County Attorney

Board Chair

Date

Date

ATTEST _____
County Auditor or Administrator

**Article 9
Counterparts**

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Counterparts shall be filed with the host of the CRWA who will maintain them at the CRWA host office.

In witness whereof, the undersigned governmental units, by action of their governing bodies, have caused this Agreement to be executed in accordance with the authority of Minnesota Statute 471.59.

APPROVED AS TO FORM:

SWIFT SWCD

County Attorney

Board Chair

Date

Date

ATTEST _____
County Auditor or Administrator

**Article 9
Counterparts**

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Counterparts shall be filed with the host of the CRWA who will maintain them at the CRWA host office.

In witness whereof, the undersigned governmental units, by action of their governing bodies, have caused this Agreement to be executed in accordance with the authority of Minnesota Statute 471.59.

APPROVED AS TO FORM:

COUNTY OF OTTER TAIL

County Attorney

Board Chair

Date

Date

ATTEST _____
County Auditor or Administrator

Article 9
Counterparts

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Counterparts shall be filed with the host of the CRWA who will maintain them at the CRWA host office.

In witness whereof, the undersigned governmental units, by action of their governing bodies, have caused this Agreement to be executed in accordance with the authority of Minnesota Statute 471.59.

APPROVED AS TO FORM:

WEST OTTER TAIL SWCD

County Attorney

Board Chair

Date

Date

ATTEST _____
County Auditor or Administrator

CHIPPEWA RIVER WATERSHED PROJECT

Chippewa River Watershed JPB Conference Call Meeting – April 17, 2020

Conference Call

Dial in code: 978-990-5000

Access Number: 367-642

Meeting Minutes

1. Call to Order and Roll Call by County-The Chairman Keith Swanson called the meeting to order at 9:00 a.m. Attendance for the meeting was conducted via roll call.

Chippewa	Matt Gilbertson (County Commissioner), Zach Bothun (SWCD Staff), Michelle Olverholser (SWCD Board)
Douglas	Mike Cleary (SWCD Board)
Grant	Keith Swanson (County Commissioner), Don Dally (SWCD Board)
Kandiyohi	Eric VanDyken (County Staff)
Ottertail	No one in attendance
Pope	Holly Kovarik (SWCD Staff), Paul Gerde (County Commissioner), Randy Mitteness (SWCD Board)
Stevens	Ron Staples (County Commissioner)
Swift	Joe Fox (County Commissioner), Andy Albertson (SWCD staff)
MPCA	Paul Wymar
BWSR	Pete Waller

2. Financial Report-Matt Gilbertson and Keith Swanson

- \$800 bill was paid to unemployment
- They are working on shutting down the Spectrum Account. This is a cost of \$130 per month.
- They have the pickup ready for the auction in May.
- They had Paul Wymar look at monitoring equipment. The MPCA owned equipment was retrieved by Paul Wymar. The remaining equipment could be useful in the future if the Chippewa River Watershed group does monitor water quality.
- There was discussion about the 1st half contributions by the Counties. County Commissioners are coordinating this effort with Matt and their auditor offices.

3. 319 Sediment Reduction Grant Updates-extension request/project updates

- Kovarik provided an update on projects under the MPCA 319 grant. **Paul Gerde made a motion to make payment on the projects included in the packet and noted below from the MPCA 319 grant when finished and completed according to the project designs and specifications and certified by technical staff. Ron Staples seconded the motion. The payment should not exceed what is noted in the contract and should not be more than 75% of the final project cost. Kovarik should work with Paul Wymar**

from MPCA, Keith Swanson (Chairman), and Matt Gilbertson (Treasurer) to complete these reimbursements to the landowners when the projects are complete. Kovarik will also need to make a report to the MPCA and request for the payment. Payment to the landowner will happen with the reimbursement is deposited by MPCA in the CRWP account. Roll Call Vote was taken by County: Swift: Gilbertson (aye), Pope: Gerde (aye), Stevens: Staples (aye), Swift: Fox (aye), Grant: Swanson (aye). The motion passed. Board members from Kandiyohi and Douglas County were absent from the meeting. These are included in the email and packet sent for this conference call and include:

- Paul Barsness (Douglas County) Erosion and Sediment Control Practice \$21,861 CRWP funding
 - Barsness Bros (Douglas County) Erosion and Sediment Control Practice \$4,157.25 CRWP Funding
 - Bryan Femrite (Douglas SWCD) Cover Crop Practice \$2,250 CRWP Funding
 - Michael Fernholz (Douglas SWCD) Erosion and Sediment Control Practice \$7,154 CRWP Funding
 - Craig Haseman (Douglas SWCD) Erosion and Sediment Control Practice \$21,610 CRWP Funding
 - Greg Holl (Douglas SWCD) Cover Crop Practice \$3,225 CRWP Funding
 - Darin and Derrick Woodke (Pope SWCD) Erosion and Sediment Control Practice \$24,437.50 CRWP Funding
- Kovarik shared that with all the uncertainty right now that an extension to safeguard the funds would be a good idea. Staff are working to get projects implemented before the current deadline in August. However, we do not know what announcement may come that could affect the project implementation. The extension could be for 1 additional year and is a special consideration due to COVID-19. **Joe Fox made a motion to secure an extension for the 319 grant with the MPCA for 1 additional year to safe guard the funding for implementation. He also authorized Kovarik to work on this extension request with the MPCA. Paul Gerde seconded the motion. Roll Call Vote was taken by County: Chippewa: Gilbertson (aye), Pope: Gerde (aye), Stevens: Staples (aye), Swift: Fox (aye), and Grant: Swanson (aye). The motion passed with all in favor.**
4. **Pre-Wraps Public Participation Plan Updates**-Kovarik shared that the Local Work Group met on April 9th via Skype to continuing working on the plan. She indicated that a follow up meeting will be held later this month. Paul Wymar is modifying his presentation so that we can do it via Skype. The Local Work Group is continuing to work on the plan components.
 5. **Local Work Group/Technical Advisory Committee Updates**-The committee is continuing to meet and using Skype to do so. It is working but is not the ideal situation. It does have limitations in getting this work done as efficiently as possible.
 6. **JPB Agreement Status**-It was discussed where the status was on approving the agreement with each of the entities. Kovarik provided the following chart with some of those details filled in within the email sent for the meeting. The group also discussed that once this new agreement is in place that disbanding the old agreement would be the next step for the group.

Status as of JPB Agreement Approvals as of 4/14/2020

County	County Board Approval of JPA	SWCD Board Approval of JPA
Chippewa		
Douglas		
Grant	Yes	
Kandiyohi	Yes	Yes
Ottertail		
Pope		
Stearns	Opted out	Opted out
Stevens		
Swift	Yes	Yes
Total		

Paul Gerde asked for a modification in the agreement which is noted in these minutes in yellow below. The wording was changed from even-numbered year to odd-numbered year. The CRWP Board members agreed to make this change. There was discussion from the group that the agreement should go back to every member for approval.

5.3.1 Election of Officers. The election of the Officers shall be conducted at the first meeting following January 1 of each **odd-numbered** year.

7. **Open Discussion** – Kovarik will provide a revised copy of the Joint Powers Agreement to the group with the one edit noted. All members should be getting their approvals and sending them in to Kovarik so she can keep track.
8. **Next Meeting/Adjournment**-The next meeting will be held on May 15th at 9 a.m. The meeting type will be determined later and sent out to the group. The meeting was adjourned by the Chair at 9:40 a.m.

Respectfully submitted by: **Holly Kovarik (Pope SWCD) Interim Coordination for CRWP**

RESOLUTION # 01-2020

**Resolution to support a Minnesota River - Headwaters
One Watershed, One Plan Project.**

WHEREAS, the Minnesota Board of Soil and Water Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, Minnesota Statutes, Chapter 103D.401, Watershed Management Plan, authorizes Minnesota Watershed Districts to develop and implement a watershed management plan; and

WHEREAS, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

WHEREAS, the counties, soil and water conservation districts, and watershed districts within the Lac qui Parle Watershed (#18) and Upper Minnesota River Watershed (#16), as identified in the attached One Watershed, One Plan Suggested Boundary Map, have interest in developing individual comprehensive watershed management plans for these areas; and

WHEREAS, the counties, soil and water conservation districts, and watershed districts within the Lac qui Parle Watershed District, #18, and Upper Minnesota River Watershed, #16, request that the Minnesota Board of Water and Soil Resources accept the proposed boundary change to watersheds #16, #18 and #20 as delineated in the attached Intended Boundaries Exhibit. Local Government Units believe these changes will allow for a more localized approach to One Watershed, One Plan by allowing the Lac qui Parle – Yellow Bank Watershed District to adopt the portion highlighted in yellow on the attached exhibit of the suggested Minnesota River 1W1P planning boundary #16 that lies within the Lac qui Parle – Yellow Bank Watershed District legal jurisdiction into their plan. In addition, the hashed portion in #16 will be adopted into the Chippewa 1W1P.

NOW, THEREFORE, BE IT RESOLVED, that the **SWIFT COUNTY** recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

BE IT FURTHER RESOLVED that the **SWIFT COUNTY** agrees with and supports the boundary change identified in the attached map and requests, from BWSR, an approval of the planning boundary change as identified; and

BE IT FURTHER RESOLVED that the **SWIFT COUNTY** welcomes the opportunity to collaborate with the counties, soil and water conservation districts, and watershed districts within the Minnesota River – Headwaters for watershed-scale planning efforts in the future; and

BE IT FURTHER RESOLVED that the **SWIFT COUNTY** supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates entering into a Memorandum of Agreement with the counties, soil and water conservation districts, and watershed districts within the Upper Minnesota River Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

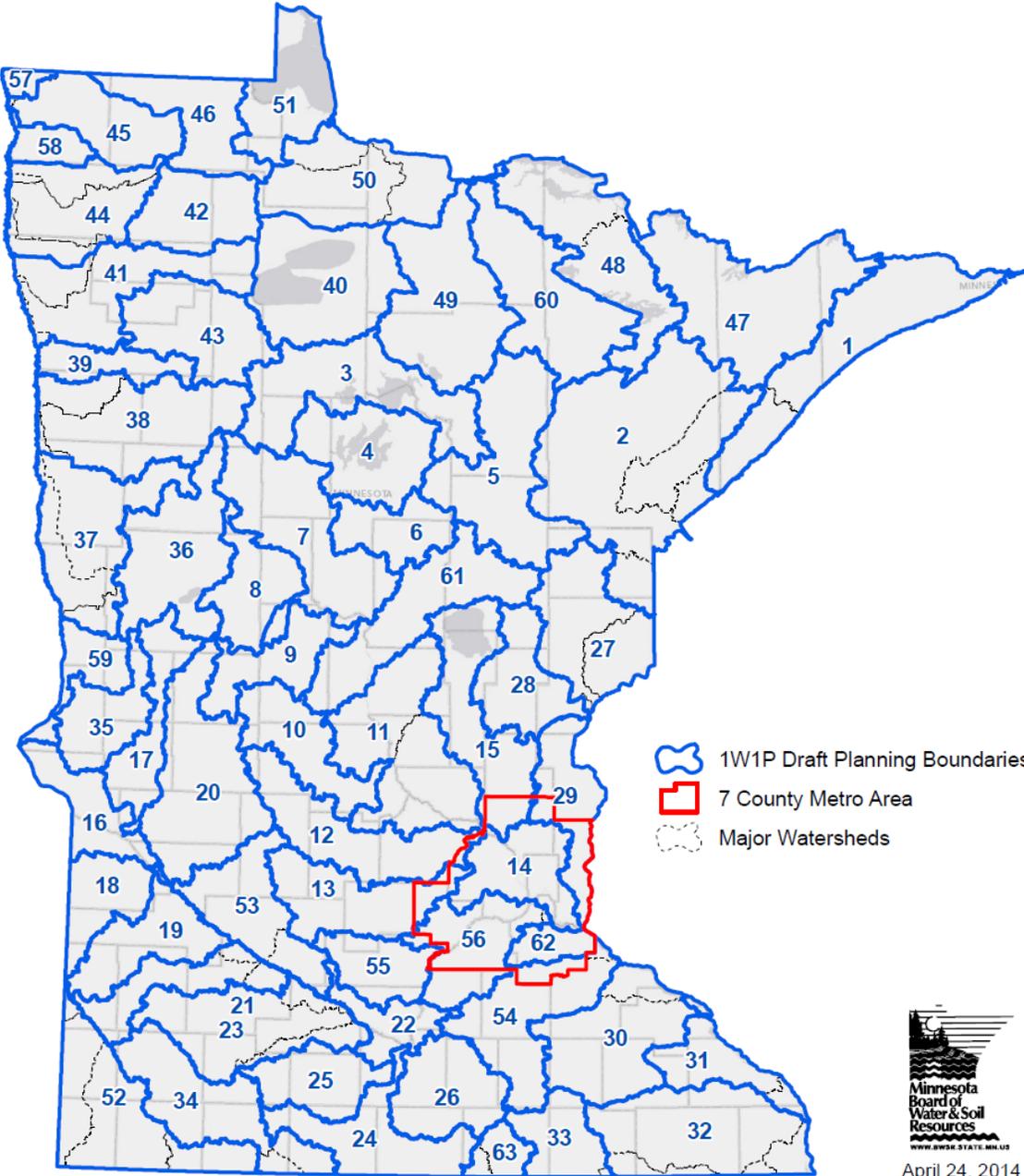
By: _____

Title: _____

Date: _____

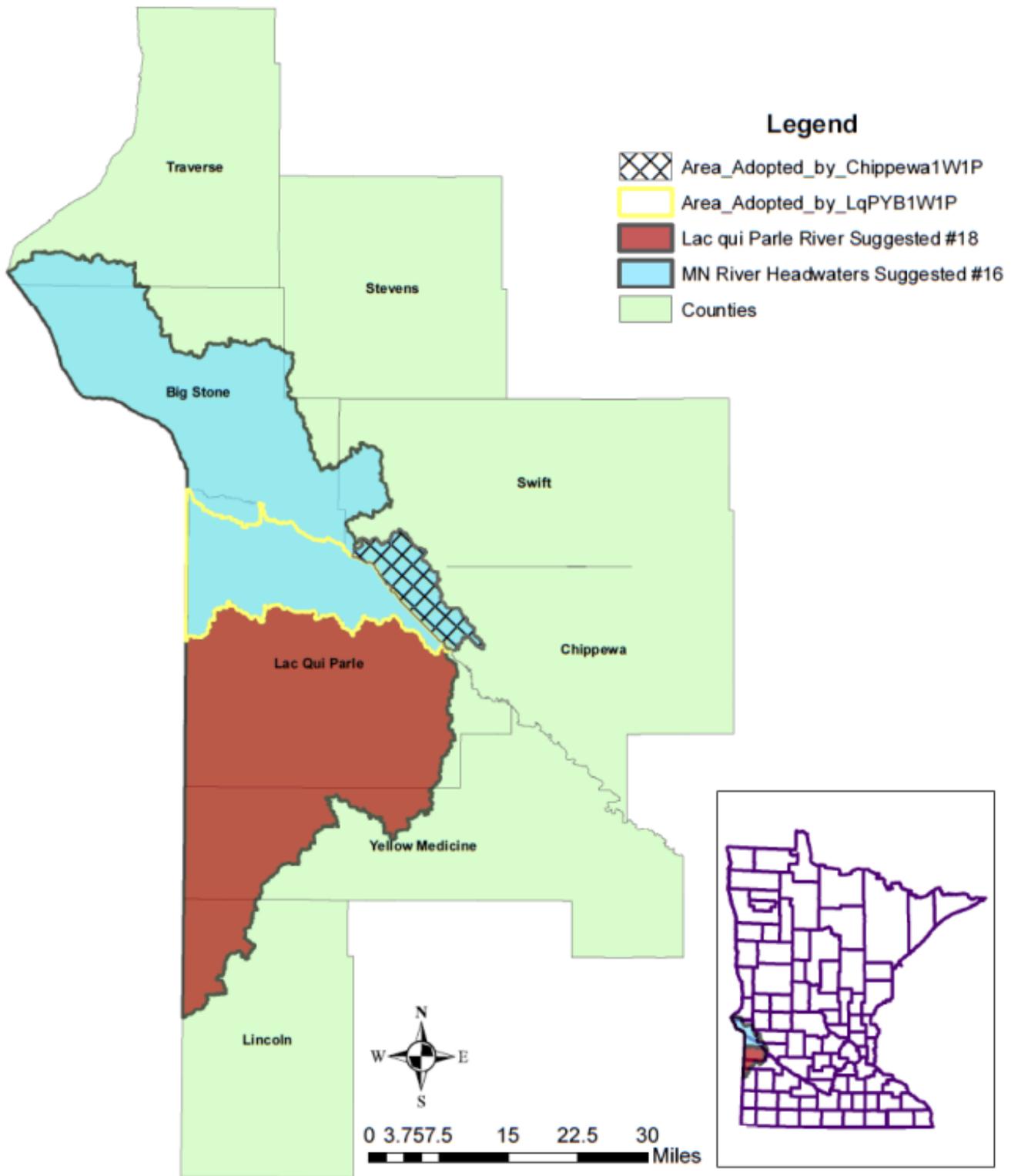
One Watershed, One Plan

Suggested Boundary Map



*Not legal boundaries; intended for planning purposes through One Watershed, One Plan only.

Intended 1W1P Boundaries





Request for Board Action

BOARD MEETING DATE:
May 5, 2020

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Sheriff/Jail	REQUESTOR: John Holtz	REQUESTOR PHONE: 320843-3133-
---	--------------------------	----------------------------------

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approval of two separate grants	
AGENDA YOU ARE REQUESTING TIME ON: Consent Agenda	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: County Board action needs to be taken to review and approve the grant request
BACKGROUND/JUSTIFICATION: Approve NG911 Grant GIS Application ; and/or Accept NG911 Grant GIS Federal Grant Funds in the AMOUNT of: \$16,045.05 Approve NG911 Grant Call Premise Equipment (CPE) Application ; and/or Accept NG911 Grant Call Premise Equipment (CPE) Federal Grant Funds in the AMOUNT of \$26,082.00.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	Click here to enter text.

Budget Information

FUNDING:

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: Click here to enter text.	RECOMMENDATIONS:
COMMENTS: n/a	COMMENTS: Click here to enter text.



NG9-1-1 GIS Grant Application Addendum

1. Project timeline falls within the grant period: grant acceptance until March 31, 2022.
2. Project scope follows the new validation process and project design as outlined in the Minnesota [Next Generation 9-1-1 Validation Overview](#) document.
 - a. Data Pre-processing
 - b. Validation steps
 - i. Community name validation
 - ii. Emergency service number validation
 - iii. Street name validation
 - iv. Master street address guide validation
 - v. Address validation
 - vi. Database integrity validation (formerly called geospatial validation)
 - vii. Edge-matching and Polygon-to-Location Data validation
3. Project scope includes items found in [NG9-1-1 GIS Grant Task List and Schema](#) requirements.
4. Project scope only includes work that serves a NG9-1-1 data requirement or enhancement.
5. NG9-1-1 data enhancements will only be worked on after data requirements are met and all validations passed.
6. NG9-1-1 validations and requirements will be followed.

I understand that I am responsible for meeting the grant performance expectations and standards, and if I fail to do so, the reimbursement may not be paid.

I have read and agree to the terms and conditions in the addendum.

Printed Name: John Holtz Agency: Swift County Sheriff's Office

Signature: [Handwritten Signature] Date: 4-16-2020

NG9-1-1 GIS Award Amounts

County	Final Grant Award
Benton County	\$28,181.33
Big Stone County	\$10,080.16
Douglas County	\$36,218.32
Grant County	\$9,956.43
Kandiyohi County	\$38,500.00
Meeker County	\$31,387.26
Mille Lacs County	\$75,244.99
Morrison County	\$28,188.73
Otter Tail County	\$59,169.72
Pope County	\$23,840.00
Stearns County	\$110,040.03
Stevens County	\$11,407.44
Swift County	\$16,045.05
Todd County	\$28,670.01
Traverse County	\$7,625.27
Wadena County	\$13,762.39
Wilkin County	\$17,364.54
Wright County	\$92,617.17
Total allocation for Central Region	\$638,298.84

NEXT STEPS:

NG9-1-1 GIS Grant Application Addendum:

As the timeframe between the applications & award was exceptionally long, a number of requirements changed, specifically the data model in which the GIS information should use. You'll find an attached addendum that lists these changes & asks each applicant to acknowledge by signing. These signed addendums will be required to be submitted before acceptance.

County Board Approval:

If you have not done so already, your next step is to take your award information to your County Board to ask for approval to accept this federal grant money. This grant does not have a required match. Your county will get all the money you were awarded above.

Reimbursement:

Counties pay their invoices directly to their vendors. Once you have a paid invoice you send an electronic copy to the City of St. Cloud. You will also need to send a copy of the cancelled check or ACH information.

Counties whose GIS personnel will be completing the work in-house will provide a GIS work hours summary spreadsheet with a quarterly Progress Report at the end of every quarter. Payroll System Reports and Employee Benefit Cost Summaries may be required.

Please feel free to contact me if you have any questions. I can be reached at (320) 650-3365 or micah.myers@ci.stcloud.mn.us.

Thank you for your time and consideration.

Sincerely,

Micah Myers
Regional Advisory Committee - Chair



Alcohol and Gambling Enforcement

Bureau of Criminal Apprehension

Driver and Vehicle Services

Emergency Communication Networks

Homeland Security and Emergency Management

Minnesota State Patrol

Office of Communications

Office of Justice Programs

Office of Traffic Safety

State Fire Marshal

Emergency Communication Networks

445 Minnesota Street • Suite 1725 • Saint Paul, Minnesota 55101-5137
Phone: 651.201.7547 • Fax: 651.296.2665 • TTY: 651.282.6555
www.ecn.state.mn.us

TO: Micah Myers, CMESB Regional Grant Administrator
FROM: Dan Craigie, 9-1-1 Program Manager
RE: NG9-1-1 GIS Grant Award
DATE: 4/9/2020

Micah,

Thank you for your application and commitment to the Central region of Minnesota. This letter is to inform you that the Central Minnesota Emergency Services Board (CMESB) has been awarded a total amount of **\$638,298.84** for their respective GIS applications. Please reference the grant evaluation documents that accompanies this letter for an explanation of how that number was calculated & the breakdown per entity.

You will be notified through the E-Grants platform in the coming days of the next steps in accepting the grant award.

As the timeframe between the applications & award was exceptionally long, a number of requirements changed, specifically the data model in which the GIS information should use. You'll find an attached addendum that lists these changes & asks each applicant to acknowledge by signing. These signed addendums will be required to be uploaded within the E-Grants platform before acceptance.

Sincerely,

Dan Craigie

Alcohol
and Gambling
Enforcement

Bureau of
Criminal
Apprehension

Driver
and Vehicle
Services

Emergency
Communication
Networks

Homeland
Security and
Emergency
Management

Minnesota
State Patrol

Office of
Communications

Office of
Justice Programs

Office of
Traffic Safety

State Fire
Marshal

TO: Shari Gieseke and Micah Myers, CMECB Regional Grant Administrators
FROM: Dan Craigie, 9-1-1 Program Manager
RE: NG9-1-1 Call Handling Equipment Grant Award
DATE: 3/31/2020

Shari and Micah,

Thank you for your application and commitment to the Central region of Minnesota. This letter is to inform you that the Central Minnesota Emergency Communications Board (CMECB) has been awarded a total amount of **\$196,784.52** for their respective call handling system applications. Please reference the grant evaluation documents that accompanies this letter for an explanation of how that number was calculated & the breakdown per entity.

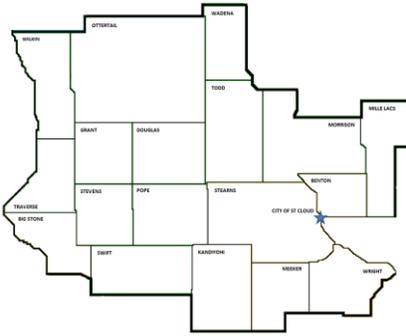
You will be notified through the eGrants platform in the coming days of the next steps in accepting the grant award. *The GIS grant applications will be communicated separately.* Any recent applications received from the Central will be reviewed at a later date & will be awarded via a grant amendment.

Sincerely,

Dan Craigie



NRC	Unit	Douglas	Grant	Kandiyohi	Otter Tail	Pope	Stevens	Swift	Todd	Wadena	Wilkin	Region
Non-recurring charges	Price	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal						
VESTA 9-1-1 PSAP Fee	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 90,000.00
Local Survivability Fee	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
VESTA 9-1-1 Per Position Fee	\$ 2,500.00	\$ 12,500.00	\$ 5,000.00	\$ 12,500.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 7,500.00	\$ 5,000.00	\$ 5,000.00	\$ 72,500.00
VESTA Command POST	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00
VESTA 9-1-1 Admin Standard training	\$ 4,262.00	\$ -	\$ 4,262.00	\$ 4,262.00	\$ 4,262.00	\$ 4,262.00	\$ 4,262.00	\$ 4,262.00	\$ -	\$ -	\$ 4,262.00	\$ 29,834.00
VESTA 9-1-1 Admin Complex training	\$ 5,541.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
VESTA 9-1-1 Agent training	\$ 1,279.00	\$ -	\$ 2,558.00	\$ 2,558.00	\$ 2,558.00	\$ 2,558.00	\$ 2,558.00	\$ 2,558.00	\$ -	\$ -	\$ 2,558.00	\$ 17,906.00
VESTA 9-1-1 Agent TTT	\$ 2,131.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
VESTA Analytics Admin training	\$ 2,131.00	\$ -	\$ 2,131.00	\$ 2,131.00	\$ 2,131.00	\$ 2,131.00	\$ 2,131.00	\$ 2,131.00	\$ -	\$ -	\$ 2,131.00	\$ 14,917.00
VESTA Activity View training	\$ 1,279.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
VESTA 9-1-1 SMS Admin Delta training	\$ 1,267.00	\$ 1,268.00	\$ -	\$ -	\$ 1,268.00	\$ -	\$ -	\$ -	\$ -	\$ 1,267.00	\$ -	\$ 3,803.00
VESTA 9-1-1 SMS Agent Delta training	\$ 634.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
VESTA 9-1-1 SMS TTT Delta training	\$ 1,268.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
VESTA 9-1-1 SIP Phone training	\$ 1,279.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
VESTA Map training	\$ 1,279.00	\$ -	\$ -	\$ -	\$ 2,558.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,558.00
Cutover Coaching	\$ 2,131.00	\$ -	\$ 2,131.00	\$ 2,131.00	\$ 2,131.00	\$ 2,131.00	\$ 2,131.00	\$ 2,131.00	\$ -	\$ -	\$ 2,131.00	\$ 14,917.00
	Total NRC	\$ 23,768.00	\$ 26,082.00	\$ 35,582.00	\$ 34,908.00	\$ 26,082.00	\$ 26,082.00	\$ 26,082.00	\$ 7,500.00	\$ 16,267.00	\$ 26,082.00	\$ 248,435.00
	Grant Award Amounts	\$ 15,211.52	\$ 26,082.00	\$ 13,432.80	\$ 13,963.20	\$ 26,082.00	\$ 26,082.00	\$ 26,082.00	\$ 7,500.00	\$ 16,267.00	\$ 26,082.00	\$ 196,784.52
	Balance Left	\$ 8,556.48	\$ -	\$ 22,149.20	\$ 20,944.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,650.48



CENTRAL MINNESOTA EMERGENCY SERVICES BOARD
PHONE (320) 650 - 3320
FAX (320) 650 - 3410

MEMORANDUM

To: Central MN PSAP Managers
CC: Central MN Sheriffs

From: Micah Myers, CMNESB RAC Chair

Subject: **Grant Program:** DPS-ECN 9-1-1 Grant Program: Call Handling Equipment
Grant Agreement No.: A-DECN-CPE-2019-CMESB-4
Federal Funding: CFDA

Date: April 22, 2020

Hello PSAP Managers and Sheriffs,

The Central MN Emergency Services Board (CMNESB) is about to enter into the aforementioned grant agreement for Call Handling Equipment (CPE).

The Central MN Emergency Services Board (CMNESB) will receive One Hundred Ninety-Six Thousand Seven Hundred Eighty-Four and Fifty-Two Cents (\$196,784.52) with this grant. The grant does not have a required match.

The following table lists the amount your county has been awarded through the current NG9-1-1 grant. Additional information on the Central Region's Grant Reimbursement Process can be found on our Regional Emergency Communications website through the following link:

[Central Region Grant Reimbursement Process](#)

NG9-1-1 Call Handling Equipment Award Amounts

County	Total Cost	Final Grant Award
Douglas County	\$ 23,768.00	\$ 15,211.52
Grant County	\$ 26,082.00	\$ 26,082.00
Kandiyohi County	\$ 35,582.00	\$ 13,432.80
Otter Tail County	\$ 34,908.00	\$ 13,963.20
Pope County	\$ 26,082.00	\$ 26,082.00
Stevens County	\$ 26,082.00	\$ 26,082.00
Swift County	\$ 26,082.00	\$ 26,082.00
Todd County	\$ 7,500.00	\$ 7,500.00
Wadena County	\$ 16,267.00	\$ 16,267.00
Wilkin County	\$ 26,082.00	\$ 26,082.00
Total allocation for Central Region		\$ 196,784.52

NEXT STEPS:

County Board Approval:

If you have not done so already, your next step is to take your award information to your County Board to ask for approval to accept this Federal grant money. Please send the City of St. Cloud proof that your County Board authorized acceptance of this grant money. You can send County Board minutes, or a County Board Resolution if that is your county's process. This grant does not have a required match. Your county will get all the money you were awarded above.

Reimbursement:

Counties pay their invoices directly to their vendors. Once you have a paid invoice you send an electronic copy to the City of St. Cloud. You will also need to send a copy of the cancelled check or ACH information. Please make sure there are serial numbers on the invoice. You may also need to submit packing slips in order to provide serial numbers for this federal grant.

Please feel free to contact me if you have any questions. I can be reached at (320) 650-3365 or micah.myers@ci.stcloud.mn.us.

Thank you for your time and consideration.

Sincerely,

Micah Myers
Regional Advisory Committee - Chair



Request for Board Action

BOARD MEETING DATE:
May 5, 2020

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Human Services	REQUESTOR: Catie Lee	REQUESTOR PHONE: 320-843-3601
---	-------------------------	----------------------------------

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approval of daycare grant			
AGENDA YOU ARE REQUESTING TIME ON: Consent		ARE YOU SEEKING APPROVAL OF A CONTRACT? No	
IS THIS MANDATED? No		EXPLANATION OF MANDATE: NA	
BACKGROUND/JUSTIFICATION:			
Name and address	Amount Requested	Date committee approved	Requested items
Jean Ahrndt 212 3 rd St. N Danvers MN 56231	\$1800	4/29/2020	Startup costs: Safety items such as radio, flashlight, first aid kit, diapers, bottles, formula, wipes, books, coloring books, crayons, blankets, cribs, play equipment and toys.
Click here to enter text.			
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?		NA	

Budget Information

FUNDING: Currently in the budget

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: Click here to enter text.	RECOMMENDATIONS: Click here to enter text.
COMMENTS: Click here to enter text.	COMMENTS: Click here to enter text.



Request for Board Action

BOARD MEETING DATE:
May 5, 2020

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Auditor	REQUESTOR: Marlene Molden/Kim Saterbak	REQUESTOR PHONE: 320-843-4069
------------------------------------	---	----------------------------------

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approval of tobacco licenses for the following businesses: Ascheman Uni-Mart & DeGraff Municipal Liquor Store.	
AGENDA YOU ARE REQUESTING TIME ON: Consent Agenda	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: Tobacco licenses are required to be reviewed by the Board of Commissioners
BACKGROUND/JUSTIFICATION: Yearly renewal of tobacco license.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	The license has been reviewed by the County Attorney and County Sherriff. Both have signed off on the license. No violations of their license have been reported.

Budget Information

FUNDING: n/a

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: Approval	RECOMMENDATIONS: Approval
COMMENTS: None	COMMENTS: None



Request for Board Action

BOARD MEETING DATE:
May 5, 2020

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Highway	REQUESTOR: Andrew Sander	REQUESTOR PHONE: (320) 842-5251
------------------------------------	-----------------------------	------------------------------------

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Contract approval for Fairfield Township Bridge replacement project number SAP 076-599-059.	
AGENDA YOU ARE REQUESTING TIME ON: May 5, 2020	ARE YOU SEEKING APPROVAL OF A CONTRACT? yes
IS THIS MANDATED? yes	EXPLANATION OF MANDATE: Statute
BACKGROUND/JUSTIFICATION: The county opened bids on April 29, 2020 for Fairfield twp. bridge project SAP 076-599-059. The County Engineer recommends awarding the contract to the lowest responsible bidder Landwehr Construction.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	none

Budget Information

FUNDING:	State, Township
----------	-----------------

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: XXX	RECOMMENDATIONS: XXX
COMMENTS: XXX	COMMENTS: XXX

Board Action

Motions ___ J Fox ___ G Hendrickx ___ E Pederson ___ P Peterson ___ E Rudningen
Action Vote

Swift County Highway Department

BID TABULATIONS: S.A.P. 076-599-059

April 29, 2020

Construct Bridge 76J36 (replaces Bridge L9242) on Fairfield Twp Rd T-245

CONTRACTOR	BID
Landwehr Construction	\$314,605.50
Riley Bros. Const.	\$315,367.00
Midwest Contracting, LLC	\$363,222.00
Central Specialties	\$396,045.00
ENGINEER'S ESTIMATE	\$361,070.00



Request for Board Action

BOARD MEETING DATE:
May 5, 2020

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Human Services	REQUESTOR: Catie Lee	REQUESTOR PHONE: 320-843-3601
---	-------------------------	----------------------------------

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Consider approving early payment to Woodland Centers for 2nd half of year	
AGENDA YOU ARE REQUESTING TIME ON: Regular	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: NA
BACKGROUND/JUSTIFICATION: Woodland Centers has requested early payment from the counties on their annual Rule 29 obligation. The second half of the year payment is made in July. This is to help them manage their cashflow during the pandemic.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	NA

Budget Information

FUNDING: Currently in the budget

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: Click here to enter text.	RECOMMENDATIONS: Click here to enter text.
COMMENTS: Click here to enter text.	COMMENTS: Click here to enter text.



Request for Board Action

BOARD MEETING DATE:
May 5, 2020

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Treasurer	REQUESTOR: Ron Vadnais	REQUESTOR PHONE: 320-843-3544
--------------------------------------	---------------------------	----------------------------------

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Review 1st Quarter 2020 Cash & Investments	
AGENDA YOU ARE REQUESTING TIME ON: Department reports	ARE YOU SEEKING APPROVAL OF A CONTRACT? NO
IS THIS MANDATED? NO	EXPLANATION OF MANDATE: N/A
BACKGROUND/JUSTIFICATION: N/A	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? Click here to enter text.	

Budget Information

FUNDING: N/A

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: XXX	RECOMMENDATIONS: XXX
COMMENTS: XXX	COMMENTS: XXX

Board Action

Motions ___ J Fox ___ G Hendrickx ___ E Pederson ___ P Peterson ___ E Rudningen	
Action	Vote

Swift County Cash & Investments - As of 3/31/2020

(Includes unrealized gains)

4/23/2020

Page 1

Account	3/31/2020 Balance
ASSETS	
Cash and Bank Accounts	
Citizens Alliance Bank-Murdock	112,370.81
Fed RLF#281500-SBD	516,589.12
MAGIC-Revenue ACCT#651154	6,260.02
PSB-Appleton	77,274.94
R&B Invest Acct#1BB27605	269,836.58
StBkDanvers	802,631.03
WELLS FARGO	5,922.36
Health Ins 19-2	200,000.00
Health Ins 19-3	200,000.00
Health Ins 20-1	200,000.00
Health Ins 20-2	240,000.00
HS Clearing acct #1BB29020	9,249.53
HS-MMIS# 14534(Credit Union)	229,187.02
HS19-10	200,000.00
HS19-11	200,000.00
HS19-12	200,000.00
HS19-13	200,000.00
HS19-14	200,000.00
HS19-5	200,000.00
HS19-6	200,000.00
HS19-7	200,000.00
HS19-8	200,000.00
HS20-1	200,000.00
HS20-2	200,000.00
MAGIC TERM INVESTMENT	500,000.00
MAGIC(FEDERATED BOND)#651157	602,367.51
MAGIC(R&B)Mmkt#651173	2,853,992.31
MAGIC-CIP BOND ACCT#651168	4,424,898.77
Park Reserv. Acct	22,375.00
R&B19-10	200,000.00
R&B19-11	248,000.00
R&B19-4	245,000.00
R&B19-5	240,000.00
R&B19-7	245,000.00
R&B19-8	245,000.00
R&B19-9	200,000.00
R&B20-1	240,000.00
R&B20-2	200,000.00
R&B20-3	245,000.00
R&B20-4	245,000.00
Revenue19-2	200,000.00
Revenue19-3	200,000.00
Revenue19-4	200,000.00
Revenue19-5	200,000.00
Revenue20-1	200,000.00
TOTAL Cash and Bank Accounts	17,025,955.00
Other Assets	
REV, R&B & HS-Emp. Benefits CD	245,000.00

Swift County Cash & Investments - As of 3/31/2020
(Includes unrealized gains)

4/23/2020

Page 2

Account	3/31/2020 Balance
TOTAL Other Assets	245,000.00
Investments	
REV-HEALTH CARE	524,981.42
TOTAL Investments	524,981.42
TOTAL ASSETS	17,795,936.42
LIABILITIES	0.00
OVERALL TOTAL	17,795,936.42 ✓ <i>OK RV</i>

FUND #	FUND NAME	INSTITUTION	ID#	MATURITY	TOTAL	INT	MONTH	ACCRUED	INT MTD	PRIN RET
				DATE						
31097	R&B	Fifth Third Bk Cincinatt	316777WU1	27-Mar-20	\$0.00		31-Mar-20	\$0.00	\$5,896.11	
31097	R&B	Comenity Cap Bk	20033AY91	27-Mar-20	\$0.00		31-Mar-20	\$0.00	\$455.02	
31097	R&B	R&B Clearing Acct	1BB27605	31-Mar-20	\$269,836.58	0.45%	31-Mar-20		\$239.37	
111097	Human Services	Human Ser Clearing Act	1BB29020	31-Mar-20	\$9,249.53	0.45%	31-Mar-20		\$12.55	
1101	Human Services	Co-op Credit-Benson	Savings#14534	31-Mar-20	\$229,187.02	1.09%	31-Mar-20			
31097	R&B	MAGIC R&B acct	651173	31-Mar-20	\$2,853,992.31	1.36%	31-Mar-20			
1001	Rev/RLF	StBkDanvers-Fed RLF	281500	31-Mar-20	\$516,589.12	0.40%	31-Mar-20		\$180.19	
1001	Tax Accts	Various local banks		31-Mar-20	\$189,645.75	0.50%	31-Mar-20			
1001	Revenue	SBD-Park Reserv. Act	282474	31-Mar-20	\$22,375.00		31-Mar-20			
1001	Rev/checking	St Bk of Danvers	267151	31-Mar-20	\$802,631.03	0.40%	31-Mar-20		\$164.01	
1092	Revenue	WELLS FARGO	1AB21819	31-Mar-20	\$5,922.36	0.45%	31-Mar-20		\$121.34	
1101	Rev/Health Care	Franklin Fund-MF	45789	31-Mar-20	\$524,981.42		31-Mar-20		\$995.65	
3500	Bond Debt Serv	MAGIC Bond Debt Acc	651157	31-Mar-20	\$602,367.51	1.36%	31-Mar-20			
3500	Bond Debt Serv	MAGIC CIP Acct	651168	31-Mar-20	\$4,424,898.77	1.36%	31-Mar-20			
1097	Revenue	MAGIC TERM INVES	651154	31-Mar-20	\$500,000.00	1.87%	31-Mar-20			
1097	Revenue	MAGIC Revenue Fund	651154	31-Mar-20	\$6,260.02	1.36%	31-Mar-20		\$261.03	
03/1097	R&B	Israel Dis Bk of NY	465076PW1	17-Apr-20	\$245,000.00	2.45%	31-Mar-20	\$5,722.93		
111097	Human Services	Gorham Svgs Bk-ME	383052ER4	23-Apr-20	\$200,000.00	1.95%	31-Mar-20	\$85.48	\$309.86	
11097	Revenue	Investors Bk-Short Hills	46176PLD5	24-Apr-20	\$200,000.00	2.45%	31-Mar-20	\$4,564.38		
111097	Human Services	CentralStBk-IA	15524EAS3	18-May-20	\$200,000.00	1.60%	31-Mar-20	\$122.74	\$542.46	
111097	Human Services	Independence Bk-KY	45340KEX3	29-May-20	\$200,000.00	1.95%	31-Mar-20	\$2,628.49		
31097	R&B	Morgan Stanley Bk	61760AF38	5-Jun-20	\$240,000.00	2.45%	31-Mar-20	\$4,816.77		
11097	Rev	Goldman Sachs	38149MBQ5	18-Jun-20	\$200,000.00	2.20%	31-Mar-20	\$3,447.67		
111097	Human Services	Cathay Bk-Primary	149159NL5	17-Jul-20	\$200,000.00	1.95%	31-Mar-20	\$2,746.03		
11097	Revenue	Touchmark	89155MBR7	20-Jul-20	\$200,000.00	1.65%	31-Mar-20	\$108.49	\$262.19	
111097	Human Services	Safra Ntl Bk-NY	78658RAA9	10-Sep-20	\$200,000.00	1.80%	31-Mar-20	\$1,992.33		
651097	Health Ins	Bk Leumi USA-NY NY	063248JV1	18-Sep-20	\$200,000.00	1.75%	31-Mar-20	\$1,860.27		
31097	R&B	BMO Harris Bk	05581WZ65	30-Sep-20	\$245,000.00	1.80%	31-Mar-20	\$338.30	\$2,211.04	
111097	Human Services	Bank RI	064577EX3	13-Oct-20	\$200,000.00	1.55%	31-Mar-20	\$152.88	\$526.03	
31097	R&B	WELLS FARGO BK N	949763J49	19-Oct-20	\$245,000.00	1.80%	31-Mar-20	\$157.07	\$350.38	
31097	R&B	Branch Bking&Trust	105133GL0	28-Oct-20	\$200,000.00	1.70%	31-Mar-20	\$1,443.84		
31097	R&B	VCC Bk-Richmond	91823MAU9	16-Nov-20	\$200,000.00	1.60%	31-Mar-20	\$131.51	\$254.25	
651097	Health Ins	Farmers St Bk-Waterloo	31034RFA8	18-Nov-20	\$200,000.00	1.70%	31-Mar-20	\$121.10	\$1,695.34	
111097	Human Services	Bk of India-NY Br	06279KB88	18-Nov-20	\$200,000.00	1.65%	31-Mar-20	\$687.12		

31097	R&B	Pacific City Bk LA	69406PDC0	18-Dec-20	\$248,000.00	1.70%	31-Mar-20	\$127.06		
111097	Human Services	TBK Bk-Dallas Tx	87219RGB4	18-Dec-20	\$200,000.00	1.65%	31-Mar-20	\$922.19		
11097	Revenue	Synovus Bk-Columbus (87164DPY0	15-Jan-21	\$200,000.00	1.65%	31-Mar-20	\$669.04	\$334.97	
11097	Rev/R&B/HS	Pacific Western Bk LA	24045	21-Jan-21	\$245,000.00	1.75%	31-Mar-20	\$821.77		
111097	Human Services	Exchange Bk-Gibbon N	301074DG2	25-Jan-21	\$200,000.00	1.90%	31-Mar-20	\$72.88	\$301.92	
31097	R&B	Bk of Baroda	06063HKJ1	25-Jan-21	\$240,000.00	1.65%	31-Mar-20	\$802.85		
651097	Health Ins	Truist Bk-Charlotte NC	89788HAH6	3-Feb-21	\$200,000.00	1.70%	31-Mar-20	\$521.64		
31097	R&B	WELLS FARGO BK N,	949495AM7	17-Feb-21	\$200,000.00	1.75%	31-Mar-20	\$134.25	\$278.08	
111097	Human Services	CommonwealthBk-LA	2027506G5	26-Feb-21	\$200,000.00	1.50%	31-Mar-20	\$8.22	\$238.36	
111097	Human Services	Morgan Stanley Bk NA	61690UJY7	1-Mar-21	\$200,000.00	1.75%	31-Mar-20	\$278.08	\$1,764.38	
651097	Health Ins	Pinnacle Bk-Nashville T	72345SKB6	14-May-21	\$240,000.00	1.65%	31-Mar-20	\$162.74	\$314.63	
11097	Revenue	Sallie Mae Bk	7954503T0	19-Jul-21	\$200,000.00	2.05%	31-Mar-20	\$831.23		
31097	R&B	AmExp Ntl Bank	022589AB35	31-Mar-21	\$245,000.00	1.25%	31-Mar-20	\$0.00		
31097	R&B	BMW Bk NA	05580AWB6	31-Mar-22	\$245,000.00	1.35%	31-Mar-20	\$0.00		
								\$17,795,936.42	\$5,808.41	\$17,709.16
CNH LOAN#2				7/9/2019	\$0.00			\$0.00		
SCBH-LOAN				12/1/2032	\$1,365,393.27	2.00%	31-Mar-20	\$2,244.48	\$2,288.71	\$23,447.83



Request for Board Action

BOARD MEETING DATE:
May 5, 2020

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Auditor	REQUESTOR: Kim Saterbak	REQUESTOR PHONE: 320-843-6108
------------------------------------	----------------------------	----------------------------------

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Review of the 1st Quarter financial information	
AGENDA YOU ARE REQUESTING TIME ON: Agenda	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE: Click here to enter text.
BACKGROUND/JUSTIFICATION: The 1st quarter financial information, with comparison to prior year amounts, for presentation to the Board's review.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	

Budget Information

FUNDING: n/a

Review/Recommendation

COUNTY ATTORNEY: Danielle Olson	COUNTY ADMINISTRATOR: Kelsey Baker
RECOMMENDATIONS: Click here to enter text.	RECOMMENDATIONS: Click here to enter text.
COMMENTS: None	COMMENTS: None

Summary of Funds
Actual & Budget Comparison
As of 3/31/2020

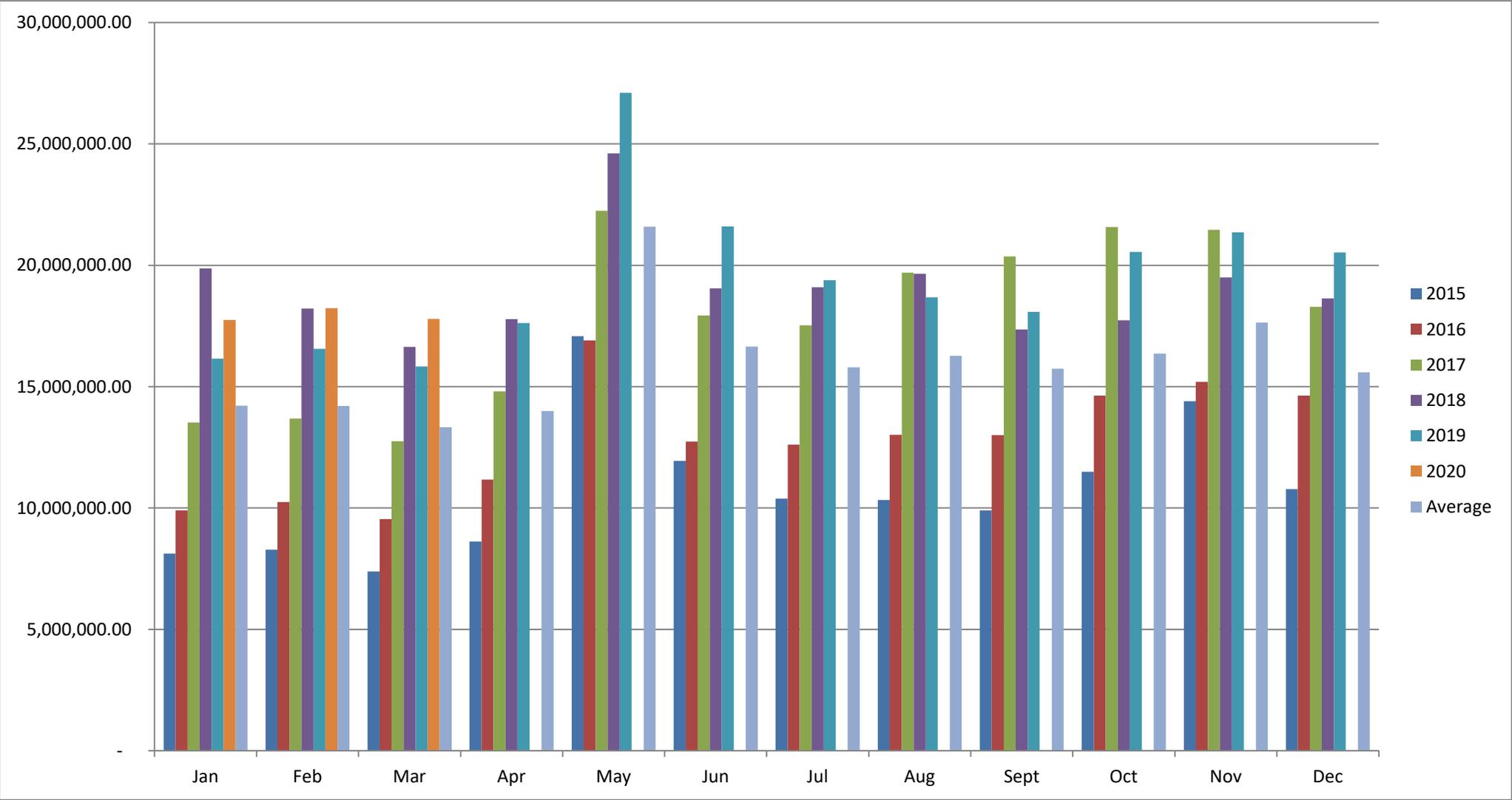
	Budget	Actual	Difference	
			\$\$	%
Revenue Funds:				
General	8,212,517	563,783	(7,648,734)	7%
Solid Waste/Environmental	1,193,650	146,499	(1,047,151)	12%
Road & Bridge	6,993,316	1,572,665	(5,420,651)	22%
Human Services	5,857,550	409,874	(5,447,676)	7%
Debt Service	893,404	7,840	(885,564)	1%
	23,150,437	2,700,661	(20,449,776)	12%
Expenditures:				
General	8,150,936	2,398,325	(5,752,611)	29%
Solid Waste/Environmental	1,371,580	235,202	(1,136,378)	17%
Road & Bridge	7,680,030	1,180,059	(6,499,971)	15%
Human Services	5,828,139	1,294,331	(4,533,808)	22%
Debt Service	901,577	707,539	(194,038)	78%
	23,932,262	5,815,456	(18,116,806)	24%
Change in Fund Balance	(781,825)	(3,114,795)	(2,332,970)	
*** (designates deficit or under budget)				

Ending Cash Balance Summary	As of March 31, 2020				
	2020	2019	2018	2017	2016
Cash and Bank Accounts	\$ 17,795,936	\$ 15,833,072	16,640,315	\$ 12,749,158	\$ 9,543,887
Loan Receivable - General Fund Summary	\$ -	\$ -	\$ -		
SCBH	\$ 1,365,393	\$ 1,458,486	\$ 1,549,737	\$ 1,639,182	\$ 1,726,857 (last pymt 12/2032)
CNH Loan #1	\$ -	\$ -	\$ -	\$ -	\$ 232,094 (last pymt 10/2016)
CNH Loan #2	\$ -	\$ 28,743	\$ 88,408	\$ 147,047	\$ 204,677 (last pymt 07/2019)
	\$ -				
County Indebtedness					
2016A Bond	\$ 7,165,000	\$ 7,165,000	\$ 7,500,000	\$ 7,805,000	\$ 7,805,000
2017A Bond	\$ 4,780,000	\$ 4,980,000	\$ 5,105,000	\$ 5,105,000	\$ -

Swift County
Ending Monthly Cash & Investment Balances
For Years 2015 - 2020

	2015	2016	2017	2018	2019	2020	Average
Jan	8,124,654.99	9,900,385.09	13,522,029.47	19,870,320.76	16,148,408.15	17,743,130.83	14,218,154.88
Feb	8,286,916.58	10,243,579.95	13,688,894.26	18,221,944.32	16,556,427.50	18,229,647.20	14,204,568.30
Mar	7,379,372.97	9,543,886.70	12,749,158.12	16,640,315.01	15,833,071.66	17,795,936.42	13,323,623.48
Apr	8,622,744.15	11,164,294.48	14,804,082.02	17,784,746.64	17,620,981.86		13,999,369.83
May	17,081,775.38	16,907,470.25	22,248,272.52	24,609,305.58	27,102,115.96		21,589,787.94
Jun	11,941,321.49	12,743,355.11	17,929,271.31	19,047,548.56	21,598,991.70		16,652,097.63
Jul	10,389,747.38	12,614,028.49	17,522,213.00	19,090,747.34	19,383,422.44		15,800,031.73
Aug	10,326,014.47	13,018,957.48	19,696,930.31	19,643,285.25	18,677,154.67		16,272,468.44
Sept	9,905,758.49	13,006,812.74	20,366,783.55	17,352,408.31	18,083,442.95		15,743,041.21
Oct	11,490,363.82	14,625,844.94	21,570,923.70	17,737,408.31	20,545,989.60		16,356,135.19
Nov	14,399,336.67	15,196,967.44	21,462,351.52	19,494,725.72	21,357,099.94		17,638,345.34
Dec	10,777,926.27	14,635,829.40	18,292,501.30	18,628,770.02	20,525,837.00		15,583,756.75
Average	10,727,161.06	12,800,117.67	17,821,117.59	19,010,127.15	19,452,745.29	17,922,904.82	

Swift County
Average Compared to Actual Monthly Cash & Investment Balances
For Months Ending 2015 thru March 31, 2020



**SWIFT COUNTY
BUDGET TO ACTUAL COMPARISON - Year End 2016 and 2015**

Department	Expense	Revenue	Current Year (2020)						Prior Year (2019)					
			Expenses			Revenue			Expenses			Revenue		
			Budget	Actual	%	Budget	Actual	%	Budget	Actual	%	Budget	Actual	%
003	General Government	The full funding of the H.S.A/VEBA expense is begin recognized in the department in the amount of approx \$195,000	\$ 33,498	\$ 290,256	866%	\$ 7,255,955	\$ 376,548	5%	\$ 33,498	\$ 272,753	814%	\$ 6,797,016	\$ 350,934	5%
5	Board of Commissioners		\$ 233,993	\$ 74,596	32%	\$ -	\$ -	-	\$ 232,857	\$ 61,343	26%	\$ -	\$ -	-
021	Law Library	Only one month of charges has been recognized this year versus two months last year.	\$ 15,000	\$ 4,471	30%	\$ 14,000	\$ 3,642	26%	\$ 18,800	\$ 1,953	10%	\$ 14,000	\$ 3,015	22%
31	County Administrator		\$ 309,861	\$ 67,604	22%	\$ -	\$ 500	-	\$ 292,732	\$ 64,282	22%	\$ -	\$ -	-
40	County Auditor	Reimbursement of ditch administration is recognized at year end.	\$ 231,018	\$ 59,188	26%	\$ 25,000	\$ -	0%	\$ 213,718	\$ 56,257	26%	\$ 25,000	\$ -	0%
41	County Treasurer	Increase in the Vitals Revenue.	\$ 221,041	\$ 65,671	30%	\$ 15,500	\$ 6,758	44%	\$ 318,069	\$ 60,893	19%	\$ 15,500	\$ 4,941	32%
42	County Assessor	Reimbursement for county assessed property is generally billed and paid in June or July	\$ 346,888	\$ 77,003	22%	\$ 49,600	\$ 361	1%	\$ 344,922	\$ 86,084	25%	\$ 49,600	\$ 44	0%
043	Public Examiners		\$ 58,000	\$ 13,000	22%	\$ -	\$ -	-	\$ 69,675	\$ 19,350	28%	\$ -	\$ -	-
044	License and Permits	Tobacco compliance is usually billed and paid at the end of the year.	\$ 1,250	\$ -	0%	\$ 4,370	\$ 40	1%	\$ 1,250	\$ -	0%	\$ 4,370	\$ 120	3%
060	Data Processing		\$ 87,000	\$ 20,667	24%	\$ -	\$ -	-	\$ 87,600	\$ 17,729	20%	\$ -	\$ -	-
080	Election	Expenses for the PNP election and #ISD 777 levy election are included in this quarter	\$ 63,750	\$ 22,746	36%	\$ 6,050	\$ -	0%	\$ 67,540	\$ -	0%	\$ 44,050	\$ 63	0%
090	County Attorney	Legal services for human services are billed and paid at year end	\$ 510,642	\$ 143,932	28%	\$ 33,700	\$ 627	2%	\$ 471,305	\$ 123,162	26%	\$ 33,700	\$ 311	1%
100	Land Records		\$ 384,353	\$ 89,635	23%	\$ 126,360	\$ 24,545	19%	\$ 409,659	\$ 97,423	24%	\$ 93,000	\$ 26,570	29%
110	Courthouse		\$ 353,130	\$ 61,627	17%	\$ -	\$ -	-	\$ 579,327	\$ 34,661	6%	\$ -	\$ -	-
111	County Museum Building	The annual MCIT Insurance premium and repair to the heat exchange increased the 1st qtr expenses	\$ 17,537	\$ 6,910	39%	\$ -	\$ -	-	\$ 17,787	\$ 4,466	25%	\$ -	\$ -	-
112	CPHS Building		\$ 16,900	\$ 2,119	13%	\$ -	\$ -	-	\$ 18,500	\$ 4,065	22%	\$ -	\$ -	-
113	Prairie 5 Building	Money has been budgeted for potential improvements/repairs on this building but have not been utilized.	\$ 15,856	\$ 3,165	20%	\$ -	\$ -	-	\$ 15,006	\$ 1,763	12%	\$ -	\$ -	-
115	Attorney' Building		\$ 12,000	\$ 737	6%	\$ -	\$ -	-						
116	Law Enforcement Building		\$ 132,500	\$ 1,739	1%	\$ -	\$ -	-						
122	Veterans Services	Annual State payment of \$7,500 is received in the September for the next year	\$ 179,801	\$ 47,661	27%	\$ 7,500	\$ 872	12%	\$ 173,944	\$ 45,561	26%	\$ 7,500	\$ 216	3%
123	Planning & Zoning	Due to need	\$ 101,628	\$ 20,544	20%	\$ 84,728	\$ 22,507	27%	\$ 104,128	\$ 27,072	26%	\$ 84,728	\$ 6,850	8%
148	Technology Committee	An update to the network management devised was completed this quarter (approx \$8,500) and a 3 year contract of \$5,600 was paid.	\$ 42,400	\$ 12,586	30%	\$ -	\$ -	-	\$ 33,800	\$ 15,110	45%	\$ -	\$ -	-
149	Tech Support	Increase in the amount of time spent at ISD #777.	\$ 316,171	\$ 78,566	25%	\$ 131,200	\$ 39,968	30%	\$ 281,035	\$ 76,513	27%	\$ 131,200	\$ 34,138	26%
200	Sheriff		\$ 1,726,690	\$ 435,888	25%	\$ 70,500	\$ 19,834	28%	\$ 1,489,498	\$ 416,093	28%	\$ 70,500	\$ 19,494	28%
202	911 Distribution		\$ 48,000	\$ 5,724	12%	\$ 80,920	\$ 6,743	8%	\$ 51,728	\$ 3,279	6%	\$ 51,728	\$ 13,487	26%
204	Coroner		\$ 15,000	\$ 1,745	12%	\$ -	\$ -	-	\$ 15,000	\$ 3,670	24%	\$ -	\$ -	-
205	Jail	Revenue is directly related to the number of inmates	\$ 1,079,210	\$ 234,377	22%	\$ 34,000	\$ 10,858	32%	\$ 1,120,704	\$ 251,541	22%	\$ 34,000	\$ 12,676	37%
251	Grant 6W Community Corrections	County contribution to 6W is paid twice a year. The first 1/2 was paid in January	\$ 290,797	\$ 145,398	50%	\$ -	\$ -	-	\$ 286,659	\$ 143,330	50%	\$ -	\$ -	-
261	Restorative Justice	Employee benefits paid at the beginning of the year.	\$ 99,499	\$ 28,663	29%	\$ -	\$ -	-	\$ 74,852	\$ 27,047	36%	\$ -	\$ 100	-
280	Emergency Management		\$ 81,593	\$ 19,006	23%	\$ 18,000	\$ -	0%	\$ 104,854	\$ 27,592	26%	\$ 18,000	\$ 18,182	101%
400	Countryside Public Health	County contributions are paid twice a year	\$ 121,416	\$ 60,708	50%	\$ -	\$ -	-	\$ 114,544	\$ 57,272	50%	\$ -	\$ -	-
490	Ambulance	Amounts are budgeted annually but paid out every three years. The SCBH received this funding in January.	\$ 40,000	\$ 120,000	300%	\$ -	\$ -	-	\$ 40,000	\$ -	0%	\$ -	\$ -	-
520	County Parks	Seasonal	\$ 72,016	\$ 754	1%	\$ 67,016	\$ 37,214	-	\$ 53,000	\$ 960	2%	\$ 48,000	\$ 18,307	38%
521	Parks & Drainage	The Blandin grant and Swift County Fair reservations are included in these amounts. The Swift County Fair reservations will be removed from this account.	\$ 206,774	\$ 52,366	25%	\$ 187,118	\$ 12,118	6%	\$ 210,691	\$ 46,681	22%	\$ 187,118	\$ 12,118	6%

**SWIFT COUNTY
BUDGET TO ACTUAL COMPARISON - Year End 2016 and 2015**

600	Extension		Majority of the revenue received is for the purchase of farm books which are bought in the 1st quarter	\$ 152,833	\$ 20,926	14%	\$ 1,000	\$ 648	65%	\$ 145,551	\$ 19,106	13%	\$ 1,000	\$ 873	87%
602	Agriculture Inspector			\$ 13,500	\$ 3,375	25%	\$ -	\$ -	-	\$ 13,500	\$ 3,375	25%	\$ -	\$ -	-
603	Predator Control	Townships will hold reimbursements until they accumulate. So there are expenses showing even though they can't trap during this period of time.		\$ 10,000	\$ 2,064	21%	\$ -	\$ -	-	\$ 10,000	\$ 1,617	16%	\$ -	\$ -	-
703	Grants and Appropriations	Due to timing of payments		\$ 509,391	\$ 102,908	20%	\$ -	\$ -	-	\$ 467,404	\$ 76,017	16%	\$ -	\$ -	-
				\$ 8,150,936	\$ 2,398,325	29%	\$ 8,212,517	\$ 563,783	7%	\$ 7,983,137	\$ 2,148,020	27%	\$ 7,710,010	\$ 522,439	7%

**** **Swift County** ****
Executive Departmental Budget to Actual Review
As of March 31, 2020



As of Date (MM/YYY) 03/2020
Budget Name: 2020 Final Budget
Budget Selector: Full Year Budget
Save Report Options: N
Comment:

FUND Range From 01 Thru 40
X Include/eXclude 8

**** **Swift County** ****
Executive Departmental Budget to Actual Review
As of March 31, 2020



Operational Funds

	Expenditures				Revenues				Net Actual
	Full Year Budget	1/1/2020 03/31/2020 Actual	Variance	PCT	Full Year Budget	1/1/2020 03/31/2020 Actual	Variance	PCT	
1 County General Revenue									
3 General Government	33,498	290,256	(256,758)	866	7,255,955	376,548	(6,879,407)	5	86,291
5 Board Of Commissioners	233,993	74,596	159,397	32	0	0	0	0	(74,596)
21 Law Library	15,000	4,471	10,529	30	14,000	3,642	(10,358)	26	(828)
31 County Administration	309,861	67,604	242,257	22	0	500	500	0	(67,104)
40 County Auditor	231,018	59,188	171,830	26	25,000	0	(25,000)	0	(59,188)
41 County Treasurer	221,041	65,671	155,370	30	15,500	6,758	(8,742)	44	(58,913)
42 County Assessor	346,888	77,003	269,885	22	49,600	361	(49,239)	1	(76,643)
43 Public Examiners	58,000	13,000	45,000	22	0	0	0	0	(13,000)
44 Licenses And Permits	1,250	0	1,250	0	4,370	40	(4,330)	1	40
60 Data Processing	87,000	20,667	66,333	24	0	0	0	0	(20,667)
89 Elections	63,750	22,746	41,004	36	6,050	0	(6,050)	0	(22,746)
90 County Attorney	510,642	143,932	366,710	28	33,700	627	(33,073)	2	(143,305)
100 Land Records	384,353	89,635	294,718	23	126,360	24,545	(101,815)	19	(65,090)
110 Courthouse building	353,130	61,627	291,503	17	0	0	0	0	(61,627)
111 County Museum building	17,537	6,910	10,627	39	0	0	0	0	(6,910)
112 CPHS building	16,900	2,119	14,781	13	0	0	0	0	(2,119)
113 Prairie 5 building	15,856	3,165	12,691	20	0	0	0	0	(3,165)
114 Rental House	0	0	0	0	0	0	0	0	0
115 Attorney's Office Building	12,000	737	11,263	6	0	0	0	0	(737)
116 Law Enforcement Building	132,500	1,739	130,761	1	0	0	0	0	(1,739)
122 Veterans Service	179,801	47,661	132,140	27	7,500	872	(6,628)	12	(46,789)
123 Planning And Zoning	101,628	20,544	81,084	20	84,728	22,507	(62,221)	27	1,963
148 Technology Committee	42,400	12,586	29,814	30	0	0	0	0	(12,586)
149 Technical Support	316,171	78,566	237,605	25	131,200	39,968	(91,233)	30	(38,598)
200 Sheriff	1,726,690	435,888	1,290,802	25	70,500	19,834	(50,666)	28	(416,054)
202 911 Distribution	48,000	5,724	42,276	12	80,920	6,743	(74,177)	8	1,020
204 Coroner	15,000	1,745	13,255	12	0	0	0	0	(1,745)
205 Jail	1,079,210	234,377	844,833	22	34,000	10,858	(23,142)	32	(223,518)
251 Grants 6W Community Corrections	290,797	145,398	145,399	50	0	0	0	0	(145,398)
261 Restorative Practices	99,499	28,663	70,836	29	0	0	0	0	(28,663)
280 Emergency Management	81,593	19,006	62,587	23	18,000	0	(18,000)	0	(19,006)
400 Countyside Public Health Service	121,416	60,708	60,708	50	0	0	0	0	(60,708)
406 Youth Programs	0	0	0	0	0	0	0	0	0
490 Ambulance	40,000	120,000	(80,000)	300	0	0	0	0	(120,000)
520 County Parks	72,016	754	71,262	1	67,016	37,214	(29,802)	56	36,460
521 Parks And Drainage	206,774	52,366	154,408	25	187,118	12,118	(175,000)	6	(40,248)
600 Extension	152,833	20,926	131,907	14	1,000	648	(352)	65	(20,277)
602 Agriculture Inspector	13,500	3,375	10,125	25	0	0	0	0	(3,375)
603 Predator Control	10,000	2,064	7,936	21	0	0	0	0	(2,064)

**** **Swift County** ****
Executive Departmental Budget to Actual Review
As of March 31, 2020



Operational Funds

	Expenditures				Revenues				Net Actual
	Full Year Budget	1/1/2020 03/31/2020 Actual	Variance	PCT	Full Year Budget	1/1/2020 03/31/2020 Actual	Variance	PCT	
701 Economic Development Grow	0	0	0	0	0	0	0	0	0
703 Grants And Appropriations	509,391	102,908	406,483	20	0	0	0	0	(102,908)
800 Unallocated	0	0	0	0	0	0	0	0	0
1 County General Revenue	8,150,936	2,398,325	5,752,611	29	8,212,517	563,783	(7,648,734)	7	(1,834,541)
2 Solid Waste Fund									
390 Environmental Services	1,371,580	235,202	1,136,378	17	1,193,650	146,499	(1,047,151)	12	(88,702)
2 Solid Waste Fund	1,371,580	235,202	1,136,378	17	1,193,650	146,499	(1,047,151)	12	(88,702)
3 County Road & Bridge									
300 Highway Administration	183,249	96,881	86,368	53	6,899,462	1,564,844	(5,334,618)	23	1,467,963
301 Shared County Engineer	187,708	49,097	138,611	26	93,854	7,821	(86,033)	8	(41,276)
310 Maintenance	1,981,953	238,861	1,743,092	12	0	0	0	0	(238,861)
311 Authorized Work Contributions	13,522	23,757	(10,235)	176	0	0	0	0	(23,757)
315 Engineering	116,720	26,012	90,708	22	0	0	0	0	(26,012)
320 Construction	3,948,446	51,287	3,897,159	1	0	0	0	0	(51,287)
330 Equipment & Maintenance Shops	758,080	193,336	564,744	26	0	0	0	0	(193,336)
350 Other (Highway)	8,000	1,050	6,950	13	0	0	0	0	(1,050)
360 Accounts Receivable	2,705	116	2,589	4	0	0	0	0	(116)
370 Inter-Governmental Expense	479,647	499,663	(20,016)	104	0	0	0	0	(499,663)
3 County Road & Bridge	7,680,030	1,180,059	6,499,971	15	6,993,316	1,572,665	(5,420,651)	22	392,606
11 Human Services									
404 Income Maintenance	1,260,575	328,315	932,260	26	1,380,940	128,463	(1,252,477)	9	(199,853)
405 Social Services	4,567,564	963,016	3,604,548	21	4,476,610	282,311	(4,194,299)	6	(680,705)
406 Youth Programs	0	0	0	0	0	0	0	0	0
408 Day Care Provider Deferred Loan Progr	0	0	0	0	0	(900)	(900)	0	(900)
11 Human Services	5,828,139	1,291,331	4,536,808	22	5,857,550	409,874	(5,447,676)	7	(881,458)
35 Debt Service									
898 2017A Cap Improv Bond	375,312	276,203	99,109	74	367,139	5,473	(361,666)	1	(270,731)
899 2016A Bonding	526,265	431,336	94,929	82	526,265	2,368	(523,897)	0	(428,968)
35 Debt Service	901,577	707,539	194,038	78	893,404	7,840	(885,564)	1	(699,699)
37 Capital Projects Fund									
110 Courthouse building	0	0	0	0	0	19,230	19,230	0	19,230
37 Capital Projects Fund	0	0	0	0	0	19,230	19,230	0	19,230
40 County Ditches Fund									
800 Unallocated	0	600	(600)	0	0	0	0	0	(600)
901 County Ditch #1	0	15	(15)	0	0	284	284	0	269

**** **Swift County** ****
Executive Departmental Budget to Actual Review
As of March 31, 2020



Operational Funds

	Expenditures				Revenues				Net Actual
	Full Year Budget	1/1/2020 03/31/2020 Actual	Variance	PCT	Full Year Budget	1/1/2020 03/31/2020 Actual	Variance	PCT	
903 County Ditch #3	0	8	(8)	0	0	0	0	0	(8)
907 County Ditch #7	0	40	(40)	0	0	62	62	0	22
908 County Ditch #8	0	245	(245)	0	0	505	505	0	260
910 County Ditch #10	0	5	(5)	0	0	0	0	0	(5)
913 County Ditch #13	0	8	(8)	0	0	0	0	0	(8)
914 County Ditch #14	0	348	(348)	0	0	487	487	0	140
923 County Ditch #23	0	93	(93)	0	0	0	0	0	(93)
924 County Ditch #24	0	2	(2)	0	0	0	0	0	(2)
930 Joint County Ditch #18 - Lateral A	0	223	(223)	0	0	0	0	0	(223)
931 Joint County Ditch #18 - Lateral B	0	204	(204)	0	0	0	0	0	(204)
933 Joint County Ditch #18 - Lateral D	0	99	(99)	0	0	0	0	0	(99)
934 Joint County Ditch #19 - Lateral A	0	3	(3)	0	0	0	0	0	(3)
935 Joint County Ditch #19 - Lateral B	0	6	(6)	0	0	548	548	0	542
936 Joint County Ditch #19 - Lateral B1	0	1	(1)	0	0	0	0	0	(1)
937 Joint County Ditch #19 - Lateral C	0	4	(4)	0	0	0	0	0	(4)
938 Joint County Ditch #19 - Lateral D	0	8	(8)	0	0	0	0	0	(8)
939 Joint County Ditch #19 - Lateral E	0	0	0	0	0	0	0	0	0
940 County Ditch #7 - Lateral A	0	1,428	(1,428)	0	0	669	669	0	(759)
941 Judicial Ditch #8 - Lateral A	0	33	(33)	0	0	0	0	0	(33)
942 Judicial Ditch #8 - Improvements	0	8	(8)	0	0	0	0	0	(8)
944 County Ditch #58 - Lateral A	0	1	(1)	0	0	0	0	0	(1)
945 County Ditch #62 - Lateral A	0	4	(4)	0	0	0	0	0	(4)
952 County Ditch #52	0	8	(8)	0	0	26	26	0	18
955 County Ditch #55	0	2	(2)	0	0	469	469	0	467
958 County Ditch #58	0	480	(480)	0	0	0	0	0	(480)
960 County Ditch #60	0	7	(7)	0	0	656	656	0	648
961 County Ditch #61	0	831	(831)	0	0	1	1	0	(830)
962 County Ditch #62	0	6	(6)	0	0	986	986	0	980
963 County Ditch #63	0	2	(2)	0	0	0	0	0	(2)
966 County Ditch #66	0	1	(1)	0	0	0	0	0	(1)
971 Joint County Ditch #22-CS	0	983	(983)	0	0	0	0	0	(983)
972 Joint County Ditch #2-SS	0	3	(3)	0	0	0	0	0	(3)
973 Joint County Ditch #3-CS	0	704	(704)	0	0	0	0	0	(704)
974 Joint County Ditch #4-SP	0	89	(89)	0	0	0	0	0	(89)
976 Joint County Ditch #6-CS	0	353	(353)	0	0	0	0	0	(353)
978 Joint County Ditch #8-CS	0	487	(487)	0	0	1	1	0	(486)
979 Joint County Ditch #9-SSP	0	446	(446)	0	0	0	0	0	(446)
980 Joint Judicial Ditch #9-CS	0	22,147	(22,147)	0	0	0	0	0	(22,147)
981 County Ditch #81	0	2	(2)	0	0	0	0	0	(2)
983 County Ditch #83	0	44	(44)	0	0	0	0	0	(44)

**** **Swift County** ****
Executive Departmental Budget to Actual Review
As of March 31, 2020



Operational Funds

	Expenditures				Revenues				
	Full Year Budget	1/1/2020 03/31/2020 Actual	Variance	PCT	Full Year Budget	1/1/2020 03/31/2020 Actual	Variance	PCT	Net Actual
988 Joint County Ditch #18-SCK	0	9,257	(9,257)	0	0	112	112	0	(9,144)
989 Joint Judicial Ditch #19	0	1,631	(1,631)	0	0	999	999	0	(632)
991 Judicial Ditch #21	0	1,609	(1,609)	0	0	0	0	0	(1,609)
992 Judicial Ditch #2	0	1	(1)	0	0	0	0	0	(1)
995 Judicial Ditch #5	0	5,905	(5,905)	0	0	691	691	0	(5,214)
997 Judicial Ditch #7	0	7	(7)	0	0	0	0	0	(7)
998 Judicial Ditch #8	0	1,167	(1,167)	0	0	0	0	0	(1,167)
40 County Ditches Fund	0	49,560	(49,560)	0	0	6,496	6,496	0	(43,064)
	23,932,262	5,862,016	18,070,246		23,150,437	2,726,388	(20,424,049)		(3,135,628)

RESOLUTION

WHEREAS, the Board of Commissioners of the County of Swift has received notice from Swift-County Benson Hospital (“SCBH”) that it has obtained approval of its application for a federally guaranteed loan through the Co-op Credit Union of Montevideo, under the Small Business Administration Paycheck Protection Program (“PPP”), in the amount of \$1,322,038.00 and for its application for a loan through Centers for Medicare & Medicaid Services Accelerated/ Advance Payment Program for Medicare Providers in the amount of \$2,279,656.00; and,

WHEREAS, Acceptance by SCBH of either the PPP loan and/or Accelerated/Advance Payment Program loan requires the approval of the Benson City Council and of the Swift County Board;

WHEREAS, the purpose of these loans is to provide funds needed for SCBH to secure the financial stability of SCBH and allow it to continue to provide necessary health services to the citizens of Swift County and the surrounding area during the COVID-19 crisis; and,

WHEREAS, the board has been fully advised of the terms and conditions of each loan and finds that the debt to be incurred by SCBH will not significantly impair its ability to service its debts and other obligations; and,

WHEREAS, the board finds that keeping SCBH financially stable and able to operate is in the best interests of the county because it is necessary to protect the health, safety and welfare of its citizens.

NOW THEREFORE IT IS HEREBY RESOLVED that the board approves the acceptance by SCBH of the Small Business Administration Paycheck Protection Program loan of \$1,311,038 under the terms and conditions which the Small Business Administration and the Co-op Credit Union of Montevideo have established and the Centers for Medicare & Medicaid Services Accelerated/ Advance Payment Program for Medicare Providers loan under the terms and conditions which the Centers for Medicare & Medicaid Services has established.

Northland Securities Summary of Memorandum Dated April 17, 2020

RE: Method of Sale – Refunding of 2018 Bremer Notes

Issuance of Hospital Revenue Bonds, Series 2020 (Swift County General Obligation). The new bond issue is proposed to be issued by the Swift Benson Hospital District (District) to acquire the Scandi Haven Village senior living facility from Residential Options, Inc. (ROI).

The District can utilize either sell the bonds through a competitive or a negotiated sale process. Following is a summary of the two types of bond sales:

Competitive Sale – The District would retain a Municipal Advisor that prepares marketing materials for interested underwriting firms, works with Swift County on the assignment of a bond rating, advertises the sale, conducts a sealed-bid competitive sale on the announced sale date and advises the District on the acceptance of the lowest bid.

Negotiated Sale - In a negotiated sale, the District would engage the services of an Underwriter who prepares marketing materials and works with Swift County on the assignment of a bond rating, structures the financing and provides a guaranteed underwriting of the District's bonds. The final interest rates are approved by the District prior to the final sale of the bonds to the public.

Considerations that may favor the issuance of bonds by a negotiated sale:

1. Possible Shortened Timeline
2. Pricing Committee / Parameters Resolution
3. Advantageous Market Timing
4. Beneficial Pre-selling Activity
5. Adjustment of Structure and Pricing Scale
6. Local Participation

**SWIFT COUNTY-BENSON HOSPITAL DISTRICT, MINNESOTA
HOSPITAL REVENUE REFUNDING BONDS, SERIES 2020A
(SWIFT COUNTY GENERAL OBLIGATION)
PROPOSED SCHEDULE OF EVENTS**

The following checklist of items denotes each milestone activity as well as the members of the finance team who will have the responsibility to complete it.

<i>April 2020</i>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

<i>May 2020</i>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

<i>June 2020</i>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

<i>July 2020</i>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Date	Action	Responsible Party
April 7	County Board Approves Resolution Indicating Intent to Provide General Obligation Pledge to Hospital District	County Board Action
April 15	Notice of Hospital District's Intent to Issue Hospital Revenue Bonds with a Swift County General Obligation Pledge Published in Benson Newspaper	Hospital
April 22	Notice of Hospital District's Intent to Issue Hospital Revenue Bonds with a Swift County General Obligation Pledge Published in Appleton Newspaper	Hospital
April 22	Hospital Finance Committee reviews Finance Plan and considers a recommendation to the Hospital Board on the membership of a Pricing Committee	Hospital Finance Committee
April 27	Hospital District reviews Finance Plan and considers approval of Northland Securities as Underwriter. Hospital District considers the establishment of a Pricing Committee.	Hospital, Northland
May 2	Reverse Referendum Period Expires	Hospital
May 5	Finance Plan update presented to County Board	Northland, County
May 28	Hospital District approves purchase agreement to acquire Scandi Haven Village from ROI. Hospital Board approves parameters resolution	Hospital, Northland



May 29	Preliminary Official Statement Sent to County for Sign Off and to Rating Agency	Northland, County
Week of June 8	Bond Rating Call	Northland, County, Rating Agency
June 13	Bond Rating Received	Northland, County, Rating Agency
June 13	ROI Board adopts resolution approving the transfer of the assets (Scandi Haven Village) to the Hospital District.	ROI Board Action, Hospital
June 29	Pricing of the Hospital Revenue Bond. Pricing Committee gives preliminary approval to the interest rates. Awarding Resolution Adopted by Hospital Board at 6:00 PM	Hospital Board Action, Pricing Committee, Northland, Bond Counsel
July 27	Closing on the Bonds (Proceeds Available and Bremer Loans Called). Scandi Haven Village transferred to the Hospital District	Northland, Hospital Board, Bond Counsel, ROI

Swift County Benson Hospital District, MN

\$7,700,000 Hospital Revenue Refunding Bonds, Series 2020

(Swift County General Obligation)

(Preliminary AA- Rates as of 4/16/20)

Total Issue Sources And Uses

Dated 07/28/2020 | Delivered 07/28/2020

	2018 Note 1	2018 Note 2	Issue Summary
Sources Of Funds			
Par Amount of Bonds	\$665,000.00	\$7,035,000.00	\$7,700,000.00
Total Sources	\$665,000.00	\$7,035,000.00	\$7,700,000.00
Uses Of Funds			
Total Underwriter's Discount	9,975.00	105,525.00	115,500.00
Costs of Issuance	3,497.72	37,002.28	40,500.00
Deposit to Current Refunding Fund	649,305.83	6,894,339.93	7,543,645.76
Rounding Amount	2,221.45	(1,867.21)	354.24
Total Uses	\$665,000.00	\$7,035,000.00	\$7,700,000.00

Swift County Benson Hospital District, MN

\$7,700,000 Hospital Revenue Refunding Bonds, Series 2020

(Swift County General Obligation)

(Preliminary AA- Rates as of 4/16/20)

Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
02/01/2021	185,950.27	185,596.03	330,492.54	144,896.51
02/01/2022	422,832.50	422,832.50	566,558.64	143,726.14
02/01/2023	419,517.50	419,517.50	566,558.64	147,041.14
02/01/2024	426,075.00	426,075.00	566,558.64	140,483.64
02/01/2025	422,365.00	422,365.00	566,558.64	144,193.64
02/01/2026	423,522.50	423,522.50	566,558.64	143,036.14
02/01/2027	424,337.50	424,337.50	566,558.64	142,221.14
02/01/2028	419,800.00	419,800.00	566,558.64	146,758.64
02/01/2029	424,987.50	424,987.50	566,558.64	141,571.14
02/01/2030	424,715.00	424,715.00	566,558.13	141,843.13
02/01/2031	349,060.00	349,060.00	480,809.04	131,749.04
02/01/2032	349,550.00	349,550.00	480,809.04	131,259.04
02/01/2033	349,825.00	349,825.00	480,809.04	130,984.04
02/01/2034	344,880.00	344,880.00	480,809.04	135,929.04
02/01/2035	349,820.00	349,820.00	480,809.04	130,989.04
02/01/2036	349,420.00	349,420.00	480,809.04	131,389.04
02/01/2037	348,785.00	348,785.00	480,809.04	132,024.04
02/01/2038	347,910.00	347,910.00	480,809.04	132,899.04
02/01/2039	346,790.00	346,790.00	480,809.04	134,019.04
02/01/2040	345,420.00	345,420.00	480,809.04	135,389.04
02/01/2041	348,795.00	348,795.00	480,809.04	132,014.04
02/01/2042	346,782.50	346,782.50	480,809.04	134,026.54
02/01/2043	349,502.50	349,502.50	480,809.04	131,306.54
02/01/2044	346,817.50	346,817.50	480,809.04	133,991.54
02/01/2045	349,000.00	349,000.00	480,809.04	131,809.04
02/01/2046	345,765.00	345,765.00	480,809.04	135,044.04
02/01/2047	347,395.00	347,395.00	480,809.04	133,414.04
02/01/2048	348,595.00	348,595.00	480,809.04	132,214.04
02/01/2049	349,520.00	349,520.00	480,807.38	131,287.38
Total	\$10,607,735.27	\$10,607,381.03	\$14,564,889.89	\$3,957,508.86

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	2,964,953.66
Net PV Cashflow Savings @ 2.432%(Bond Yield).....	2,964,953.66
Contingency or Rounding Amount.....	354.24
Net Present Value Benefit	\$2,965,307.90
Net PV Benefit / \$10,664,953.66 PV Refunded Debt Service	27.804%
Net PV Benefit / \$7,293,285 Refunded Principal...	40.658%
Net PV Benefit / \$7,700,000 Refunding Principal..	38.510%

Refunding Bond Information

Refunding Dated Date	7/28/2020
Refunding Delivery Date	7/28/2020

Swift County Benson Hospital District, MN

\$7,700,000 Hospital Revenue Refunding Bonds, Series 2020

(Swift County General Obligation)

(Preliminary AA- Rates as of 4/16/20)

Debt Service Schedule

Part 1 of 2

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
07/28/2020	-	-	-	-	-
02/01/2021	100,000.00	1.250%	85,950.27	185,950.27	185,950.27
08/01/2021	-	-	83,916.25	83,916.25	-
02/01/2022	255,000.00	1.300%	83,916.25	338,916.25	422,832.50
08/01/2022	-	-	82,258.75	82,258.75	-
02/01/2023	255,000.00	1.350%	82,258.75	337,258.75	419,517.50
08/01/2023	-	-	80,537.50	80,537.50	-
02/01/2024	265,000.00	1.400%	80,537.50	345,537.50	426,075.00
08/01/2024	-	-	78,682.50	78,682.50	-
02/01/2025	265,000.00	1.450%	78,682.50	343,682.50	422,365.00
08/01/2025	-	-	76,761.25	76,761.25	-
02/01/2026	270,000.00	1.550%	76,761.25	346,761.25	423,522.50
08/01/2026	-	-	74,668.75	74,668.75	-
02/01/2027	275,000.00	1.650%	74,668.75	349,668.75	424,337.50
08/01/2027	-	-	72,400.00	72,400.00	-
02/01/2028	275,000.00	1.750%	72,400.00	347,400.00	419,800.00
08/01/2028	-	-	69,993.75	69,993.75	-
02/01/2029	285,000.00	1.850%	69,993.75	354,993.75	424,987.50
08/01/2029	-	-	67,357.50	67,357.50	-
02/01/2030	290,000.00	1.950%	67,357.50	357,357.50	424,715.00
08/01/2030	-	-	64,530.00	64,530.00	-
02/01/2031	220,000.00	2.050%	64,530.00	284,530.00	349,060.00
08/01/2031	-	-	62,275.00	62,275.00	-
02/01/2032	225,000.00	2.100%	62,275.00	287,275.00	349,550.00
08/01/2032	-	-	59,912.50	59,912.50	-
02/01/2033	230,000.00	2.150%	59,912.50	289,912.50	349,825.00
08/01/2033	-	-	57,440.00	57,440.00	-
02/01/2034	230,000.00	2.200%	57,440.00	287,440.00	344,880.00
08/01/2034	-	-	54,910.00	54,910.00	-
02/01/2035	240,000.00	2.250%	54,910.00	294,910.00	349,820.00
08/01/2035	-	-	52,210.00	52,210.00	-
02/01/2036	245,000.00	2.300%	52,210.00	297,210.00	349,420.00
08/01/2036	-	-	49,392.50	49,392.50	-
02/01/2037	250,000.00	2.350%	49,392.50	299,392.50	348,785.00
08/01/2037	-	-	46,455.00	46,455.00	-
02/01/2038	255,000.00	2.400%	46,455.00	301,455.00	347,910.00
08/01/2038	-	-	43,395.00	43,395.00	-
02/01/2039	260,000.00	2.450%	43,395.00	303,395.00	346,790.00
08/01/2039	-	-	40,210.00	40,210.00	-
02/01/2040	265,000.00	2.500%	40,210.00	305,210.00	345,420.00
08/01/2040	-	-	36,897.50	36,897.50	-
02/01/2041	275,000.00	2.550%	36,897.50	311,897.50	348,795.00
08/01/2041	-	-	33,391.25	33,391.25	-
02/01/2042	280,000.00	2.600%	33,391.25	313,391.25	346,782.50
08/01/2042	-	-	29,751.25	29,751.25	-
02/01/2043	290,000.00	2.650%	29,751.25	319,751.25	349,502.50
08/01/2043	-	-	25,908.75	25,908.75	-

Swift County Benson Hospital District, MN

\$7,700,000 Hospital Revenue Refunding Bonds, Series 2020

(Swift County General Obligation)

(Preliminary AA- Rates as of 4/16/20)

Debt Service Schedule

Part 2 of 2

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/01/2044	295,000.00	2.650%	25,908.75	320,908.75	346,817.50
08/01/2044	-	-	22,000.00	22,000.00	-
02/01/2045	305,000.00	2.700%	22,000.00	327,000.00	349,000.00
08/01/2045	-	-	17,882.50	17,882.50	-
02/01/2046	310,000.00	2.700%	17,882.50	327,882.50	345,765.00
08/01/2046	-	-	13,697.50	13,697.50	-
02/01/2047	320,000.00	2.750%	13,697.50	333,697.50	347,395.00
08/01/2047	-	-	9,297.50	9,297.50	-
02/01/2048	330,000.00	2.750%	9,297.50	339,297.50	348,595.00
08/01/2048	-	-	4,760.00	4,760.00	-
02/01/2049	340,000.00	2.800%	4,760.00	344,760.00	349,520.00
Total	\$7,700,000.00	-	\$2,907,735.27	\$10,607,735.27	-

Date And Term Structure

Dated	7/28/2020
Delivery Date	7/28/2020
First available call date	
Call Price	-

Yield Statistics

Bond Year Dollars	\$118,224.17
Average Life	15.354 Years
Average Coupon	2.4595101%
Net Interest Cost (NIC)	2.5572058%
True Interest Cost (TIC)	2.5557535%
All Inclusive Cost (AIC)	2.5997063%

IRS Form 8038

Net Interest Cost (NIC)	2.5572058%
Weighted Average Maturity	15.354 Years
Bond Yield for Arbitrage Purposes	2.4322823%

Swift County Benson Hospital District, MN

\$665,000 Hospital Revenue Refunding Bonds, Series 2020
(Swift County General Obligation)
2108 Note 1

Sources & Uses

Dated 07/28/2020 | Delivered 07/28/2020

Sources Of Funds

Par Amount of Bonds	\$665,000.00
---------------------	--------------

Total Sources	\$665,000.00
----------------------	---------------------

Uses Of Funds

Total Underwriter's Discount (1.500%)	9,975.00
---------------------------------------	----------

Costs of Issuance	3,497.72
-------------------	----------

Deposit to Current Refunding Fund	649,305.83
-----------------------------------	------------

Rounding Amount	2,221.45
-----------------	----------

Total Uses	\$665,000.00
-------------------	---------------------

Swift County Benson Hospital District, MN

\$665,000 Hospital Revenue Refunding Bonds, Series 2020

(Swift County General Obligation)

2108 Note 1

Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
02/01/2021	40,322.25	38,100.80	50,020.60	11,919.80
02/01/2022	75,032.50	75,032.50	85,749.60	10,717.10
02/01/2023	74,187.50	74,187.50	85,749.60	11,562.10
02/01/2024	78,310.00	78,310.00	85,749.60	7,439.60
02/01/2025	77,330.00	77,330.00	85,749.60	8,419.60
02/01/2026	76,315.00	76,315.00	85,749.60	9,434.60
02/01/2027	75,230.00	75,230.00	85,749.60	10,519.60
02/01/2028	74,075.00	74,075.00	85,749.60	11,674.60
02/01/2029	77,850.00	77,850.00	85,749.60	7,899.60
02/01/2030	76,462.50	76,462.50	85,749.09	9,286.59
Total	\$725,114.75	\$722,893.30	\$821,766.49	\$98,873.19

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	93,530.66
Net PV Cashflow Savings @ 2.432%(Bond Yield).....	93,530.66
Contingency or Rounding Amount.....	2,221.45
Net Present Value Benefit	\$95,752.11
Net PV Benefit / \$734,106.28 PV Refunded Debt Service	13.043%
Net PV Benefit / \$627,757 Refunded Principal...	15.253%
Net PV Benefit / \$665,000 Refunding Principal..	14.399%

Refunding Bond Information

Refunding Dated Date	7/28/2020
Refunding Delivery Date	7/28/2020

Swift County Benson Hospital District, MN

\$665,000 Hospital Revenue Refunding Bonds, Series 2020

(Swift County General Obligation)

2108 Note 1

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
07/28/2020	-	-	-	-	-
02/01/2021	35,000.00	1.250%	5,322.25	40,322.25	40,322.25
08/01/2021	-	-	5,016.25	5,016.25	-
02/01/2022	65,000.00	1.300%	5,016.25	70,016.25	75,032.50
08/01/2022	-	-	4,593.75	4,593.75	-
02/01/2023	65,000.00	1.350%	4,593.75	69,593.75	74,187.50
08/01/2023	-	-	4,155.00	4,155.00	-
02/01/2024	70,000.00	1.400%	4,155.00	74,155.00	78,310.00
08/01/2024	-	-	3,665.00	3,665.00	-
02/01/2025	70,000.00	1.450%	3,665.00	73,665.00	77,330.00
08/01/2025	-	-	3,157.50	3,157.50	-
02/01/2026	70,000.00	1.550%	3,157.50	73,157.50	76,315.00
08/01/2026	-	-	2,615.00	2,615.00	-
02/01/2027	70,000.00	1.650%	2,615.00	72,615.00	75,230.00
08/01/2027	-	-	2,037.50	2,037.50	-
02/01/2028	70,000.00	1.750%	2,037.50	72,037.50	74,075.00
08/01/2028	-	-	1,425.00	1,425.00	-
02/01/2029	75,000.00	1.850%	1,425.00	76,425.00	77,850.00
08/01/2029	-	-	731.25	731.25	-
02/01/2030	75,000.00	1.950%	731.25	75,731.25	76,462.50
Total	\$665,000.00	-	\$60,114.75	\$725,114.75	-

Date And Term Structure

Dated	7/28/2020
Delivery Date	7/28/2020
First available call date	
Call Price	-

Yield Statistics

Bond Year Dollars	\$3,558.04
Average Life	5.350 Years
Average Coupon	1.6895460%
Net Interest Cost (NIC)	1.9698968%
True Interest Cost (TIC)	1.9858730%
All Inclusive Cost (AIC)	2.0926631%

IRS Form 8038

Net Interest Cost (NIC)	1.9698968%
Weighted Average Maturity	5.350 Years
Bond Yield for Arbitrage Purposes	2.4322823%

Swift County Benson Hospital District, MN

\$7,035,000 Hospital Revenue Refunding Bonds, Series 2020
(Swift County General Obligation)
2018 Note 2

Sources & Uses

Dated 07/28/2020 | Delivered 07/28/2020

Sources Of Funds

Par Amount of Bonds	\$7,035,000.00
---------------------	----------------

Total Sources	\$7,035,000.00
----------------------	-----------------------

Uses Of Funds

Total Underwriter's Discount (1.500%)	105,525.00
---------------------------------------	------------

Costs of Issuance	37,002.28
-------------------	-----------

Deposit to Current Refunding Fund	6,894,339.93
-----------------------------------	--------------

Rounding Amount	(1,867.21)
-----------------	------------

Total Uses	\$7,035,000.00
-------------------	-----------------------

Swift County Benson Hospital District, MN

\$7,035,000 Hospital Revenue Refunding Bonds, Series 2020

(Swift County General Obligation)

2018 Note 2

Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
02/01/2021	145,628.02	147,495.23	280,471.94	132,976.71
02/01/2022	347,800.00	347,800.00	480,809.04	133,009.04
02/01/2023	345,330.00	345,330.00	480,809.04	135,479.04
02/01/2024	347,765.00	347,765.00	480,809.04	133,044.04
02/01/2025	345,035.00	345,035.00	480,809.04	135,774.04
02/01/2026	347,207.50	347,207.50	480,809.04	133,601.54
02/01/2027	349,107.50	349,107.50	480,809.04	131,701.54
02/01/2028	345,725.00	345,725.00	480,809.04	135,084.04
02/01/2029	347,137.50	347,137.50	480,809.04	133,671.54
02/01/2030	348,252.50	348,252.50	480,809.04	132,556.54
02/01/2031	349,060.00	349,060.00	480,809.04	131,749.04
02/01/2032	349,550.00	349,550.00	480,809.04	131,259.04
02/01/2033	349,825.00	349,825.00	480,809.04	130,984.04
02/01/2034	344,880.00	344,880.00	480,809.04	135,929.04
02/01/2035	349,820.00	349,820.00	480,809.04	130,989.04
02/01/2036	349,420.00	349,420.00	480,809.04	131,389.04
02/01/2037	348,785.00	348,785.00	480,809.04	132,024.04
02/01/2038	347,910.00	347,910.00	480,809.04	132,899.04
02/01/2039	346,790.00	346,790.00	480,809.04	134,019.04
02/01/2040	345,420.00	345,420.00	480,809.04	135,389.04
02/01/2041	348,795.00	348,795.00	480,809.04	132,014.04
02/01/2042	346,782.50	346,782.50	480,809.04	134,026.54
02/01/2043	349,502.50	349,502.50	480,809.04	131,306.54
02/01/2044	346,817.50	346,817.50	480,809.04	133,991.54
02/01/2045	349,000.00	349,000.00	480,809.04	131,809.04
02/01/2046	345,765.00	345,765.00	480,809.04	135,044.04
02/01/2047	347,395.00	347,395.00	480,809.04	133,414.04
02/01/2048	348,595.00	348,595.00	480,809.04	132,214.04
02/01/2049	349,520.00	349,520.00	480,807.38	131,287.38
Total	\$9,882,620.52	\$9,884,487.73	\$13,743,123.40	\$3,858,635.67

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	2,871,423.00
Net PV Cashflow Savings @ 2.432%(Bond Yield).....	2,871,423.00
Contingency or Rounding Amount.....	(1,867.21)
Net Present Value Benefit	\$2,869,555.79
Net PV Benefit / \$9,930,847.37 PV Refunded Debt Service	28.895377
Net PV Benefit / \$6,665,529 Refunded Principal...	43.0506835
Net PV Benefit / \$7,035,000 Refunding Principal..	40.7897056

Refunding Bond Information

Refunding Dated Date	7/28/2020
Refunding Delivery Date	7282020

18 Ref | 2018 Note 2 | 4/16/2020 | 8:19 PM

Northland Securities, Inc.

Public Finance

Page 9

Swift County Benson Hospital District, MN

\$7,035,000 Hospital Revenue Refunding Bonds, Series 2020

(Swift County General Obligation)

2018 Note 2

Debt Service Schedule

Part 1 of 2

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
07/28/2020	-	-	-	-	-
02/01/2021	65,000.00	1.250%	80,628.02	145,628.02	145,628.02
08/01/2021	-	-	78,900.00	78,900.00	-
02/01/2022	190,000.00	1.300%	78,900.00	268,900.00	347,800.00
08/01/2022	-	-	77,665.00	77,665.00	-
02/01/2023	190,000.00	1.350%	77,665.00	267,665.00	345,330.00
08/01/2023	-	-	76,382.50	76,382.50	-
02/01/2024	195,000.00	1.400%	76,382.50	271,382.50	347,765.00
08/01/2024	-	-	75,017.50	75,017.50	-
02/01/2025	195,000.00	1.450%	75,017.50	270,017.50	345,035.00
08/01/2025	-	-	73,603.75	73,603.75	-
02/01/2026	200,000.00	1.550%	73,603.75	273,603.75	347,207.50
08/01/2026	-	-	72,053.75	72,053.75	-
02/01/2027	205,000.00	1.650%	72,053.75	277,053.75	349,107.50
08/01/2027	-	-	70,362.50	70,362.50	-
02/01/2028	205,000.00	1.750%	70,362.50	275,362.50	345,725.00
08/01/2028	-	-	68,568.75	68,568.75	-
02/01/2029	210,000.00	1.850%	68,568.75	278,568.75	347,137.50
08/01/2029	-	-	66,626.25	66,626.25	-
02/01/2030	215,000.00	1.950%	66,626.25	281,626.25	348,252.50
08/01/2030	-	-	64,530.00	64,530.00	-
02/01/2031	220,000.00	2.050%	64,530.00	284,530.00	349,060.00
08/01/2031	-	-	62,275.00	62,275.00	-
02/01/2032	225,000.00	2.100%	62,275.00	287,275.00	349,550.00
08/01/2032	-	-	59,912.50	59,912.50	-
02/01/2033	230,000.00	2.150%	59,912.50	289,912.50	349,825.00
08/01/2033	-	-	57,440.00	57,440.00	-
02/01/2034	230,000.00	2.200%	57,440.00	287,440.00	344,880.00
08/01/2034	-	-	54,910.00	54,910.00	-
02/01/2035	240,000.00	2.250%	54,910.00	294,910.00	349,820.00
08/01/2035	-	-	52,210.00	52,210.00	-
02/01/2036	245,000.00	2.300%	52,210.00	297,210.00	349,420.00
08/01/2036	-	-	49,392.50	49,392.50	-
02/01/2037	250,000.00	2.350%	49,392.50	299,392.50	348,785.00
08/01/2037	-	-	46,455.00	46,455.00	-
02/01/2038	255,000.00	2.400%	46,455.00	301,455.00	347,910.00
08/01/2038	-	-	43,395.00	43,395.00	-
02/01/2039	260,000.00	2.450%	43,395.00	303,395.00	346,790.00
08/01/2039	-	-	40,210.00	40,210.00	-
02/01/2040	265,000.00	2.500%	40,210.00	305,210.00	345,420.00
08/01/2040	-	-	36,897.50	36,897.50	-
02/01/2041	275,000.00	2.550%	36,897.50	311,897.50	348,795.00
08/01/2041	-	-	33,391.25	33,391.25	-
02/01/2042	280,000.00	2.600%	33,391.25	313,391.25	346,782.50
08/01/2042	-	-	29,751.25	29,751.25	-
02/01/2043	290,000.00	2.650%	29,751.25	319,751.25	349,502.50
52444	0	0	25908.75	25908.75	0

Swift County Benson Hospital District, MN

\$7,035,000 Hospital Revenue Refunding Bonds, Series 2020

(Swift County General Obligation)

2018 Note 2

Debt Service Schedule

Part 2 of 2

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/01/2044	295,000.00	2.650%	25,908.75	320,908.75	346,817.50
08/01/2044	-	-	22,000.00	22,000.00	-
02/01/2045	305,000.00	2.700%	22,000.00	327,000.00	349,000.00
08/01/2045	-	-	17,882.50	17,882.50	-
02/01/2046	310,000.00	2.700%	17,882.50	327,882.50	345,765.00
08/01/2046	-	-	13,697.50	13,697.50	-
02/01/2047	320,000.00	2.750%	13,697.50	333,697.50	347,395.00
08/01/2047	-	-	9,297.50	9,297.50	-
02/01/2048	330,000.00	2.750%	9,297.50	339,297.50	348,595.00
08/01/2048	-	-	4,760.00	4,760.00	-
02/01/2049	340,000.00	2.800%	4,760.00	344,760.00	349,520.00
Total	\$7,035,000.00	-	\$2,847,620.52	\$9,882,620.52	-

Date And Term Structure

Dated	7/28/2020
Delivery Date	7/28/2020
First available call date	
Call Price	-

Yield Statistics

Bond Year Dollars	\$114,666.13
Average Life	16.299 Years
Average Coupon	2.4834017%

Net Interest Cost (NIC)	2.5754298%
True Interest Cost (TIC)	2.5763489%
All Inclusive Cost (AIC)	2.6180782%

IRS Form 8038

Net Interest Cost (NIC)	2.5754298%
Weighted Average Maturity	16.299 Years
Bond Yield for Arbitrage Purposes	2.4322823%



April 24, 2020

Patty Schreck
Board Chair
Swift County Benson Hospital District
1815 Wisconsin Ave.
Benson, MN 56215

Kelsey Baker
County Administrator
Swift County
301 14 St. N
Benson, MN 56215

RE: Engagement of Northland Securities as Underwriter

Dear Patty and Kelsey:

The purpose of this letter is to comply with federal regulations. Federal security regulations require you to affirmatively engage Northland Securities before we can provide you with advice on the issuance of municipal securities acting in the capacity of underwriter. This letter establishes the engagement.

Swift County Benson Hospital District (the "District") seeks to engage Northland Securities to serve as underwriter for the issuance of Hospital Revenue Refunding Bonds (Swift County General Obligation) to refund the District's Hospital Revenue Bonds, Series 2013 and the District's Promissory Notes dated February 23, 2018 (the "Issue"). This engagement applies solely to the Issue. The engagement is nonbinding. The District is under no obligation to undertake the Issue. The District may determine not to undertake a negotiated financing and to engage Northland in a role other than an underwriter.

The District desires Northland to provide all of the services needed to create and execute a plan to underwrite the Issue, including:

1. Advice regarding the structure, timing, terms, and other similar matters (including actions needed to authorize the issuance) of the Issue.
2. Preparation of rating strategies and presentations related to the Issue.
3. Assistance in the preparation of the preliminary and final official statements.
4. Assistance with the closing of the Issue, including negotiation and discussion with respect to all documents, certificates, and opinions needed for such closing.
5. Coordination with respect to obtaining CUSIP numbers and the registration of the Issue with the book-entry only system of the Depository Trust Company.
6. Preparation of post-sale reports for such municipal securities.

In acting as underwriter, Northland has a duty under rules of the Municipal Securities Rulemaking Board (MSRB) to make certain disclosures to the District concerning its role, its

Main 612-851-5900 | Toll Free 800-851-2920

150 South 5th Street, Suite 3300 | Minneapolis, MN 55402

NorthlandSecurities.com | Member FINRA and SIPC | Registered with SEC and MSRB

compensation, and actual or potential material conflicts of interest. In engaging Northland in this capacity, the Issuer should be aware of the following:

1. Acting as underwriter for the Issue, Northland will provide advice to the District with respect to the structure, timing, terms, and other similar matters concerning the Issue. The District is responsible for understanding and assessing the implications of the Issue.
2. Northland will purchase, or arrange for the placement of, the Issue in an arm's-length commercial transaction with the District. In this process, Northland is required to deal fairly at all times with both the District and investors. Northland has a duty to purchase the Issue from the District at a fair and reasonable price, but must balance that duty with its duty to sell municipal securities to investors at prices that are fair and reasonable.
3. Under federal securities laws Northland does not have a legal fiduciary duty to the District (unlike a municipal advisor) and is, therefore, not required by federal law to act in the best interests of the District without regard to its own financial or other interests. Northland has financial and other interests that differ from those of the Issuer.
4. Northland will coordinate the issuance process including closing and delivery of proceeds. Northland will review the official statement for the Issue in accordance with, and as part of, its responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of the transaction.
5. Northland will disclose any potential or actual material conflicts related to this engagement.
6. Northland's compensation is based on the size of the Issue and is contingent on the closing of the Issue (see below). The MSRB has identified this means of compensation as presenting a conflict of interest, because it may cause Northland to recommend a transaction that it is unnecessary or to recommend that the size of the transaction be larger than is necessary.

For serving as underwriter with respect to the Issue, Northland shall be paid an underwriter's discount based on a percentage of the total par amount of the Issue. A "not to exceed" percentage for underwriter's discount will be determined when the actual terms of the Issue have been set and therefore compensation is not included as part of this letter. The compensation due to Northland shall be deducted from proceeds at closing.

Northland agrees to pay the following expenses from its fee:

- Out-of-pocket expenses such as travel, long distance phone, and copy costs.
- Preparation of the bond transcript.

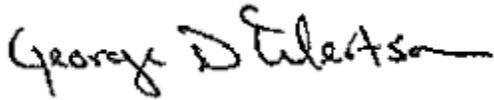
The District agrees to pay for all other expenses related to the processing of the Issue including, but not limited to, the following:

- Engineering and/or architectural fees.
- Publication of legal notices.
- Bond counsel and local attorney fees.
- Fees for various debt certificates.
- The cost of printing Official Statements, if any.
- District staff expenses.
- Rating agency fees, if any.
- Bond insurance fees, if any.
- Accounting and other related fees.

It is expressly understood that there is no obligation on the part of the District under the terms of this engagement to undertake the Issue. If not issued, Northland agrees to pay its own expenses and receive no fee for any services it has rendered.

To engage Northland Securities as underwriter for the Issue as described in this letter, please sign and return this letter. In signing this letter, the District acknowledges and accepts the representations made in this letter. We look forward to working with you on this Issue. I would be happy to discuss this letter, our relationship with the District for the Issue, or other aspects of applicable federal securities regulations.

Sincerely,



George Eilertson
Managing Director

Engagement of Northland Securities as underwriter and receipt of related disclosures acknowledged by the Swift County Benson Hospital District.

Date: _____

Name: _____

Title: _____

Engagement of Northland Securities as underwriter and receipt of related disclosures acknowledged by Swift County.

Date: _____

Name: _____

Title: _____