

Notice & Agenda

Swift County Board of Commissioners

Tuesday, June 5, 2012

9:00 AM

Swift County Board Room – 301 14th St N, Benson, MN

If you need any type of accommodation to participate in this meeting, please contact the County Auditor at 320-843-4069 at least 48 hours prior to the meeting.

<u>Time</u>	<u>Reference</u>	<u>Item</u>
9:00 a.m.		Call to Order and Roll Call
9:01 a.m.		Approve Agenda
9:03 a.m.		Consent Agenda
	1-2	(1) Minutes May 15, 2012
9:05 a.m.		Auditor Warrants reviewed
9:08 a.m.		Commissioner and Board reports
9:25 a.m.		Citizens Comments
9:30 a.m.	3	(1) Bill McGeary
9:45 a.m.		(2) CliftonLarsonAllen-Sarah Exit Audit
10:15 a.m.		(3) Jim Mulder
11:00 a.m.	4	(4) Andy Sander
11:15 a.m.	5-6	(5) Jackie Anderson
11:30 a.m.	7	(6) Scott Collins
		Other Business
		Assessor's position
	8-9	Marco Chg order
		Telephone Service Contracts
	10	Lori Jensen resignation
	11	Clark Drug Letter
11:59 a.m.		Adjournment

SWIFT COUNTY BOARD MINUTES
May 15, 2012

Chairman Hendrickx called the meeting to order with all members present.

05-15-12-01 Commissioner Anderson moved and Commissioner Klemm seconded to approve the agenda as updated. Motion carried.

05-15-12-02 Commissioner Fox moved and Commissioner Peterson seconded to approve the Consent Agenda which consisted of the Board Meeting Minutes of April 30, and May 1, 2012, the reappointment of Byron Giese, LoAnn Hagen, and Marlene Molden to the Absentee Ballot Board, renewal of the driver's license rental agreement with the State of Minnesota, the solid waste abatement on parcel 21-0073-000, a contract with Jim Mulder for services to study reorganization within Swift County, and approve the Management Letter with CliftonLarsonAllen, LLP. Motion carried.

05-15-12-03 Commissioner Fox moved and Commissioner Anderson seconded to approve the Commissioner Warrants as follows: Revenue: \$124,675.20; Solid Waste, \$47,274.65; Road & Bridge, \$47,032.50; and Ditch: \$15,989.82 which includes the following bills over \$2,000: CliftonLarsonAllenLLP, \$30,200.00; CPUI, \$4,586.37; Contech Construction Products, \$15,373.71; Don's Flooring, \$4,377.00; Election Systems & Software Inc, \$8,044.38; Clifford Emmert, \$2,594.25; Gibson Transfer Inc, \$10,934.40; Glacial Plains Coop. \$8,471.24; Hanf Actuarial Inc, \$4,000.00; Kandiyohi County, \$2,000.00; Kandiyohi Co Aud-Treasurer, \$4,615.71; Kandiyohi Co Sheriff's Dept; \$5,103.08; Kerkhoven Banner, \$3,205.24; M-R Sign Co Inc, \$2,377.96; Mactek Systems Inc, \$2,574.00; Mn Pollution Control, \$17,032.71; Morris Electronics, \$3,324.47; Ron Ringquist, \$4,694.69; Royal Tire Inc, \$7,322.89; Soil Conservation Service, \$11,250.00; Swift County Treasurer, \$2,278.04; Waste Mang of No MN, \$14,979.86; and Worsech & Co, \$3,060.00. Motion carried.

Jim Mulder presented a report on different options for reorganization. The Swift County Board will study it and discuss it more at the June 5, 2012 meeting.

Attorney Brian Wojtalewicz and Swift County Treasurer Ron Vadnais met with the County Board.

05-15-12-04 Commissioner Fox moved and Commissioner Anderson seconded that Swift County bring a class action suit against Fannie Mae on behalf of all the Counties in the State of Minnesota and have Brian Wojtalewicz as the representative and authorized Treasurer Vadnais to be involved as necessary in the suit. Motion carried.

Afternoon Session

RDA Director Jennifer Frost met with the County Board. Discussion was held on a MIF Grant between Swift County and the State of Minnesota.

05-15-12-05 Commissioner Klemm moved and Commissioner Peterson seconded to approve the agreement for CNH. Motion carried.

Jennifer Frost introduced Jack Gablar who is working with individual entrepreneurs in Swift County and surrounding Counties.

①

Commissioner and Board Reports were given as follows: Commissioner Hendrickx reported on So.MN Prairie Purchasing Alliance, 6W Corrections, and RLF. Commissioner Klemm reported on SCEMO. Commissioner Peterson reported on CPHS. Commissioner Anderson reported on Woodland Centers, SWCD, 6W Corrections, and RLF. Commissioner Fox reported on Woodland Centers, Restorative Justice, SCEMO, and So Mn Prairie Purchasing Alliance.

Highway Engineer Andy Sander met with the County Board. He presented the final pay request on the CSAH 25 Grading Project.

05-15-12-06 Commissioner Fox moved and Commissioner Anderson seconded to approve the final Pay Request in the amount of \$89,094.98 to Duininck Inc. Motion carried.

05-15-12-07 Commissioner Peterson moved and Commissioner Klemm seconded to go into Closed Session at 1:48 p.m. as noticed. Motion carried.

05-15-12-08 Commissioner Klemm moved and Commissioner Fox seconded to come out of Closed Session at 3:12 p.m. Motion carried.

The summary of the Closed Session was determined that the majority of the County Board was not satisfied with the job performance of the County Assessor.

05-15-12-09 Commissioner Peterson moved and Commissioner Fox seconded to adopt the following resolution:

Be It Hereby Resolved by the Swift County Board of Commissioners that Edward Pederson's current appointment as County Assessor for Swift County will not be renewed after it expires on December 31, 2012. Voting as follows: Yes: Peterson, Fox, Hendrickx, Klemm; No: Anderson. Motion carried.

05-15-12-10 Commissioner Peterson moved and Commissioner Fox seconded to adjourn. Motion carried.

WITNESSED:

Gary Hendrickx, Chair

ATTEST:

Byron L. Giese, Swift County Auditor

Pricing Options

Brian Choyka [bchoyka@ecnetwork.com]

Sent: Thursday, May 17, 2012 9:57 AM

To: Bill McGeary

Bill,

The pricing options and multi-year contract options are listed below. Please let me know if you have any additional questions.

1-Year Agreement:

CodeRED:

July 1, 2012-December 31, 2012 Cost: \$2,832
Annual Renewal Cost: \$5,663

CodeRED Weather Warning:

July 1, 2012-December 31, 2012 Cost: \$985
Discounted 2013 Cost: \$1,969
Annual Renewal Cost: \$3,938

Discounted 3-Year Agreement:

CodeRED:

July 1, 2012-December 31, 2012 Cost: \$2,682
Annual Renewal Cost: \$5,364

CodeRED Weather Warning:

July 1, 2012-December 31, 2012 Cost: \$938
Discounted 2013 Cost: \$1,875
Annual Renewal Cost: \$3,750

Discounted 5-Year Agreement:

CodeRED:

July 1, 2012-December 31, 2012 Cost: \$2,549
Annual Renewal Cost: \$5,098

CodeRED Weather Warning:

July 1, 2012-December 31, 2012 Cost: \$891
Discounted 2013 Cost: \$1,782
Annual Renewal Cost: \$3,563

BRIAN CHOYKA REGIONAL SALES MANAGER
EMERGENCY COMMUNICATIONS NETWORK

TEL 866 939 0911 x306
CELL 610 823 8846
EMAIL bchoyka@ecnetwork.com
WEB ecnetwork.com
OFFICE 9 Sunshine Blvd., Ormond Beach, FL 32174

CodeRED® | CodeRED Weather Warning™ | MyDailyCall™ | CodeED®

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3

Loann Hagen

From: "Lori Rooney" <lori.rooney@co.swift.mn.us>
To: "Byron Giese" <byron.giese@co.swift.mn.us>
Cc: "Loann Hagen" <loann.hagen@co.swift.mn.us>
Sent: Thursday, May 31, 2012 11:10 AM
Subject: Fw: Agenda Items for 6/5/12

----- Original Message -----

From: Andrew Sander
To: Lori Rooney
Cc: Paul Petrick ; Lori Rooney ; Andrew Sander
Sent: Thursday, May 31, 2012 9:40 AM
Subject: Agenda Items for 6/5/12

Byron,

Please include the following items on next week's agenda for the Highway Department.

- 1) Award Bid for SAP 076-625-013.
- 2) Approve Force Account Railroad Crossing in Kerkhoven.
- 3) Resolution to advance 2013 construction allotment.

Andy Sander
Swift County Engineer

42

REVOLVING LOAN FUND

A PROGRAM OF THE UPPER MINNESOTA VALLEY REGIONAL DEVELOPMENT COMMISSION 

ACTION REQUESTED

TO: Region 6W County Boards
FROM: Jacki Anderson, Senior Planner
DATE: June 5th, 2012
RE: RLF Recapitalization Request

The region is currently eligible to apply for recapitalization dollars from EDA under a unique disaster funding opportunity. We've been encouraged to apply for the maximum amount of \$400,000 if the region can match it with \$100,000 an 80/20 split.

Unlike traditional eligibility requirements this opportunity focuses on disaster recovery (all five counties are eligible), as a result if awarded businesses and individuals recovering from disaster impacts would likely receive a priority when the Loan Advisory Board reviews loan applications. This would be further determined as we update the RLF Plan (guidelines) for this EDA application.

- If awarded this amount would bring the RLF from \$1.2 to \$1.7million
- Currently there is approximately \$75,000 (6%) available for lending of \$1.2 million
- EDA would allow three years to loan out the \$500,000 to new and expanding businesses with the following expectations:
 - 50% to be lent out within 18 months
 - 80% to be lent out within 2 years
 - 100% to be lent out within 3 years
- The interest and origination fees would continue to support the administration of the fund. All of the reporting and administration functions are already in place simplifying the addition of these funds.

5

The RLF recapitalization in 2001 included all five counties putting in match based on their percentage of the regional population. This continues to be the most efficient way to split the match.

County	\$100,000 Match	% of Pop.2010	% of Pop.2000
Big Stone	\$11,660	11.66%	12%
Chippewa	\$27,530	27.53%	26%
Lac qui Parle	\$16,060	16.06%	16%
Swift	\$21,650	21.65%	24%
Yellow Medicine	\$23,100	23.10%	22%
Regional Match	\$100,000	100%	100%
EDA Request	\$400,000		
Total Recap	\$500,000		

5 Reasons to consider participating in a recapitalization effort:

1. Although financial commitments are needed *now* actual funds may not be needed until January 2013 or later.
2. In the past only a couple of counties at a time have been eligible for EDA funds, currently all five counties are eligible so this could roll into our existing fund.
3. The RLF has a minimal amount of funds available to lend out while inquiries for funding are still being received. In the near future new loans will only be able to be made as payments are received.
4. Standard EDA match requirements are 50/50 this opportunity is 80/20, enough said.
5. This is an all for one and one for all effort. It will take all five counties participation to move forward.

REQUEST FOR CONSIDERATION:

1. As a regional partner with the other four counties in the region will your county commit to the match amount outlined above to recapitalize the regional revolving loan fund?
2. If so, will your county provide \$1,000 along with other counties to cover the application costs (total cost of application is \$8,000, 5 counties X \$1,000 = \$5,000, while the UMVRDC will cover the remaining \$3,000).

Environmental Services
Scott Collins, Director



1000 Industrial Drive
P.O. Box 288
Benson, MN 56215

Phone (320) 843-2356
Fax (320) 843-9172

e-mail:
scott.collins@co.swift.mn.us

Swift County Board of Commissioner's Meeting
Agenda
Tuesday, June 5, 2012

1. Resolution to update Swift County's Water Plan.
2. Approve Water Plan update contract.
3. Scale Repair.

Byron Giese

From: "Deanna Steckman" <deanna.steckman@co.swift.mn.us>
To: "Byron Giese" <byron.giese@co.swift.mn.us>
Cc: "Rob Lee" <rob.lee@co.swift.mn.us>
Sent: Wednesday, May 23, 2012 1:07 PM
Subject: change orders

Good afternoon, Byron.

There are a few phone system change orders for the June 5 County Board of Commissioners meeting:

One is from Charter – regarding the directory listing. (It will be an additional \$80 a month to have all departments listed in the directory as we do not have one central County number.)

Another change order from Matrix changes the PS/ALI system from CenturyLink to Independent Emergency Services, LLC (IES).

Message from Matrix: We had originally thought CenturyLink PSALI was the route to take however they do not service the Benson area. So based on some research it would be better if we had IES manage the outbound PSALI as they today manage the inbound 911 system.

I have been working with IES to get information and we are still fine for the June 13th install date and they have much better rates:

RFP Proposal: CenturyLink PSALI- Agreement signed by County 02/2012

- \$80.52 per month for 0-1000
- \$248.16 Install

Revision: IES 911-

- \$8.35 per month per 100 records
- \$67.00 install per 100 records installed

Since we are only looking at 60 or so records then it is also a better deal for the county monthly!

Attached is the agreement to get IES started, I have submitted the PSALI spreadsheet to them but if I can get the form signed that would be perfect.

The last change order I am aware of is from Marco. This changes the phone model from 5320 to 5340 on four phones – one in human services and three in dispatch.

Byron – when do you need the actual contracts?

Thank you,
Deanna

*Deanna Steckman, MSW, LICSW
Swift County Human Services
410 21st Street South
PO Box 208
Benson MN 56215-0208
320) 843-3160
320) 843-4582 - fax*

"When I am wrong, make me willing to change. When I am right, make me easy to live with."



5/23/2012

Adds/ Change Order

Job # 5205



Date 04/17/12 | Change Order # MARQ50354 | Voice: 800.892.8548 | Fax: 800.847.3087 | www.marconet.com

Client: SWIFT CTY HUMAN SERVICES
Rob Lee
410 21ST ST S
BENSON, MN 56215

Project Coordinator/Client Care Rep: Stacey Brose

Original Order: COF 2 - ORD312067

Phone: 320.848.2713

Email: rob.lee@co.swift.mn.us

Qty	Description	Unit Price	Ext. Price
Adding:			
Human Services			
1	Transition Networks Point System SSDTF1014-120 Media Converter - 1 x RJ-48 Network, 1 x SC Network - T1/E1 - External	\$1,040.00	\$1,040.00
1	Fiber Jumper 2M SC-SC Single Mode Cable	\$23.00	\$23.00
MER			
1	Transition Networks Point System SSDTF1014-120 Media Converter - 1 x RJ-48 Network, 1 x SC Network - T1/E1 - External	\$1,040.00	\$1,040.00
1	Fiber Jumper 2M SC-SC Single Mode Cable	\$23.00	\$23.00
Removing:			
Human Services			
-1	Transition Networks Point System SSDTF1011-120 Media Converter - 1 x RJ-48 Network, 1 x ST Network - T1/E1 - External	\$795.00	-\$795.00
MER			
-1	Transition Networks Point System SSDTF1011-120 Media Converter - 1 x RJ-48 Network, 1 x ST Network - T1/E1 - External	\$795.00	-\$795.00
		Subtotal	\$536.00
		Shipping	\$0.00
		Tax	\$0.00
		Total	\$536.00

Client Signature _____ Date _____

Tax and/or shipping may be charged where applicable. Product listed above is subject to technical review and approval. Prices quoted are subject to change and should be verified before placing your order.

Warranty

Your equipment is covered by its respective manufacturer warranties. Please consult the warranty documentation that accompanies the product for details. Any charges from the manufacturer are the sole responsibility of the customer (including, but not limited to, shipping, travel and/or labor charges). Marco can provide assistance with the processing of these warranties for a processing fee. Optional contracts or warranty enhancements are available for an additional fee at the time of purchase.

Bemidji Brainerd Decorah Detroit Lakes Fargo/Moorhead Grand Forks Mankato
Rochester St. Cloud St. Louis Park Sioux Falls Thief River Falls Worthington

9

RECEIVED

MAY 23 2012

**SWIFT COUNTY
SHERIFF'S DEPT.**

May 20, 2012

To: John Holtz, Swift County Sheriff
Marlene Giese, Swift County Jail Administrator

I am writing this letter to serve as my official resignation from Swift County Sheriff's Office as a Communications and Corrections Officer. My last day of employment will be August 15, 2012.

I have enjoyed working at the jail and meeting many new people. I have learned about law enforcement and how it works. I have gained a greater respect for jailers and dispatchers. Swift County should be proud of their staff; they are professional, caring for their officers, and knowledgeable at their jobs. Everyone has been kind and helpful. I will miss the staff.

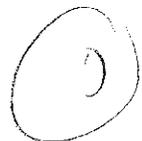
I am resigning to take fulltime employment with the Montevideo School District. I wish everyone in the Sheriff's department the best and hope to see people out and about.

Thank you for the opportunity to work for you.

Sincerely,



Lori Jensen



Clark's Rexall Drug

1214 Atlantic Avenue - Benson, MN 56215

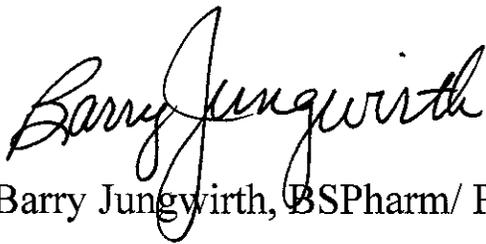
May 15, 2012

Mr. Terry Tone
Affiliated Community Medical Centers
101 Willmar Avenue
Willmar, MN 56201

Dear Mr. Tone,

As a member of the Benson Community, I wish to congratulate you on the clinic expansion at Swift County Benson Hospital. More importantly, your investment helps keep the town strong.

I would like to discuss placing a clinic pharmacy in the expansion. I am sure such a situation would be mutually beneficial.



Barry Jungwirth, BSPharm/ PharmD/ R.Ph.

cc: Dr. Richard Horecka
Frank Lawatch
Rob Wolfington
✓ Swift Count Board of Commissioners

